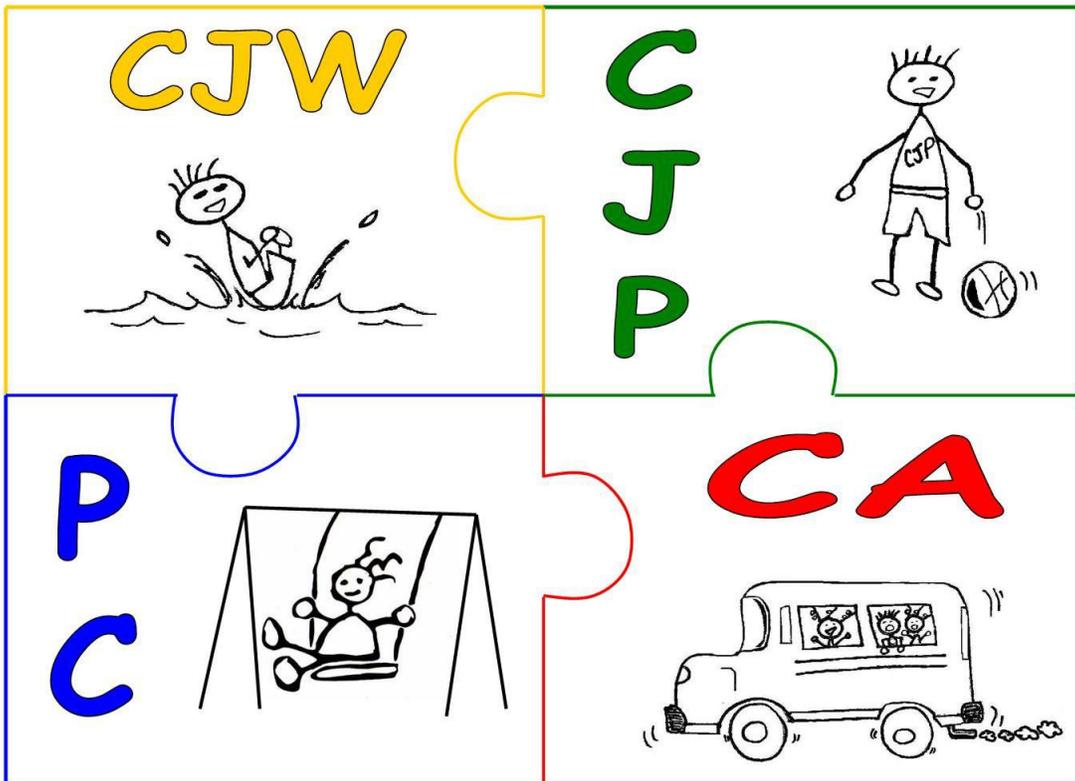


# 2016

## Summer Camp

Jeffrey



Program

*"Building Lifelong Relationships"*

# Handbook

## TABLE OF CONTENTS

WELCOME.....	PAGE 3
MISSION STATEMENT.....	PAGE 4
OBJECTIVES.....	PAGE 4
WHO TO CONTACT.....	PAGE 4
REGISTRATION/PAYMENT POLICY.....	PAGE 4
CANCELLATION.....	PAGE 5
EMERGENCY MEDICAL FORMS.....	PAGE 5
RELEASE/PERMISSION.....	PAGE 5
CAMP WOODS/PARK TIME STRUCTURE.....	PAGE 5
LATE PICK-UP.....	PAGE 5
WHAT TO BRING.....	PAGE 6
SAFETY POLICY.....	PAGE 6
COMMUNICABLE DISEASE.....	PAGE 6 - 7
CAMP NEWSLETTER.....	PAGE 7
PARENT PARTICIPATION.....	PAGE 7
BEHAVIOR AND DISCIPLINE.....	PAGE 8
PLAYCAMP.....	PAGE 9 - 10
CAMP JEFFREY WOODS/JEFFREY PARK.....	PAGE 11 - 12
CAMP FIELD TRIP.....	PAGE 13 - 14
SWIM LESSON STATION LIST.....	PAGE 14
CAMP LOCATIONS.....	PAGE 15

Bexley Recreation Department  
165 N. Parkview Avenue  
Bexley, Ohio 43209

Office: 559.4300 Fax: 559.4301 Pool: 559.4350

Katie Sarvas, Program Director: 559.4309, [ksarvas@bexley.org](mailto:ksarvas@bexley.org)  
Mindy Walsh, Camp Administrator: 559.4307, [campadmin@bexley.org](mailto:campadmin@bexley.org)  
Michael Vincent, Camp Adventure Director: 230.6898, [mvincent@bexley.org](mailto:mvincent@bexley.org)  
Colleen Slusarz, Camp Jeffrey Park Director: 204.8743, [camppark@bexley.org](mailto:camppark@bexley.org)  
Bethany Barnes, Camp Jeffrey Woods Director: 562.0210, [campwoods@bexley.org](mailto:campwoods@bexley.org)  
Leah Boyden, Playcamp Director: 519.4515, [playcamp@bexley.org](mailto:playcamp@bexley.org)

## WELCOME

I want to welcome you all to the Jeffrey Summer Camp Program (JSCP). Whether this is your first experience with the JSCP or your sixth summer, we are excited to have the opportunity to provide you and your child with a safe, fun, exciting, fresh, and convenient camp experience. At the end of each summer we take a good hard look at how we can make the program better, because even though we are very proud of the product that we provide, we are always looking at ways to improve.

This summer we have added new talent to our amazing staff and have created a curriculum that brings new program ideas to the camp day. The JSCP has added new activities, new field trips, new camp special guest visitors, and much more! Adding these improvements to the amazing setting provided by Jeffrey Park and amenities such as the Community Pool and you can see why we are so excited about the upcoming summer.

However, the asset that we are most excited about is the extraordinary staff that we have assembled for this summer. JSCP is a successful program because of the counselors and leadership. Katie Sarvas is our new Recreation Supervisor that will be our Program Director this summer. Katie is certified in middle school math and science education and has coached several different sports for several different ages. Katie was a part of our preschool for 2 years with an additional 6 years on our pool staff being a lifeguard and swim instructor. Katie Also has some camp experiences being an assistant director and camper. Camp director Michael Vincent (Camp Adventure) is back for another summer. Leah Boyden (Playcamp), Bethany Barnes (Jeffrey Woods), and Colleen Slusarz (Camp Park) are back for another summer but all are in a new position. Michael is entering his twelve year with the JSCP, Leah is back for her second year, Bethany returned back this summer making it her fifth total summer, and Colleen is going into her 6<sup>th</sup> year. We're excited to have new leadership this summer, who will new energy, games, and ideas.

The Jeffrey Summer Camp Program is an accredited American Camping Association (ACA) camp. The Bexley Recreation Department believes strongly in the improvements that the ACA has brought to our program. The JSCP constantly strives for improvement and to make the summer the best experience for your children as possible. The ACA requirements provide goals for us to achieve in the areas of safety, supervision, and staff credentials. We have always surpassed these requirements and will do so in the future as well.

Our intention is to provide a safe, educational, and enjoyable atmosphere for each day camp participant. JSCP's reputation has always been based on quality and freedom of choice. We will encourage your children to try different things and express themselves. This year, we are extremely proud of the staff and program development the Bexley Recreation Department is offering to the residents of Bexley. We want you, as a parent, to feel confident in the environment in which you have entrusted us to supervise your children. We encourage you to spend some time at camp and get to know some of our staff to find out why the Jeffrey Summer Camp Program has been and will continue to be so successful. We look forward to meeting every parent at some point throughout the summer. If you have any suggestions, concerns, or questions, please do not hesitate to contact me.

Sincerely,



Michael Price  
Recreation & Parks Director

## **JEFFREY SUMMER CAMP PROGRAM MISSION STATEMENT**

The Bexley Recreation Department summer camp programs have been created to provide an enriching camp experience for children in a safe, nurturing, child-centered environment within our community. Through a stimulating and enjoyable curriculum, children will be encouraged to try new experiences, build positive relationships with others, and ultimately develop a feeling of self-worth and reliance. The staff is a vital element in the success of our summer camp programs. A goal is to create an environment based on mutual admiration and respect between staff and campers. The staff and the multifaceted curriculum will reflect our commitment to enhancing the child's self esteem and also to providing the participant with a sense of belonging to an extended family while away from home.

