

**Agenda Item: 1722**  
**PREP Board: 9.25.2013**

**PIEDMONT REGIONAL EDUCATION PROGRAM**  
**SPECIAL CALLED BOARD MEETING**  
**August 29, 2013**

The PREP Joint Board of Control met on Thursday, August 29, 2013, at 10:00 AM at the Piedmont Regional Education Program School Board Office, located at 225 Lambs Lane, Charlottesville, Virginia.

**BOARD MEMBERS PRESENT:** Mr. Ned Gallaway, Albemarle County Schools Representative, Ms. Leah Puryear, Charlottesville City Schools Representative, Ms. Brenda Pace, Fluvanna County Schools Representative, Ms. Michelle Flynn, Greene County Schools Representative, and Ms. Doreen Jenkins, Madison County Schools Representative

**BOARD MEMBERS ABSENT:** Ms. Leanne Malulani, Culpeper County Schools Representative, Mr. Greg Strickland, Louisa County Schools Representative, Ms. Jane Mays, Nelson County Schools Representative, and Mr. Chris Ubben, Rappahannock County Schools Representative

**STAFF MEMBERS PRESENT:** Dr. Tom Smith, Acting Executive Director: Ms. Joanne Tyler, Clerk: Dr. Nick Smith, Principal:

A listing of Superintendents and Directors in attendance is on file in the PREP office.

**Agenda Item No. 1. Call to Order – Approval of Agenda Chair,** Leah Puryear called the meeting to order at 10:05 am.

Ms. Doreen made a motion to approve the agenda and Ms. Michelle Flynn seconded the motion. The motion passed unanimously.

Madam Chair moved to the Action Item, Agenda Item IV and then follow with the Closed Session.

**Agenda Item No. 4. Action Items**

**1718. Approval to extend Acting Director's employment contract**

Ms. Michelle Flynn made a motion to approve extending the employment of Dr. Thomas Smith to serve as the Acting Executive Director of PREP until such time as the Board appoints and employs a permanent Executive Director and that the terms and conditions of Dr. Smith's extended appointment and employment shall be the same as provided for in the letter of agreement between Dr. Smith and the PREP Board dated May 9, 2013, and Ms. Doreen Jenkins seconded the motion. The motion passed unanimously.

**Agenda Item No. 2 Closed Session**

At 10:09 am, Ms. Michelle Flynn made a motion to go in to Closed Session pursuant to section 2.2.-3711(A)(1) of the Code of Virginia for the purpose of the discussion, consideration, or interviews of prospective candidates for employment and appointment of Executive Director of PREP and Ms. Doreen Jenkins seconded the motion. The motion passed unanimously.

**Agenda Item No. 3 Certified Closed Session**

At 10: 20 am, Ms. Doreen Jenkins offered a motion that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Ms. Brenda Pace seconded the motion. The Clerk called roll and each School Board Member present certified by an affirmative vote that only those matters under the stated codes were discussed. The motion passed unanimously.

WHEREAS, the Piedmont Regional Education Program Joint Board has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this School Board that such Closed Session was conducted in conformity with Virginia law;

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NOW, THEREFORE, BE IT RESOLVED that the Piedmont Regional Education Program Joint Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered.

Ayes: Mr. Ned Gallaway, Albemarle County Schools Representative, Ms. Leah Puryear, Charlottesville City Schools Representative, Ms. Brenda Pace, Fluvanna County Schools Representative, Ms. Michelle Flynn, Greene County Schools Representative, and Ms. Doreen Jenkins, Madison County Schools Representative

Nays: None

Abstentions: None

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Clerk  
Piedmont Regional Education Program Joint Board

**Closed Meeting Actions:**

There were no closed meeting actions

**Agenda Item No. 5 Board Member, Superintendent, and Director Comments**

Dr. Smith informed the Board;

There will be a meeting with the candidates on September 4<sup>th</sup> in the Ivy Creek School gymnasium for staff and Special Education Directors. Dr. Beth Baptist will serve as the moderator. Each candidate will be given a three (3) minute introduction period and will have 20-25 minutes to visit and answer questions. Dr. Smith will update the Board and VSBA on the forum.

The Board and VSBA will hold interviews at the VSBA office located on Pantops starting at 9:30 am. Thursday, September 12<sup>th</sup>. This will be an all-day event.

Ms. Michelle Flynn offered a motion to include Superintendents in the September 12<sup>th</sup> interviews of the Executive Director process pending the Boards Attorney review regardless of what current policy states about being in closed session and Ms. Doreen Jenkins seconded the motion. The motion passed unanimously.

Ms. Jenkins informed the Board she would like to know what the current policy is for including superintendents in closed session. Ms. Flynn mentioned she would also like this issue to be researched. Dr. Smith commented that he would follow-up with the School Board Attorney; he also mentioned that he understood that he thought it is up to the Board who participated in the closed session.

Mr. Gallaway informed the Board that the Sub-Committee agreed that if the Superintendents had questions for the candidates, that the Superintendent of Record or the Sub-Committee Superintendent would ask the questions.

Ms. Puryear informed the Board that time was built in during the interviews for discussion and at the end of the day, time will be allotted for a vote, following the sub-committee would then notify the Superintendent of Record to make the offer to the candidate.

Dr. T. Smith mentioned the School Board Attorney would like to counsel the Sub-Committee with regards to the employment contract and would like to be there on the 12th.

**Agenda Item No. 6 Adjournment**

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At 10:33 am, hearing no objections, Ms. Michelle Flynn offered a motion to adjourn the meeting of the Piedmont Regional Education Program Joint Board of Control and Ms. Brenda Pace seconded the motion. The motion passed unanimously.

Respectfully Submitted:

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Chair, PREP Joint Board of Control

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Clerk, PREP Joint Board of Control