

**St. Monica Academy**  
**Tuition Agreement – Grades K-8**  
**2016-2017**

Family Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

<b>STUDENT NAME</b>	<b>GRADE LEVEL 2016/2017</b>
_____	_____
_____	_____
_____	_____
_____	_____

**TUITION RATES**

<b>ONE STUDENT</b>	<b>TWO STUDENTS</b>	<b>THREE STUDENTS</b>
<b>\$5050.00</b>	<b>\$8010.00</b>	<b>\$9940.00</b>

**TERMS AND CONDITIONS**

1. Registration Fee - \$100 Family registration fee is required with this agreement, or \$50 if paid by **April 29, 2016. This fee is non-refundable.**
2. Instructional Material Fee - \$280 per student (Kdg.-8<sup>th</sup>) due by **July 29, 2016** and will guarantee your child(ren)'s enrollment. **This fee is non-refundable.**
3. Tuition Payment Option – Please see reverse side of this sheet for payment options and put an “X” next to the option of your choice. Tuition payments are due **on or before the 15<sup>th</sup>** of the month. If you have any questions contact Gwenn Suvada, Business Office Coordinator or Dorothy Spencer, Director of Finance, at 773-763-1661.
4. Delinquent Tuition – If no payment or correspondence has been received by the 20<sup>th</sup> of the month that the tuition is due, a \$25.00 late fee will be applied to **EACH** delinquent month.  
The procedure for dealing with delinquent tuition payments is as follows:
  - a. A statement listing the specific amount due, including late fees will be issued.
  - b. The parent or guardian is required at this time to contact the Director of Finance to discuss payment.
  - c. If the current balance due has not been paid in a timely fashion or arrangements have not been made with the Director of Finance, a delinquent tuition account will have the following consequences:
    - student(s) will not receive their report card at the end of the quarter
    - students will not be allowed to participate in field trips
    - 8<sup>th</sup> grade students will not be allowed to participate in 8<sup>th</sup> grade class trips, graduation exercises, or any related activities

**I agree to the above tuition agreement.**

Enclosed is our \$ \_\_\_\_\_ **Registration Fee** **This fee is non-refundable**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

(parent/guardian)

Visit our website: [www.stmonicachicago.com](http://www.stmonicachicago.com)

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