



# Saint Hilary School

Where faith, family, and academics thrive!

Dear Parent/Guardian,

October 1, 2014

The St. Hilary Women's Club has spearheaded the acquisition of a tree in Fr. Eddy's memory. A few members of the Men's Club assisted in planting the tree last Sunday. The tree stands next to the church on the Bryn Mawr side. A special blessing will be held at a later date. Thank you to Gethesmane Nursery and Garden Center for their generous donation of this tree.

Last Friday as your child was enjoying a three day weekend the teachers and I attended a workshop for a new writing program that we will be adopting and implementing throughout the school, preschool through 8<sup>th</sup> grade, in all subject areas. We are very excited to have a unified writing program at St. Hilary. This program involves a five type writing framework. The faculty and I will continue to train and develop this program throughout the school year.

You will be receiving a conference request form for our Parent-Teacher-Student conferences, in today's envelope, which will be held on Oct. 15<sup>th</sup> and Oct. 16<sup>th</sup>. In order to serve you, our parents, better you will have the option of two days to conference with your child's teacher(s). Please complete the request form indicating your preference of date and time and return by October 6<sup>th</sup>. If you do not return your request form a date and time will be scheduled for you. The faculty will meet together and do our best to schedule your conference as close to your preferred time as possible. You will receive a confirmation of your scheduled time and date on Monday, October 13<sup>th</sup>.

The retake day for school pictures is this Friday, October 3<sup>rd</sup>. Please let your child's teacher know if your child will have their picture retaken by writing a note and sending it with your child.

Our annual Walk-a-thon is next Friday, October 10<sup>th</sup>. **Students may not participate if their permission slip is not returned.** A copy is available on the school website under last week's Wednesday envelope if you misplaced your original. **All permission slips must be in by October 8<sup>th</sup>.**

There are still a number of families who have not returned the signed emergency form, now entitled Student Data Form along with other important documents that were in the first Wednesday envelope. These papers are essential documents that we must have completed and kept on file each year.

If you currently receive the parishioner rate for your child's tuition please make it a point of utilizing the St. Hilary church envelopes for your Sunday contribution at mass. These envelopes are used to track contributions by the rectory office staff. At no time do I want anyone to be in jeopardy of losing their parishioner status. Thank you for your cooperation and understanding.

**Mark your calendars:**

- Friday, Oct. 3<sup>rd</sup> – picture retake day  
Football and Volleyball Pep Rally  
FSA Lock-in/sleep over for 5<sup>th</sup> – 7<sup>th</sup> graders
- Sunday, Oct. 5<sup>th</sup> – 10:00 a.m. Family Mass – Rite of Presentation of our students who will be receiving the sacraments of Reconciliation and Communion this year.
- Wednesday, Oct. 8<sup>th</sup> – the altar servers and lectors will be commissioned at the 8:30 all-school liturgy  
FSA meeting 7:00 p.m. in the school cafeteria

Please check out the Peek at the Week for a look at the week ahead.

Gratefully,

*Mrs. Kathie Donovan*

Mrs. Kathie Donovan

Principal

*St. Hilary where faith, family, and academics thrive!*

# A Peek at the Week

## WEEK OF OCTOBER 6 -10

*St. Hilary where faith, family, and academics thrive!*

### **MONDAY: October 6<sup>th</sup>**

**Altar Servers: Gabe Atto, Daniel Dinh**

✓

### **TUESDAY: October 7<sup>th</sup>**

**Altar Servers: Daniel Echeverria, William Lopez**

- ✓ Student Council meeting for officers and representatives 3:00 – 3:45
- ✓ School Advisory Board meeting 7:00 p.m. in rectory

### **WEDNESDAY: October 8<sup>th</sup>**

**Altar Servers: Jack McNabb, Brendan Sheehy, Matthew Crowe**

- ✓ 8:30 all school liturgy
- ✓ Commissioning of altar servers and lectors at mass
- ✓ Family School Association meeting 7:00 p.m. in cafeteria

### **THURSDAY: October 9<sup>th</sup>**

**Altar Servers: Toni Gallegos, Angelo Obra**

✓

### **FRIDAY: October 10<sup>th</sup>**

**Altar Servers: Camille Nono, Nuala Kalensky**

- ✓ Walkathon
- ✓ Jr. High Dance 6<sup>th</sup> – 8<sup>th</sup> graders 6:30 – 9:00 p.m. 8<sup>th</sup> graders host

