

Meeting Summary

ST. HILARY SCHOOL ADVISORY BOARD

December 2, 2014 7:00 p.m. RECTORY

As approved on February 3, 2015

Members Present:

Kathie Donovan, Principal; Theresa Jovanovic, President; Bob Schwendau, Vice President; Ann McNabb, Secretary; Pearle Torralba, Board Member; Mary Kay Donnelly, Faculty Representative; Maria Hensch, FSA Representative

Approval of Minutes

- The November 4, 2014 Meeting Summary was reviewed and approved.
- The Meeting Summary will be posted on the school's website.

Principal's Report

- Mrs. Donovan reported on several upcoming events, including family mass, First Reconciliation, all-school field trip, Our Lady of Guadalupe feast day, Simbang Gabi, parish and school Christmas concert, prayer services, and Christmas Eve and Day masses.
- A new bike rack was installed through donations made to the Men's Club in honor of late member Mr. Richard Byrne.
- An additional St. Hilary bench was installed outside the preschool doors through donations made to the school in honor of the late preschool teacher, Mrs. Guetzlaff.
- With volunteer assistance of a school parent, the school will submit grant requests to fund information technology equipment
- Several marketing initiatives were discussed, including reaching out to nearby Catholic schools that are closing, developing a parent ambassador program, reaching out to neighborhood families, and advertising in parent magazines.

Organization reports

- The *Family School Association* is planning its Christmas party and wreath sale.
- The *Alumni Association* is planning a quiz night.

Old Business

- The Board will review the Archdiocesan Advisory Board handbook previously distributed for the next meeting.

- Projects coordinated by the *Beautification committee* were reported on. Installing a flag pole has been put on hold due to funding issues.
- Board contact information was distributed.