

Agenda Item: 1737
PREP Board: 10.23.2013

PIEDMONT REGIONAL EDUCATION PROGRAM
BOARD MEETING
September 25, 2013

The PREP Joint Board of Control met on Wednesday, September 25, 2013, at 5:00 PM at the Ivy Creek School Gymnasium, located at 225 Lambs Lane, Charlottesville, VA.

BOARD MEMBERS PRESENT: Mr. Ned Gallaway, Albemarle County Schools Representative, Ms. Leah Puryear, Charlottesville City Schools Representative, Ms. Elizabeth Hutchins, Culpeper County Schools Representative, Ms. Brenda Pace, Fluvanna County Schools Representative, Mr. Greg Strickland, Louisa County Schools Representative, and Ms. Doreen Jenkins, Madison County Schools Representative

Mr. Jason Collier, Greene County Schools Representative, arrived at 5:11 pm.

BOARD MEMBERS ABSENT: Ms. Jane Mays, Nelson County Schools Representative, and Mr. Chris Ubben, Rappahannock County Schools Representative

STAFF MEMBERS PRESENT: Dr. Tom Smith, Acting Executive Director: Ms. Joanne Tyler, Clerk: Dr. Nick Smith, Principal

A listing of Superintendents and Directors in attendance is on file in the PREP office.

Agenda Item No. 1. Call to Order – Approval of Amended Agenda Chair, Leah Puryear called the meeting to order at 5:10 p.m.

Mr. Greg Strickland made a motion to approve the agenda as amended and Ms. Doreen Jenkins seconded the motion. The motion passed unanimously. Mr. Jason Collier was absent during the vote.

Agenda Item No. 2 Public Comment

There were no public comments

Agenda Item No. 3 Consent Agenda Items

- 1719. Minutes of the June 27, 2013, Public Hearing of the Executive Director Search
- 1720. Minutes of the July 29, 2013, PREP Board Meeting
- 1721. Minutes of the August 22, 2013, Meeting of the Executive Director Search Committee
- 1722. Minutes of the August 29, 2013, PREP Board Meeting
- 1723. Minutes of the September 12, 2013, PREP Board Meeting
- 1724. Review of List of Claims for August 2013
- 1725. Review of Revenues & Expenditures for August 2013 (A–E)
- 1726. Approval to Appropriate and Expend \$96,494.00 in Madison Public Schools Carryover Funds
- 1727. Approval to Appropriate and Expend \$25,810.16 in Culpeper Public Schools Carryover Funds
- 1728. Approval to Appropriate and Expend \$40,696.00 in Louisa Public Schools Carryover Funds
- 1729. Approval to Appropriate and Expend \$40,000.00 in Greene Public Schools Medicaid Carryover Funds
- 1730. Approval to Increase Budget \$26,385.00
- 1731. Approval of New Staff (A-F)
- 1732. Approval of Staff Resignations (A)

Agenda Item No. 4 Action Items

1733. Approval of Consent Agenda Items

Ms. Elizabeth Hutchins made a motion to approve the consent agenda items and Ms. Brenda Pace seconded the motion. The motion passed unanimously. Mr. Jason Collier was absent during the vote.

Agenda Item V, Information Items were moved to after Agenda Items VI and VII.

Agenda Item No. 6 Closed Session

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At 5:12 pm., Mr. Ned Gallaway made a motion to go in to Closed Session pursuant to section 2.2.-3711(A)(1) of the Code of Virginia for the purpose of the discussion and consideration of the appointment of the Executive Director of PREP and the terms and conditions of such appointment and Ms. Doreen Jenkins seconded the motion. The motion passed unanimously.

The Clerk called roll and each School Board Member present affirmed their vote.

Ayes: Mr. Ned Gallaway, Albemarle County Schools Representative, Ms. Leah Puryear, Charlottesville City Schools Representative, Ms. Elizabeth Hutchins, Culpeper County Schools Representative, Ms. Brenda Pace, Fluvanna County Schools Representative, Mr. Jason Collier, Greene County Schools Representative, Mr. Greg Strickland, Louisa County Schools Representative, and Ms. Doreen Jenkins, Madison County Schools Representative

Nays: None

Abstentions: None

Agenda Item No. 7 Certified Closed Session

At 5:29 p.m., Mr. Ned Gallaway offered a motion that the Board certify by recorded vote that to the best of each Board member's knowledge, only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the motion authorizing the Closed Meeting were heard, discussed or considered in the Closed Meeting. Ms. Doreen Jenkins seconded the motion. The Clerk called roll and each School Board Member present certified by an affirmative vote that only those matters under the stated codes were discussed. The motion passed unanimously.

WHEREAS, the Piedmont Regional Education Program Joint Board has convened a Closed Session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this School Board that such Closed Session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Piedmont Regional Education Program Joint Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the Closed Session were heard, discussed, or considered.