### **SATURDAY: October 11<sup>th</sup>**

**Altar Servers: 8:30 a.m. Truc Dang, Megan Cabrera**

**5:00 p.m. Zheous Abalos, Megan Cabrera, K. Gianonni**

### **SUNDAY: October 12<sup>th</sup>**

**Altar Servers: 8 am Nathan Kefle, Brittney Pham, Lina Pham**

**10 am Adhrian Rodriguez, Louie & Joe Sirgiovanni**

**12 pm C. & K. Buenaventura, Brandon Rafol**

**Reminder: Parent/Teacher/Student Conferences Oct. 15<sup>th</sup> & 16<sup>th</sup>**

**11:30 dismissal both days**

**No School on Friday, October 17<sup>th</sup> – teachers attending a religious conference**





Come to the monthly meeting of the St. Hilary Family & School Association! Mix and mingle with other St. Hilary parents while getting updates on the FSA's events and activities. We welcome your ideas, energy and expertise. This meeting is open to all parents and guardians, so we hope to see you there!

# Family & School Association Meeting

Wednesday, October 8  
7 – 8 P.M.

School Cafeteria

(enter through gym doors on California Ave.)

**Mission Statement:** The St. Hilary Family & School Association is an all-inclusive, faith-based, family-oriented organization created to build and enrich the school community in partnership with St. Hilary Parish.



# St. Hilary



## Family & School Association

# VOLUNTEER OPPORTUNITIES

*The Family & School Association coordinates events for the children and families of St. Hilary. We need volunteers to help ensure that these programs are successful and lots of fun! Please consider sharing your gifts of time and talent to assist us. If your family is looking to complete service hours, here are some ways and upcoming events where helping hands would be greatly appreciated.*

### **Grade Parents: year-round**

We're looking for at least one parent per grade to serve as a contact person between the FSA, your child's teacher and other parents. Attendance at the monthly FSA meetings is encouraged. Your service will go toward fulfilling your service hours requirement. If you're interested, please contact Mrs. Kristen Allen at 773-909-9278 or [kristenileene24@yahoo.com](mailto:kristenileene24@yahoo.com).

### **Market Day pickup: Saturday mornings, Oct. 25, Nov. 22, and Dec. 20**

Volunteers are needed to help organize orders on Market Day pickup days. For more information, contact Mrs. Sally Scarpelli at 773-769-1563.

### **Confirmation, Nov. 15**

Parents/guardians of sixth-graders are needed to set-up and serve refreshments at the Confirmation reception. More information will be available closer to the date.

### **Christmas Wreath fundraiser: TBA**

Help sort orders on pick-up day. More information will be available in November.

### **Family Christmas Party: Friday, Dec. 5**

We are looking for volunteers to join the planning committee for this annual event. Please contact Mrs. Kristen Allen at 773-909-9278 or [kristenileene24@yahoo.com](mailto:kristenileene24@yahoo.com) or Mrs. Maria Hench at 773-620-0642 or [mariahench@gmail.com](mailto:mariahench@gmail.com). Information about volunteering on the day of the party will be available closer to the event date.

### **Pancake Breakfast: Sunday, Jan. 25**

Volunteer opportunities include serving on the planning committee, setting up, greeting, cooking and serving. More information will be available closer to the event.

## OUR YEAR OF SACRAMENTS



**ALL** sacraments have a communal aspect to them. **Why?** Because sacraments are bestowed upon us in *and* through the Church in order to empower us to live holy lives as members of Christ's Church. This communal dimension is frequently overlooked when we plan to celebrate a sacrament, yet it is the most important aspect of the sacramental life we share. As Catholics we believe that just as Jesus Christ was the sacrament of God in the world, so the Christian community is the sacrament of the risen Christ in the world. Celebrating the sacraments expresses the continuing presence of Christ in our lives and in the world through us - the Church. They help us establish and continually renew our relationship with God and become instruments of God's grace in the lives of all we encounter.