### **OBJECTIVES**

1. To encourage the child to perceive himself/herself in a positive way
2. To develop social and emotional maturity as an individual and as a participant in a group
3. To provide fun and adventurous activities
4. To expose children to meaningful creative experiences
5. To develop the child's independence by trying his/her own ideas
6. To create a friendly, safe, and comfortable environment
7. To develop a sense of responsibility for self actions

### **WHO TO CONTACT**

We have many people to help answer your questions. Please look at the list below to know who to contact regarding certain situations. If you are unsure who to contact, feel free to contact any of the persons listed below and they will guide you to the appropriate source.

**Katie Sarvas, Program Director: 559.4309, [ksarvas@bexley.org](mailto:ksarvas@bexley.org)**

- Camp Policy and Procedures

**Mindy Walsh, Camp Administrator: 559.4307, [campadmin@bexley.org](mailto:campadmin@bexley.org)**

- Registration, Forms/Paperwork, Payment, and Week Adjustments.

Day-to-day camp related questions (i.e. field trip, programming, daily schedules, etc.) please contact the appropriate camp director.

**Michael Vincent, Camp Adventure Director: 230.6898, [mvincent@bexley.org](mailto:mvincent@bexley.org)**

**Colleen Slusarz, Camp Jeffrey Park Director: 204.8743, [camppark@bexley.org](mailto:camppark@bexley.org)**

**Bethany Barnes, Camp Jeffrey Woods Director: 562.0210, [campwoods@bexley.org](mailto:campwoods@bexley.org)**

**Leah Boyden, Playcamp Director: 519.4515, [playcamp@bexley.org](mailto:playcamp@bexley.org)**

### **REGISTRATION / PAYMENT POLICY**

At the time of registration, a credit card number (one per household) must be placed on file. This card may be used to establish weekly direct withdrawal payments for camp. Families will have the option to use this same card for weekly camp payments through direct withdrawals, to use an additional card for weekly direct withdrawals, or to pay by check (payable to Bexley Recreation Department). At the end of camp, any outstanding payments (late fees, cancellation fees, unpaid weekly camp fees) will be assessed to the card on file. Leaving this card on file does not permit Bexley Recreation Department staff to charge this account for any non-camp related programs. Registration for any other programs must be completed separately.

Each week's payment is due by the Wednesday prior to the upcoming week's session. Credit card payments will be processed on the Thursday prior to the week of attendance. **Any failure to pay in full by the specified deadline could result in a forced withdrawal from camp for that week.** Weekly payment must be made prior to your child attending each week of camp.

As a department of the City of Bexley, the Recreation must first service the needs of the citizens of Bexley. Early Bird registration is offered ONLY to the residents of Bexley. All non-Bexley residents must register during Open Registration.

### **CANCELLATION POLICY**

The cancellation policy is designed to allow as much flexibility for the parent while providing a tool that will allow the Camp to service the needs of the community. There will be **NO** cancellation fee for cancellation of weeks made at, or prior to, the JSCP Parent Meeting on Sunday, May 1, 2016. Cancellations made after the JSCP Parent meeting will include a \$25 cancellation fee per week. Parents must notify in writing to the Camp Administrator of withdrawal by 6 p.m. of the Monday two weeks prior to the week being changed. Please email Mindy with any changes at [campadmin@bexley.org](mailto:campadmin@bexley.org) or complete the registration change form. Changes will not be accepted in any other form. Failure to give notification at least two weeks prior to the changed week will result in having to pay the full weekly camp fee. Any additional weeks must be requested one week prior to the Monday they will go into effect. These requests must be made in writing and submitted to the camp administrator at [campadmin@bexley.org](mailto:campadmin@bexley.org). The camp administrator will then contact you to confirm the change being made. Payments are still due the Wednesday before the week begins.

### **EMERGENCY MEDICAL FORMS**

State Law requires that medical forms be on file prior to the first day of camp. Bexley Recreation Department's Policy is that a camper must have completed medical forms on file in order to participate in recreation programs. Medical forms are due one week before your child's first day at camp.

### **RELEASE / PERMISSION**

**(On registration form and requires signature)**

I, as parent or legal guardian representing this minor, agree to release the City of Bexley, its officers, employees and volunteers from any and all liability for accidents, injuries, loss of and / or damage to my / our person or property that may arise out of my child's participation in or at the listed activity / activities. I / we are aware that participating in activities or use of facilities involves certain risk of injury despite safety precautions.

I give permission for my child to take part in all camp activities, including trips away from camp. In the event of an accident or emergency, if my child's physician is not available, I grant permission to call another licensed physician. I authorize the camp staff to act for me according to their best judgment.

I have read the Jeffrey Summer Camp Program policies and payment terms and accept full responsibility for 100% payment of all camp fees.

### **CAMP WOODS/PARK TIME STRUCTURE**

Due to licensing regulations we have added a change to our time structure of Camp Woods and Park. You now have the option to have your child attend AM (Woods/Park) or PM (Woods/Park) or Both AM and PM (Wood/Park). If your camper will be attending AM (Woods/Park) you may drop off you camper any time after 7am and would then need to pick up your camper by 12:30pm. If your camper will be attending PM (Woods/Park) you may drop off you camper any time after 12:30pm and would then need to pick up your camper by 6pm. If your camper is attending both AM and PM (Camp Woods/Park) you may drop off you camper any time after 7am and picked up no later than 6pm. To be able to come participate in the field trips your camper must be signed up for both AM and PM (Woods/Park) that week. Also if your camper would like to go to the pool for free swim they need to be signed up for the PM (Woods/Park).

### **LATE PICK-UP**

Any parent who arrives late to pick up a child will be charged a \$5.00 late fee for every 10 minutes (or portion thereof) that they are late. Exact time is determined by camp cell phone. In the event that a child is not picked up by 20 minutes late, the emergency phone numbers will be called and the designated individual will be asked to pick up the child. If staff is unable to reach someone to pick up the child, the police will be contacted and will take the child into custody. Frequent or recurring late pick-ups may result in suspension or termination from the program.

### **WHAT TO BRING TO CAMP**

Each camper should bring a backpack (that fastens), lunch, bathing suit, towel, sunscreen, and water bottle (we would like to cut down on our paper cup waste this summer). Everything should have the child's name written on it. The lunches will not be refrigerated, so please either provide items that do not need refrigeration or pack an icepack. If your child would like to bring money for the snack bar at the pool, please do not give them more than \$5.00 (Additional dollars may be brought by those attending Camp Adventure). This will minimize the chances of the money getting lost or stolen. Encourage your child to dress appropriately according to the weather and activities. Shorts, t-shirts, socks, and tennis shoes are the most appropriate attire for camp. Please do not allow your child to wear "good clothes." Remember, camp can be a messy place. Please do not bring any electronics to camp. Weapons are strictly prohibited!

### **SAFETY POLICY**

1. A staff member will accompany all children at all times.
2. Each child must be signed in and signed out of camp by a parent or pre-arranged guardian upon arrival or departure. Attendance will be checked and recorded.
3. There will be telephone for emergency use on the campsite, at the park cabin, and at the pool.
4. In case of a tornado or severe weather, children will be taken to Jeffrey Mansion.
5. Clear safety rules will be explained weekly and carried out at all times.
6. For any accident or injury that requires the emergency transportation of a child, the parent will be notified immediately. Camp personnel may administer syrup of Ipecac to a child without written instructions from a doctor, if verbal instructions from the poison control center or a licensed physician are ordered.
7. If child abuse or neglect is suspected, a staff member is required to notify Franklin County Children's Services.
8. In case of an emergency, one staff member will remain with the injured child and one staff member will call the emergency squad and the parents (or emergency contacts).

### **COMMUNICABLE DISEASE**

Any child (or staff member) exhibiting any of the following signs or symptoms of illness will be isolated and discharged to his/her parent or legal guardian. Any child exhibiting any of the following should not be sent to camp that day.

1. Diarrhea (more than one abnormally loose stool within a twenty-four (24) hour period.)
2. Severe coughing, causing the child to become red or blue in the face, or to make a whooping sound.
3. Difficult or rapid breathing.
4. Yellowish skin or eyes.
5. Conjunctivitis (pink eye)
6. Evidence of lice, scabies, or other parasitic infestation.
7. Untreated infected skin patches.
8. Unusually dark urine and/or gray or white stool.
9. Stiff neck.
10. Unusual spots or rashes
11. Sore throat or difficulty in swallowing.
12. Elevated temperature.
13. Vomiting

If the child becomes ill while at camp and the parent or guardian is not available by phone, the emergency person listed will be notified.

