The Fledgelings Preschool
www.fledgelingspreschool.co.uk

Policy index

1. Health & Safety

1.1 Health and Safety General Standards

1.2 Maintaining Children's Safety and Security on Premises

1.3 Supervision of Children on Outings and Visits

1.4 Risk Assessment

1.5 Animals in the Setting

1.6 No Smoking

1.7 Staff Safety including Home Visits

1.8 Emergency Lockdown

2. Fire Safety

2.1 Fire Safety and Emergency Evacuation

3. Food Safety and Nutrition

3.1 Food and Nutrition

3.2 Food Hygiene

4. Health

4.1 First Aid

4.2 Administering Medicines

4.3 Managing Children who are Sick, Infectious or with Allergies

4.4 Notifiable Incidents and Accidents

4.5 Oral Health

5. Promoting Inclusion, Equality and Valuing Diversity

5.1 Valuing Diversity and Promoting Equality

5.2 British Values

6. Safeguarding

6.1 Safeguarding children, young people and vulnerable adults

6.2 Responding to safeguarding or child protection concerns

6.3 Concerns and allegations of serious harm or abuse against staff, volunteers or agency staff

6.4 Looked After Children

6.5 Uncollected child

6.6 Missing child

6.7 Impaired capacity of a parent/carer

6.8 Death of a child on-site

6.9 E-safety

6.10 Cyber security

6.11 Safer recruitment

6.12 Key person supervision

6.13 Attendance and absence

7. Record keeping

7.1 Record keeping policy

7.2 Children's records and data protection

7.3 Provider's records

7.4 Privacy notice

7.5 Confidentiality, recording and sharing information

7.6 Client access to records

7.7 Transfer of records

8. Staff, Volunteers and Students

8.1 Employment

8.2 Student placements

8.3 Induction of Staff and Volunteers

8.4 Deployment of Staff

8.5 Deployment of Volunteers

8.6 Sexual Harassment

9. Early Years Practice

9.1 Admissions

9.2 Fees and other payments
9.3 The Role of the Key Person and Settling In
9.4. Arrivals and Departure
9.5 Personal Care, Nappy changing and Sleep
9.6 Supporting children's behaviour
9.7 Identification, assessment and support for children with SEND

10. Working in Partnership with Families and Other Agencies

10.1 Parental involvement
10.2 Working in Partnership with Other Agencies
10.3 Making a complaint

11. Environmental Sustainability

11.1 Environmental sustainability policy

This document was reviewed by	The Fledgelings Preschool
On	October 2026
Date to be reviewed	October 2027
Name of signatory	Ann Goodall
Role of signatory	Committee Member