

Meeting Summary

ST. HILARY BOARD OF SPECIFIED JURISDICTION

February 4, 2014 7:00 p.m. RECTORY

As Approved on March 4, 2014

Members Present:

Father Bill Eddy, Pastor; Kathie Donovan, Principal; Theresa Jovanovic, President; Ann McNabb, Secretary; Pearle Torralba, Board Member; Mary Kay Donnelly, Faculty Representative; Maureen Gallagher, Alumni Committee Representative

Approval of Minutes

- The January 14, 2014 Meeting Minutes and Meeting Summary were reviewed and approved.
- The Meeting Summary will be posted on the school's website.

Pastor's Report

- Heating issues in the church and school have been addressed. New heaters installed in room 109 of school.
- The maintenance crew has been very busy this winter with snow removal, and doing a very good job through this exceptional weather.
- The parish transformation team named Mrs. Donovan "Most Transformative Leader". She was featured in the February 2, 2014 parish bulletin "The Hilarion," which included an interview by eighth grader Caitlyn Flaherty.
- The parish had its annual parish visit from the Archdiocesan Vicar. Rev. Ronald Kalas met with the parish staff. A good review and meeting.
- The parish is a training site for seminarians and recently welcomed Michael Trail, a second year theologian at Mundelein Seminary. Michael is originally from Detroit, Michigan and will be interning at St. Hilary through early May. He will be involved in many parish programs during his time here.
- This coming Tuesday, February 11th, the parish welcomes Fr. Tom Dore for an evening of prayerful reflection and a presentation titled "Stewardship... It's not Just the Money".
- The capital campaign has raised \$506,644 in pledges, \$20,000 shy of the Archdiocesan goal and roughly half of the parish \$1.0 million goal. Of the 1,050 registered families, 234 have made pledges.
- Lent begins with Ash Wednesday on March 5th, Easter Sunday is April 20th.

Principal's Report

- Despite two weather-related emergency closing days, Catholic Schools Week was a success.

- Monday's guest story readers from the Women's club will be rescheduled.
- The entire school body assembled in the gym to skype/oovoo the adopted soldier. The students were able to ask him questions. Jason is coming to visit the school on April 7th.
- On Thursday, for religious vocations day, the students met with Father Eddy, Father Olsen, Deacon Dan, Deacon Don, Sr. Belinda and Father Ramos.
- On Friday, Kid's day, the students watched *Frozen*, enjoyed a hot chocolate bar and played BINGO.
- There have been four weather-related emergency closing days. The school calendar has 2.5 days built into the schedule. Sr. Mary Paul from the Archdiocesan Office of Catholic Schools directed Principals to begin developing make-up plans, and suggested that the Illinois State Board of Education may make adjustments to the mandatory number of days due to the season's extreme weather. Working with the faculty, Mrs. Donovan is considering when to make up the 1.5 days.
- Registration for the 2014-2015 school year is underway. The tuition schedule was sent home the Friday before Catholic Schools Week. Please see attached January, 2014 letter to Parent/Guardian from Mrs. Donovan.
 - In determining the 2014-2015 tuition rates, a comparison of nearby schools rates were considered.
- A summary YTD Profit & Loss Budget vs. Actual report was distributed.
- Registration statistics for the upcoming school year were provided.
 - A few new transfer students were recently welcomed and there have been many new prospects for the coming year.
 - The graduating 8th grade class represents the largest grade level with 42 students.
 - Upcoming events include Parent-Teacher conferences and Family game night.

Organization reports

- The *Family School Association* is planning future events. They continue to work to identify a liaison to the BSJ.
- The *Men's Club* hosted its annual Super Bowl party and welcomed women for the first time. Upcoming events include the Annual Corned Beef and Cabbage dinner on March 15th and two Fish Fry dinners on March 7th and April 11th.
- The *Alumni Association* recently held its annual Quiz Night.

Old Business

- Legislative liaison. No update

New Business

- Grant Writing. Mrs. Donovan appealed to the board for assistance and referrals for grant writing help. Dr. Peg Hanrahan recently attended a grant writing workshop. An appeal to the parish at large for grant writing assistance was suggested. Grants are being sought to offset tuition. The board discussed the possibility of a “Godparent Fund” whereby families who could afford to pay more tuition would contribute into the “Godparent Fund” that would assist families in financial need. All applications for financial aid are processed through FACTs.
- Recruitment. The board continues to work on recruitment and discussed potential members.