A child who is not feeling well and/or exhibits any of the above symptoms will be isolated and cared for in an area apart from the other children, but within sight and hearing distance of an adult at all times. He/She will be made as comfortable as possible until the parent/guardian arrives. **No child is ever left alone or unsupervised.**

We request that a child be symptom-free for twenty-four (24) hours before he/she returns to camp, or until a physician's written notification that the child is no longer contagious is received by our office.

In the case of communicable disease, all parents will be notified in writing. The O.D.H.S. Communicable Disease Chart is posted in the Park Cabin.

Staff members have been trained in First Aid and CPR. Each staff member and child are required to wash their hands after using the restrooms. Staff members are to use disinfecting procedures for all cleaning purposes. In the event a staff member should become ill, a substitute staff member will be called to relieve the staff member of his/her duties, in order that he/she may leave camp.

We encourage any administration of medication to be done by the parent before or after the program. If the administration of medication is required by a doctor's statement to that effect, the parent must fill out a Request for Administration of Medication Form ODHS-1217. These forms are available through the Day Camp Director.

Regardless of illness severity, all children will be treated equally. The same procedure will be followed for a "mildly ill child" as a child showing any signs of illness.

Your cooperation and consideration are important to ensure a healthy and safe environment for the staff and children.

#### **JSCP FACEBOOK PAGE**

We will have a JSCP 2016 Facebook group. This will be a closed group that parents will need to join. We will be posting pictures on the site weekly, as well as field trip information, site changes due to weather, counselor bios, and additional reminders to parents. In addition to our Facebook page, we will be sending a Jeffrey Journal each week. The Jeffrey Journal provides information about field trips, past and upcoming camp events, and camp announcements. Please make sure you read the Jeffrey Journal each week.

#### **PARENT PARTICIPATION**

We encourage parents to communicate with the staff personnel for any and all concerns, suggestions, or questions that will help the development and progress of their child. Parents are encouraged to visit the camp at anytime. We ask that parents inform the staff of information about your children that will ensure a successful camp experience. If your child has special needs, please let us know how we can help. The Bexley Recreation Department has an open door policy.

## **BEHAVIOR AND DISCIPLINE POLICY**

Camp is a community where each person has rights and responsibilities. Respect is the core of how campers and staff are expected to exist together – respect for each other, for themselves, and for the community with which they are in. When a problem arises, we believe in a positive approach to discipline where we would mutually discuss the situation with the involved parties. If the problem persists, the camper may either be removed from the group environment for a short time or may not be able to participate in an activity. **We do not use any form of physical punishment.**

Participants are expected to exhibit appropriate behavior at all times. The following guidelines have been developed to help make Jeffrey Summer Camp safe and enjoyable for all participants. Additional rules may be developed as deemed necessary by staff.

### **Participants shall:**

Show respect to all participants and staff.

Take direction from staff.

Refrain from using abusive or foul language.

Refrain from causing bodily harm to self, other participants, or staff.

Show respect to equipment, supplies, and facilities.

### **Jeffrey Summer Camp Guidelines For Conduct Reports**

If a child is acting inappropriately, we will have a discussion with them to find out where the problem may be. We attempt to make the changes necessary to eliminate inappropriate behavior. When this fails, these day camp guidelines will be implemented.

**Purpose:** To establish guidelines for excessive inappropriate behavior or inappropriate behavior of a serious nature.

### **Guidelines:**

1. A Conduct Report is written by staff and discussed with parent. A copy of this form is given to the parent. Each Conduct Report is given a point value based on the severity of the offense. Every **3** points that you get equals **1** strike.

**1 point** - Minor - Persistent inappropriate behavior. Example: Talking out of turn, inability to follow instructions etc.

**2 point** - Medium – Physical or Verbal Abuse. Example: Pushing and shoving during a game, excessive profanity, bullying, misuse of camp equipment etc.

**3 point** - Major - Severe physical, mental or verbal abuse to self or others. Example: Use of camp equipment as a weapon, severe verbal assault, running away from camp etc.

2. A conversation takes place with the Day Camp Director and Assistant Director to discuss further action when necessary. If necessary, the problem is discussed with the Recreation Supervisor.

3. If inappropriate behavior continues and a child has had **2** strikes or **6** total points during the camp program, then the following procedure takes place:

A. Behavior contract is implemented.

i. The Behavior Contract will outline, in detail, the steps needed to be taken by the Jeffrey Summer Camp in the case of continued inappropriate behavior by the camper.

B. Upon receiving of their 9<sup>th</sup> point or 3<sup>rd</sup> strike the child will be suspended from camp for 1 day.

C. If the problem continues after the suspension, and the child receives their 12 point or 4<sup>th</sup> strike the child will be removed from the camp.

\* Bexley Recreation and the Jeffrey Summer Camp Program staff reserve the right to amend any and all of these rules and guidelines to deal with any unforeseen behavior outside of these guidelines as seen fit.

# PlayCamp

## PLAYCAMP DIRECTOR

Hello Playcamp Parents!

Leah Boyden is excited to join Jeffrey Playcamp this summer! She is a current Capital Student in Education, worked as our 2015-2016 SOCO Director, was also a Day Counselor last summer at camp Woods, and currently works at Jeffrey Mansion Preschool. She has also worked as a tutor with the America Reads program for two years and is involved with several student organizations at Capital University. The oldest of four children, she is passionate about fostering each child's interest through various activities, physical play, and arts and crafts. Leah looks forward to working with her team to create a comforting, engaging, and fun learning environment for your children this summer!

Your child will experience the beauty of Jeffrey Park, enjoy swim lessons, and nurture creativity through a variety of arts and crafts, group games, storytelling and music. The experience and certified staff help each child learn through play, in a fun and caring environment.

11 Week Summer: Tuesday, May 31, 2016 - Tuesday, August 16, 2016.

	<u>5 Day Half</u>		<u>3-Day Half</u>
Date:	May 31 - August 16	Date:	May 31- August 16
Days:	Monday through Friday	Days:	Mondays, Wednesdays, Fridays
Time:	7:00am - 12:30pm	Time:	7:00am to 12: 30pm
Fee:	\$104/week	Fee:	\$74/week
	<u>5 Day Full</u>		<u>3-Day Full</u>
Date:	May 31 - August 16	Date:	May 31- August 16
Days:	Monday through Friday	Days:	Mondays, Wednesdays, Fridays
Time:	7:00am – 6:00pm	Time:	7:00am to 6:00pm
Fee:	\$165/week	Fee:	\$115/week

### **\*\*CHILDREN MUST BE TOILET TRAINED\*\***

Playcamp will be held inside the Jeffrey Mansion, on “foul weather” days. A sign will be posted on the main door of Jeffrey Mansion and down in the park or you may call the Recreation Department office at 559.4300 as to the location of Playcamp for the day.

### ARRIVAL AND DISMISSAL

Drop off will be from 7:00-9:30am (please do not arrive before 7:00am). On “nice days” the drop off area is at the parking lot to the right of the mansion, accessible through the front circle. On “foul weather days” Playcamp is located inside Jeffrey Mansion. Counselors will be at the drop-off sight on rainy days to convey the message of being inside. If you are in doubt please call the recreation office at 559.4300. **Please sign your child in and out of camp.** If someone else is picking up your child, please 1) complete a dismissal form 2) inform the person about the sign-in and sign-out procedures (he/she will need to show picture I.D.) If someone not on the dismissal form is picking up your child, please send in a written note. **All children must be signed in and out by those approved on the dismissal form. Campers may NOT sign themselves out of camp.**

### STAFF/CAMPER RATIO

The maximum number for Playcamp is 66 campers. The Bexley Recreation Department will hire experienced and certified staff and provide a staff/camper ratio maximum of 8 to 1. Children will be grouped with a counselor (at a ratio of 6 kids to 1 counselor). These groups are used mostly for organizational purposes. Occasionally the camp may be divided by groups in order to enhance an activity or experience. Your child is able to interact with campers in other groups throughout the day

### CELEBRATIONS

Birthdays and special occasions are important to your child. If you wish to bring in a treat for all campers, be sure to arrange it with the Director.

### SHARING

With the exception of special snacks for celebrations, we would prefer that the children **do not** bring “sharing” toys to Playcamp. Playcamp is held outside and the transportation of toys, etc. is very difficult. Thank you for your cooperation.

