



The “ACTION” Grant IV 2017 -2018



“Assisting Citizens To Improve Our Neighborhoods”

Before You Begin

- ◆ Read this application package carefully and be sure to follow instructions.
- ◆ Make sure that your application meets the eligibility requirements in the “ACTION” Grant Handbook
- ◆ See Frequently Asked Questions on pages 5 & 6 of the “ACTION” Grant Handbook.

Preparing Your Application

- ◆ Be thorough, your application must be type written; include a clear, concise, comprehensive explanation of your proposal.
- ◆ Clearly demonstrate in response to questions related to your budget how funds will be spent.

Submitting Your Application

- ◆ Use the checklist listed in the handbook to make sure your application is complete BEFORE submitting it.
- ◆ Make sure all required forms are included and signed by an authorized representative of your neighborhood organization.
- ◆ Applications can be submitted Monday – Friday 8:30 AM to 5:00 PM until Friday, October 13 2017. No grants will be accepted after this time, there will be no exceptions.
- ◆ Submit one (1) original document and 2 copies

This application must include:

- 1) Detailed project description
- 2) Detailed line item budget
- 3) Project Plan and Timeline

Submission Deadline: **The deadline for submission is
Friday, October 13, 2017 at 5:00 PM at
1225 Lady Street, Suite 102
Columbia, SC 29201**



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Type written only

Name of organization Shandon Neighborhood

Project Leader Information:

Name Mary Roe

Mailing Address 3431 Wheat Street

City & Zip Code Columbia 29205

Day Phone 803-771-0870 Contact Phone 803-413-5356

Fax N/A E-mail irishgal4761@gmail.com

Please indicate the amount of your total "ACTION" Grant request: \$ 1500.00

Name of Proposed Project(s):

A Neighborhood Entrance Sign

1. Describe your project(s)? Neighborhood entrance signs are one of the most important features in welcoming visitors to a neighborhood. Whether a neighborhood community is trying to increase property value or enhance overall neighborhood image neighborhood entrance signs establish neighborhood distinction. Shandon Neighborhood Council would like to begin to identify the Shandon boundaries through neighborhood entrance signs. These signs establish to both residents and visitors the Shandon boundaries and communicate the expectations of the neighborhood. The entrance sign would be a welcome sign along with individual wayfinding symbols of a walker, biker and children at play emphasizing that Shandon is an active lifestyle neighborhood. The entrance signs will also serve to help visitors understand to expect to see residents active on the sidewalks and streets. We hope this will also make visitors and residents more likely to abide to the speed limit.

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2. How will this project be a public benefit to the neighborhood?

The neighborhood entrance signs assist with both residents and visitors that they have entered the Shandon neighborhood and the neighborhood is a safe and engaged community with residents engaged in active recreation-walking, biking and children playing. Entrance signs assist in the positive image of the neighborhood.

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3. State the location and boundaries of the proposed project(s).

The Shandon neighborhood sign would be placed in green space located at Pickens Street and Heyward Street.

4. How many neighborhood people will be involved with the project(s)?

The Shandon Neighborhood Council, Sign Company and Sign artist.

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5. Line Item Budget (See Page 4 of the Handbook for Budget Line Item Description)

Item	"ACTION" Amount Requested (\$)	In-kind (\$)	Total (\$)
Graphic Designer			
Materials for signs			
Installation of sign		250.00	
TOTAL			

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Attachments

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1. Make sure you include in the application a thorough and complete project budget. All revenues and expenses are to be outlined, along with attached bids and quotes.
2. Signed IRS W-9 Form
3. Complete and attach the Project Plan and Timeline for the project.
4. Attached are the association minutes reflecting results of the membership vote approving application for the 2017 "ACTION" Grant and the commitment and accountability of funds.
5. Most recent neighborhood association bank statement.
6. Neighborhood sign-in sheet from the last meeting.

Certification

I certify we have complied with the program guidelines, membership vote approving application for "ACTION" Grant, demonstrated commitment and accountability of funds, and are submitting a thorough and complete application.



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George Crouch

Print Name of Neighborhood/Organization President

Signature of Neighborhood/Organization President

Date

Staff Use Only: