

**BREWOD AND COVEN PARISH COUNCIL**  
**WITH BISHOP'S WOOD AND COVEN HEATH**

**AGENDA FOR THE MEETING OF THE COUNCIL**  
**TO BE HELD IN THE COUNCIL CHAMBER, STAFFORD STREET, BREWOOD**  
**ON THURSDAY 26 OCTOBER 2017 AT 7.30PM**

**APOLOGIES:**

To receive apologies and to approve reasons for absence.

**DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATION:**

To receive any declarations of interest from Members, and any requests for dispensation submitted in writing to the Clerk prior to the meeting, as required under the Code of Conduct and determined by the Localism Act 2011.

**MINUTES:**

To approve for accuracy, the Minutes of the meeting of the Council held on 12 October 2017 and the Minutes of the Finance Committee meeting held on 12 October 2017.

**CRIME AND DISORDER ACT:**

Section 17 of the Crime and Disorder Act, 1998 places a duty on local authorities to consider the crime and disorder implications when exercising its functions and to do all that it reasonably can to prevent crime and disorder in its area. Unless otherwise stated it is not considered that the resolutions to be moved herein will have any adverse impact for the purposes of the Crime and Disorder Act 1998.

178. **PUBLIC PARTICIPATION:**

The Chairman will move that the meeting be adjourned for a period of no more than fifteen minutes to allow any elector of the parish or his/her representative to raise or question any issue appertaining to proper Parish Council business.

179. **POLICE REPORT:**

To receive the report of the PCSO and the Smart Alert and Police bulletins, subject to availability.

**MATTERS ARISING:**

174.3. **Coven Playing Field Rejuvenation.** Meeting to decide on the siting of the equipment. Mr Carter has stated that he can be available to suit the Council. Dates of availability requested.

**Members' views.**

**MATTERS ONGOING**

To receive the Matters Ongoing report, copy enclosed. The Chairman will invite Members to raise any matters ongoing as they deem necessary.

173\*\*\* **Footpath – Hillcrest, Brewood.** Email received from Open Spaces Society advising that the Parish Council should write to the Planning Inspectorate (Secretary of State) to direct the County Council to determine

the application. Copy of proposed letter circulated prior to the meeting (previously received from Mr Rice). It has also been recommended by the Society that the Parish Council invite the County Councillor to support the application and become involved any publicity. It is also recommended that the Parish Council requests a covenant be inserted into the contract of sale to retain the footpath. County Cllr M. Sutton has been advised, Mr H Scott has arranged to visit the footpath on Saturday 21 October, Clerk's Report will refer.

**Members' views.**

110\*. **School Lane Pavement Repairs.** Email received from Mr T. Prendergast regarding the completion of repairs at School Lane. Copy enclosed.

**Members' views.**

172\*. **Tables at the Church Road Amenity Area, Brewood.** It has been a year since Mr O'Brien of Total Sports Performance was given permission to place tables and chairs at the amenity area. Consideration to be given to extending the agreement.

**Members' views.**

117. **Site Allocation – Brewood.** Letter received from Mr A. Johnson, Chief Planning Officer, South Staffordshire Council. Copy enclosed.

**Members' views.**

Also received is an email from Kelly Harris advising of a number of hearing sessions which will begin at 10am on 28 November. Only those who made representations to the Publication SAD can participate. Information is available at [www.sstaffs.gov.uk/sadexamination](http://www.sstaffs.gov.uk/sadexamination).

**Matter of report.**

144. **Footpath 59/60.** Letter received from Nicola Swinnerton, Rural Development and Access Manager from Staffordshire County Council copy enclosed. Ms Swinnerton suggests that it may be useful for the Parish Council to speak to the person responsible for the encroachment to find out what their point of view is and see if a settlement, which satisfies all parties' needs can be negotiated.

**Members' views.**

**CORRESPONDENCE RECEIVED:**

180. Weight restriction signage at the bridge at Cross Green. Parish Cllr. J. Bradshaw may wish to speak to this item.

**Members' views.**

181. Poor Condition of Footpath Engleton Lane, Brewood. Parish Cllr J. Jeffries may wish to speak to this item.

**Members' views.**

182. Invitation from Brewood and District Royal British Legion to the Remembrance Day Parade to be held on 12 November. The Parade will assemble at 10.15am in Shop Lane and march off at 10.30am. There will be a rehearsal in church on Tues 7 November at 6.00pm for wreath layers who are not familiar with the process.

