

TOWN POLICIES AND ORDINANCES

This is a list of all Town ordinances and policies adopted by the Town either at Town Meeting or at a Selectmen's meeting. This list covers the period from 1932 to the present. The list runs chronologically starting with the earliest date first. The list is probably incomplete because there are no minutes before 1975 and minutes are missing from January 1990, November 1990, December 1990, January 1991 and February 1991.

The date column is the date the action was adopted, the article number refers to the specific article at Town Meeting, if the action was adopted there, the minutes column is the date action was taken by the Selectmen and the comments column includes the text of the action taken. The comments column also contains a notation as to where the original document or the minutes can be found in the Town archives.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2002-10-14		Adopted 911 building/dwelling numbering and road naming ordinance	911 numbering and road ordinance	10/14/2002	Adopted a uniform system of numbering buildings in order to provide an expedient response from emergency officials, to promote efficiency in locating buildings in town, to provide a uniform system to establish mailing addresses and to provide a standard set of names for roads and private ways in town. The ordinance becomes effective 11/15/02. Fines of \$20/month shall be assessed for non-compliance and fines of \$250/occurrence for removing or altering street signs shall be assessed. See DTA Group 19.
1997-12-01		Administrative fees for service	Administrative fees	12/1/1997	Board of Selectmen voted to charge \$25.00 or \$12.50 per hour, whichever is greater for administrative fees for BOA or work done for individuals requesting extensive town records. Other fees to remain as is, such as copy fees and postage, etc. See DTA Group 3, Series B

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2016-03-08	2	Added an alternative energy systems ordinance to the existing zoning ordinance	Alternative energy systems		<p>Article added to zoning ordinance <i>re</i> alternative energy systems</p> <p>See DTA, Group 1, Series A, under 2015 (the 2016 Town Meeting abstract does not give a vote for the zoning questions.)</p>
2008-03-15	18	Authorized Selectmen to appoint Treasurer	Appointment of Treasurer		Town Meeting authorized the Selectmen to appoint Town Treasurer starting after Town Meeting 2009. See Group 1, Series A.
2017-08-21		Policy <i>re</i> employees, board members and elected officials contacting attorneys for the Town	Attorney contact policy	None	<p>All contact with an attorney for Town business shall be reported to the Town Administrator. All attorneys who advise the Town to communicate directly (and only) with Board Chairs or Department Heads.</p> <p>See DTA, Group 3, Series E under 2017 (This is a reaffirmation of the policy in 2015)</p>
1934-11-06		Permits beverages to be sold in Town under permits granted by the State Liquor Commission	Beverages permitted to be sold in Town		The Town voted to allow beverages to be sold in town under permits granted by the State Liquor Commission. See DTA, Group 2, Series A under 1934

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1999-08-23		Adopted policy <i>re</i> bids for Town purchases.	Bid policy	08/09/1999 & 08/23/1999	The Town of Dublin shall strive to secure the best possible price for all purchases. Any expenditure in excess of \$1,500 by the Town or any employee or representative of the Town shall be competitively bid. The bid policy shall be followed without exception unless exempted by a majority vote of the Board of Selectmen. The \$1,500 limit shall apply to both a line item amount or an accumulated total of expenditures in a line item. The Selectmen, shall annually before Town Meeting, identify line items to be bid and exempted. This action will not preclude other bids or exemptions from being considered , as needed during the fiscal year. The bid policy shall be done in a timely manner with a minimum of three bidders. All bidders will be noticed in the exact same manner. A list of bidders will require prior approval by a majority vote of the Board of Selectmen. The bid document will be written and contain all pertinent information. The bid document will always contain the following provision, “The Town of Dublin reserves the right to select the bid of their choice and to reject any and all bids.” See DTA, Group 3, Series B., 1999.
2006-03-18	23	Adopted blind exemption according to RSA 72:37	Blind exemption		Adopted a blind exemption according to RSA 72:37. Exempts \$15,000 of assessed value on a person’s residential real estate.
2008-09-29		Policy <i>re</i> volunteer board and committee appointments	Board and committee appointments	9/29/2008	Policy adopted <i>re</i> volunteer board and committee appointments. See DTA, Group 3, Series B, under 2008. For the actual policy see DTA, Group 20, under 2008.
1997-03-10		Adopted policy <i>re</i> bookkeeping	Bookkeeping policy	03/10/1997	Policy for bookkeeping - payroll and voucher checks, journals, reconciliation, etc. See DTA Group 3, Series B, under 1997.
1990-10-29		Policy established regarding the Boston Post Cane.	Boston Post Cane	10/29/1990	The Boston Post Cane shall be given to the Town’s oldest living resident as of 04-01 of the given year and once awarded, the cane will remain in the possession of the individual until his/her death. See DTA Group 3, Series B, under 1990.

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1991-02-12		Modified the policy for the awarding of the Boston Post Cane.	Boston Post Cane	02/12/1991	Selectmen modified Boston Post Cane requirements to include the following: Residency of Dublin at least 1 year and recipient must want or be able to receive the cane. See DTA Group 3, Series B, under 1991.
2006-03-14	6	Adopted residential building code	Building code - residential		Adopted “residential building code, thereby establishing the International Residential Building Code as the standard for residential construction in Dublin, as authorized by RSA 155-A.”
1971-03-16	16	Adopted requirement that the Selectmen issue building permits.	Building permit		Adopted requirement that the town require the selectmen to issue a building permit for any new building construction or reconstruction of existing buildings, when the cost of such construction would exceed \$1,000. See DTA, Group 1, Series A, under 1971.
2008-09-29		Building permit application guidelines	Building permit application guidelines	9/29/2008	Guidelines adopted <i>re</i> building permits (i.e. when permit is needed and required documentation for same. See DTA, Group 3, Series B, under 2008. For the actual policy see DTA, Group 3, Series G, under 2008.
1986-12-15		Adopted a 20 day waiting period for building permit issuance after Board of Adjustment or Planning Board approval.	Building permit approvals	12/15/1986	Selectmen agreed with a suggestion made by Board of Adjustment Chairman to wait 20 days before issuing a building permit. This only applies whenever a special exception, variance or Planning Board approval has been required in order to issue the building permit. See DTA Group 3, Series B, under 1986.
2015-03-14	15	Expendable Trust Fund for premature building related system failure	Building system failures.		Created an expendable trust fund for expenses related to premature building related failures. The Selectmen are agents for this fund. See DTA, Group 1, Series A, under 2015

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2002-03-16	22	Selectmen given authority under RSA 41:14-c to acquire or sell land, buildings, or both	Buying and selling of land, buildings or both		Selectmen given authority under RSA 41:14-c to acquire or sell land, buildings or both; provided they shall first submit the proposal to the Planning Board and Conservation Commission for review and recommendation by both boards, and further to hold two public hearings in accordance with RSA 41:14-a.
1998-10-08		Library adopted bylaws	Bylaws for Library	10/8/1998	Voted to approve bylaws after amending Article IV, section 3. There is no text as to what the bylaws actually are.
2014-02-12		Library approved updated bylaws	Bylaws for Library - updated	1/8/2014, 2/12/2014	Minutes reflect that the approved bylaws handed out to the Trustees. Approved at some point before this meeting.
1988		Library adopted bylaws	Bylaws for Library Trustees	????	Sometime in 1988 the Library Trustees adopted bylaws stating when their annual meeting is, how many times a year they will meet, the requirements for a quorum, etc. See DTA Group 23, under By-laws, policy and mission statement (1988).
1932-03-08	8	Passed. Approved the by-laws adopted by the Board of Selectmen permitting and regulating retail business, plays, games, sports and exhibitions on the Lords Day.	Bylaws regulating retail business, games, sports, etc.		Retail business may be conducted and plays, games, sports and exhibitions are hereby permitted in the Town of Dublin on the Lord's Day, provided, however, that there shall be no public dancing or horse-racing or prize-fights at any time on the Lord's Day, or any games of baseball, hockey, football or any games, sports or exhibitions of physical skill to which admission is charged or at which donations are accepted earlier than one o'clock in the afternoon or motion pictures earlier than six o'clock in the afternoon. See DTA Group 2, Series S, under 1932
1987-03-14	20	Authorized Planning Board (under RSA 674:5) to prepare and amend a recommended program of capital improvements over a period of at least 6 years	Capital Improvements Plan		Planning Board authorized (under RSA 674:5) to prepare a municipal capital improvements program over a period of at least 6 years. See DTA, Group 1, Series A, under 1987.

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1987-11-30		Guidelines for Cemetery	Cemetery	11/30/1987	Cemetery closed for burial after December 1, of each year due to winter conditions and will reopen for burials on May 1. Each of the above dates may be adjusted by the Cemetery Committee if weather conditions in any year warrant such change and the Board of Selectmen approve. A general guideline for the Cemetery Committee for the use of the Dublin Cemetery for burials is that it is intended for both past and present Dublin residents and non resident taxpayers and their families. Such use would also include non-property owning residents who are renting. Questions relative to the above guidelines will be resolved at the discretion of the Cemetery Committee and the Board of Selectmen. See DTA Group 3, Series B, under 1987.
1990-03-19		Named Cemetery addition	Cemetery addition name	03/19/1990	Selectmen voted to name the new Cemetery addition Meetinghouse Lane. See DTA Group 3, Series B, under 1990.
1990-05-07		Policy <i>re</i> distribution of Cemetery fees between the Highway Department and the Cemetery Department.	Cemetery fees	05/07/1990	Selectmen voted to distribute grave opening fees of \$250.00 as follows: \$50.00 to be retained by the Cemetery department and \$200.00 to be applied to the Highway Department for the actual digging of the grave. See DTA Group 3, Series B, under 1990.
1995-10-02		Policy regarding Cemetery grave opening fees	Cemetery fees	10/02/1995	Selectmen agreed to delete grave opening costs from the Cemetery budget (it is now a Highway Department line item). With any new lot sales, a \$50.00 reimbursement will be applied to the Cemetery budget to cover the costs of purchase (doesn't say purchase of what, but I believe it was the purchase of corner markers). See DTA Group 3, Series B, under 1995.
1990-03-17	27	Rates set for new lots in new Cemetery addition [Meetinghouse Lane]	Cemetery fees for lots		Authorized the Selectmen to sell Cemetery lots in the new Cemetery addition [Meetinghouse Lane] at the following rates : Single Lot (2 gravesites) \$300.00; Double Lot (4 gravesites) \$600.00 See DTA Group 1, Series A, under 1990.

