

Meeting Summary
ST. HILARY SCHOOL ADVISORY BOARD

September 2, 2014 7:00 p.m. RECTORY
As Approved on October 7, 2014

Members Present:

Father Dan Jankowski, Administrator; Kathie Donovan, Principal; Father Tom Libera, Resident; Theresa Jovanovic, President; Ann McNabb, Secretary; Pearle Torralba, Board Member; Bob Schwendau, Board Member; Mary Kay Donnelly, Faculty Representative; Maria Hench, FSA Representative

Approval of Minutes

- The May 6, 2014 Meeting Minutes and Meeting Summary were reviewed and approved.
- The Meeting Summary will be posted on the school's website.

Administrator's Report

- The Archdiocesan process to select a new pastor is underway. On September 16, 2014, meetings will occur on-site with parish staff, leaders of parish organizations, and parish members-at-large to solicit input for selecting a pastor. Theresa Jovanovic will represent the School Board at the leader's meeting. A parish profile is also being developed for use by the Archdiocese in selecting a pastor.

Principal's Report

- Mrs. Donovan reported on several beginning of school events, including the meet and greet, 1st day of school picnic, FSA car wash, and Virtus training sessions.
- Upcoming events reported on include the back to school night, Confirmation candidates / sponsors BBQ and Mass, beginning of Religious Education classes, fall book fair, picture day, Men's Club pig roast, community fest, family Mass, high school fair, 8th grade Snake Road field trip, professional development for teachers, Market Day, and Student Council induction Mass.
- Enrollment as of September is at 224. Last year, enrollment was at 257, with 42 of those students graduating 8th graders. A breakout by grade level is as follows:

PreK	18
K	14
1	29
2	24
3	20
4	13
5	26
6	22

7	30
8	28
Total	224

- A total of \$23,968.77 in tuition balances from last school year carried over into this year. Collections were received over the summer and at registration for this school year. A balance of \$14,371.32 remains to be collected.
- In school year 2014/2015, all families are signed up for tuition payment management through the FACTS program.
- The school is brainstorming ideas for the Mrs. Guetzlaff memorial donations, and a report of total receipts was made.
- Mrs. Donovan is working with Fr. Eddy’s family to develop a need-based financial assistance scholarship program supported by funds raised through Fr. Eddy’s memorial.

Organization reports

- The *Family School Association* is in its 3rd year of existence and continues to grow the organization with the main purpose of building community. Upcoming events include a parent mix/mingle with cupcakes and wine, an overnight “lock-in” for students in grades 5 – 7, and a father/son bowling night.

New Business

- The Board discussed the BSI model of governance vs. the traditional Advisory Board and voted to operate as an Advisory Board beginning with this 2014/2015 school year.
- Election of next year officers tabled.
- The Board Secretary will keep meeting summaries and make available on the school website. Detailed meeting minutes will no longer be kept.