One way we emphasize the element of our shared sacramental life at St. Hilary is to create opportunities for the parish community to share not only the celebration in the sacrament itself, but in the preparation process as well. This Sunday at the 10:00 Family Mass we will formally present our candidates for First Reconciliation and First Communion. Beginning the preparation process within the context of a shared experience reminds us of our shared inheritance. Our ritual that day intentionally recalls that the journey we began at Baptism with Christ and his Church continues to grow in the context of a faithful and loving community of faith. The children, parents and catechists will pledge themselves to be active participants in the preparation process. We, the members of their parish community have a role to play as well. Children learn by example, they are literally *apprentices*, learning what it means to be disciples of Jesus by from our example. Today and next week at all the entrances to our Church you will find baskets filled with cards bearing the names of all the children preparing to receive these sacraments. Please take one of these cards and pray for these children, their families and catechists. Be an example of the living communion we share as the Body of Christ.

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### RECORD NUMBER OF STUDENTS VOLUNTEER TO BE LITURGICAL MINISTERS!

We have literally doubled both our number of Altar Servers and Student Lectors this year. We are thrilled to see so many young people stepping forward to be of service to their parish family this way. In large measure this is due to the support and encouragement our young people have received from their parents and teachers. We know that when your sons and daughters volunteer at this age, they also volunteer you. Without you they would be unable to fulfill their commitments. Please join us on Wednesday, Oct. 8 at the 8:30 am Mass as we recognize their generosity (and yours) at a special commissioning service.

#### **This Weekends Schedule for Altar Servers and Lectors**

<b>Sat</b> 10/4	<b>8:30 am</b> G. Gianonni *Kr. Gianonni	<b>5:00 pm</b> B. Pham *L. Pham *G. Carreon	<b>Sun</b> 10/5	<b>8:00 am</b> C. Dihn D. Dinh K. Dinh	<b>10:00 am</b> Z. Abalos G. Atto *I. A co	<b>Lectors at 10:00</b> 1. K. Cordero 2. D. Flatsoussis 3. M. Isaacson	<b>Noon</b> *C. Nono J. McNabb M. McNabb
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**\*\*If you are new server don't forget to review your handbook.**



If you have a son or daughter who will be receiving First Reconciliation for the First time this year there is an important parent meeting this Thursday, Oct. 2 from 7-8:15 pm in the school cafeteria.



LabelsForEducation.com

Dear Parents/Guardians:

Did you know that St. Hilary participates in the Labels for Education program? Through this program, we collect UPCs and beverage/sauce caps from participating products to earn points that can be redeemed for FREE educational merchandise!

**Our goal this year is to collect 7,500 points** that the school can redeem for classroom resources and supplies. It's easy to help—**simply save UPCs with the point value (just like the example on the right) from participating products and send them to school in an envelope or snack bag.**



From soup, cereal and snacks to dairy products and beverages, your kitchen and pantry are probably full of eligible Labels for Education items. Some of the most popular products that carry Labels for Education points include Campbell's soups, Goldfish crackers, Dannon kid's yogurts, Pepperidge Farm products, Pop Secret popcorn, Post cereals, Prego sauces, Pace salsas, Emerald nuts, Bic pens and pencils, and V8 beverages. See the enclosed list or visit [www.labelsforeducation.com](http://www.labelsforeducation.com) for a complete list of eligible products.

**October is a Double Points Month!** Please send as many labels as you can before Oct. 31 so that we can earn extra points toward our goal. Help multiply our efforts by asking your friends and family to collect proofs of purchase on behalf of our school.

If you have any questions about our Labels for Education collection drive, please contact me at 773-620-0642 or [mariahench@gmail.com](mailto:mariahench@gmail.com).

Thank you for your support. Together with the Labels for Education program, we can better enrich our school for our children and teachers.

Sincerely,  
Maria Hench





# LABELS FOR EDUCATION

2014-2015 Participating Products



## BEVERAGES

- Campbell's® Tomato Juices\*
- V8® Vegetable Juice\*
- V8 V-Fusion® Juice\*
- V8 Splash® Juice Drinks\*

## BREAD

- Pepperidge Farm® Breads, Croutons, Rolls & Stuffing

## CEREALS

- Alpha-Bits®
- Post® Bran Flakes
- Cocoa Pebbles™
- Fruity Pebbles™
- Golden Crisp®
- Grape-Nuts®
- Great Grains®
- Honey Bunches of Oats®
- Honey-Comb®
- Post® Raisin Bran
- Post Selects®
- Post® Shredded Wheat
- Waffle Crisp®