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2001-05-01		Cemetery Lot prices	Cemetery fees for lots	5/1/2001	Approved new prices for lots. \$350.00 for single full burial lot, \$700.00 for two person full burial lot and \$200.00 for cremation lot. See DTA Group 22, under 2001.
2004-06-10		Cemetery Lot prices	Cemetery fees for lots	6/10/2004	Approved new prices for lots. \$500.00 for single full burial lot, \$900.00 for two person full burial lot and \$250.00 - \$350.00 for cremation lot. See DTA Group 22, under 2004.
2009-12-14		Cemetery Lot prices & burial fees	Cemetery fees for lots & burial	12/14/2009	Approved new prices for lots. \$800.00 for single full burial lot, \$1400.00 for two person full burial lot and \$450.00 - \$1250.00 for cremation lots. Approved changes in burial fees and approved changes on restrictions on headstones. See DTA Group 22, under 2009.
2010-02-25		Cemetery lot buyback policy	Cemetery lot buyback policy	2/25/2010	Policy for Trustees to buy back used lots. See DTA Group 22, under 2010.
2007-03-17	26	Expendable Trust Fund created for Cemetery lot buybacks	Cemetery lot buybacks		Created an expendable trust fund for Cemetery lot buybacks. The Selectmen are the agents for the fund. See DTA, Group 1, Series A, under 2007

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2001-05-01		Restriction on purchase of Cemetery lots.	Cemetery lot restrictions on purchase	5/1/2001	Due to space limitations, purchase of cemetery full burial plots is limited to current residents of Dublin or previous residents of Dublin who have legally resided in town for a period of 5 years and their offspring who have either been born in or raised in Dublin for the aforementioned 5 year period. No contiguous plots for more than one two burial space shall be permitted for any individual family. Purchase of cremation only plots may be available for both current or previous legal residents of Dublin or their offspring and persons with long established association with the Town of Dublin. No contiguous plots shall be permitted for any individual family. Owners of existing plots, shall not be permitted to purchase additional plots. Where residency qualifications and/or association with Dublin is unclear, plot purchase eligibility will rest with the Cemetery Trustees and is considered final. If proof regarding residency is insufficient or missing, the burden of proof shall rest with the prospective plot purchaser. See DTA Group 22, under 2001.
2004-06-10		Rules and Regulations for Cemetery	Cemetery rules and regulations	6/10/2004	Revision of the original guidelines for the Cemetery. DTA Group 22, 2004
2004-08-19		Rules and Regulations for Cemetery	Cemetery rules and regulations	8/19/2004	Revision to Article 94-for any cemetery lots which are designated as “full burial plots”, the total square footage of flush markers and monuments shall not exceed 50% of the total square footage of the lot. DTA Group 22, 2004.
2005-07-07		Rules and Regulations for Cemetery	Cemetery rules and regulations	7/7/2005	A map of the Cemetery was added to the regulations. Revision to Article 95 - an area was designated in the cemetery as the “Earliest Burial Section”. This revision limits the design of new monuments to be compatible with the 18th century monuments already there. See DTA Group 22, under regulations

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2010-02-25		Rules and Regulations for Cemetery	Cemetery rules and regulations	2/25/2010	Modified article 24 - if an existing lot was unable to accommodate a burial for a variety of reasons, the Town assumed responsibility to provide an alternate burial location without financial impact to the lot owner. Modified article 31-added requirement that any full burials within 100' of a designated wetland shall require a lined sealed burial vault. (This revision impacts all full burials within the existing Carriage Lane Section as well as the new South Expansion area). See DTA Group 22, under regulations
2013-04-19		Rules and Regulations for Cemetery	Cemetery rules and regulations	4/19/2013	Amended article 10-to add prohibition against metal detector use in the Cemetery. See DTA Group 22, under regulations
2010-02-25		Trustees adopted a job description for the Cemetery superintendent	Cemetery superintendent job description	2/25/2010	Cemetery Trustees adopted a job description for the Cemetery superintendent. See DTA, Group 22, under 2010
1993-11-29		Adopted criteria for Citizen of the Year award	Citizen of the Year	11/29/1993	See under DTA, Group 3, Series B, under 1993
2001-07-02		Restriction on computer and fax use	Computer and fax use	7/2/2001	Restriction on personal use of Town computers, internet access and use of fax machines, machines only to be used for town business. See DTA Group 3, Series B
1970-03-10	9	Conservation Commission established	Conservation Commission		The Town voted to establish a Conservation Commission as set forth in RSA 36:A and authorized the Selectmen to appoint said Commission within 60 days for the date of this annual meeting. See DTA Group 1, Series A, under 1970.

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2009-03-14	18	Authorized Conservation Commission to expend funds for contributions to qualified organizations for the purchase of property interests, etc.	Conservation Commission - Adopted the provisions of RSA 36-A:4-a, I (b)		Conservation Commission authorized to expend funds for contributions to qualified organizations for the purchase of property interests, or for facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property. See DTA, Group 1, Series A, under 2009 and Group 2, Series A, under 2009.
2008-07-07		Policy <i>re</i> use of credit cards by Town employees	Credit card policy	7/7/2008	Policy adopted 7/7/2008 for the use of credit cards by Town employees. See DTA, Group 3, Series B, 2008.
1980-11-04		Ordinance against dogs running at large	Dog ordinance		Adopted the provisions of RSA 466:30-a which makes it unlawful for an owner of any dog licensed or unlicensed to allow said dog to run at large, except when accompanied by the owner or custodian and when used for hunting, herding, supervised by competition and exhibition or training for such. See DTA Group 2, Series A, under 1980.
2013-03-07		Adopted procedures <i>re</i> approving driveways	Driveway procedures	8/16/2012, 9/20/2012, 12/6/2012, 1/3/2013, 1/17/2013, 2/7/2013, 3/7/2013, 4/18/2013, 5/2/2013, 6/6/2013	The Planning Board adopted procedures for approving driveway applications on March 6, 2013. The procedures were further amended on June 6, 2013. The original procedures will be found attached to the 3/7/2013 minutes. The amended procedures will be found attached to the 6/6/2013 minutes, DTA, Group 12, Series A. NOTE: A copy of the procedures will also be found at the Town Clerk's office.

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1998-03-11	11	Modified elderly exemption	Elderly exemption		Modified elderly exemptions from the property tax based on the assessed value, for qualified taxpayers to be as follows: for a person 65 years of age up to 75 years, \$10,000; for a person 75 years of age up to 80 years \$15,000; for a person 80 years of age or older \$20,000. To qualify the person must have been a New Hampshire resident for at least five years, own the real estate individually or jointly, or if the real estate is owned by a person's spouse, they must have a net income of not more than \$18,4000 or, if married, a combined net income of less than \$26,400; and own net assets of not in excess of \$35,000 excluding the value of a person's residence (RSA 72:39-b). This article was to comply with updated guidelines set by the State of New Hampshire. See DTA Group 1, Series A, 1998
1980-03-11	2	Adopted expanded elderly exemption	Elderly exemption		Adopted the provisions of RSA 72:43-b and 72:43-c for expanded elderly exemptions on real estate which provide for a resident 65 years of age up to 75, a \$5,000 exemption; a resident 75 years of age up to 80, a \$10,000 exemption; a resident 80 years of age or older, a \$20,000 exemption, provided that the resident owns the real estate individually or jointly with another or his spouse with whom he has been living for at least five years, as man and wife; said resident had a net income of less than \$9,000 and owns assets of any kind, tangible or intangible, less bona fide encumbrances, not in excess of \$50,000. See DTA Group 1, Series A, 1980

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1982-03-09	1A	Adopted adjusted elderly exemption	Elderly exemption		Adopted provisions of RSA 72:43-f for the adjusted elderly exemption from property tax. The following exemptions were adopted based on assessed value for qualified tax payers: for a person 65 years of age up to 75 years, \$10,000; for a person 75 years of age up to 80 years \$15,000; for a person 80 years of age or older \$20,000. To qualify, the person must have been a New Hampshire resident for at least five years; own real estate individually or jointly, or if the real estate is owned by his spouse, they must have been married for at least five years. In addition, the taxpayer must have a net income of less than \$10,000 or if married a combined net income of less than \$12,000 and own net assets of \$30,000 or less, excluding the value of the person's residence. See DTA Group 1, Series A, 1982
2005-03-12	22	Amended existing agreement (Section 218) under the Social Security Act by excluding the services of election workers where remuneration is under \$1200 in a calender year.	Election workers		Town voted to amend existing agreement (Section 218) under the Social Security Act by excluding the services of election workers where remuneration is under \$1200 in a calender year. See DTA Group 1, Series A, under 2005.
2002-03-25		Policy <i>re</i> use of audible and visual emergency equipment by fire department personnel	Emergency equipment use for fire department personnel		Permission from fire chief <i>re</i> use of audible and visual emergency equipment by fire department personnel. See Group 15.
2007-05-14		Ordinance restricting engine retarders (jake brakes)	Engine retarder ordinance (jake brakes)	5/14/2007	Enacted a new ordinance restricting the use of engine retarders (jake brakes) by trucks within the Village District on Route 101. See DTA, Group 3, Series B, 2007. NOTE: The Selectmen rescinded this ordinance on 9/28/2015 and adopted a new ordinance. See DTA, Group 3, Series B, 2015.