### SWIM LESSONS

A certified American Red Cross Lifeguard will be on duty at all times. Written permission (swim lesson form) must be on file for each child participating, which denotes consent and whether the child is a swimmer (familiar and comfortable around water) or non-swimmer (not water adjusted). The swim lesson fee is an additional \$80. All campers will attend swim lessons on their scheduled days from 10:45-11:15am for the duration of swim lessons (6 weeks). **SWIM LESSONS BEGIN ON MONDAY, JUNE 13<sup>th</sup>.**

The Playcamp Staff will take your child to swim lessons on every day as scheduled for lessons (Monday – Thursday). Parents are responsible for taking campers that are not signed-up for camp during the 6 weeks of swim lessons. Their time will be the same as camp (10:45-11:15am). For the 3-Day campers, transportation to lessons on Tuesdays and Thursdays are the responsibility of the parents.

Please bring a bag, towel, swimsuit and underwear (if the child wears his/her swimsuit under their clothes to camp the days they attend swim lessons). Send swim gear each day your child attends swim lessons even when the weather seems threatening. The staff will make decisions concerning attendance on “foul weather days”. **PLEASE PLACE YOUR CHILD’S FIRST AND LAST NAME ON BAG, TOWEL, ETC.**

### TYPICAL DAILY CAMP SCHEDULE

7:00 – 8:45 am: Drop off at Jeffrey Mansion, quiet games, and small group activities

9:00-9:30 am: Drop-off/ free play

9:30-10:00 am: Arts and Crafts

10:00-10:15 am: Snack time

10:15-11:20 am: Head to pool, change for lessons, swim lessons, change for camp and head back to camp

11:20-11:45 am: Large group games and Activities

11:45-12:15 am: Lunch

12:15-12:30 pm: Pick-up

### EXTENDED DAY SCHEDULE

12:30-2:30 pm: Nap or Quiet Time

2:30-4:00 pm: Change to go to the pool, head to the pool, free swim/small individual activities.

4:30-6:00 pm: Snack, craft, free play, group games, story time, etc.

# Camp Woods/Camp Park

Camp Jeffrey Woods and Camp Jeffrey Park begin May 31st and run for eleven weeks, ending on Tuesday, August 16<sup>th</sup>. Campers are free to sign up by week at the time of registration. Weeks can be dropped free of charge until the date of the parent meeting, May 1<sup>th</sup>. After this date, there is \$25/week fee for dropping weeks. Adding weeks can be done anytime up until one week prior to the Monday they will go into effect. There is no fee for adding weeks, but they are subject to availability. For both camps, the fee is \$165 per week for Bexley residents and \$190 per week for non-residents for both AM and PM, .

## CAMP JEFFREY WOODS DIRECTOR

Bethany Barnes will be our brand new Director this year! She is more than thrilled to be back at Camp Woods and is looking forward to making sure this 2016 summer is just as fantastic and fun if not better than previous years. Bethany has been with the camp for 4 summers making this summer her 5<sup>th</sup>. Bethany is set to graduate in May with a degree in Psychology from Capital University. Her favorite times as Capital were spent volunteering and through her internships with special needs children and leading the Ladies of Distinction Mentoring Program at Mifflin Middle School. Bethany is also enjoying her second season at Bexley Middle School as the head softball coach. Bethany is more than honored to be able to lead the camp this summer and hopes that she can continue the great counselor and camper relationships that has always been such a big part of camp.

## CAMP JEFFREY PARK DIRECTOR

Camp Park is also taking on a new Director, Colleen Slusarz. Colleen was the Assistant Director at Camp Park last summer and has worked with the camps for 4 years making this 2016 summer her 5<sup>th</sup>. She worked at Maryland Ave Elementary as a teacher's Aide for 2 years and is currently working as a teacher at Patriot Preparatory Academy in Whitehall. Colleen is a Capital graduate with a degree in Early Childhood Education and Intervention Specialist. She is over excited for another summer with all the campers and counselors!

## ARRIVAL AND DISMISSAL INFORMATION

The camp hours are from 7:00 a.m. to 6:00 p.m. However, the primary events of the camp will occur between 9:00 a.m. and 4:00 p.m. Between 7:00 a.m. and 8:50 a.m., your child will need to be dropped off at Jeffrey Mansion. At 8:50 a.m. the children that have been dropped off at the Jeffrey Mansion will be divided into Camp Jeffrey Woods and Camp Jeffrey Park. They will then head to their respective campsites (**Jeffrey Woods – Located in the back meadow near the tennis courts. Drop off will be done using the tennis court parking lot**) (**Jeffrey Park – Located at the campsite by the pool parking lot. Drop off will be done using the pool parking lot**). After 8:50 a.m., your child should be dropped off at their respective campsite. All campers can be picked up from the campsite. **Please sign your child in and out of camp.** If someone else is picking up your child, please 1) complete a dismissal form 2) inform the person about the sign-in and sign-out procedures (he/she will need to show picture I.D.) If someone not on the dismissal form is picking up your child, please send in a written note. **All children must be signed in and out by those approved on the dismissal form. Campers may NOT sign themselves out of camp.**

## STAFF/CAMPER RATIO

The Bexley Recreation Department will hire experienced and certified staff and provide a staff/camper ratio maximum of 8 to 1. All counselors are assigned to a group of 10 – 15 campers. These groups are formed according to gender, age, and/or grade. Counselor groups are used for attendance, transitions between

activities and/or locations, and field trips. Your child is able to interact with campers in other groups throughout the day.

### SWIMMING LESSONS

The Bexley Recreation Department will register Jeffrey Summer Camp participants for their swim lessons. The swim lesson time for all children will be at either 9:30 a.m. or 10:10 a.m., depending on which level they are on. The swim lesson fee is \$80.00. Swim lessons begin on Monday, June 13 and end Thursday, July 21. Swim lessons take place Monday through Thursday. If you register through the Bexley Pool, please notify Camp Admin regarding your child’s participation in swim lessons.

### TYPICAL DAILY CAMP SCHEDULE

- 7:00 – 9:00 a.m.** – Drop off at Jeffrey Mansion, quiet games, and small group activities
- 9:00 – 9:30 a.m.** – Drop off at campsite, attendance, assigned group activities, announcements
- 9:35 – 11:00 a.m.** – Swim lessons (if applicable), large group activities – camper’s choice
- 11:00 – 12:00 p.m.** – Wash hands, eat lunch, and clean up
- 12:00 – 2:00 p.m.** – Free swim for Camp Jeffrey Woods, small group and age-appropriate activities for Camp Jeffrey Park
- 2:00 – 4:00 p.m.** – Free swim for Camp Jeffrey Park, small group and age-appropriate activities for Camp Jeffrey Woods
- 4:00 – 6:00 p.m.** – Dismissal, quiet games, small group activities

### WHAT NOT TO BRING TO CAMP

Please do not allow your child to bring any electronic or battery operated devices as well as any trading cards. We want to reduce any chances for items getting lost, stolen, or broken. If your child does bring an electronic or battery operated device and/or trading cards, we will take it and return it to the parent at the end of the day. Also, please do not allow your child to bring more than \$5.00. We will indicate in the newsletter if your child can bring spending money for a certain field trip. **We are not responsible for any broken, lost, or stolen items children bring to camp.**

### CAMP JEFFREY WOODS/PARK FIELD TRIPS

**\*The field trips for both Camp Jeffrey Woods and Park are still being finalized. The field trip schedule will be finalized by the first registration date. Please note, all field trips are subject to change.**

<u>Week</u>	<u>Camp Woods</u>	<u>Camp Park</u>
1 (May 31–June 3 )	Zoo	Zoo
2 (June 6-10)	Laser Kraze	Laser Kraze
3 (June 13-17)	Magic Mountain	Jeffrey Mansion
4 (July 20-24)	The Dawes Arboretum	Old Man’s Cave
5 (June 27- July- 1)	Blacklick Woods	Dayton Air Force
6 (July 5-8) (NO Camp on July 4)	COSI @ Camp Site	COSI @ Camp Site
7 (July 11-15)	CoCo Key Resort	Trapper John’s
8 (July 18-22)	The Crew	The Crew
9 (July 25-29)	Olentangy Indian Caverns	Chiller
10 (Aug. 1-5)	Drexel Movie Theatre	Drexel Movie Theatre
11 (Aug. 8-12)	Games 2 U	Games 2 U

# Camp Adventure

## CAMP ADVENTURE DIRECTOR

Michael Vincent is back for another adventurous summer of Camp Adventure! Michael has been a teacher for 18 years at Maryland Elementary school and has worked for Bexley Rec on and off for about 16 years. He is now living back in Bexley after having spent the past nine years in Pickerington, and he is thrilled to be back! Michael loves working with children and looks forward to building more relationships in the future. Michael has put a lot of work into the new Camp Adventure and has planned some great field trips for his campers. Camp Adventure is off to a great start and Michael is very excited to help this new program take off the ground!