## COOKING

- Campbell's® Condensed "Great for Cooking" Soups
- Swanson® Broth, Canned Chicken & Cooking Stock
- Campbell's® Beans

## DAIRY

- Dannon® Danimals® Smoothies
- Dannon® Danonino™ Cups
- Dannon® Danimals® Squeezables
- Dannon® Danimals® Crunchers™
- Dannon® Danimals® Superstars Greek Lowfat Yogurt

## FROZEN PRODUCTS

- Pepperidge Farm® Frozen Garlic Breads, 3-layer Cakes, Turnovers and Puff Pastry

## PASTA

- SpaghettiOs® pasta

## SAUCES & GRAVIES

- Campbell's® Gravies
- Pace® Salsas & Picante Sauce\*
- Prego® Italian Sauces\*
- Wolfgang Puck® Sauces\*

## SNACKS

- Emerald® Nuts Canisters
- Emerald® 100 Calorie Packs
- Emerald® Breakfast on the go!™
- Emerald® Trail Mix
- Emerald® Glazed Nuts
- Pepperidge Farm® Goldfish® Crackers and Grahams
- Pop Secret® 3 Count
- Pop Secret® 4 Count
- Pop Secret® 6 Count

- Pop Secret® 10 Count
- Pop Secret® 10 Count Snack Size
- Cocoa Pebbles® Treats
- Fruity Pebbles® Treats

## SOUPS

- Campbell's® Chunky™ Soups
- Campbell's® Chunky™ Chili
- Campbell's® Condensed Soups
- Campbell's® Homestyle Soups
- Campbell's® Healthy Request® Soups
- Campbell's® Soups-Microwavable Bowls
- Campbell's® Soup on the Go
- Wolfgang Puck® Soups

## STATIONERY

- BIC® Dry Erase Markers
- BIC® Ecolutions™ Products
- BIC® Highlighters
- BIC® Mechanical Pencils
- BIC® Ball Pens
- BIC® Roller Pens
- BIC® Gel Pens
- BIC® Wite-Out® Brand Correction Tape

\*Cap required for submission in lieu of UPC

All trademarks are property of their respective owners.





## Why not get an early start on your fall clean up needs and buy SCP!

You can now use your rebate towards reducing your tuition, your book fee, purchase gym uniforms, after school care, or add to your lunch card and as always you can buy more certificates, or donate your rebate to the school which would be used towards the school technology program

Remember, no order too Big or too Small. It all goes to benefit our children.

- ❖ USE THEM TO SHOP INSTEAD OF CASH, CHECK, OR CREDIT.
- ❖ ST. HILARY RECEIVES A COMMISSION ON EACH CERTIFICATE SOLD.
- ❖ WE WILL SPLIT THAT COMMISSION "50-50" ON YOUR TOTAL PURCHASE FOR EACH QUARTER. IT CAN BE USED TOWARDS TUITION, BUY MORE CERTIFICATES OR DONATE IT TO THE SCHOOL.
- ❖ "FACTS" PARTICIPANTS ARE ELIGIBLE FOR ALL THE BENEFITS OF THE SCP PROGRAM.

FOR MORE INFORMATION ON SCP\* CALL KATHY ERNST @ (773) 989-9249 or email [Ernst@sthilarychicago.org](mailto:Ernst@sthilarychicago.org)

**CERTIFICATES USUALLY ON HAND:**

**RESTAURANTS:**

Burger King (2% rebate)	\$10	_____
Chili's (5.5% rebate)	\$25	_____
Chipotle (5.5% rebate)	\$10	_____
Dunkin Donuts (1.5% rebate)	\$10	_____
Gordon Food Service (1.5% rebate)	\$25	_____
I Hop (4% rebate)	\$25	_____
Kentucky Fried Chicken (4.5% rebate)	\$5	_____
Lettuce Entertain You Restaurants (6.5% rebate)	\$25	_____
Lou Malnatis (3.5% rebate)	\$25	_____
Marianos (2% rebate)	\$25	_____
Panera Bread (4.5% rebate)	\$10	_____
Olive Garden/Red Lobster (4.5% rebate)	\$25	_____
Panera Bread (4.5% rebate)	\$10	_____
Pizza Hut (4% rebate)	\$10	_____
Starbucks Coffee (3.5% rebate)	\$10	_____
Subway (2% rebate)	\$10	_____
Wendy's (2% rebate)	\$10	_____