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2015-06-01		Amended ordinance restricting engine retarders (jake brakes)	Engine retarder ordinance (jake brakes)	6/1/2015	<p>Amended the ordinance <i>re</i> engine retarders (jake brakes) in the village to add “except during emergencies or extreme weather conditions”. Fines were also established-first offense \$100.00, second offense \$250.00 and third offense \$500.00.</p> <p>See DTA, Group 3, Series B, 2015.</p> <p>NOTE: The Selectmen rescinded this ordinance on 9/28/2015 and adopted a new ordinance.</p> <p>See DTA, Group 3, Series B, 2015.</p>
1986-03-15	10	False fire alarm by-law	False fire alarm by-law		<p>The owner of any building located within the Town of Dublin shall be responsible for any fire alarm relating to such owner’s building, given or sent to the Dublin Fire Department, whether or not such owner has given or sent or authorized the giving or sending of the alarm. There shall be imposed on said owner an administrative fee of \$100.00 (one hundred dollars) for each such false fire alarm relating to each such building in excess of three false fire alarms given or sent in any one calender year, payable to the Town of Dublin. The term false fire alarm means an alarm negligently given or sent and an alarm resulting from mechanical defect or malfunction. See DTA Group 1, Series A, under 1986.</p>

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1993-08-05		Family Medical Leave Law	Family Medical Leave	Minutes don't reflect when or if this was adopted by the Selectmen.	<p>Employees are eligible for Family Medical Leave if the following apply: People who work for a business that employs 50 or more workers within 75 miles of the employers work site, people who have worked for the employer for at least 12 months and people who have worked at least 1,250 hours during that time. Family leave can take effect when the following apply: a son or daughter is born or adopted, when there is a need to care for a seriously ill spouse, son, daughter or parent or when the employee has a serious health condition. The leave is unpaid, but health insurance premiums are required to be paid by the employer at the same rate as before the leave. This is the federal law that was enacted in 1993.</p> <p>NOTE: I do not know if this was adopted or if it has to be.</p>
1963-03-12	10	Approved and confirmed the Dublin Fire Dept. joining Southwestern New Hampshire Fire Mutual Aid System in 1958.	Fire Department and SWNH Fire Mutual Aid system		See DTA Group 1, Series A, under 1963.
2002-09		Adopted standard operating procedures for the Fire Department	Fire Department Standard Operating Procedures		Fire Department Standard Operating Procedures See Group 15.
2009-03-10	3	Floodplain Management Ordinance	Floodplain Management Ordinance		Floodplain Ordinance adopted which allows the Town to be eligible for Federal Emergency Management Grants and enables Dublin residents to purchase flood insurance. See DTA, Group 1, Series A, under 2009 and Group 12, Series C, under 2009.
2007-09-17		Fraud policy	Fraud policy	9/17/2007	Policy adopted <i>re</i> fraud and corruption. See Group 3, Series B, under 2007. The minutes don't reflect that the Selectmen voted to adopt the fraud policy, although the policy itself says "adopted Sept. 17, 2007".

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2005-03-08	2	Adopted interim growth management ordinance	Growth management ordinance		Adopted an interim growth management ordinance whereby the Planning Board shall not accept applications for major residential subdivisions or for major residential site plan review for a period not to exceed one year.
1987-11-23		E-2 Ordinance regulating hauling over bridges	Hauling over bridges	11/23/1987	The Town of Dublin prohibits the crossing of all municipal owned bridges in the Town of Dublin by any truck "certified" by the New Hampshire Department of safety to carry additional weight on any way (road) other than the interstate and defense highway system as per RSA Chapter 266. (Bridges as: Charcoal Rd/Charcoal Brook (Golf Course), Charcoal Rd/Charcoal Brook (Reservoir), Old Dublin Rd/Mountain Brook, Old Marlboro Rd/Charcoal Brook (Golf Course), Brush Rd/Brush Brook (East Harrisville Rd), Craig Rd/Frost Brook & Goldmine Rd/Stanley Brook.) The penalty for violation of this ordinance shall be prescribed in RSA 266:25. See DTA Group 3, Series B, under 1987.
1993-07-05		Adopted a hawkers and peddlers ordinance.	Hawkers & peddlers ordinance	07/05/1993	No hawker, peddler or vendor shall sell, barter, etc. unless they have a license from the Police Department, the fee for the license is \$25.00, it is valid for a year and the fee may be waived at the discretion of the Police Chief. No hawker, peddler, etc. shall create a vehicle or pedestrian hazard on any street or highway, business shall not be conducted on national, state or town designated holidays. Non-profit organizations are exempt from the any fee. The license shall be exhibited when asked by a Police Officer. The penalty for violation of the ordinance is \$100.00. See DTA, Group 3, Series B, 1993.
2005-08-15		Selectmen adopted a hazard mitigation plan	Hazard mitigation		Adopted Hazard Mitigation Plan. See DTA Group 14, under 2005.

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2015-01-01		Stipend for medical insurance increased from \$2500 to \$5000	Health insurance stipend		Any full time employee electing to not take medical benefits and after providing proof of medical coverage will be given an annual stipend of \$5000 in lieu of such benefits, payable in 2 installments of \$2500 each, paid in the last pay period of June and December, providing benefits have not been used. See DTA, Group 29, under personnel policy
1991-02-18		Draft rules for the placement of temporary living quarters	Health regulation	02/18/1991	Draft rules for the placement of temporary living quarters (defined as any transportable structure for overnight accommodations that include, but not limited to tents, travel trailers, tent camper, pick-up truck mounted campers and similar accommodations). No sanitary waste or slop water shall be discharged on the surface of the land or water. When placed on an approved building lot for more than 10 days, approved sanitary facilities must be provided. If running water from an outside source is available in the structure, a New Hampshire approved septic system must be provided and a permit to erect and occupy such facilities must be obtained from the Selectmen by the property owner. Permits shall be for a period of 4 months and in no case shall the structure be in place from the period of December thru April. See DTA Group 3, Series B, under 1991. (NOTE: Not clear this was ever adopted).
1992-06-08		Sanitary Code <i>re</i> private sewage disposal systems.	Health regulation for sewage systems	06/08/1992	All perk test and observation holes for new construction, repairs, subdivisions or additions will be witnessed by the Dublin Health Officer or his agent during normal working hours, a fee of \$25.00 will be required for each witnessing of a perk test and \$25.00 for each field confirmation of existing conditions. The fee shall be paid to the Town of Dublin. 48 hour advance notice to the Dublin Health Officer or his agent is required for witnessing the perk test. All private sewage disposal systems will be a minimum of one (100) hundred feet from any wetland. See DTA Group 3, Series B, under 1992.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1987-03-09		Ordinance regulating heavy hauling over highways	Heavy hauling ordinance	03/09/1987	From and after the effective date of this ordinance, it shall be unlawful for any person, partnership or corporation to haul, transport or cause to be transported by vehicle with gross weight over six (6) tons any material over all class V roads from March 10, 1987 to April 15, 1987. Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine of five hundred dollars (\$500.00) For the purposes of this ordinance, each load hauled, transported or moved over said town roads shall be deemed a separate occurrence. Ordinance effective upon adoption by Board, publication in Peterboro Transcript and recorded with Town Clerk. This restriction does not apply to Town or emergency vehicles. See DTA Group 3, Series B, under 1987.
1988-03-21		Policy clarification to ordinance regulating heavy hauling over highways	Heavy hauling ordinance	03/21/1988	The policy shall not prohibit Town or emergency vehicles, fuel oil trucks, public or private school busses, garbage or trash removal trucks, or food delivery trucks from using posted Town roads; businesses located in the Town who utilize vehicles weighing over 6 tons may use posted Town roads provided they are empty and traveling to or from another Town in the normal operation of their business; and written permission for exceptions to the above to deal with specific problem situations may be granted by the Town Highway Superintendent. The Superintendent may consult with the Selectmen on specific problem situations. If written permission is obtained, the permission slip must be carried in the vehicle, so that it can be presented to the Police if stopped. See DTA Group 3, Series B, under 1988.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2002-04-01		Adopted the provisions of RSA 508:12-b which provides for indemnification of fire department, emergency service and rescue personnel.	Indemnification of fire dept., emerg. service & rescue personnel.	4/1/2002	No person who is a volunteer, "part paid" or "call" member of a non-profit fire department, emergency service or rescue squad operating in any political subdivision shall be held personally liable in any action to recover for personal injury or property damage arising out of any act performed or occurring in the furtherance of his official duties. Nothing in this section shall affect the liability of the political subdivision, department, service or squad served by such person. Nothing in this section shall affect the liability of such person for damages arising out of willful misconduct, gross negligence, or operation under the influence of drugs or alcohol. "Call" member means any member other than a full-time paid employee who receives payment for each emergency response, "official duties" mean emergency duties only and "part paid" means any member other than a full-time paid employee who receives an annual retainer of less than \$10,000 for his services as a member. See DTA Group 3, Series B.
1982-03-13	22	Indemnification of Town officials and employees for financial liability	Indemnification of Town officials and employees		Town voted to indemnify and save harmless from personal financial loss and expense (including reasonable legal fees and costs, if any) any present or future member of the Board of Selectmen, any present or future member of any Town Board or Agency, and any present or future employee of the Town, arising out of any claim, demand, suit or judgment by reason of negligence or act resulting in accidental injury to a person or accidental damage to or destruction of property if the indemnified person at the time of the accident resulting in the injury, damage, or destruction was acting in the scope of his employment or office. See See DTA Group 1, Series A, under 1982 and DTA, Group 3, Series B, under 2009. NOTE: The Selectmen adopted this resolution at their March 23, 2009 meeting.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2009-03-23		Selectmen adopted the resolution voted at the 1982 Town Meeting <i>re</i> indemnification of Town volunteers and employees.	Indemnification resolution adopted in 1982.	3/23/2009	See, in this index, under 1982, for the text of the resolution that was voted.
1999-08-09		Adopted policy <i>re</i> proof of insurance	Insurance	08/09/1999	All contractors, sub-contractors, independent contractors and any/all other entities doing any work or labor or delivering any/all services to and for the Town of Dublin, shall place on file in the Town offices a current certificate of insurance, without exception. The certificate will cover liability and workers comprehensive insurance to the level required by the Town counsel. This policy will commence at the time of a majority vote of the Selectmen adopting it. No work or service shall be performed for the Town of Dublin from that time forward without the proper certificates on file. See DTA Group 3, Series B, under 1999.
1995-11-01		Adopted a joint loss management program (also know as a safety program)	Joint loss management program (safety)	Minutes don't reflect the date that this was adopted by the Selectmen	<p>Employees have the right to a workplace safe from occupational safety and health hazards. A joint loss management program is designed to prevent accidents and illnesses and is established jointly between employees and management.</p> <p>NOTE: This is a nine page document listing responsibilities of employees and management, training, recordkeeping, safety equipment, etc.</p> <p>See DTA, Group 19, under Joint Loss Management Safety Committee</p>