## ARRIVAL AND DISMISSAL INFORMATION

Camp Adventure will operate out of the Maryland Elementary School. Arrival and dismissal will occur at the East Parking Lot off of Remington Road. Arrival times and dismissal times will vary based on that given days field trip. Each field trip schedule will be communicated to all parents.

## BEHAVIOR AND DISCIPLINE POLICY

Camp Adventure will follow the behavior and discipline policy as outlined above with the following amendments. Each person will be required to follow the rules of this camp and the rules of the place we visit. If an infraction occurs on the trip, we will first contact a parent. The second infraction will require the parent to pick their child up from where ever we are visiting. In the event that a child is removed by the facility/park we are visiting, again it will be the responsibility of the parent to pick their child up.

## SAFETY POLICY

Camp Adventure will follow the safety policy as outlined above with the following amendments.

- We do encourage campers to bring their personal cell phones to use for camp communication purposes.
- Campers may go in a group of no less than 4 without a counselor (with access to at least 1 cell phone).
- The director will have a camp cell phone available at all times.
- Our rain site will be at Maryland Elementary. In the event that inclement weather does not allow us to attend that day's scheduled field trip, we will either reschedule for Friday or switch the field trip location to a place not affected by the weather issues. This will be communicated to all Parents as soon as possible. **(Refunds will not be granted for schedule issues caused by inclement weather)**
- In the case of communicable diseases, all parents will be notified in writing.

## STAFF/CAMPER RATIO

The Bexley Recreation Department will hire experienced and certified staff and provide a staff/camper ratio maximum of 14 to 1. During a field trip participants will be assigned a specific counselor to report/check in with. Depending on the structure of a given trip, participants may be allowed to go around without a counselor but must be in a group no smaller than 4 campers and with access to a cell phone. Periodic scheduled check-ins will be part of safety protocol.

### **WHAT TO BRING**

All field trips will require different attire. We will communicate with parents as to what to bring to each given trip. Most trips will require that the campers provide lunch and possibly dinner. Depending on the policies of the location, campers may or may not be able to bring a packed lunch. We will let you know if your child needs to bring money for lunch. The camp will provide admission to all locations. Any additional activities or purchases will be at the camper's expense.

Cell phones are permitted and encouraged for our trips. When separated, cell phone numbers will be used to bring everyone together in an emergency.

### **FIELD TRIP SCHEDULE**

**\*The field trips are still being finalized. Please note, all field trips are subject to change.**

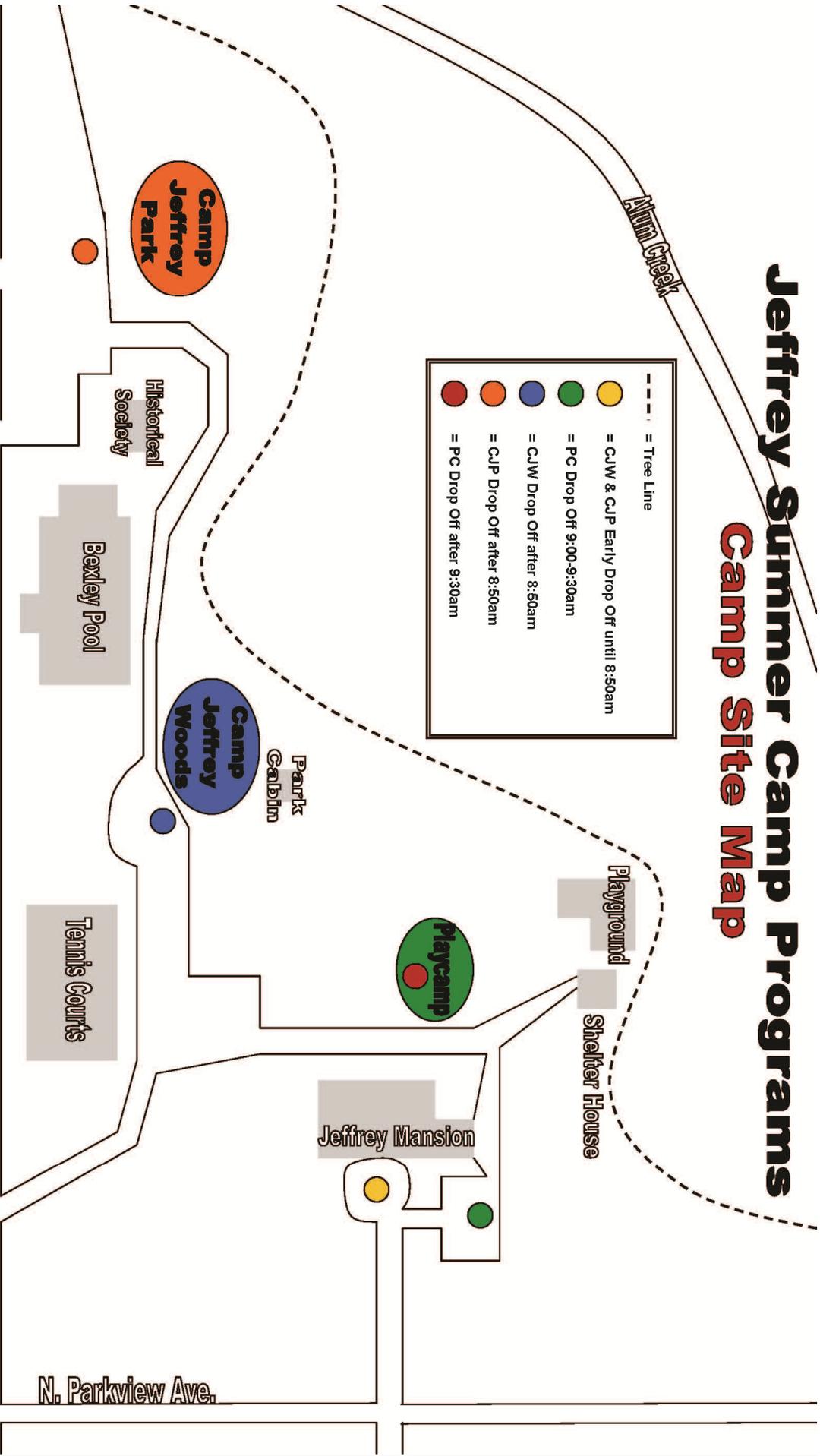
<b><u>Week</u></b>	<b><u>Tuesday</u></b>	<b><u>Wednesday</u></b>	<b><u>Thursday</u></b>
<b>1 (May 31- June 2)</b>	<b>Sky Zone</b>	<b>Kings Island</b>	<b>Blacklick Woods</b>
<b>2 (June 7-9)</b>	<b>Paint Ball @ Splatter Park</b>	<b>Laser Kraze</b>	<b>Rule 3 &amp; Bowling/Poker</b>
<b>3 (June 14-16)</b>	<b>Westerville Rec Center</b>	<b>Cedar Point</b>	<b>Vertical Adventures</b>
<b>4 (June 21-23)</b>	<b>Deer Creek Beach</b>	<b>The Beach</b>	<b>Zoombezi Bay</b>
<b>5 (June 28- 30)</b>	<b>King's Island</b>	<b>Magic Mountain</b>	<b>AMC Theaters – 2 Movies</b>
<b>6 (July 5-7)</b>	<b>Deer Creek</b>	<b>Deer Creek</b>	<b>Deer Creek</b>
<b>7 (July 12-14)</b>	<b>KDB at Easton</b>	<b>Kalahari Indoor Water Park</b>	<b>Lazer Kraze</b>
<b>8 (July 19-21)</b>	<b>Whitewater Rafting</b>	<b>Whitewater Rafting</b>	<b>Whitewater Rafting</b>
<b>9 (July 26-28)</b>	<b>Square Bowling Palace</b>	<b>Cedar Point</b>	<b>Jeffersonville</b>

