

Meeting Summary

ST. HILARY BOARD OF SPECIFIED JURISDICTION

March 4, 2014 7:00 p.m. RECTORY

As approved on April 1, 2014

Members Present:

Father Bill Eddy, Pastor; Kathie Donovan, Principal; Theresa Jovanovic, President; Ann McNabb, Secretary; Rich Batista, Board Member; Bob Schwendau, Board Member; Pearle Torralba, Board Member; Mary Kay Donnelly, Faculty Representative; Michael Trail, Seminarian Intern; Mia Montemurro, Faculty; Maria Hensch, FSA Representative

Approval of Minutes

- The February 4, 2014 Meeting Minutes and Meeting Summary were reviewed and approved.
- The Meeting Summary will be posted on the school's website.

Pastor's Report

- Recent events include the Fr. Tom Dore's "Stewardship... It's not Just the Money" evening of reflection, the Boy Scouts Blue and Gold dinner, First Communion slow-motion demonstration mass, and presentation of the Confirmation candidates class.
- Lent begins tomorrow with Ash Wednesday. The Holy Father has called for additional opportunities for the Sacrament of Reconciliation and accordingly, additional time at St. Hilary will be offered after morning mass, on Fridays before the Stations of the Cross, and on Good Friday.
- Grants are being sought to remodel the church restroom for handicap accessibility as well as the north and south entrance doors.
- Upcoming events include a vicariate-wide retreat for Confirmation candidates at Our Lady of Mercy, Teen Night including opportunities for meditation, a Raffle committee meeting to plan the annual parish raffle and ice cream social, two Men's club Fish Fry dinners, the Men's club annual Corned Beef Dinner and the North Park Village Nature Center Maple Syrup Festival.

Principal's Report

- Third quarter progress reports distributed.
- The 8th grade Rose Ceremony marking the last home basketball games was a large success with huge turnout. Venues for the faculty vs. 8th grade game are being considered.
- The first of three Lenten service projects is underway. The students are collecting "Pennies for patients" to benefit Lukemia patients.

- Wednesday, March 14 is the end of the quarter and March 19th will be the exclusion day for students with past due tuition.
- The seventh and eighth grade classes will attend a field trip to the Lyric Opera.
- March 20th is the band and chorus concert.
- On March 21, the third quarter report cards will go home.
- Spring Break is scheduled for March 24 – 28th.
- The schools adopted soldier, Jason, is coming to St. Hilary to meet the students on April 7th.
- A report on the 2014/2015 school year enrollment registrations was distributed and discussed. To date, 94 students have registered to return for the following school year.
- One and one-half school days will need to be made up due the weather-related emergency closing days. Holy Thursday will be a half-day of school, June 10 a full-day and June 11 a half-day.
- Mrs. Donovan is working with the FSP to adjust the lunch schedule and is considering reducing the number of lunch periods from the current four to three per day.

Organization reports

- The *Family School Association* recently published and provided each family with a parent directory; held a successful pancake breakfast to kick off Catholic Schools Week; is planning participation in Carson's Community Days as a fundraiser, and a possible St. Hilary night at Meatheads on Lincoln at Crawford. The FSA-sponsored Book Fair begins April 7th and the Easter Bunny will visit the primary grades.

Old Business

- No updates

New Business

- Recruitment. The board continues to work on recruitment and discussed potential members to begin serving next school year.
- AdvancEd accreditation. Mia Montemurro distributed results from the three surveys recently conducted as part of the AdvancEd accreditation that is being sought. Summary highlights include:
 - There was consistency between the three surveys (students, parents and staff)
 - Areas with high ratings included purpose, direction and governance/leadership.
 - Areas that reflected a need for improvement include resource services.
 - Drawing a comparison to the end-of-year parent survey issued last year was difficult as the survey questions are different.
 - Survey results were sent to the Archdiocese.

- Next steps in the accreditation process include a site visit, self-assessment and developing a school improvement plan.