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2005-09-08		Revised the joint loss management program (also know as the safety program)	Joint loss management program (safety)	Minutes don't reflect the date that this was revised by the Selectmen	<p>Employees have the right to a workplace safe from occupational safety and health hazards. A joint loss management program is designed to prevent accidents and illnesses and is established jointly between employees and management.</p> <p>NOTE: This is an eight page document listing responsibilities of employees and management, training, recordkeeping, safety equipment, etc.</p> <p>See DTA, Group 19, under Joint Loss Management Safety Committee</p>
2008-09-03		Revised the joint loss management program (also know as the safety program)	Joint loss management program (safety)		<p>Employees have the right to a workplace safe from occupational safety and health hazards. A joint loss management program is designed to prevent accidents and illnesses and is established jointly between employees and management.</p> <p>NOTE: This is an eight page document listing responsibilities of employees and management, training, recordkeeping, safety equipment, etc.</p> <p>See DTA, Group 19, under Joint Loss Management Safety Committee</p>
2007-03-13	25	Approved depositing 50% of land use change tax into the Conservation Commission Fund.	Land use change tax		Town Meeting approved depositing 50% of land use change taxes into the Conservation Commission Fund. See DTA, Group 1, Series A.
2005-06-20		Fee increased for land use violations	Land use violations	6/20/2005	Approved an increase in the fee charged for land use violations. Fee is now \$200.00. See DTA Group 3, Series B, under 2005
1933-11-28		Sale of beer, wine and alcohol will be legal after the repeal of the eighteenth amendment	Legalization of beer, wine and alcohol		Notification from the State of New Hampshire about the legalization of beer, wine and alcohol after the repeal of the eighteenth amendment. See DTA, Group 2, Series A, under 1933.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2000-03-09		Library Trustees adopted policy <i>re</i> use of multipurpose room	Library multipurpose meeting room	??	Policy <i>re</i> use of Library multipurpose room. See DTA Group 23 under 2000 for the text of the policy.
2010-12-08		Library policies updated	Library policies	12/8/2010	Minutes reflect new policy updates, completed and ready for filing.
1988-04-26		Dublin Public Library policy established. These were updated in 1993.	Library policy		See DTA Group 23, under By-laws, mission statement and policy (1988).
1982-03-13	27	Continued limited summer maintenance on Old Troy Rd.	Limited summer maintenance		Town voted continued limited summer maintenance from 4/15-11/30 and posting of "Road Closed" signs from 12/1-4/14 on Old Troy Rd. from the turnaround at "Weldwood" (Map 2, Lot 1) Wly to the Dublin-Marlborough town line to provide seasonal access to mountain trails and summer cottages now in existence on this road and access for emergency vehicles , provided that theTown arrange with Marlborough to provide year-round access to the Stowell property (Map 1, Lots 1 & 1A), not to exceed \$500.00. See DTA Group 1, Series A, under 1982.
1994-03-12	15	Continued limited summer maintenance on Old Troy Rd.	Limited summer maintenance		Town voted to continue limited summer maintenance on Old Troy Road. See DTA Group 1, Series A, under 1994.
1998-03-14	18	Continued limited summer maintenance on Old Troy Rd.	Limited summer maintenance		No action taken. The motion was tabled. See DTA Group 1, Series A, under 1998.
2005-03-12	21	Continued limited summer maintenance on Old Troy Rd.	Limited summer maintenance		Town voted to not winter maintain and plow the Old Troy Road. See DTA Group 1, Series A, under 2005.
2011-05-02		Selectmen voted to fully maintain Old Troy Rd and Thorndike Pond Rd. from May 15th through November 1st.	Maintenance of Old Troy and Thorndike Pond roads.	5/2/2011	The Town will fully maintain Old Troy Road (pass Eaton Run) and .2 miles of Thorndike Pond Road are from May 15th through November 1st. See Group 3 Series B under 2011.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1998-09-28		Policy <i>re</i> mileage reimbursement	Mileage reimbursement	Minutes don't reflect this approval.	Approved mileage reimbursement at 32.5 cents per mile.
2001-01-29		Policy <i>re</i> mileage reimbursement	Mileage reimbursement	1/29/2001	Approved mileage reimbursement at 34.5 cents per mile. See DTA Group 3, Series B.
2003-12		Policy <i>re</i> mileage reimbursement	Mileage reimbursement		Approved mileage reimbursement at 37.5 cents per mile. Mileage increased but it is not reflected in any minutes. See DTA Group 3, Series B.
2006-01-01		Policy <i>re</i> mileage reimbursement.	Mileage reimbursement		Approved mileage reimbursement at 44.5 cents per mile. See DTA Group 3, Series B. This mileage reimbursement is adjusted every year.
2002-10-07		Adopted a used motor oil policy	Motor oil policy	10/7/2002	Motor oil accepted from Dublin residents only, no businesses, schools or institutions. Used oil should be free from gasoline, anti-freeze and foreign solvents of any nature and in replacement motor oil containers or cans. Containers cannot be left without approval, there is a \$2.00 charge for amounts up to five quarts (anything over five quarts a scale of fees will be used), containers will be tagged in the presence of the owner for identification purposes, containers will later be tested for contamination and a fine of up to \$200 may be assessed if the oil is found to be contaminated upon testing. See DTA Group 28 under solid waste fee schedule in the regulations folder.
1996-11-06		Policy <i>re</i> motor vehicle registration refunds	Motor vehicle refunds	Unknown	It is the policy of the Town of Dublin that refunds on motor vehicle fees which have been paid as part of the registration procedure will not be granted. Individuals transferring their license plates to a new vehicle will automatically have any available credit applied toward the town registration fee of the new vehicle.
1992-03-10	2	Adopted the Mountain Zone as part of the zoning ordinance	Mountain Zone zoning regulations		Zoning amendment adopted a new district called the Mountain Zone zoning. See DTA, Group 1, Series A, under 1992.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2002-03-25		Fire Department adopted mutual aid emergency response policy	Mutual aid emergency response policy		Mutual aid emergency response policy <i>re</i> equipment and manpower response. See DTA Group 15.
1995-10-30		Posted Recreation Land (Map 17, Lot 11A) for No Hunting	No Hunting on Map 17, Lot 11A	10/30/1995	Posted Recreation Land under RSA 635:4 with No Hunting signs so that the Dublin Consolidated School can use it with their own programs in conjunction with the Harris Center. See DTA Group 3, Series B, under 1995.
1943-03-09	7	Adopted the non partisan ballot system.	Non partisan ballot system		See DTA Group 2, Series A under 1943.
1993-10-07		Revision to open container ordinance	Open container ordinance	10/07/1993	Open container ordinance revised in reference to a Public Way. See DTA Group 3, Series B, under 1993 and DTA Group 17, Series C, under 1993.
1995-09-18		Certified and appended the October 7, 1993 minutes to reflect the ordinance which passed to modify the existing ordinance in reference to the definition of a Public Way.	Open container ordinance	09/18/1995	Open container ordinance revised in reference to a Public Way. The definition of a public way was modified. See DTA Group 3, Series B, under 1995.
1981-03-14	19	Adopted ordinance for sand and salt use on Town roads.	Ordinance for sand and salt use		Town required that the ratio of de-icing salt to sand as placed upon all roads under the jurisdiction of the road agent be as close to 1:20 as is possible in order to protect wells and trees. Nothing in this ordinance shall be construed to prevent said Road Agent in times of emergency or where an extreme public hazard exists from using a higher percentage of salt. See DTA Group 1, Series A, under 1981. (NOTE: There was an article (#25) in 1982 Town Warrant to change this ordinance, but the motion failed).