## Learn To Swim Program Level and Station Overview

	Station 11	Station 12	Station 13	Station 14	Station 15	Station 16
<b>MARLIN LEVEL VI</b> 9:00	~front crawl 100 yds ~open turns all strokes ~surv. float 5 min. ~f.c. flip turns	~surf. dives tuck and pike ~life jacket use deep ~end surv. swim 10 min., back float 5 min.	~back crawl 100 yds. ~b.c. flip turns ~elem. back 50 yds.	~treading 5 min. ~Open water & boating safety rules ~appr. & hurd dive brd ~retrieve dive brd ~swim \$ self rescue w/clothes	~buststroke 50 yds. ~butterfly 50 yds. ~side stroke 50 yds.	<b>TESTING STATION</b> Combined Skills
<b>Station 6</b>						
<b>SHARK LEVEL V</b> 9:00	~front crawl 50 yds. ~shallow dive sit/exhale ~underwater swim 15 yds. ~surf. dives: tuck \$ pike	~appr. & hurd jump brd ~treading 2 min. ~surv. float 2 min. ~surv. swim 2 min. ~back float 2 min.	~back crawl 50 yds. ~elem. back 25 yds. ~sidestroke 25 yds.	~breaststroke 25 yds. ~butterfly 25 yds. ~flip turns f.c. & b.c. ~rescue breathing	<b>TESTING STATION</b> Combined Skills	
<b>Station 1</b>						
<b>WHALE LEVEL IV</b> 9:00	~front crawl 25 yds. ~safe diving rules ~compact/side dive ~surf. dive feet 1st ~underwater swim 3 b.l.	~back crawl 25 yds. ~tread water- 1 min. ~life jacket jump in ~open turns f.c. & b.c.	~elem. back 15 yds. ~sidestroke 15 yds. ~surv. Float 1 min. ~back float 1 min.	~breaststroke 15 yds. ~butterfly 15 yds. ~throwing assists ~care 4 choking victim	<b>TESTING STATION</b> Combined Skills	
<b>Station 11</b>						
<b>PORPOISE LEVEL III</b> 9:35, 10:10, 10:45, 11:20	~jump in deep water ~bob 5x head under ~rotary breathing 5x ~flurl glide w/kick 15 ft ~front crawl 15 yds.	~sit/kneel dive ~safe diving rules ~back float w/kick 15 yds ~back crawl 15 yds. ~swim across dive well	~fly glide w/kick 15 ft. ~elem. back glide w/kick 15 ft. ~intro breaststroke arms	~life jacket use help/buoy ~rescuing assists ~check-call-care ~rev. sideswim kick ~intro sidestroke arms	~water safety rules ~change direction while swimming r20 & 02r ~tread 30 s ~surv. float 30 s ~pick up object 3x deep	<b>TESTING STATION</b> Combined Skills
<b>Station 6</b>						
<b>TURTLE LEVEL II</b> 9:35, 10:10, 10:45, 11:20	~enter, step/jump in & exit ~bob 5x ~head under 5x ~front float 5 s & glide 2 b.l. ~front crawl 15 ft.	~life jacket swim ~pick up object 5x eyes open ~back float 5 s & glide 2 b.l. ~back crawl 15 ft.	~rev. fly arms & legs ~rev. elem. back. arms & legs ~float & not r20k & tk2r ~tread arms & legs	~water safety rules, recog. distress swimr, how to get help ~side stroke kick ~slide kick ruder ~intro breaststik kick ~change dir. while swimming	<b>TESTING STATION</b> Combined Skills	
<b>Station 1</b>						
<b>GUPPY LEVEL I</b> 9:35, 10:10, 10:45, 11:20	~center/feet safety ~submerge face ~bubbles 3 sec. mouth & nose ~front & back float & recover w/support	~float & roll r20k & tk2r ~change direction walk or paddle ~treading arm motion ~front crawl arm & leg action	~life jacket use ~water safety rules, recog. distress swimr, how to get help ~retrieve object ~back crawl arm & leg action	~butterfly arm & leg action ~elem. backstroke arm and leg action	<b>TESTING STATION</b> Combined Skills	
<b>Station 1</b>						

# Jeffrey Summer Camp Programs Camp Site Map

	= Tree Line
	= CJW & CJP Early Drop Off until 8:50am
	= PC Drop Off 9:00-9:30am
	= CJW Drop Off after 8:50am
	= CJP Drop Off after 8:50am
	= PC Drop Off after 9:30am



Drop Off for CJW & CJP after 8:50am and Playcamp after 9:30am requires the parent to walk the camper to the check-in table at the specific camp.

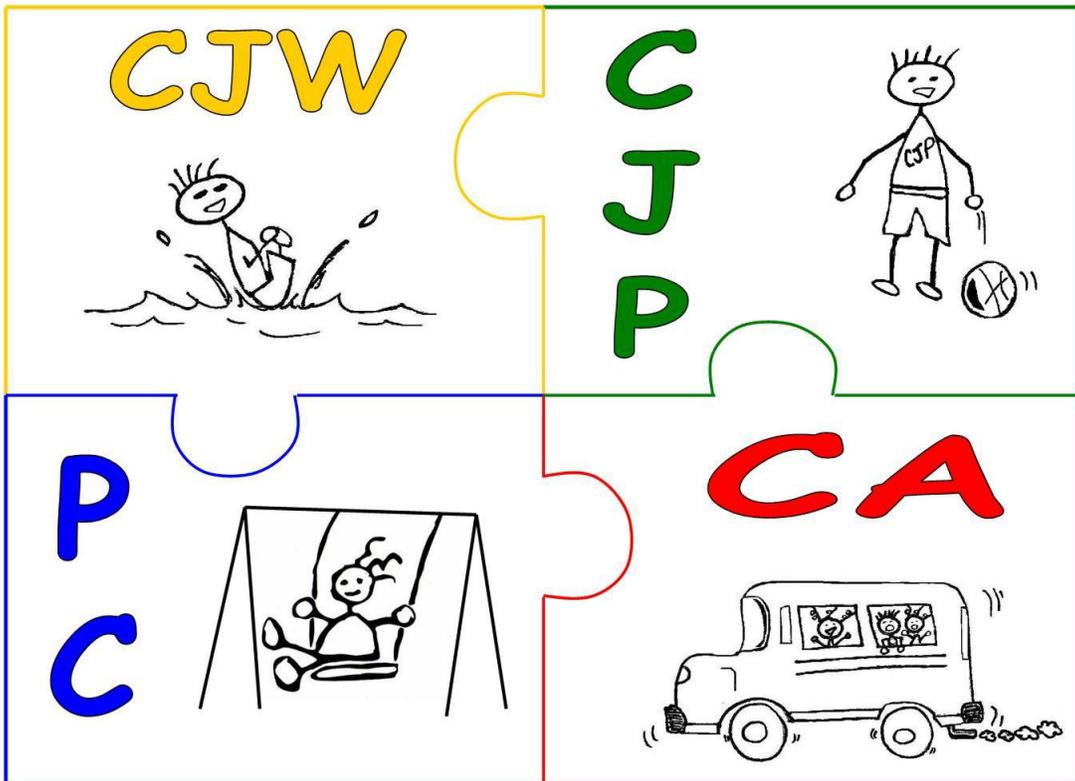
Clifton Ave.

N. Parkview Ave.

# 2016

## Summer Camp

Jeffrey



Program

*"Building Lifelong Relationships"*

# Handbook

## TABLE OF CONTENTS

WELCOME.....	PAGE 3
MISSION STATEMENT.....	PAGE 4
OBJECTIVES.....	PAGE 4
WHO TO CONTACT.....	PAGE 4
REGISTRATION/PAYMENT POLICY.....	PAGE 4
CANCELLATION.....	PAGE 5
EMERGENCY MEDICAL FORMS.....	PAGE 5
RELEASE/PERMISSION.....	PAGE 5
CAMP WOODS/PARK TIME STRUCTURE.....	PAGE 5
LATE PICK-UP.....	PAGE 5
WHAT TO BRING.....	PAGE 6
SAFETY POLICY.....	PAGE 6
COMMUNICABLE DISEASE.....	PAGE 6 - 7
CAMP NEWSLETTER.....	PAGE 7
PARENT PARTICIPATION.....	PAGE 7
BEHAVIOR AND DISCIPLINE.....	PAGE 8
PLAYCAMP.....	PAGE 9 - 10
CAMP JEFFREY WOODS/JEFFREY PARK.....	PAGE 11 - 12
CAMP FIELD TRIP.....	PAGE 13 - 14
SWIM LESSON STATION LIST.....	PAGE 14
CAMP LOCATIONS.....	PAGE 15

Bexley Recreation Department  
165 N. Parkview Avenue  
Bexley, Ohio 43209

Office: 559.4300 Fax: 559.4301 Pool: 559.4350

Katie Sarvas, Program Director: 559.4309, [ksarvas@bexley.org](mailto:ksarvas@bexley.org)  
Mindy Walsh, Camp Administrator: 559.4307, [campadmin@bexley.org](mailto:campadmin@bexley.org)  
Michael Vincent, Camp Adventure Director: 230.6898, [mvincent@bexley.org](mailto:mvincent@bexley.org)  
Colleen Slusarz, Camp Jeffrey Park Director: 204.8743, [camppark@bexley.org](mailto:camppark@bexley.org)  
Bethany Barnes, Camp Jeffrey Woods Director: 562.0210, [campwoods@bexley.org](mailto:campwoods@bexley.org)  
Leah Boyden, Playcamp Director: 519.4515, [playcamp@bexley.org](mailto:playcamp@bexley.org)

## WELCOME

I want to welcome you all to the Jeffrey Summer Camp Program (JSCP). Whether this is your first experience with the JSCP or your sixth summer, we are excited to have the opportunity to provide you and your child with a safe, fun, exciting, fresh, and convenient camp experience. At the end of each summer we take a good hard look at how we can make the program better, because even though we are very proud of the product that we provide, we are always looking at ways to improve.

