

BREWOD AND COVEN PARISH COUNCIL
WITH BISHOP'S WOOD AND COVEN HEATH

AGENDA FOR THE MEETING OF THE COUNCIL
TO BE HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD
ON THURSDAY 12 OCTOBER 2017 AT 7.30PM

APOLOGIES:

To receive apologies and to approve reasons for absence.

DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:

To receive any declarations of interest from Members and any requests for dispensation, submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

MINUTES:

To approve for accuracy, the Minutes of the meeting of the Council held on 28 September 2017.

CRIME AND DISORDER ACT:

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

163. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

164. **POLICE REPORT:**

To receive the report of the PCSO and the Smart Alert and Police bulletins, subject to availability.

The Police have asked if they can hold the Locality 2 Police Accountability Forum in the Council Chamber to be held on 18 October from 4.30pm until 6.45pm.

Members' views.

MATTERS ARISING:

273*** **Memorial to Previous Clerk.** Deferred from previous meeting. The Clerk responded to Parish Cllr J. Jeffries' request for sizes of the slats on the bench on 23 May 2017. Parish Cllr M. Alden-Court may wish to speak to this item.

Members' views.

129*. **Five Year Business Plan.** Deferred from September. Members are requested to arrange a date to review the Business Plan.

MATTERS ONGOING

To receive the Matters Ongoing report, copy enclosed. The Chair will invite Members to raise any matters ongoing as they deem necessary.

323*. **Brewood Defibrillator.** Meeting held with Gregg Seymour of Co-op. It has been agreed to site it adjacent to the post box if the wall is sound, with a brass plaque above. Community information will be placed on the notice board in the bus shelter in Sandy Lane. Listed Building Consent has been applied for.

Matter of report.

77. **Coven Allotments.** Reply received regarding emergency access to the rear of Chambley Green, copy enclosed. Risk Assessment of the path still to be carried out.

Matter of report.

CORRESPONDENCE RECEIVED:

165. Invitation from Staffordshire Playing Fields Association to its AGM at Rolleston Cricket Club, Rolleston, East Staffordshire on Wed 18 October at 2.00pm.

Members wishing to attend to advise the Clerk.

166. To consider asking Sheila Moore, recorder for Staffordshire Flora to give advice to the Parish Council on suitable landscaping for Jubilee Park, Brewood.

Members' views.

167. Letter received from Mr D. Jeffries in response to an untidy allotment letter sent by the Assistant Clerk on 12 September, copy enclosed. Background report also enclosed.

Members' views.

168. Email from Bilbrook Parish Council requesting assistance in getting a weight restriction on a bridge in Pendeford Hall Lane. Bilbrook Parish Council is concerned at the number of heavy goods vehicles using the bridge which is in this parish. Photograph enclosed.

Members' views.

169. Email from Julianne McMahon of Weston Park asking if the Parish Council could advertise some volunteer education assistants and leader vacancies.

Members' views.

170. There has been some graffiti at the war memorial in Coven which has been reported to the Police.

Matter of report.

171. **CORRESPONDENCE CIRCULATED:**

Wolverhampton West magazine

SPCA Bulletin 28 September, 5 October

Brewood Civic Society minutes 18 September

172. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the report of the District and/or County Council.

173. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman, Parish Cllr Richard Dakin and any feedback from Councillors on courses etc attended.

174. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Parish Cllr Janet Carr and resolve the following matters:

1. To approve the income and expenditure approvals list as at 12 October.
2. To approve the Financial Summary - Cash Book Reconciliation for September, copy enclosed.
3. To consider the siting of seven pieces of outdoor gym equipment for Phase 2 of Coven Playing Field Rejuvenation. Funding for this consists of £4,587 from Co-op grants and money raised by Coven Playing Field Committee and £3,711 from the surplus Parish Council grant of £15,000 ring fenced from Coven skate park rejuvenation in 2016-17 plus £107 for a sign recommending a height restriction of 1.4m as installed in Jubilee Park, Brewood. This will conclude the project at Coven playing field.

Members are requested to:

- **approve the expenditure and**
 - **arrange a site visit to agree where the equipment will be placed.**
4. To consider the grant of £2,250 to Brewood Satellite Rotary Club toward Christmas Lights.
 5. To approve the purchase of two sets of small Christmas trees and lights at a cost of £25 each, from Rotary for outside the Parish Council offices.

Confirmation received of the receipt of the balance of £9,627 from Veoila upon completion of the play equipment project at Coven playing field.

175. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

176. **PLAYING FIELDS REPORT:**

To receive the written Playing Fields Reports:

- Bishop's Wood playing field from Parish Cllr Mrs M. Sambrook
- Brewood playing field and skateboard park from Parish Cllr Mr D. Evans.
- Coven playing field and skateboard park from Parish Cllr Mr R. Dakin
- The Bront from Parish Cllr Mr G. Sibley.

177. **CLERK'S REPORT:**

To receive the written report of the Clerk.

ANY OTHER MATTERS OF REPORT:

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING

TO BE HELD ON 12 OCTOBER 2017

Application No	Applicant's Name	Proposal
17/00872/FUL	Mr D. Taylor	Two storey side extension. 59 Brewood Road, Coven.