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2014-08-18		Town ordinance regulating vehicular traffic and public ways	Ordinance for vehicular traffic public ways and parking	8/4/2014	Ordinance regulating vehicular traffic and public ways. This includes authority to install traffic control devices, parking ordinance, fines, speed limits, noise restrictions, yield sign placement, stop sign placement, open container ordinance. See DTA Group 3, Series B, under 2014 and DTA Group 17, Series C, under Corresp & Misc., 2014 (full ordinance).
1992-05-28		Town ordinance regulating vehicular traffic and public ways	Ordinance for vehicular traffic, public ways and parking	05/28/1992	Ordinance regulating vehicular traffic and public ways. This includes authority to install traffic control devices, parking ordinance, fines, speed limits, noise restrictions, yield sign placement, stop sign placement, open container ordinance. See DTA Group 3, Series B, under 1992 and DTA Group 17, Series C, under Corresp & Misc., 1992 (full ordinance).
2002-03-25		Adopted policy <i>re</i> reissuing outdated checks	Outdated checks	3/25/2002	Board of Selectmen adopted policy <i>re</i> reissuing outdated checks. In the public interest of maintaining consistency in municipal accounting and closure of records, unless extraordinary extenuating circumstances exist which lead the Selectmen to vote to waive the rule, it shall be the general policy of the Town of Dublin that under no circumstances will a check issued by the town be honored or reissued beyond a period of six months if such check be subsequently presented for payment. This policy shall remain on file as a permanent matter of public record. See DTA Group 3, Series B.
1984-10-30		Policy for Town employees seeking outside employment	Outside employment policy	No minutes exist of this action.	Any employee seeking outside employment must first obtain permission from their immediate supervisor or department head. Also anyone seeking employment outside of the Town will be responsible for the obtainment of benefits, Workmen's Compensation, etc. from that company, and not from the Town of Dublin. Uniform employees will not wear uniforms except when performing their duties for the Town of Dublin.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1976-03-02	16	Overnight parking ordinance approved	Overnight parking ordinance		To better facilitate snow removal, no overnight parking of unattended motor vehicles is permitted on any and all roads within the Town of Dublin from November 1st to April 1st of each year, any vehicles in violation will be towed at the owner's expense and any Dublin Police Officer or the Dublin Highway Agent has the authority to remove any vehicle in violation. See DTA Group 1, Series A, under 1976.
2015-03-09		Policy for overtime compensation for road agent	Overtime compensation for road agent	3/9/2015	<p>Policy adopted by the Selectmen to compensate the road agent for overtime spent on storm cleanup, above and beyond their annual salary. The compensation shall be annually at the end of the year. The amount shall be determined by dividing the total Highway Department employees total exclusive of the road agent, thereby awarding the road agent an average of what other employees have earned for overtime.</p> <p>See DTA, Group 3, Series B under 2015.</p>
1976-03-08		Parking Ordinance	Parking Ordinance	03/08/1976	Notation in Selectmen's minutes that "Joe [Police Chief McLean] will register the new parking ordinance with the registry of deeds". NOTE: This appears to be the same one that was adopted at the March 2, 1976 Town Meeting. See DTA, Group 3, Series B, under 1976.
1993-05-25		Parking regulation issued by the NH Department of Transportation	Parking regulation		In accordance with RSA 265:71 & RSA 236:1 a section of Route NH 101 in the Town of Dublin, NH, beginning at a point on both sides of the highway at the intersection of Monument Rd. and extending in an easterly direction to the intersection of the Old County Rd. a distance approximately 760 feet on Route NH 101 is hereby restricted and within the area so described the parking of vehicles of any type is prohibited at any time. See Group 6, Series B, under 1993.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2007-05-17		Parking regulation issued by the NH Department of Transportation	Parking regulation		In accordance with RSA 265:71 & RSA 236:1 a section of Route NH 101 in the Town of Dublin, NH, beginning at a point on the south side of the highway at the intersection of Gerry Rd. and extending in awesterly direction a distance of approximately 75 feet on Route NH 101 is hereby restricted and within the area so described the parking of vehicles of any type is prohibited at any time. See Group 6, Series B, under 2007.
2007-05-14		Parking ordinance amended for Old Troy Rd.	Parking regulation	5/14/2007	Amended Town Parking Ordinance 92-004 to create a no parking zone on Old Troy Rd. on both sides of the road for a distance of 500 feet east and west of the public parking area for the Dublin Trail and to prohibit busses on Old Troy Rd. See DTA, Group 3, Series B, 2007.
1981-03-10	1A	Allowed change of party affiliations to be made with the Town Clerk	Party affiliation changes		Adopted the provisions of RSA 654:34a permitting applications for changes in party affiliations to be made with the Town Clerk. See DTA Group 1, Series A, under 1981
2000-03-06		Adopted policy <i>re</i> medical benefits	payment in lieu of medical benefits	3/6/2000	Any full time employee electing to not take medical benefits will be given an annual \$2,000 in salary in lieu of payment of such benefits. However, this amount will not be used in the calculation of cost of living or wage increases. Policy effective 4/1/2000. See DTA Group 3, Series B
1991-12-23		Personnel policy revised	Personnel policy	12/23/1991	Selectmen issued a new personnel policy effective for the calender year 1992. All vacation time will be used unless written permission is received from the Board of Selectmen. See DTA Group 3, Series B, under 1991.
1997-04-21		Personnel policy amended	Personnel policy	Minutes don't reflect the date this change was made.	All full time employees hired after May 1, 1997 must, as a condition of their employment in the Town of Dublin be enrolled in the New Hampshire Retirement system as a member. See personnel policy.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1994		Personnel policy amended	Personnel policy	??	One of the personnel policies in the file says revised 1994. I cannot find what the revision was.
1985-09-09		Adopted personnel policy	Personnel policy	Minutes don't reflect date adopted	Personnel policy adopted by Selectmen September 9, 1985 as per personnel policy. See DTA Group 29, under personnel policy, 1986.
2015-06-29		Personnel policy amended	Personnel policy	6/29/2015	Amended personnel policy to reflect changes in NH RSA 265:79-C <i>re</i> hands free electronic devices while driving a vehicle on town business. See DTA, Group 3, Series B, 2015.
2001-01-03		Adopted new personnel rules and regulations	Personnel policy rules and regulations	1/3/2001	Adopted new personnel policies and regulations, effective February 1, 2001. See DTA Group 3, Series B & 29.
2011-03-14		Adopted revised personnel rules and regulations	Personnel policy rules and regulations	3/14/2011	Adopted revised personnel policies and regulations, effective March 14, 2011. See DTA Group 3, Series B & 29.
2003-02-24		Adopted ordinance <i>re</i> petition warrant articles	Petition warrant articles	2/24/2003 & 3/10/2003	Original ordinance passed 2/24/2003, but the ordinance was passed pursuant to the wrong RSA. Selectmen revoked ordinance on 3/10/2003, pursuant to the provisions of RSA 39:3. A warrant article submitted by petition shall be signed directly by the petitioners or must be accompanied by an attached list containing the signatures of the petitioners. Information provided with the petition shall include the printed name, signature, date and sufficient address and contact information to verify voter qualifications as provided under the statute. The Town of Dublin will not accept letters or postcards or email from petitioners in lieu of the above requirement. This ordinance will be in effect until rescinded.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1992-10-29		Adopted policy <i>re</i> physical examinations	Physical examination policy	Minutes don't reflect that the policy was adopted.	Prior to your appointment to a full-time or emergency response position, before your position becomes final, you shall be required to pass a physical examination by a physician. The examination must relate to your pending appointment. A signed physician's statement agreeing that you are physically capable of doing the work must be delivered to your confidential personnel file. Personnel records are available for review only by the Selectmen, Administrative Assistant, Department Head or employee. The Town of Dublin reserves the right at any time to require employees, as a condition of continued employment, to undergo physical or mental examination at the expense of the Town and to have the results of such examination released to the Board. NOTE: This policy was adopted by the Board of Selectmen on October 29, 1992 at their meeting. The policy is appended to the personnel policy.
2000-08-03		Planning Board and Board of Adjustment procedures for joint meetings.	Planning Board and Board of Adjustment procedures for joint meetings.	8/3/2000	Adopted procedures for joint Planning Board and Board of Adjustment meetings. NOTE: There is nothing in the Planning Board files at the Archives about these procedures.
1993-02-04		Planning Board by-laws	Planning Board Bylaws	10/29/1992, 11/5/1992, 2/4/1993	By-laws adopted 2/4/1993- about members and alternates, duties of officers, notice for meetings and standards of conduct. See DTA, Group 12, Series B, under 1992-1993
2004-10-21		Planning Board Consultant fees	Planning Board Consultant fees	10/21/2004	Board approved charging applicants consultant fees on applications. See DTA, Group 12, Series A.
2007-11-20		Planning Board fees increased	Planning Board fees	11/20/2007	Planning Board fees increased for all subdivisions, site plans and telecommunications proposals. See Group 12, Series A, under 2007
2011-12-01		Planning Board adopted policy on performance bonds and letters of credit	Planning Board performance bonds and letters of credit	10/20/2011, 12/1/2011	Planning Board adopted a policy on performance bonds and letters of credit. See DTA, Group 12, Series A, under 2011

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2014-08-21		Planning Board Rules of Procedure	Planning Board Rules and Procedure adopted	8/21/2014	Planning Board adopted rules and procedures per the authority of RSA 676:1. For the complete rules and procedures see DTA, Group 12, Series B, under 2014.
2011-10-06		Planning Board rules of procedure adopted by the Planning Board	Planning Board rules of procedure	9/1/2011, 10/6/2011	See Group 12, series A, under October 6, 2011 for the full text.
2016-08-22		Resolution to amend existing pole license	Pole licenses	8/22/2016	Amended all existing pole licenses, as well as new licenses. See DTA: Group 3, Ser. B under 2016
2003-10-20		4 hours pay at time and a half for police call-out time.	Police call out time policy	10/20/2003	Adopted policy for police call out time-when an officer is on "call time" and is called out, the Town will pay a minimum 4 hours at time and a half, regardless of how long the officer actually spends on the call out. See DTA Group 3, Series B, under 2003.
1978-03-14	20	Approved change in appointment term of Police Chief.	Police Chief - appointment term for		Town approved making the appointed term of the Police Chief three (3) years rather than the present one (1) year term. Effective April 1, 1978. See DTA Group 1, Series A, under 1978.
1993-04-22		Adopted policy <i>re</i> outside employment of Police Officers.	Police Officers- outside employment of	04/12/1993, 04/15/1993 & 04/22/1993	Police officers cannot seek or continue outside employment if it conflicts with their duties as a Dublin Police officer, they must obtain prior approval and written authorization from the Police Chief for outside work, all outside employment will be reviewed by the Police Chief on a periodic basis, any officer who disagrees with a decision of the Police Chief <i>re</i> outside employment may go to the Board of Selectmen for a hearing and any violation of this policy may result in suspension or dismissal. See DTA Group 3, Series B, under 1993.

NOTE: Policy *re* outside employment of police officers adopted 4/22/1993, although the policy has a date of 4/14/1993.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2007-06-04		Adopted an increase in the rate of pay for police officers for special details	Police special detail rate - increase	06/04/2007	Police special detail rate increased from \$40.00/hour to \$45.00/hour with the Town administrative cost being \$10.00. See DTA Group 3, Series B, under 2007.
2004-03-15		Adopted an increase in the rate of pay for police officers for special details	Police special detail rate - increase	03/15/2004	Police special detail rate increased from \$35.00/hour to \$40.00/hour with the Town administrative cost being \$10.00. See DTA Group 3, Series B, under 2004.
1999-06-16		Adopted an increase in the rate of pay for police officers for special details	Police special detail rate - increase	06/16/99	Police special detail rate increased from \$24.00/hour to \$30.00/hour with the Town administrative cost being \$5.00. See DTA Group 3, Series B, under 1999.
1989-08-07		Adopted policy <i>re</i> Police special details	Police special details	08/07/1989	All full-time officers (including the Police Chief) and Special Officers are allowed to engage in special detail assignments provided the following guidelines are followed: a roster of officers interested in this special duty will be kept and used by the Police Dep. The officer with the most seniority will be at the top of the list, a detailed report submitted by the officer listing the hours worked, group requesting service, etc. See DTA Group 3, Series B, under 1989 for the full text.
n.d.		Adopted policy <i>re</i> controlled substance and alcohol testing of employees	Policy for substance abuse and alcohol testing	Unknown	Detailed policy for substance abuse and alcohol testing.
2012-06-04		Selectmen adopted policy for funds received by town departments.	Policy <i>re</i> depositing funds with Town Administrator or Treasurer.	6/4/2012	Policy adopted <i>re</i> funds received by town departments and when they should be turned over to the Town Administrator and/or Town Treasurer. See Group 3, Series B under 2012 for the text of the policy.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2000-01-11		Library policy <i>re</i> historical materials	Policy <i>re</i> historical materials		Policy adopted 1/11/2000 and amended 8/22/2001. A staff member must be present while anyone is reviewing original items and an appointment must be made at least a week in advance to look at original materials. Whether for personal use or for publication, all copies shall credit the appropriate collection and the Dublin Public Library. If photographs or other items are to be used for commercial or other purposes that are intended to bring financial benefit to a person or organization, permission for that use must be obtained in writing from the Board of Trustees. Fees for photographic quality copies will be charged and are posted in the library. If original documents or photographs are to be professionally copied the library director will arrange for this to be done. The person or organization will pay all the costs incurred in the process. See DTA Group 23, under 2001.
2012-06-04		Selectmen adopted policy <i>re</i> new Town employees	Policy <i>re</i> new Town employees	6/4/2012	<p>Policy adopted <i>re</i> department heads and board chairman notifying the Town Administrator within 3 days of hiring a new Town employees and provide a phone contact and email contact for the new hire.</p> <p>See Group 3, Series B under 2012 for the full text of the policy.</p>
2012-06-04		Selectmen adopted policy <i>re</i> posting of minutes on the Town website	Policy <i>re</i> posting of minutes	6/4/2012	<p>Policy adopted <i>re</i> minutes and posting to the Town's website.</p> <p>See Group 3, Series B under 2012 for the text of the policy.</p>
2017-03-06		Adopted a public assistance work program policy per RSA 165.	Policy <i>re</i> public assistance work program	3/6/2017	<p>Selectmen adopted a public assistance work program policy under the provisions of NH RSA 165.</p> <p>See DTA, Group 3, Series B under 2017.</p>