This summer we have added new talent to our amazing staff and have created a curriculum that brings new program ideas to the camp day. The JSCP has added new activities, new field trips, new camp special guest visitors, and much more! Adding these improvements to the amazing setting provided by Jeffrey Park and amenities such as the Community Pool and you can see why we are so excited about the upcoming summer.

However, the asset that we are most excited about is the extraordinary staff that we have assembled for this summer. JSCP is a successful program because of the counselors and leadership. Katie Sarvas is our new Recreation Supervisor that will be our Program Director this summer. Katie is certified in middle school math and science education and has coached several different sports for several different ages. Katie was a part of our preschool for 2 years with an additional 6 years on our pool staff being a lifeguard and swim instructor. Katie Also has some camp experiences being an assistant director and camper. Camp director Michael Vincent (Camp Adventure) is back for another summer. Leah Boyden (Playcamp), Bethany Barnes (Jeffrey Woods), and Colleen Slusarz (Camp Park) are back for another summer but all are in a new position. Michael is entering his twelve year with the JSCP, Leah is back for her second year, Bethany returned back this summer making it her fifth total summer, and Colleen is going into her 6<sup>th</sup> year. We're excited to have new leadership this summer, who will new energy, games, and ideas.

The Jeffrey Summer Camp Program is an accredited American Camping Association (ACA) camp. The Bexley Recreation Department believes strongly in the improvements that the ACA has brought to our program. The JSCP constantly strives for improvement and to make the summer the best experience for your children as possible. The ACA requirements provide goals for us to achieve in the areas of safety, supervision, and staff credentials. We have always surpassed these requirements and will do so in the future as well.

Our intention is to provide a safe, educational, and enjoyable atmosphere for each day camp participant. JSCP's reputation has always been based on quality and freedom of choice. We will encourage your children to try different things and express themselves. This year, we are extremely proud of the staff and program development the Bexley Recreation Department is offering to the residents of Bexley. We want you, as a parent, to feel confident in the environment in which you have entrusted us to supervise your children. We encourage you to spend some time at camp and get to know some of our staff to find out why the Jeffrey Summer Camp Program has been and will continue to be so successful. We look forward to meeting every parent at some point throughout the summer. If you have any suggestions, concerns, or questions, please do not hesitate to contact me.

Sincerely,



Michael Price  
Recreation & Parks Director

## **JEFFREY SUMMER CAMP PROGRAM MISSION STATEMENT**

The Bexley Recreation Department summer camp programs have been created to provide an enriching camp experience for children in a safe, nurturing, child-centered environment within our community. Through a stimulating and enjoyable curriculum, children will be encouraged to try new experiences, build positive relationships with others, and ultimately develop a feeling of self-worth and reliance. The staff is a vital element in the success of our summer camp programs. A goal is to create an environment based on mutual admiration and respect between staff and campers. The staff and the multifaceted curriculum will reflect our commitment to enhancing the child's self esteem and also to providing the participant with a sense of belonging to an extended family while away from home.

### **OBJECTIVES**

1. To encourage the child to perceive himself/herself in a positive way
2. To develop social and emotional maturity as an individual and as a participant in a group
3. To provide fun and adventurous activities
4. To expose children to meaningful creative experiences
5. To develop the child's independence by trying his/her own ideas
6. To create a friendly, safe, and comfortable environment
7. To develop a sense of responsibility for self actions

### **WHO TO CONTACT**

We have many people to help answer your questions. Please look at the list below to know who to contact regarding certain situations. If you are unsure who to contact, feel free to contact any of the persons listed below and they will guide you to the appropriate source.

**Katie Sarvas, Program Director: 559.4309, [ksarvas@bexley.org](mailto:ksarvas@bexley.org)**

- Camp Policy and Procedures

**Mindy Walsh, Camp Administrator: 559.4307, [campadmin@bexley.org](mailto:campadmin@bexley.org)**

- Registration, Forms/Paperwork, Payment, and Week Adjustments.

Day-to-day camp related questions (i.e. field trip, programming, daily schedules, etc.) please contact the appropriate camp director.

**Michael Vincent, Camp Adventure Director: 230.6898, [mvincent@bexley.org](mailto:mvincent@bexley.org)**

**Colleen Slusarz, Camp Jeffrey Park Director: 204.8743, [camppark@bexley.org](mailto:camppark@bexley.org)**

**Bethany Barnes, Camp Jeffrey Woods Director: 562.0210, [campwoods@bexley.org](mailto:campwoods@bexley.org)**

**Leah Boyden, Playcamp Director: 519.4515, [playcamp@bexley.org](mailto:playcamp@bexley.org)**

### **REGISTRATION / PAYMENT POLICY**

At the time of registration, a credit card number (one per household) must be placed on file. This card may be used to establish weekly direct withdrawal payments for camp. Families will have the option to use this same card for weekly camp payments through direct withdrawals, to use an additional card for weekly direct withdrawals, or to pay by check (payable to Bexley Recreation Department). At the end of camp, any outstanding payments (late fees, cancellation fees, unpaid weekly camp fees) will be assessed to the card on file. Leaving this card on file does not permit Bexley Recreation Department staff to charge this account for any non-camp related programs. Registration for any other programs must be completed separately.

Each week's payment is due by the Wednesday prior to the upcoming week's session. Credit card payments will be processed on the Thursday prior to the week of attendance. **Any failure to pay in full by the specified deadline could result in a forced withdrawal from camp for that week.** Weekly payment must be made prior to your child attending each week of camp.

As a department of the City of Bexley, the Recreation must first service the needs of the citizens of Bexley. Early Bird registration is offered ONLY to the residents of Bexley. All non-Bexley residents must register during Open Registration.

### **CANCELLATION POLICY**

The cancellation policy is designed to allow as much flexibility for the parent while providing a tool that will allow the Camp to service the needs of the community. There will be **NO** cancellation fee for cancellation of weeks made at, or prior to, the JSCP Parent Meeting on Sunday, May 1, 2016. Cancellations made after the JSCP Parent meeting will include a \$25 cancellation fee per week. Parents must notify in writing to the Camp Administrator of withdrawal by 6 p.m. of the Monday two weeks prior to the week being changed. Please email Mindy with any changes at [campadmin@bexley.org](mailto:campadmin@bexley.org) or complete the registration change form. Changes will not be accepted in any other form. Failure to give notification at least two weeks prior to the changed week will result in having to pay the full weekly camp fee. Any additional weeks must be requested one week prior to the Monday they will go into effect. These requests must be made in writing and submitted to the camp administrator at [campadmin@bexley.org](mailto:campadmin@bexley.org). The camp administrator will then contact you to confirm the change being made. Payments are still due the Wednesday before the week begins.

### **EMERGENCY MEDICAL FORMS**

State Law requires that medical forms be on file prior to the first day of camp. Bexley Recreation Department's Policy is that a camper must have completed medical forms on file in order to participate in recreation programs. Medical forms are due one week before your child's first day at camp.

### **RELEASE / PERMISSION**

**(On registration form and requires signature)**

I, as parent or legal guardian representing this minor, agree to release the City of Bexley, its officers, employees and volunteers from any and all liability for accidents, injuries, loss of and / or damage to my / our person or property that may arise out of my child's participation in or at the listed activity / activities. I / we are aware that participating in activities or use of facilities involves certain risk of injury despite safety precautions.

I give permission for my child to take part in all camp activities, including trips away from camp. In the event of an accident or emergency, if my child's physician is not available, I grant permission to call another licensed physician. I authorize the camp staff to act for me according to their best judgment.

