

**Agenda Item: 1658**  
**PREP Board: 3.27.2013**

**PIEDMONT REGIONAL EDUCATION PROGRAM**  
**BOARD MEETING**  
**February 27, 2013**

The PREP Joint Board of Control met on Wednesday, February 27, 2013, at 10:00 AM in the Albemarle Resource Center located at 1200 Forest Street, Charlottesville, VA.

**BOARD MEMBERS PRESENT:** Mr. Ned Gallaway, Albemarle County Schools Representative, Ms. Leah Puryear, Charlottesville City Schools Representative, Ms. Elizabeth Hutchins, Culpeper County Schools Representative, Ms. Brenda Pace, Fluvanna County Schools Representative, Mr. Jason Collier, Greene County Schools Representative, Ms. Doreen Jenkins, Madison County Schools Representative, Ms. Jane Mays, Nelson County Schools Representative, and Ms. Aline Johnson, Rappahannock County Schools Representative.

**BOARD MEMBERS ABSENT:** Mr. Greg Strickland, Louisa County Schools Representative

**ALTERNATE BOARD MEMBERS IN ATTENDANCE:** Ms. Amy Laufer, Charlottesville City Schools Alternate Board Representative arrived at 11:00 am and Ms. Carol Carr, Fluvanna County Schools Alternate Board Representative.

**STAFF MEMBERS PRESENT:** Dr. Mary McManus, Executive Director: Ms. Joanne Tyler, Clerk: Dr. Nicholas Smith, Principal

A listing of Superintendents and Directors in attendance is on file in the PREP office.

**Agenda Item No. 1. Call to Order – Approval of Agenda** Madam Chair, Leah Puryear called the meeting to order at 10:12 a.m. and requested approval of agenda as presented.

Mr. Ned Gallaway made a motion to approve the agenda as presented, and Ms. Aline Johnson seconded the motion. The motion passed unanimously.

**Agenda Item No. 2      Consent Agenda Items**

- 1641. Minutes of the January 30<sup>th</sup> Meeting
- 1642. Review of List of Claims for January
- 1643. Review of Revenues & Expenditures for January (A–E)
- 1644. Approval to Appropriate and Expend \$2,000.00 Donation in Contingency Funds from the Inez Bishop Fund for the Ivy Creek School Enrichment Program
- 1645. Approval to Appropriate and Expend \$1,500.00 Donation in Contingency Funds from Delegate and Mrs. Robert Bell to Purchase Apple iPads
- 1646. Approval to Appropriate and Expend \$3,281 in Louisa Medicaid Carryover Funds

**Agenda Item No. 3      Action Items**

- 1647. Approval of the Consent Agenda

Mr. Jason Collier made a motion to approve the consent agenda items as presented and Mr. Ned Gallaway seconded the motion. The motion passed unanimously.

- 1648. Approval to Appropriate and Expend \$6,260 in Board Contingency Funds for Family and Medical Leave Substitute Coverage - Enclosed

Mr. Jason Collier made a motion to approve the appropriation and expenditure of \$6,260.00 in Board Contingency Funds for Family and Medical Leave Substitute Coverage and Mr. Ned Gallaway seconded the motion. The motion passed unanimously.

**Agenda Item No. 4      Public Hearing on the 2013-2014 PREP Budget**

Madam Chair, Leah Puryear opened the meeting for public comments at 10:15 am, hearing no comments; Madam Chair closed the public hearing at 10:16 am.

**Agenda Item: 1658**

**PREP Board: 3.27.2013**

Madam Chair informed the Board the March meeting will include the 2013-2014 PREP Budget for approval.

**Agenda Item No. 5 Closed Meeting**

At 10:16 am Mr. Ned Gallaway made a motion and Mr. Jason Collier seconded the motion, to go into Closed Session pursuant to Section 2.2-3711(A) (6) of the Code of Virginia for the purpose of discussion and consideration of the performance of specific public officers, appointees, or employees of a public body in the management of employee benefits.

Madam Chair, requested Dr. Atkins, Ms. Keller, and Mr. Ed Gillespie attend the Closed Meeting.

**Agenda Item No. 6 Certified Closed Meeting**

At 11:19 am, the Clerk called roll and each School Board Member present certified by an affirmative vote that only those matters under the stated codes were discussed.

WHEREAS, the Piedmont Regional Education Program Joint Board has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this School Board that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Piedmont Regional Education Program Joint Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered.

Ayes: Mr. Ned Gallaway, Albemarle County Schools Representative, Ms. Leah Puryear, Charlottesville City Schools Representative, Ms. Elizabeth Hutchins, Culpeper County Schools Representative, Ms. Brenda Pace, Fluvanna County Schools Representative, Mr. Jason Collier, Greene County Schools Representative, Ms. Doreen Jenkins, Madison County Schools Representative, Ms. Jane Mays, Nelson County Schools Representative, and Ms. Aline Johnson, Rappahannock County Schools Representative.

Nays: None

Abstentions: None

Ms. Elizabeth Hutchins made a motion that the PREP Board engage legal counsel and give the PREP Chair and Superintendent of Record the authority to act on advice of that counsel and Ms. Aline Johnson seconded the motion. The motion passed unanimously.

**Agenda Item No. 7 Information Items**

Mr. Ned Gallaway made a motion to table Items 1649 and 1650 and Ms. Aline Johnson seconded the motion. The motion passed unanimously.

1649. Fiscal Agent – Tabled

1650. Options for Resolving the VRS Contribution/Salary Offset – Tabled

1651. Autism Program Visit - Ms. Susan Aylor and Ms. Diane Cavanaugh

Ms. Susan Aylor and Ms. Diane Cavanaugh presented to the Board on the Competent Learner Model (CLM).