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1994-11-08		Adopted expanded polling hours for all state elections.	Polling hours for state elections		Adopted polling hours in Dublin at all state elections beginning with the 1996 state primary election under which the polls shall open not later than 8 o'clock in the morning. See DTA Group 1, Series A, under 1994.
1988-08-22		Adopted change in polling hours for State Primary	Polling hours for State Primary	08/22/1988	Selectmen and Assistant Moderators changed the polling hours for the State Primary on September 13, 1988 to 11:00 a.m. - 7:00 p.m. as a result of a new election law. See DTA Group 3, Series B, under 1988.
2017-09-25		Policy <i>re</i> possession of drug paraphernalia	Possession of drug paraphernalia policy	9/25/2017, 10/23/2017	Adopted town policy for possession of drug paraphernalia. (See DTA Group 3, Series B, under 2017)
2017-05-22		Policy <i>re</i> postage purchases	Postage purchases	5/22/2017	Policy adopted that all postage will be purchased through the Town Administrator. Any mail to be sent out, inclusive of certified mail, will be left with the Town Administrator who will mail all submitted on their next working day and provide copies of receipts back to the respective departments. See DTA Group 3, Series B, under 2017
2008-03-15	7	Authorized the pre-payment of taxes until rescinded.	Pre-payment of taxes		Town Meeting authorized the pre-payment of taxes until rescinded. See Group 1, Series A.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2002-05-20		Adopted an assessment policy <i>re</i> property taxes	Property tax assessments	5/20/2002	Adopted policy <i>re</i> town assessments to conform with RSA 75:8 & RSA 75:1 and Department of Revenue Administrative directives to maintain a 100% equalization ratio. The town shall update assessed property values to market value based on actual sales data. Taxable value assessments will be computed initially based on assessment software formulae, then land, building and neighborhood factors will be adjusted as indicted to adjust computed values to correspond with actual market sale values whenever possible. The criteria used will be full and true market value (RSA 75:1) based on standards of arms-length transaction sales. Construction costs associated with building permit applications will also be considered as valid factors to adjust computed taxable value assessments. See Group 3, Series B, under 2002.
1978-03-14	2	Solar heating or cooling exemption passed.	Property tax exemption		Town adopted the provisions of RSA 72:62 for a property tax exemption on real property equipped with a solar energy heating or cooling system which exemption shall be 50% of the solar system only and shall not exceed \$8,000.00. See DTA Group 1, Series A, under 1978.
1988-03-12	17	Rescinded full property tax exemption on dormitories, dining rooms and kitchens	Property tax exemptions		Rescinded the vote taken on March 4, 1975 granting full exemption on the assessed value of dormitories, dining rooms and kitchens of the Dublin School, Inc. and the Dublin Christian Academy, Inc., so that the limit for the exemption on the total value of these buildings shall hereafter be \$150,000.00 (One Hundred, Fifty Thousand Dollars) as provided under the RSA 72:23 IV. See DTA Group 1, Series A, under 1988.
1988-05-31		Adopted guidelines for property tax exemptions	Property tax exemptions	05/31/1988	Adopted guidelines for determining Property Tax Exemptions, dated May 31, 1988 and the Town of Dublin General Policy relating to Property Tax Exemption under NH RSA 72:23. See DTA Group 3, Series B, under 1988 & DTA Group 4, Series G, under Tax Exempt Study Committee.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1989-03-13		Revised Tax Exempt form and General Policy relating to Tax Exemption	Property tax Exemptions	03/13/1989	Approved revisions in the Tax Exempt form and the general policy relating to the Tax Exempt form. See DTA Group 3, Series B, under 1989 & DTA Group 4, Series G, under Tax Exempt Study Committee.
1991-03-11		Revised Tax Exempt form and General Policy relating to Tax Exemption	Property tax Exemptions	3/11/1991	Approved revisions in the Tax Exempt form and the general policy relating to the Tax Exempt form. See DTA Group 3, Series B, under 1991 & DTA Group 4, Series G, under Tax Exempt Study Committee.
2013-05-13		Adopted policy <i>re</i> waiving interest on property taxes.	Property tax interest	5/13/2013	Selectmen adopted a policy waiving interest of up to \$25.00 as outlined in RSA 76:13. See Group 3, Series B, under 2013.
1988-03-12	28A	Adopted property tax lien procedure	Property tax liens		Adopted the provisions of RSA 80-58-86 for the real estate tax lien procedure. These statutes provide that tax sales to private individuals for non-payment of property taxes on real estate are replaced with a real estate tax lien procedure under which only a municipality or County where the property is located, or the State, may acquire a tax lien against land and buildings for unpaid taxes. See DTA Group 1, Series A, under 1988.
2000-09-11		Adopted policy <i>re</i> use of purchase orders	purchase order policy	9/11/2000	Purchase order system adopted for town purchases over the amount of \$500, per item or combination which exceeds that amount. Effective as of date of adoption. See DTA Group 3, Series B & E, 2000.
1994-03-12	11	Selectmen given authority to convey real estate acquired by tax deed.	Real estate conveyances		Authorized the Selectmen indefinitely or until rescinded to convey any real estate acquired by the town tax collector's deed. Such conveyance shall be by deed following a public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice may require. This authorization will remain in effect until rescinded by a vote of the municipal meeting. See DTA Group 1, Series A, under 1994

