

Meeting Summary

ST. HILARY BOARD OF SPECIFIED JURISDICTION

November 5, 2013 7:00 p.m. RECTORY

As Approved on January 14, 2014

Members Present

Father Bill Eddy, Pastor; Kathie Donovan, Principal; Theresa Jovanovic, President; Rich Batista, Vice President; Ann McNabb, Secretary; Pearle Torralba, Board Member; Mary Kay Donnelly, Faculty Representative; Maureen Gallagher, Alumni Committee Representative

Approval of Minutes

- The October 1, 2013 Meeting Minutes and October 1, 2013 Meeting Summary were reviewed and approved.
- The Meeting Summary will be posted on the school's website.

Pastor's Report

- Recent parish and school events that occurred were highlighted. These included the first Sacrament of Reconciliation, Rite of Presentation for the students preparing for their First Holy Communion, Men's Club participation in the North Park Village Harvest Fest, Anointing of the Sick mass, and the All-School Reunion.
- Fr. Eddy recently distributed student's 1st quarter report cards.
- An update on last year's Parish Transformation project will run in the upcoming week's bulletin and additional information made available on the parish website.
- Upcoming November events include the Men's Club annual Spaghetti Dinner, monthly Family Mass, a second Confirmation retreat, Confirmation, and the Women's Club mass for deceased members.
- The installation of a new shrine to Our Lady of Perpetual Help will be finished this month.

Principal's Report

- Two new benches with St. Hilary spelled out within the back were installed in front of the school's Fairfield entrance. The benches were gifts from the past two graduating classes.
- The school continues to work through the Archdiocesan AdvancedEd accreditation process. The school is collecting various data and meeting with the Archdiocese. Parents, teachers, students and parishioners will all be surveyed through this process.
- There will be another Family Science Night this November 20th.
- Mrs. Donovan continues to push for assistance from the Chicago Police Department with the Fairfield crossing at Lincoln Ave. Students are being encouraged to cross at the stoplights at Bryn Mawr and California Avenues.

- The planned “Trunk or Treat” was cancelled due to rain.
- The 8th graders will be taking the Explore Test. This will be the last year for the Explore Test due to the change to the Common Core curriculum.
- The October Market Day order exceeded the school’s goal and, as promised, Mrs. Donovan took a pie in the face.
- Sixteen letters went home to families of students with outstanding tuition balances. Of those, 11 were paid. The remaining students’ report cards are being held.
- Mrs. Donovan met with Archdiocesan staff to begin the budget process for the next school year. The final budget date is January 31, 2014.
- The school completed and submitted to the Archdiocese the 2013-2014 Financial Advancement with Strategic Teamwork (FAST) form. The board reviewed and discussed the submission.
- Reports on tuition collections through the FACTS program are being developed and will be available at future board meetings.

Organization reports

- Family School Association is planning future events, including the upcoming family Christmas party.
- The Men’s Club continues to plan its events, including the annual Super bowl party and the Corned Beef and Cabbage Dinner.

Old Business

- Status of BSJ By-Laws. The BSJ Bylaws were filed with the Archdiocese and the board is taking under consideration the feedback received.

New Business

- Recruitment. The board continues to work on recruitment and discussed potential members. A flyer was made available at the All School reunion.