

***Meeting Summary***  
**ST. HILARY SCHOOL ADVISORY BOARD**

January 5, 2016 7:00 p.m. RECTORY  
As Approved on March 1, 2016

**Members Present:**

Fr. Aloy, Pastor; Kathie Donovan, Principal; Theresa Jovanovic, President; Ann McNabb, Secretary; Pearl Torralba, Member; Bob Schwendau, Member; Mary Kay Donnelly, Faculty Representative; Maria Hench, FSA Representative; Brigit Isaacson, Alumni Representative

**Approval of Minutes**

- The December 1, 2015 Meeting Summary was reviewed and approved.
- The Meeting Summary will be posted on the school's website.

**Pastor's Report**

- Fr. Aloy reported on recent Christmas celebrations and upcoming events including the Infant Jesus celebration on January 16<sup>th</sup> and the 90<sup>th</sup> anniversary of the Parish.
- A Pastoral Council is being formed.
- Archbishop Blase Cupich will be meeting with the Archdiocesan Asian Ministry board at St. Hilary in February.

**Principal's Report**

- Mrs. Donovan reported on recent events, including the all parish Christmas concert and Simbang Gabi.
- St. Hilary was accepted again to be a Big Shoulders school. A broader announcement will be made during Catholic Schools Week.
- The Parish Improvement Plan survey was completed and submitted to the Archdiocese. A Diagnostic Assessment Form of key findings and recommendations was distributed. Next steps are to prioritize recommendations and establish timelines.
- A Parish and School Profit and Loss statement was distributed and discussed.
- The Parent Ambassador Program continues its efforts. The Ambassadors plan to visit nearby parishes without schools.
- The 2016 – 2017 tuition schedule will be finalized with the Finance Committee later this week and distributed for input prior to Catholic Schools Week. Registration for next school year begins during Catholic Schools Week starting Sunday, January 31.

**Organization reports**

- The *Family School Association* recent events were successful, including the Christmas craft fair and lock-in for students. The FSA is now planning its pancake breakfast kicking off Catholic Schools Week.
- The *Alumni Association* is working on options to recreate its database, and planning for Quiz Night.

### **Old Business**

- The Board further discussed membership and representation on the Parish Council.