Ayes: Mr. Ned Gallaway, Albemarle County Schools Representative, Ms. Leah Puryear, Charlottesville City Schools Representative, Ms. Elizabeth Hutchins, Culpeper County Schools Representative, Ms. Brenda Pace, Fluvanna County Schools Representative, Mr. Jason Collier, Greene County Schools Representative, Mr. Greg Strickland, Louisa County Schools Representative, and Ms. Doreen Jenkins, Madison County Schools Representative

Nays: None

Abstentions: None

Clerk
Piedmont Regional Education Program Joint Board

1736. Closed Meeting Actions:

Mr. Elizabeth Hutchins offered a motion that Board appoint Dr. Toni Elitharp-Martin as the Executive Director of PREP starting October 1, 2013, with the contract terms as presented and agreed upon. Ms. Doreen Jenkins seconded the motion. The motion passed unanimously.

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The Clerk called roll and each School Board Member present affirmed their vote.

Ayes: Mr. Ned Gallaway, Albemarle County Schools Representative, Ms. Leah Puryear, Charlottesville City Schools Representative, Ms. Elizabeth Hutchins, Culpeper County Schools Representative, Ms. Brenda Pace, Fluvanna County Schools Representative, Mr. Jason Collier, Greene County Schools Representative, Mr. Greg Strickland, Louisa County Schools Representative, and Ms. Doreen Jenkins, Madison County Schools Representative

Nays: None

Abstentions: None

Madam Chair introduced the newly selected and appointed Executive Director, Dr. Toni Elitharp-Martin.

Dr. Elitharp-Martin thanked the Board for the opportunity. She commented she plans on being a very active part in the program. She mentioned the staff and students and very special to her, special education is very special to her and thanked the Board again for this opportunity.

Mr. Gallaway thanked the Sub-Committee, the Clerk, Dr. Smith, and VSBA for their time and effort during the search for the Executive Director.

Agenda Item No. 4 Information Items

1734. Board Calendar

Madam Chair commented that this meeting was changed from 10:00 am to 5:00 pm because the Board wanted staff to be able to attend to hear the very special announcement. She also stated that the staff is very near and dear to Board and very much appreciated. She mentioned the Board looks forward to continue to work with the staff.

Madam Chair asked the Board their opinion on changing the time of the Board meetings and possible locations for future meetings.

Mr. Gallaway suggested rotating meetings some at 5:00 pm some at 10:00 am.

Ms. Jenkins suggested before changing the times to see if the staff is interested in attending the Board Meetings. Madam Chair asked Dr. Nick Smith, Principal of Ivy Creek to email staff for feedback if they would be interested in attending Board meetings.

Mr. Gallaway mentioned even if the initial feedback was not in attendance, he felt the Board should still rotate the times of the meetings. Mr. Strickland agreed with Mr. Gallaway.

Madam Chair announced that the October 23rd Board Meeting will still be from 10:00 – 12:00, location to be announced. She mentioned that during the October 23rd Meeting the Board will discuss and decide the times of the future meetings.

1735. Director Executive Search – Madam Chair announced the newly selected and appointed Director after Closed Session Actions.

Agenda Item No. 8 Board Member, Superintendent, and Director Comments

Ms. Hutchins acknowledged Dr. T. Smith for being here for the Board and PREP in the interim. She mentioned that the Board and staff greatly appreciated him stepping in at a difficult time and helping with the transition of the new Executive Director.

Mr. Gallaway mentioned that he and Dr. T. Smith received a phone call from a Special Ed Advisory Group concerning the Parent Resource Center and asked Dr. T. Smith to update the Board.

Dr. T. Smith informed the Board that he did speak with someone from a Special Ed Advisory Group concerning the Parent Resource Center and the vacant position of the Parent Resource Coordinator. He advised the

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representative of the Special Ed Advisory Group that the position was put on hold until the PREP Board announced the newly appointed Executive Director. He mentioned that he discussed holding off hiring a new Parent Resource Coordinator with the Special Ed Directors, that he felt uncomfortable hiring someone that someone else would supervise. He mentioned that he did post the position and has received a high number of applicants and suspects the process to go smoothly in terms of filling the position. He mentioned that the Parent Resource Center and Coordinator does provide a benefit to the Divisions that participate.

Dr. T. Smith commented that he appreciates all the kind words. He mentioned that the staff do a quality job while serving the Divisions. He mentioned that PREP is an exceptional program in the Commonwealth, due the quality and work of the staff.

Agenda Item No. 9 Adjournment

At 5:45 pm, Ms. Doreen Jenkins offered a motion to adjourn the meeting of the Piedmont Regional Education Program Joint Board of Control and Mr. Greg Strickland seconded the motion. The motion passed unanimously.

Respectfully Submitted:

Chair, PREP Joint Board of Control

Clerk, PREP Joint Board of Control