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1997-03-17		Resolution to join NH Retirement System	Retirement system	3/17/1997	Resolution to approve membership of the town of Dublin in the State of New Hampshire Retirement System. See DTA Group 3, Series B
2016-02-22		Adopted resolution to join Primex (risk management pool)	Risk management pool	2/22/2016	See under DTA, Group 3, Series B, 2016
1976-03-02	10	Policy directing Road Agent to oil roads	Road maintenance		Town directed the Road Agent to oil one quarter (1/4) of the total mileage of the hard surface Class V roads in Dublin each year, under a separate budget account to be set up for that purpose . . . See DTA Group 1, Series A, under 1976
1995-11-01		Safety policy	Safety policy	Minutes don't reflect the date that this was adopted by the Selectmen.	Prevention of accidents and protection of all resources are guiding principles; all operational decisions affecting safety must receive the same consideration as those affecting production or quality; safe working conditions and methods are of prime importance and take precedence over shortcuts and "quick fixes"; the Town of Dublin will comply with all safety laws and regulations; feedback is welcomed from all employees and all employees will follow all safety rules, take no unnecessary chances, use all safety guards and equipment and make safety an integral part of their lives.
1988-05-31		Adopted prohibition on the sale of Class "C" fireworks.	Sale of Class "C" fireworks	05/31/1988	Voted to prohibit the sale of Class "C" fireworks in the Town of Dublin. Organized displays of fireworks of any type require a permit of approval from the Police Chief. Reference is made to NH RSA 644:13. See DTA Group 3, Series B, under 1988.
1964-11-03		Authorized, by permission of the State Liquor Commission, the sale of malt beverages (beer) in Town.	Sale of malt (beer) beverages		See DTA Group 2, Series A, under 1964.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1970-11-03		Permits sale of sweepstakes tickets in Town.	Sale of Sweepstakes tickets		The Town voted to allow the sale of sweepstakes tickets in Town. See DTA Group 2, Series A, under 1970.
1964-03-10		Permits sale of sweepstakes tickets in Town.	Sale of sweepstakes tickets		The Town voted to allow the sale of sweepstakes tickets. See DTA, Group 2, Series A, under 1964
1991-03-16	26	Discontinued the scenic road designation for Upper Jaffrey Road.	Scenic road		Discontinued the Scenic Road designation on Upper Jaffrey Rd. from Windmill Hill Rd. to the Jaffrey town line. Also authorized the Selectmen to petition the legislature to accept Upper Jaffrey Rd. as a Class II Unimproved Highway.
1972-03-07	13	Passed Scenic Road ordinance	Scenic road ordinance		Voted to designate as "Scenic", under provisions of R.S. A. 253:17 & 18 (this RSA has been changed to 231.157 & 158), the following town roads: Burpee, Church, Craig, Dooe, Frothingham, Gerry, Lake, Meryman, Old Chesham, Old County, Old Common, Old Marlborough, Old Troy, Page, Parsons, Pierce, Pound, Snow Hill, Stone Pond, Thorndike Pond (a.k.a. Slade Rd.), Upper Jaffrey (from intersection of Windmill Hill Rd. to Jaffrey line), Upper Valley, Valley & Windmill Hill. See DTA Group 1, Series A, under 1972.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1992-10-29		Seatbelt policy	Seatbelt policy	Minutes don't reflect that the policy was adopted.	<p>All Town employees are required to wear seat belts while operating or riding in any vehicle while on Town business. This requirement applies to personally-owned vehicles as well as vehicles of others. In addition, passengers in vehicles operated by Town employees while on Town business are required to wear seat belts. This requirement shall not apply in the case of vehicles in which the manufacturer has not installed seat belts or in other instances of exception authorized in writing by the Board of Selectmen. Group 3, Series B, under 1992</p> <p>NOTE: This policy was adopted by the Board of Selectmen on October 29, 1992 at their meeting. The policy is appended to the personnel policy.</p>
2002-11-18		Adopted ordinance prohibiting snow plowing across Town roads.	Snow plowing	11/18/2002, 11/25/2002	It is illegal in the Town of Dublin for any vehicle to plow and deposit snow across a town-maintained road. The operator of the vehicle will be subject to a penalty of \$150 on each occasion. This ordinance will be in effect until rescinded. Ordinance enacted 11/25/2002. See Group 3, Series B and Group 26, Series B.
2001-01-03		Adopted snow removal and ice control policy	Snow removal and ice control	1/3/2001	Snow removal and ice control policy. See DTA Group 3, Series B & Group 26, Series B.
1952-03-11	6 & 7	Adopted Social Security benefits for Town employees.	Social Security benefits		Adopted Social Security benefits for Town employees and authorized the Treasurer to administer the benefits. See DTA, Group 2, Series A under 1952
1989-09-01		Mandatory recycling established at the landfill	Solid Waste - mandatory recycling		Aluminum cans, newspaper, cardboard, PET plastic, HDPE plastic and glass must be recycled. Tin cans and clean mixed paper shall be recycled starting September 1, 1989. See DTA Group 28, under Recycling 1989 & n.d. for the full text.
1984-10-01		Regulations for the use of the Dublin transfer station	Solid Waste - Transfer Station regulations		See DTA Group 28, under regulations (1972-1989). NOTE: These have been adopted at various times.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1988-03-12	21	Authorized Selectmen to establish user fees for the Solid Waste Transfer Station.	Solid Waste - user fees		Authorized the Selectmen to establish reasonable user fees at the Dublin Solid Waste Transfer Station for items such as but not limited to tires, appliances, etc., with the proceeds credited as a reimbursement to the Dublin Town Budget Landfill Account. See DTA Group 1, Series A, under 1988.
1989-05-01		Established schedule of Bulky Waste Disposal Fees.	Solid Waste - user fees		See DTA Group 28, under regulations (1972-1989) for the full text.
1988-11-07		Approved user fee schedule at landfill	Solid Waste - user fees	11/07/1988	The following users fees at the Dublin Landfill were approved: Large loads - mixed metal \$5.00; White goods (washing machines, dryers, dishwashers, water heaters, refrigerators & freezers) \$5.00; Mattresses & stuffed sofas \$3.00; Automobile tires \$2.00; Truck & tractor tires \$5.00. See DTA Group 3, Series B, under 1988.
1990-03-17	13	Authorized user fees to be used towards Federal or State grants pertaining to recycling or energy conservation	Solid Waste - user fees		Authorized the Selectmen to apply any funds collected from Recycling Center user fees towards any Federal or State grants pertaining to recycling or energy conservation measures requiring matching expenditures from the Town. See DTA Group 1, Series A, under 1990.
1991-12-03		Increase in Solid Waste user fees	Solid Waste - user fees	12/03/1991	Selectmen approved an increase in fees for refrigerators and air conditioners to \$10.00, effective January 1, 1992. See DTA Group 3, Series B, under 1991.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1994-03-12	12	Adopted provisions of RSA 31:95-c to restrict revenues from the Recycling Center.	Solid Waste - user fees		Adopted the provisions of RSA 31:95-c to restrict revenues from the Recycling Center User Fees to expenditures for the purchase of capital equipment to be used at the Recycling Center or to be used in conjunction with any federal or state grants pertaining to recycling or energy conservation measures requiring matching expenditures from the Town. Such revenues and expenditures shall be accounted for in a special revenue fund known as the Recycling Center Fund, separate from the General Fund. Any surplus from this fund shall not be deemed part of the General Fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from the fund for a specific purpose related to the purpose of the fund or source of revenue. See DTA Group 1, Series A, under 1994.
2000-06-26		Solid waste policy and fees	Solid Waste - user fees	6/26/2000	It shall be the policy of the Town to charge fees to offset disposal costs for selected items and/or materials whose weight in itself involves above-average costs to the Town; responsibility for the assessing of fees and their collection and accountability shall be with the facility manager and his/her designated facility employee; the amount of fees charged shall be conspicuously posted at the facility and may be modified, expanded or diminished with the concurrence of the Selectmen; only authorized users of the facility shall be permitted to deposit materials irrespective of fees in place for disposal. No material shall be accepted without a valid Town sticker; fees shall be posted at the facility. Effective 7/1/2000. See DTA Group 3, Series B & 28.
2002-04-29		Adopted new solid waste fees	Solid Waste - user fees	4/29/2002	Adopted new solid waste disposal fees. See Group 3, Series B & Group 28.
2004-04-19		Adopted new solid waste fees	Solid Waste - user fees		Adopted new solid waste disposal fees. See Group 3, Series B & Group 28.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2007-06-01		Adopted new solid waste fees	Solid Waste - user fees	5/21/2007	Adopted new solid waste disposal fees on June 1, 2007. See Group 3, Series B & Group 28.
2013-03-16	14	Amended the 1994 wording that established the Recycling Center Fund.	Solid Waste - user fees.		Amended the provisions adopted in 1994 that established the Recycling Center Fund to also include all revenue received from recyclables and user fees. See DTA Group 1, Series A, under 2013.
1990-03-17	28	Authorized Selectmen to enter into a contract with Waste Management, Inc. for solid waste disposal.	Solid Waste - disposal		Authorized Selectmen to enter into a contract with Waste Management, Inc. for the disposal of Town solid waste upon such terms and conditions as may seem to the Selectmen to reasonable and prudent. See DTA Group 1, Series A, under 1990.
1990-04-01		Modification in Solid Waste disposal policy	Solid Waste - disposal policy	Minutes don't reflect the adoption of the modification of the policy. Letter to commercial haulers dated March 18, 1990	No commercial haulers, no institutions primarily serving non-residents and no longer accepting non-burnable products. See DTA Group 28, under recycling committee - miscellaneous records (1990 & n.d.).
1993-08-16		Re-affirmed Solid Waste Disposal Policy of 1990	Solid Waste - disposal policy	08/16/1993	Re-affirmed the 1990 Solid Waste Disposal Policy. See DTA Group 3, Series B, under 1993.
2000-01-31		Adopted policy <i>re</i> the disposal of tree stumps and building debris.	Solid Waste - disposal policy	01/31/2000	Effective April 1, 2000, the Town of Dublin will no longer accept the following items at the Solid Waste/Transfer Station /Recycling Center Facility: Stumps and logs over 5" in diameter in any quantity, full pickup loads or greater of building rubble or other materials, including roof shingles, destined for the burn pile (the facility will continue to accept small amounts of 1/2 pickup load or less from Dublin residents only) User fees for mattresses, appliances, heavy items for the compactor, trees, etc. will remain in effect. See DTA Group 3, Series B & 28.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2000-06-26		Operating plan for Solid Waste facility	Solid Waste - operating plan	6/26/2000	Operating plan governing the use of the Solid Waste facility. Effective 7/1/2000. See DTA Group 3, Series B & 28.
1995-12-11		Posted 25 mph yellow cautionary signs on Page Road at Dublin Christian Academy.	Speed cautionary signs	12/11/1995	25 mph yellow cautionary signs on Page Road at Dublin Christian Academy to be installed to indicate that children are crossing between certain time periods. See DTA Group 3, Series B, under 1995.
1995-03-17		Adopted a lower speed limit for Valley Road	Speed limit	03/13/1995 & 03/17/1995	Selectmen voted to lower the speed limit on Valley Road to 30 mph because of Mountain Shadows School. Also warning signs that a school is on the road were to be placed. See DTA Group 3, Series B, under 1995.
1995-06-12		Adopted a lower speed limit for Lake Road (both East and West Lake rds.).	Speed limit	06/12/1995	Selectmen voted to lower the speed limit on East and West Lake roads to 25 mph. See DTA Group 3, Series B, under 1995 & DTA Group 17, Series C, under 1995.
1995-06-12		Adopted a lower speed limit for Goldmine Road.	Speed limit	06/12/1995	Selectmen voted to lower the speed limit on Goldmine road to 30 mph. See DTA Group 3, Series B, under 1995.
1995-07-10		Old Marlborough Road speed limit.	Speed limit	07/10/1995	Selectmen agreed that a speed study be done by the Police Department before any decision was made to lower the speed limit on Old Marlborough Road from Charcoal Road to West Lake Road. See DTA Group 3, Series B, under 1995 & DTA Group 17, Series C, under 1995..
1969-08-28		Order from NH Dept. of Safety regulating speed of boats on Dublin Lake.	Speed limit regulation for boats		See DTA Group 1, Series A, under 1969 (back cover of the report).
1986-09-08		Speed limit signs	Speed limits	09/08/1986	Selectmen approved the placement of two speed limit signs on the Goldmine Road around the Coutu property [Map 4, lots 39 & 40]. Signs are to read 20 mph and to be placed by the Town Road Agent. See DTA Group 3, Series B, under 1986.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1964-11-03		Authorized, by permission of the State Liquor Commission, the operation of State Liquor stores in Town.	State Liquor stores		See DTA Group 2, Series A, under 1964.
1934-11-06		Permits state liquor stores to be operated in Town	State liquor stores		The Town voted to allow state liquor stores in town. See DTA, Group 2, Series A, under 1934
2000-05-04		NHDOT adopted policy relating to wood trusses and manufactured housing on NH Route 101.	State traffic policy		NHDOT requirement for a State Police escort on NH Route 101 from Optical Avenue in Keene to the junction of Route 101 and 137 in Dublin for all wood trusses and manufactured housing moves with an overall width of 12 feet or greater. See Group 26, Series A, under 2000.
1988-03-12	31	Adopted stone wall bylaw.	Stone wall bylaw		Adopted the following bylaw: No person shall deface, alter the location of, or remove any stone wall which was made for the purpose of making the boundary of, or which borders any road in the Town of Dublin, except upon the written consent of the Board of Selectmen. See DTA Group 1, Series A, under 1988.
2009-09-03		Planning Board adopted amendments to subdivision and site plan review regulations.	Subdivision and site plan review regulations	5/7/2009, 6/4/2009, 7/16/2009, 8/20/2009 & 9/3/2009	Adopted subdivision and site plan regulations <i>re</i> "Special Flood Plain Hazard Areas" See under DTA Group 12, Series C, 2009 for the text of the regulations.
2016-03-08	2	Amended the subdivision regulations	Subdivision regulations		Amended the subdivision regulations to make conventional subdivision the default for minor subdivisions regardless of the size of the parent lot. See DTA, Group 1, Series A, under 2015 (the 2016 Town Meeting abstract does not give a vote for the zoning questions.)