**Matter of report.**

183. Vandalism at Coven WC. Since the last review there have been more incidents of vandalism, toilet roll holder pulled off the wall four times, basin pulled off the wall, toilet blocked with toilet paper to cause flooding, taps left on, again to cause flooding. Consideration to be given to reverting to keeping the toilet closed to the general public.

**Members' views.**

184. Letter received from South Staffordshire Council regarding the Street Homelessness Survey. The survey asks for details of those people sleeping rough on the night of 15 November. Members are requested to advise the Clerk of any rough sleepers in the Parish that they are aware of.

**Members' views.**

185. Letter received from Staffordshire County Council advising of the launch of a new website: Highways and Rights of Way – Your choice, copy enclosed. Also received, details of consultation on the rights of way network. Details about the proposals and an online questionnaire available at [www.staffordshire.gov.uk/rightsofwayreview](http://www.staffordshire.gov.uk/rightsofwayreview)

**Members' views.**

186. Letter received from Staffordshire County Council regarding the availability of local levy grant funding for small scale flood alleviation projects, copy enclosed. Funding may be available for projects in Bishop's Wood.

**Members' views.**

187. Email received from Karen Horton, plot 35 Coven Heath allotments requesting permission to take her dog with her onto the allotment site. The Garden Rules state: 'No dog shall be brought into or kept in the area of the allotments by the tenant or by anyone acting with his authority or approval'.

**Members' views.**

188. Letter received from SPCA inviting the Chairman to its AGM to be held on Monday 4<sup>th</sup> December at 6.30pm at the Rudyard and Trentham Suites, Stafford Place 1, Tipping Street, Stafford.

**Matter of report.**

189. Copy of letter to Staffordshire Police received from Mr F. Barrett of Coven Heath Community Association regarding speeding along the A449 particularly outside New Buildings. The letter requests that consideration be given to reducing the speed limit to 30mph along that stretch, with the installation of cameras. Mr Barrett has asked for Parish Council support.

**Members' views.**

190. Letter received from Coven Heath Community Association advising that Mr M. Webb MBE has been invited to switch on Coven Heath's Christmas lights this year and has requested that the Parish Council gives its approval.

**Members' views.**

191. **CORRESPONDENCE CIRCULATED:**

Bishop's Wood Bugle Oct edition.

Coven Heath Community Association Newsletter 12 October.

SPCA Bulletins 12 Oct, 19 Oct.

192. **DISTRICT/COUNTY COUNCIL'S REPORT:**

To receive the report of the District and/or County Council.

193. **CHAIRMAN'S AND OTHER COUNCILLORS' REPORTS (courses/workshops/seminars attended):**

To receive the report of the Chairman, Parish Cllr Richard Dakin and any feedback from Councillors on courses etc attended.

194. **FINANCE REPORT:**

To receive the Finance Report from the Head of Finance, Parish Cllr Janet Carr and resolve the following matters:

1. To approve the income and expenditure approvals list as at 26 October, including salary payments.
2. To approve the recommendation of the Finance Committee from the meeting held on 12 October 2017.

The invoice to Wicksteed for the new equipment at Coven playing field has not been paid as there are still some minor works to be completed. Work should commence on Wed (25 October), weather permitting.

195. **PLANNING REPORT:**

To receive the Planning Report and consider the planning applications received.

196. **CLERK'S REPORT:**

To receive the written report of the Clerk.

**ANY OTHER MATTERS OF REPORT:**

To receive any other matters of report for inclusion on the agenda for the next meeting if deemed appropriate.

**PLANNING APPLICATIONS TO BE CONSIDERED AT THE MEETING**

**TO BE HELD ON 26 OCTOBER 2017**

<b>Application No</b>	<b>Applicant's Name</b>	<b>Proposal</b>
17/00781/FUL	Littywood Farm Ltd	Retrospective application for soft fruit production under Spanish polytunnels (Major Development). Land at Wolverhampton Road, Gailey, South Staffordshire.
17/00887/FUL	Mr B Sutton	Proposed dormer bungalow, garage and associated access. Land at Paradise Lane Slade Heath.