**SPECIALTY:**

AMC-Cineplex-Sony-Lowes Theaters (4% rebate)	\$25	_____
AMC-Cineplex-Sony-Lowes Theaters (4% rebate)	\$7	_____
Fannie May (12% rebate)	\$20	_____
I Tunes (1.5% rebate)	\$25	_____
Mobil/Exxon (0.75% rebate)	\$50	_____
Shell Debit Card (1% rebate)	\$25	_____
Shell Debit Card (1% rebate)	\$100	_____
U.S. Postage Stamps 20 @ .45¢ (0% rebate)	8.8	_____

**RETAIL:**

Bath & Body Works (6.5% rebate)	\$10	_____
Best Buy (1% rebate)	\$25	_____
Carson Pirie Scott (4.5% rebate)	\$25	_____
Claire's (4.5% rebate)	\$10	_____
Dick's Sporting Goods (3% rebate)	\$25	_____
Dominicks (2% rebate)	\$25	_____
Home Depot (2% rebate)	\$25	_____
Jewel-Osco (2% rebate)	\$25	_____
Jewel-Osco (2% rebate)	\$100	_____
Lowe's Home (2% rebate)	\$25	_____
Marshall's/T J Maxx (3.5% rebate)	\$25	_____
Muller Meats (3% rebate)	\$20	_____
Old Navy, Gap, Banana Republic	\$25	_____
Ross (4% rebate)	\$25	_____
Toy-R-Us (1.5% rebate)	\$20	_____
Walgreens (3% rebate)	\$25	_____
Wal-mart (1.25% rebate)	\$25	_____

**ST. HILARY GIFT CERTIFICATE**

CHOOSE THE AMOUNT \$ \_\_\_\_\_

**RETAIL:**

CERTIFICATE ORDERS (FROM BOTTOM SECTION) RECEIVED BY FRIDAY WILL BE AVAILABLE ON TUESDAY OF THE FOLLOWING WEEK:

**RESTAURANTS:**

	\$10	_____
	\$10	_____
Boston Market (6.5% rebate)	\$10	_____
Buffalo Wild Wings (3.5% rebate)	\$25	_____
Eduardo's Pizza (4% rebate)	\$10	_____
Houlihan's (4% rebate)	\$25	_____
Mrs. Fields Cookies (9% rebate)	\$5	_____
Outback Steakhouse (4% rebate)	\$25	_____
Red Robbin (4.5% rebate)	\$10	_____

**SPECIALTY:**

	\$10	_____
Barnes & Noble (4% rebate)	\$10	_____
B P Gas (.75% rebate)	\$50	_____
Chuck E. Cheese (4% rebate)	\$20	_____
Honey Baked Ham (4.5% rebate)	\$20	_____
Hyatt Hotels (4% rebate)	\$25	_____
Marriott Hotels (4.5% rebate)	\$50	_____
Oberweis (4.5% rebate)	\$10	_____
Sara Lee Outlets (6.5% rebate)	\$10	_____
Timber Ridge Lodge (4.5% rebate)	\$25	_____

Bed, Bath & Beyond (3% rebate)	\$25	_____
Build A Bear (5% rebate)	\$25	_____
Crate & Barrel (3% rebate)	\$25	_____
CVS Pharmacy (2% rebate)	\$25	_____
CVS Pharmacy (2% rebate)	\$100	_____
Eddie Bauer (4.5% rebate)	\$25	_____
Express (6.5% rebate)	\$20	_____
Foot Locker (5% rebate)	\$25	_____
Hair Cuttery (4% rebate)	\$10	_____
J C Penneys (2% rebate)	\$25	_____
Land's End (7% rebate)	\$25	_____
Lane Bryant (4% rebate)	\$25	_____
Mario Tricoci (4% rebate)	\$25	_____
Menard's (1.5% rebate)	\$25	_____
Office Depot (2% rebate)	\$25	_____
Office Max (2.5% rebate)	\$25	_____
Payless Shoes (6.5% rebate)	\$10	_____
Pier 1 Imports (4.5% rebate)	\$20	_____
Pottery Barn/Wm. Sonoma (4% rebate)	\$25	_____
Shutterfly (4.5% rebate)	\$25	_____
Sports Authority (4% rebate)	\$25	_____
Target (.75% rebate)	\$25	_____
Target (.75% rebate)	\$100	_____

Please note: When one or more companies are listed together, the certificates are good at either store.

