

PIEDMONT REGIONAL EDUCATION PROGRAM

BOARD MEETING

September 23, 2015

The PREP Joint Board of Control met on Wednesday September 23, 2015, at 10:00 AM at the Albemarle County Office Building Room 235, 401 McIntire Rd Charlottesville VA.

BOARD MEMBERS PRESENT: Chair Dr. Ned Gallaway, Albemarle County Schools, Vice Chair Ms. Elizabeth Hutchins, Culpeper County Schools, Ms. Leah Puryear, Charlottesville City Schools, Ms. Doreen Jenkins, Madison County Schools, Ms. Brenda Pace, Fluvanna County Schools, Mr. David Parr, Nelson County Schools

BOARD MEMBERS ABSENT: Mr. Gregory Strickland, Louisa County Schools, Mr. Jason Collier, Greene County Schools, Ms. Carol Couch, Orange County Schools

STAFF MEMBERS PRESENT: Dr. Toni Elitharp, Executive Director, Bonnie Lyon, Clerk of Board, Nick Smith, Principal Ivy Creek School, Mark Kindler, Coordinator Ivy Creek School, Gail Fehlner APE Teacher PREP, Patrick Farrell, Charlottesville Public School.

A listing of Superintendents and Directors in attendance is on file in the PREP office.

Agenda Item No. 1. Call to Order – Approval of Agenda

Chair Dr. Ned Gallaway called the meeting to order at 10:03 a.m.

Ms. Elizabeth Hutchins made a motion to approve the agenda and Ms. Leah Puryear seconded the motion. The motion passed unanimously

Agenda Item No. 2. Public Comments

Dr. Toni Elitharp introduced Gail Fehlner-Virginia Association for Health, Physical Education, Recreation and Dance Adapted Physical Education Teacher Award, and presented her with a mug gift set.

Agenda Item No. 3. Consent Agenda Items

- 1935.** Minutes of the May 27, 2015 PREP Board Meeting-Enclosed
- 1936.** Claims for August 2015 -Enclosed
- 1937.** Review of Revenues and Expenditures for August 2015 (A-E) – Enclosed
- 1938.** Approval of Retirement/Resignation of Staff (A)-Enclosed
- 1939.** Approval to accept donation to Ivy Creek School Arts Enrichment Fund in the amount of \$3,000.00 from Bama Works Fund of Dave Matthews Band in the Charlottesville Area Community Foundation – Enclosed.
- 1940.** Approve and expend \$6,783.25 to Goochland County School for final payment of Medicaid and Program Carryover from September 26, 2008.
- 1941.** Approve and expend \$380,941.00 to Charlottesville City Schools from Medicaid funds.

Agenda Item No. 4. Action Items

- 1942.** Item 1940 was removed for further discussion. Approval of Consent Agenda Items
Ms. Leah Puryear made a motion to approve to the Consent Agenda without Item 1940 and Ms. Elizabeth Hutchins seconded the motion. The motion passed unanimously.

There was a general discussion explaining the outstanding balance due to Goochland,(Item 1940)

Ms. Elizabeth Hutchins made a motion to approve the Consent Agenda Item 1940 and Ms. Brenda Pace seconded the motion. The motion passed unanimously.

Agenda Item No. 5. Information Items

- 1943.** Sick-Day Pay-Out comparison:

Dr. Elitharp answered concerns regarding changes to PREP's \$2500.00 pay out limit. It was suggested we leave 2015-16 as is, and look at a tiered schedule for 2016-17 and forward. The Board requested this be brought back as an Action Item in October 2015.

- 1944.** Munis Account Codes:
Dr. Elitharp provided a listing of the account number changes for the new Fluvanna software.
- 1945.** Governance Document:
Dr. Elitharp reviewed the Governance Document; the Board requested Members review and have comments ready for the October Meeting. PREP will mail out a copy to Members two weeks prior to the October Meeting.
- 1946.** Occupational Therapy Assistants/Physical Therapy Assistants:
Dr. Elitharp shared a schedule with current salary parameters considerations for COTA/CPTA.
- 1947.** Virginia High School League Sports Passes:
PREP wanted to request (10) Sports passes from Virginia High School League. After some discussion, it was decided each school will give PREP passes in turn PREP will provide a master list of employees to the schools. PREP ID will be used for access. Dr. Elitharp will see if this needs to be approved by VHSL.
- 1948.** By-Laws:
Counsel reviewed the adopted By-Laws of September 26, 2012 and provided feedback and recommendations.

Dr Elitharp introduced Dr. Tony Brads, Superintendent from Culpeper County Schools, and Dr. Mark Kindler, Ivy Creek Coordinator Creek. Dr, Nick Smith spoke about the smooth start at Ivy everyone is focused, and credited the smooth transition to Dr. Kindler.

Agenda Item No. 6. Action Items

- 1949.** Approval of the Occupational Therapy Assistants/Physical Therapy Assistants Ms. Leah Puryear made a motion to approve the OT/PT rate as presented, and Ms. Elizabeth Hutchins seconded the motion. The motion passed unanimously.
- 1950.** Remove Virginia High School League Sports Passes vote Ms. Leah Puryear made a motion to approve the Sport Passes, there was no second motion. This motion was not passed.

Agenda Item No. 7. Closed Meeting

No closed meeting was held.

Agenda Item No. 8. Certified Closed Meeting

No closed meeting.

Agenda Item No. 9. Comments

Board Members-Elizabeth Hutchins thanked Dr. Elitharp for all the work she puts into preparing for the Board Meetings.

Superintendents-no comments

Directors-no comments

Public-Dr. Nick Smith extended an open invitation to Members, Directors, Superintendents to visit Ivy Creek.

Agenda Item No. 10. Adjournment

Ms. Elizabeth Hutchins made a motion to approve adjournment at 11:10 and Mr. Dave Parr seconded the motion. The motion passed unanimously.

The meeting adjourned at 11:10AM.

Respectfully Submitted:

Chair, PREP Joint Board of Control

Clerk, PREP Joint Board of Control