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1994-03-12	10	Accepted provisions of RSA 33:7 to issue tax anticipation notes	Tax anticipation notes		Accepted the provisions of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to issue tax anticipation notes. This authorization will remain in effect until rescinded by a vote of the municipal meeting. See DTA Group 1, Series A, under 1994
2014-08-04		Technology Usage Agreement approved	Technology usage agreement	8/4/2014	Technology Usage agreement to protect the Town's investment in its computer and network systems. see DTA Grp. 3, Ser. B, under 2014
1994-03-12	9	Adopted provisions of RSA 31:95-b to accept gifts, grants etc. until rescinded by a Town Meeting vote.	Town can accept gifts, grants, etc.		Accepted the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year. This authorization will remain in effect until rescinded by a vote of the municipal meeting. See DTA Group 1, Series A, under 1994.
1976-03-02	18	Ordinance for use of Town Dump	Town Dump Ordinance		See DTA Group 1, Series A, under 1976. Superseded by Landfill ordinances.
1993-04-19		Policy for use of Town Equipment	Town Equipment policy	04/19/1993	Rules for using town equipment. Only authorized use is permitted, not for personal use, under no circumstances is it for hire for any private purpose. Any violation of the above may result in suspension or dismissal. See DTA Group 3, Series B, under 1993.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1970-05-01		Policy <i>re</i> Town Hall use and rental	Town Hall rental and use policy		Permission to use Town Hall for any purpose must be obtained from the Selectmen, Janitor to be advised by Selectmen of use of building, police attendance required for any public function held in the upper hall, each activity held in the Town Hall must have proper supervision (four supervision requirements listed depending on the group and age of the group) and a schedule of fees was set for rent and janitor and police services. See DTA Group 1, Series A, 1970, back cover of report
1995-09-11		Policy for rental of Town Hall	Town Hall rental policy	09/11/1995	Policy adopted <i>re</i> rental of Town Hall. Selectmen will not rent the upper level of the Town Hall. Selectmen will consider the use of the upper level as long as it is not used for business purposes and does not conflict with a town activity. See DTA Group 3, Series B, under 1995.
1997-09-27		Adopted policy <i>re</i> rental of Town Hall	Town Hall rental policy	09/29/1997	The Town Hall is not available for private groups or to the general public for social, civic or recreational usage, usage of the Town Hall shall be restricted to government and government related activities including but not limited to activities of the Library, Conservation Commission, Board of Adjustment, Planning Board, Recreation Committee, Archives and Historical Society and all usage of the Town Hall shall be approved by the Board of Selectmen. See DTA Group 3, Series B, under 1997
2006-06-12		Policy <i>re</i> Town Hall use and rental	Town Hall rental policy	6/12/2006	Revision in previous policy, allowing anyone to use the Town hall, subject to the approval of the Board of Selectmen. See DTA, Group 3, Series B, 2006
2013-09-09		Amended Town Hall usage policy to include a fee for access to building	Town Hall usage fee	9/9/2013	Selectmen voted to amend the Town Hall usage policy to include a \$25.00 access fee. This is in order to have a designated person to open and close the building after a rental.

See DTA, Group 3, Series B, under 2013.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
1883-03-13		Adopted rules and regulations for the preservation of the Town Hall. Also penalties for any infractions.	Town Hall- Regulations for use of		No smoking, spitting of tobacco or tobacco juice, no standing on the seats, running, jumping, pounding, boisterous or indecorous conduct of any description, will be allowed in any part of the building. Driving nails, marking, marring or injuring in any manner, the building, furniture or fixtures is forbidden. Throwing nuts, nutshells, fruit or refuse of any description on the floor or against the walls is prohibited. Malicious conduct of any kind, will be considered an offense and dealt with accordingly. Also spells out penalties for infractions. See DTA Group 6, Series A, under 1883, page 27.
2005-10-03		Selectmen adopted a town investment policy	Town of Dublin investment policy		Town investment policy. There appears to be no mention of adopting this policy in Selectmen's minutes, even though the policy was signed by the Selectmen 10/3/2005. See DTA, Group 3, Series B.
2011-02-07		Selectmen adopted a revised town investment policy	Town of Dublin investment policy	2/7/2011	
2016-11-28		Adopted policy <i>re</i> disposal of town owned property	Town owned property	11/28//2016	Adopted policy <i>re</i> the Selectmen selling, trading or disposing of by any other means of disposal any town owned property that has a value that exceeds \$1,500. See DTA, Group 3, Series B, under 2016
1999-05-11		Trustees of Trust Funds re-affirmed their investment policy.	Trustee of Trust Funds investment policy	5/11/1999	Investment policy stating purpose, goals and guidelines <i>re</i> equities and fixed income. See DTA, Group 8, under 1999.
2002-05-23		Policy <i>re</i> investment of Trust Funds	Trustee of Trust Funds investment policy		Policy enacted by the Trustees of Trust fund for the investment of Capital Reserve and Town Trust Funds. See DTA, Group 8, under 2002
2004-06-17		Policy <i>re</i> investment of Trust Funds	Trustee of Trust Funds investment policy		Policy enacted by the Trustees of Trust fund for the investment of Capital Reserve and Town Trust Funds. See DTA, Group 8, under 2004

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2009-07-23		Policy <i>re</i> investment of Trust Funds	Trustee of Trust Funds investment policy		Policy enacted by the Trustees of Trust fund for the investment of Capital Reserve and Town Trust Funds. See DTA, Group 8, under 2009
2010-04-29		Policy <i>re</i> investment of Trust Funds	Trustee of Trust Funds investment policy		Policy enacted by the Trustees of Trust fund for the investment of Capital Reserve and Town Trust Funds. See DTA, Group 8, under 2010
2015-09-28		Adopted ordinance prohibiting the use of unmuffled engine brakes on Main Street in the Village District.	Unmuffled engine brake ordinance	9/28/2015	Enacted an ordinance prohibiting the use of unmuffled engine brakes on Main Street in the Village District. The ordinance includes provisions for warning signs and for fines. See DTA, Group 3, Series B, 2015.
1993-07-07		Revised Town ordinance regulating vehicular traffic and public ways	Vehicular traffic regulation -Yield sign	07/05/1993	Minutes reflect that the Selectmen approved placing a yield sign at the intersection of Upper Valley Road and Valley Road. See DTA Group 3, Series B, under 1993.
1994-06-23		Authorized Yield sign at the intersection of Craig and Korpi roads.	Vehicular traffic regulation -Yield sign	06/23/1993	Authorized the erection of a yield sign on Korpi road for notherly bound traffic. See DTA Group 3, Series B, under 1994
1993-10-07		Town ordinance regulating vehicular traffic and public ways	Vehicular traffic, public ways and parking	10/07/1993	No parking zone established on the Old Troy Rd. on the south side for a distance of 300 feet east and 300 feet west of the public area of the Dublin Trail. See DTA Group 17, Series C.
2005-03-12	20	Increased veteran's exemption	Veteran's exemption		Town voted to increase the veteran's exemption from \$50 to \$500, as permitted in RSA 72:18. See DTA Group 1, Series A, under 2005.
2008-08-25		Policy <i>re</i> welfare liens	Welfare liens	8/25/2008	Policy adopted in accordance with RSA 165:28 whereby the Town is allowed to put a lien on a person's property for accepting welfare. See DTA, Group 3, Series B, under 2008.

<u>Date</u>	<u>Article #</u>	<u>Action Taken</u>	<u>Topic</u>	<u>Minutes</u>	<u>Comments</u>
2010-03-09	2	Workforce Housing Ordinance	Workforce housing		Adopted Workforce Housing Ordinance which was designed to bring the Town into compliance with the New Hampshire Workforce Housing Law (RSA 674:57 and 674:21).
2012-02-23		Amended Zoning Board Rules of Procedure	Zoning Board Rules of Procedure		Amended Zoning Board Rules of Procedure See DTA, Group 13, under 2016
2010-03-04		Adopted Zoning Board Rules of Procedure	Zoning Board Rules of Procedure		Adopted Zoning Board Rules of Procedure which detail membership and meeting procedures. See DTA, Group 13, under 2016
2016-08-25		Amended Zoning Board Rules of Procedure	Zoning Board Rules of Procedure		Amended Zoning Board Rules of Procedure See DTA, Group 13, under 2016
1989-03-20		Policy established regarding collection of fines	Zoning fines	03/20/1989 & 07/01/1996	The Town shall notify the person incurring the fine in writing, the fine must be paid within 30 days, appeals may be made to the Selectmen, but the fine must still be paid within the 30 days; if circumstances warrant the fine may be reduced or eliminated and an abatement or refund will be issued; uncollected fines will be turned over to Town Attorney for legal action, including property liens, if necessary, and all Town incurred costs involved in the collection process shall be added to the initial fine. See DTA Group 3, Series B, under 1989 & 1996 NOTE: This policy was re-affirmed July 1, 1996

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1996-07-01		Reaffirmed policy <i>re</i> zoning fines	Zoning fines	07/01/1996	The Town shall notify the person incurring the fine in writing, the fine must be paid within 30 days, appeals may be made to the Selectmen, but the fine must still be paid within the 30 days; if circumstances warrant the fine may be reduced or eliminated and an abatement or refund will be issued; uncollected fines will be turned over to Town Attorney for legal action, including property liens, if necessary, and all Town incurred costs involved in the collection process shall be added to the initial fine. Re-affirmed July 1, 1996. See DTA Group 3, Series B, under 1996.
2016-03-08	2	Amended the zoning regulations	Zoning regulations		Amended the zoning changes the size of an accessory living unit. See DTA, Group 1, Series A, under 2015 (the 2016 Town Meeting abstract does not give a vote for the zoning questions.)