

Town of Dublin



Planning Board

PO Box 277

Dublin, NH 03444

Adopted Driveway Procedures June 6, 2013

1. Prior to commencing work, the applicant will complete and file a Driveway Permit Application with the Planning Board or the Town Administrator and receive notice of Planning Board approval.
2. The board shall make a good-faith effort to act upon an application within 30 days from the date of filing.
3. Before the Planning Board approves or disapproves the application the site will be inspected by one or more members of the Planning Board to determine if the application is accurate and whether there are any conditions or further information that needs to be brought to the Board's attention.
4. The Board may authorize the Chair to approve driveway applications when:
 - The Board will not meet in time to act on the application within 30 days of the filing, and
 - The driveway is less than 50 feet long, and has no steep slopes or wetland/wetland buffer issues, and
 - The Chair has obtained the concurrence of at least one other Board member who has also visited the site.(Said authorization shall be by vote of the board for a period of one year.)
5. The Planning Board may request input from the Road Agent, Fire Chief, Conservation Commission, or any other town boards and/or officials if the Board feels such input would be useful in making its decision on an application.
6. A final inspection by either the Board or the Code Enforcement Officer must determine that all work has been satisfactorily completed in conformance with these regulations prior to the issuance of a building permit.”