

**St. Monica Academy**  
**Tuition Agreement – Grades K-8**  
**2018-2019**

Family Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

<b>STUDENT NAME</b>	<b>GRADE LEVEL 2018/2019</b>
_____	_____
_____	_____
_____	_____
_____	_____

**TUITION RATES**

<b>ONE STUDENT</b>	<b>TWO STUDENTS</b>	<b>THREE STUDENTS</b>	<b>FOUR STUDENTS</b>
<b>\$5,350.00</b>	<b>\$8,675.00</b>	<b>\$10,950.00</b>	<b>\$13,250.00</b>

**TERMS AND CONDITIONS**

1. **Registration Fee - \$150** Family registration fee is required with this agreement, or **\$50** if paid by **March 1, 2018**. This fee is payable through FACTS and is **non-refundable**.
2. **Instructional Material Fee - \$300** per student (Kdg.-8<sup>th</sup>) due by **July 31, 2018** and will guarantee your child(ren)'s enrollment. This fee is payable through FACTS and is **non-refundable**.
3. **Tuition Payment Option – Please see reverse side of this sheet for payment options and put an “X” next to the option of your choice.** Tuition payments are due **on or before the 15<sup>th</sup>** of each month. (Tuition payments may be scheduled on our FACTS tuition system to be automatically deducted on the **1<sup>st</sup>, 5<sup>th</sup> or 15<sup>th</sup>** of each month. We are not able to change payments plans/dates once they are finalized.). If you have any questions contact Gwenn Suvada, Business Office Coordinator at 773-763-1661 ext. 117.
4. **Delinquent Tuition**  
The procedure for dealing with delinquent tuition payments is as follows:
  - a. A \$30.00 late fee will be assessed for delinquent tuition by FACTS.
  - b. The parent or guardian is required at this time to contact the school or parish office to discuss payment.
  - c. If the current balance due has not been paid in a timely fashion or arrangements have not been made with the school or parish office, a delinquent tuition account will have the following consequences:
    - student(s) will not receive their report card at the end of the quarter
    - student(s) will not be allowed to participate in field trips
    - 8<sup>th</sup> grade students will not be allowed to participate in 8<sup>th</sup> grade class trips, graduation exercises, or any related activities
    - students will be subject to further action under school exclusion policy

**I agree to the above terms and conditions.**

**The registration fee of \$ \_\_\_\_\_ has been paid on FACTS. This fee is non-refundable.**

**Please click on the link below to register and pay registration fee.**

**FACTS link is: <https://online.factsmgmt.com/signin/429BT>**

**SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_**

(parent/guardian)

**Visit our website: [www.school.stmonicachicago.com](http://www.school.stmonicachicago.com)**