Ms. Aylor informed the Board this is a model program working with children with autism. The entire state of Pennsylvania uses this model. Shenandoah Valley is using this model. Ms. Aylor and Ms. Cavanaugh visited several schools in Rockingham County Schools using this model. The Model teaches direct instructions using

**Agenda Item: 1658**

**PREP Board: 3.27.2013**

ABA like techniques. This model teaches the student how to be a listener, participant, problem solver, a reader, and writer. It also can be used in a collaborative setting. It is a program that is a train the trainer model.

Ms. Cavanaugh mentioned that CLM is not a stand alone curriculum program. A really solid functional program needs to be in place already. Ms. Cavanaugh suggested if the Board chooses to follow this model, to embellish the program with what structured teaching processes are already in place. Ms. Cavanaugh mentioned if using this model for behavior this model would also need to be supplemented with antecedent strategies.

Dr. McManus informed the Board she asked Ms. Cavanaugh and the other Autism/Behavior Specialist to in-service the Board on PREP's Autism Program at the next PREP Board Meeting.

1652. Regional Cooperation – Continuation of Discussion/Power Point

Dr. McManus presented the JLARC study to the Board.

Madam Chair, Ms. Leah Puryear excused herself from the meeting at 11:44 am.

Ms. Aline Johnson excused herself from the meeting at 11:45 am.

1653. Understanding the PREP Budget – To Be Presented – Dr. McManus handed out the presentation. The Board decided to strike this information item.

1654. Second Reading of the FY2014 PREP Operating Budget

Dr. McManus updated the Board on the changes to the FY2014 PREP Operating Budget from the January PREP Board Meeting.

Changes in the PREP Operating Budget from the January 30<sup>th</sup> PREP Board meeting:

1. Charlottesville City Schools will participate in the Parent Resource Center Services - \$22,304
2. PREP will provide occupational and physical therapy services (1.4FTEs and 0.4 FTE respectively) to Orange County Schools - \$148,500

Dr. McManus informed the Board she was asked since Orange County Schools is increasing their services with PREP if Dr. Grimesey and the Orange County Board would like to rejoin the PREP Board. This is at the pleasure of the PREP Board.

3. PREP will provide physical therapy services to Nelson County Schools (0.1 FTE) - \$10,875

The Education and Related Service Budget increase from the January presentation is \$183,297. The number of students served increases from 706 to 762 or 61 students.

2.0 FTE physical therapist positions and 0.5FTE clinical psychologist position will be eliminated in the FY2014 budget. 1.4 FTE occupational therapist positions, 0.5 FTE physical therapist position, and 0.34FTE parent resource coordinator position will no longer be eliminated in the FY2014.

Dr. McManus mentioned if any further changes were required, she would need this information within the next two weeks.

1655. Update on the 2012 Financial Statement –The Board decided to strike this information item.

1656. Infant Toddler Connection (ITC)

Dr. McManus mentioned she had a second meeting with Ms. Susan Shaw, ITC Director, and Ms. Netta Davis, Region Ten Community Service Board (CSB). ITC serves 0-2 year olds with disabilities.

During the meeting (with ITC) they discussed two possible directions the PREP Board would consider:

1. Main provider for OT/PT/SLP/Vision

**Agenda Item: 1658**  
**PREP Board: 3.27.2013**

2. Take over the program for Region Ten

Private providers are charging \$150.00 per hour where PREP will charge \$55-65 per hour. That is with costs associated with salary and travel.

There are approximately over 400 children being served through ITC. Over half are on a waiting list waiting to be served.

PREP reached out to Hanover County Schools to see how they are running the program.

Dr. McManus mentioned she will be meeting with ITC again in the next two weeks to discuss costs/staffing patterns.

Ms. Amy Laufer asked if PREP had the capacity to serve an extra 400 children. Dr. McManus mentioned that currently PREP is serving over 700 children now through the related service package and at one point PREP was serving up to 1,100 students through related services. Most of these children are receiving speech and language services weekly or every other week. The model is different from how PREP is currently serving children. PREP does not and never has employed Speech and Language Pathologists.

Ms. Laufer asked if PREP knew what the percentage of services these children require. Dr. McManus informed the Board (in order) the need for speech therapy was highest, followed by physical therapy, occupational therapy, and then vision services.

The private providers charge \$150.00 per hour, however, the therapists only receive an hourly rate of approximately \$50.00 per hour, most without fringe benefits. There are 33 private providers. PREP can provide much more cost effective services. Ms. Laufer believes this is a wonderful idea and this discussion is why she came to this meeting. She believes PREP partnering with ITC is a good idea and will help Charlottesville City Schools. Dr. McManus informed the Board PREP has heard from two different places and that the Medicaid reimbursement drives the program. Hanover County provided PREP with Private Insurance Companies contact information for billing requirements.

Mr. Jason Collier asked how PREP would prevent a waiting list and does PREP have room to accommodate 400 additional children in the planning district? Dr. McManus mentioned she would have more information next meeting after she meets with ITC.

1657. Ivy Creek and PREP Updates – The Board decided to strike this information item.

**Agenda Item No.8 Adjournment**

Ms. Elizabeth Hutchins made a motion to adjourn and Mr. Jason Collier seconded the motion. Hearing no objections, at 12:07 pm Vice Chair, Ned Gallaway called the meeting adjourned.

Respectfully Submitted:

---

Chair, PREP Joint Board of Control

---

Clerk, PREP Joint Board of Control