NAME \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

ORDER TOTAL \$ \_\_\_\_\_

Please make checks payable to: St. Hilary School

SEND WITH STUDENT \* \_\_\_\_\_

ROOM # \_\_\_\_\_

WILL PICK-UP AT SCHOOL \_\_\_\_\_

\*PLEASE NOTE: St. Hilary School & its Board cannot be held responsible for any loss that may occur in transit.  
Any Questions, Call Kathy Ernst (773) 989-9249.



**Market Day.**

## **Market Day Drive Thru**

**We had our First Market Day and it was  
SO EASY!!!**

**Drive into School Parking Lot Pick up at  
Table and Drive out with a Box all  
packaged for you within minutes!!!**

**If you prepay online you don't even  
have to get out of your car!!!**



# Market day

## Lifestyle + Sweet & Savory

Due Date EXTENDED until Thurs!

We would LOVE to give the Teachers and Students the LCD projectors!  
We NEED your help! If you haven't placed an order PLEASE consider it!!!

St Hilary NEEDS YOU!!!

If you forget to turn in your paper forms please order online until Friday Oct 3. [Marketdayfundraising.com](http://Marketdayfundraising.com)

## North Park Village Nature Center

### Harvest Fest

October 18<sup>th</sup> and 19<sup>th</sup>  
5801 N. Pulaski Road



The St. Hilary Men's Club operates a food booth at this festival as a fundraiser. The event runs from 10:00 am – 3:00 pm Saturday and Sunday, but volunteers are needed Friday evening and before and after these hours on Saturday and Sunday. Contact Daryl McNabb at 312-907-3992 or [damcnabb@sbcglobal.net](mailto:damcnabb@sbcglobal.net) for more information. Service hours are available for 7<sup>th</sup> and 8<sup>th</sup> graders, as well as adults.

For more information on this festival, please see the following:  
<http://www.chicagoparkdistrict.com/parks/North-Park-Village-Nature-Center/events/Harvest-Festival-at-NPV1/>



If you can't help out as a volunteer,  
help out by coming for lunch!

# Saint Hilary School

Where faith, family, and academics thrive!

October 1, 2014

Dear School Families,

This year St. Hilary will be scheduling our parent teacher student conferences which will be held on Wednesday, October 15<sup>th</sup>, from 1:00pm to 7:00pm and on Thursday, October 16<sup>th</sup> from 1:00 pm to 7:00 pm. Parents are asked to fill in the information below in order to help schedule your family. Teachers will schedule conferences based on the family information received no later than October 6<sup>th</sup>. Families who have more than one child in the family are the first to be scheduled. **It is very important that this form is returned to the school no later than Monday, October 6<sup>th</sup>, in order to honor the time you requested.**

Confirmation of your parent conference will be sent home on Monday, October 13<sup>th</sup>.

A reminder school is dismissed on Wednesday, October 15<sup>th</sup> and Thursday, October 16<sup>th</sup>, at 11:30am for parent conferences. There is extended care on both of these days for only students registered in the extended day program. There will be no school on Friday, October 17<sup>th</sup> for a teacher in-service day.

Thank you,  
Mrs. Donovan

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Name of Family\_\_\_\_\_

Child's Name\_\_\_\_\_Grade\_\_\_\_\_Room #\_\_\_\_\_

Time & Date preference\_\_\_\_\_

Child's Name\_\_\_\_\_Grade\_\_\_\_\_Room #\_\_\_\_\_

Time & Date preference\_\_\_\_\_

Child's Name\_\_\_\_\_Grade\_\_\_\_\_Room #\_\_\_\_\_

Time & Date preference\_\_\_\_\_

Child's Name\_\_\_\_\_Grade\_\_\_\_\_Room #\_\_\_\_\_

Time & Date preference\_\_\_\_\_

**Indicate your preferred date and time for your conference** - times should be indicated in 30 minute increments (i.e. 2:00 - 2:30 pm). The conference time per child is 10 minutes unless requested and scheduled otherwise.

**Teachers will be on a dinner break from 4:00pm to 5:00pm. There should not be a conference filled in between the time period of 4:00pm to 5:00pm.**

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