

**Effective: 1/1/11**

<b>Travel Expense</b>	<b>In-State</b>	<b>Out-State</b>
Personal Car (state car available)	\$ .245/mile	\$ .245/mile
Personal Car (state car unavailable)	\$ .51/mile	\$ .51/mile
Lodging (with Receipt)	\$55.00 + Tax (6/1-9/31) \$35.00 + Tax (10/1-5/31)	Federal Rates
Lodging (without Receipt)	\$12.00	\$12.00
Meals (Morning) (12:01am – 10:00 am)	\$5.00	\$7.00
Meals (Mid-day) (10:01 am – 3:00 pm)	\$6.00	\$11.00
Meals (Evening) (3:01 pm – 12:00 am)	\$12.00	\$23.00
<b>What we are charged for using state vehicles : Effective 12/2010</b>		
Car	\$ .386	
Truck	\$ .558	
SUV	\$ .534	
Van	\$ .617	