

Meeting Summary

ST. HILARY SCHOOL ADVISORY BOARD

October 7, 2014 7:00 p.m. RECTORY

As Approved on November 4, 2014

Members Present:

Father Dan Jankowski, Administrator; Kathie Donovan, Principal; Father Tom Libera, Resident; Theresa Jovanovic, President; Ann McNabb, Secretary; Pearle Torralba, Board Member; Bob Schwendau, Board Member; Mary Kay Donnelly, Faculty Representative; Maria Hench, FSA Representative

Approval of Minutes

- The September 2, 2014 Meeting Summary was reviewed and approved.
- The Meeting Summary will be posted on the school's website.

Administrator's Report

- Upcoming events include the presentation and placement of a statue of Our Lady of Piat in the Adoration Chapel, and a blessing and dedication of "Lancelot", a tree planted on the parish campus in honor of Fr. William Eddy. The electrical wiring and new lighting are coming along.

Principal's Report

- Mrs. Donovan reported on several recent events, including the back to school night, community fest, Men's Club pig roast, book fair, Vacala family scholarships, and the school choice rally events.
- Upcoming events reported on include the walkathon, parent/teacher/student conferences, progress reports, faculty catechetical conference, Red Ribbon week, trunk-or-treat, Feast of All Souls memorial mass, Aspire test for 8th graders, internet safety presentations.
- Mrs. Donovan shared information from St. Cornelius regarding its need to raise funds.

Organization reports

- The *Family School Association's* annual book fair occurred earlier this month, met all teacher's wishes, upcoming events include a fundraiser at Potbelly's and an overnight "lock-in" for students in grades 5 – 7.

New Business

- The Board elected the following officers for the 2014/2015 school year:
 - President: Theresa Jovanovic

- Vice President: Bob Schwendau
- Secretary: Ann McNabb
- Theresa thanked Rich Batista for his service to the School. He will no longer serve as Vice President or member beginning this school year.
- The Archdiocesan “Leadership Manual for School Advisory Boards” was distributed for the Board’s review.
- Theresa reminded all board members of the required Virtus training.
- The *Beautification Committee* reported on its recent projects.
- Mrs. Donovan reported on the current school enrollment. Starting with last year’s 257 students, 42 were graduating 8th graders, 29 students transferred out (3 moved out-of-state, 2 went to other catholic school, remainder transferred to public schools), 24 students transferred in and 13 students started pre-school. Current enrollment is 221 with 3 additional students starting school in January.
 - The school is exploring any available funds through federal Title II and Title III programs.
 - Offsetting enrollment declines are savings from turnover among faculty; Parish office has final budget.
 - Mrs. Donovan continues to seek grants and has appealed to the parish for assistance in writing grants.
 - The board discussed the need for and requested that regular budget and enrollment reports be given as part of the Principal report.