I have read the Jeffrey Summer Camp Program policies and payment terms and accept full responsibility for 100% payment of all camp fees.

### **CAMP WOODS/PARK TIME STRUCTURE**

Due to licensing regulations we have added a change to our time structure of Camp Woods and Park. You now have the option to have your child attend AM (Woods/Park) or PM (Woods/Park) or Both AM and PM (Wood/Park). If your camper will be attending AM (Woods/Park) you may drop off you camper any time after 7am and would then need to pick up your camper by 12:30pm. If your camper will be attending PM (Woods/Park) you may drop off you camper any time after 12:30pm and would then need to pick up your camper by 6pm. If your camper is attending both AM and PM (Camp Woods/Park) you may drop off you camper any time after 7am and picked up no later than 6pm. To be able to come participate in the field trips your camper must be signed up for both AM and PM (Woods/Park) that week. Also if your camper would like to go to the pool for free swim they need to be signed up for the PM (Woods/Park).

### **LATE PICK-UP**

Any parent who arrives late to pick up a child will be charged a \$5.00 late fee for every 10 minutes (or portion thereof) that they are late. Exact time is determined by camp cell phone. In the event that a child is not picked up by 20 minutes late, the emergency phone numbers will be called and the designated individual will be asked to pick up the child. If staff is unable to reach someone to pick up the child, the police will be contacted and will take the child into custody. Frequent or recurring late pick-ups may result in suspension or termination from the program.

### **WHAT TO BRING TO CAMP**

Each camper should bring a backpack (that fastens), lunch, bathing suit, towel, sunscreen, and water bottle (we would like to cut down on our paper cup waste this summer). Everything should have the child's name written on it. The lunches will not be refrigerated, so please either provide items that do not need refrigeration or pack an icepack. If your child would like to bring money for the snack bar at the pool, please do not give them more than \$5.00 (Additional dollars may be brought by those attending Camp Adventure). This will minimize the chances of the money getting lost or stolen. Encourage your child to dress appropriately according to the weather and activities. Shorts, t-shirts, socks, and tennis shoes are the most appropriate attire for camp. Please do not allow your child to wear "good clothes." Remember, camp can be a messy place. Please do not bring any electronics to camp. Weapons are strictly prohibited!

### **SAFETY POLICY**

1. A staff member will accompany all children at all times.
2. Each child must be signed in and signed out of camp by a parent or pre-arranged guardian upon arrival or departure. Attendance will be checked and recorded.
3. There will be telephone for emergency use on the campsite, at the park cabin, and at the pool.
4. In case of a tornado or severe weather, children will be taken to Jeffrey Mansion.
5. Clear safety rules will be explained weekly and carried out at all times.
6. For any accident or injury that requires the emergency transportation of a child, the parent will be notified immediately. Camp personnel may administer syrup of Ipecac to a child without written instructions from a doctor, if verbal instructions from the poison control center or a licensed physician are ordered.
7. If child abuse or neglect is suspected, a staff member is required to notify Franklin County Children's Services.
8. In case of an emergency, one staff member will remain with the injured child and one staff member will call the emergency squad and the parents (or emergency contacts).

### **COMMUNICABLE DISEASE**

Any child (or staff member) exhibiting any of the following signs or symptoms of illness will be isolated and discharged to his/her parent or legal guardian. Any child exhibiting any of the following should not be sent to camp that day.

1. Diarrhea (more than one abnormally loose stool within a twenty-four (24) hour period.)
2. Severe coughing, causing the child to become red or blue in the face, or to make a whooping sound.
3. Difficult or rapid breathing.
4. Yellowish skin or eyes.
5. Conjunctivitis (pink eye)
6. Evidence of lice, scabies, or other parasitic infestation.
7. Untreated infected skin patches.
8. Unusually dark urine and/or gray or white stool.
9. Stiff neck.
10. Unusual spots or rashes
11. Sore throat or difficulty in swallowing.
12. Elevated temperature.
13. Vomiting

If the child becomes ill while at camp and the parent or guardian is not available by phone, the emergency person listed will be notified.

A child who is not feeling well and/or exhibits any of the above symptoms will be isolated and cared for in an area apart from the other children, but within sight and hearing distance of an adult at all times. He/She will be made as comfortable as possible until the parent/guardian arrives. **No child is ever left alone or unsupervised.**

We request that a child be symptom-free for twenty-four (24) hours before he/she returns to camp, or until a physician's written notification that the child is no longer contagious is received by our office.

In the case of communicable disease, all parents will be notified in writing. The O.D.H.S. Communicable Disease Chart is posted in the Park Cabin.

Staff members have been trained in First Aid and CPR. Each staff member and child are required to wash their hands after using the restrooms. Staff members are to use disinfecting procedures for all cleaning purposes. In the event a staff member should become ill, a substitute staff member will be called to relieve the staff member of his/her duties, in order that he/she may leave camp.

We encourage any administration of medication to be done by the parent before or after the program. If the administration of medication is required by a doctor's statement to that effect, the parent must fill out a Request for Administration of Medication Form ODHS-1217. These forms are available through the Day Camp Director.

Regardless of illness severity, all children will be treated equally. The same procedure will be followed for a "mildly ill child" as a child showing any signs of illness.

Your cooperation and consideration are important to ensure a healthy and safe environment for the staff and children.

#### **JSCP FACEBOOK PAGE**

We will have a JSCP 2016 Facebook group. This will be a closed group that parents will need to join. We will be posting pictures on the site weekly, as well as field trip information, site changes due to weather, counselor bios, and additional reminders to parents. In addition to our Facebook page, we will be sending a Jeffrey Journal each week. The Jeffrey Journal provides information about field trips, past and upcoming camp events, and camp announcements. Please make sure you read the Jeffrey Journal each week.

#### **PARENT PARTICIPATION**

We encourage parents to communicate with the staff personnel for any and all concerns, suggestions, or questions that will help the development and progress of their child. Parents are encouraged to visit the camp at anytime. We ask that parents inform the staff of information about your children that will ensure a successful camp experience. If your child has special needs, please let us know how we can help. The Bexley Recreation Department has an open door policy.

## **BEHAVIOR AND DISCIPLINE POLICY**

Camp is a community where each person has rights and responsibilities. Respect is the core of how campers and staff are expected to exist together – respect for each other, for themselves, and for the community with which they are in. When a problem arises, we believe in a positive approach to discipline where we would mutually discuss the situation with the involved parties. If the problem persists, the camper may either be removed from the group environment for a short time or may not be able to participate in an activity. **We do not use any form of physical punishment.**

Participants are expected to exhibit appropriate behavior at all times. The following guidelines have been developed to help make Jeffrey Summer Camp safe and enjoyable for all participants. Additional rules may be developed as deemed necessary by staff.

### **Participants shall:**

Show respect to all participants and staff.

Take direction from staff.

Refrain from using abusive or foul language.

Refrain from causing bodily harm to self, other participants, or staff.

Show respect to equipment, supplies, and facilities.

### **Jeffrey Summer Camp Guidelines For Conduct Reports**

If a child is acting inappropriately, we will have a discussion with them to find out where the problem may be. We attempt to make the changes necessary to eliminate inappropriate behavior. When this fails, these day camp guidelines will be implemented.

**Purpose:** To establish guidelines for excessive inappropriate behavior or inappropriate behavior of a serious nature.

### **Guidelines:**

1. A Conduct Report is written by staff and discussed with parent. A copy of this form is given to the parent. Each Conduct Report is given a point value based on the severity of the offense. Every **3** points that you get equals **1** strike.

**1 point** - Minor - Persistent inappropriate behavior. Example: Talking out of turn, inability to follow instructions etc.

**2 point** - Medium – Physical or Verbal Abuse. Example: Pushing and shoving during a game, excessive profanity, bullying, misuse of camp equipment etc.

**3 point** - Major - Severe physical, mental or verbal abuse to self or others. Example: Use of camp equipment as a weapon, severe verbal assault, running away from camp etc.

2. A conversation takes place with the Day Camp Director and Assistant Director to discuss further action when necessary. If necessary, the problem is discussed with the Recreation Supervisor.

3. If inappropriate behavior continues and a child has had **2** strikes or **6** total points during the camp program, then the following procedure takes place:

A. Behavior contract is implemented.

i. The Behavior Contract will outline, in detail, the steps needed to be taken by the Jeffrey Summer Camp in the case of continued inappropriate behavior by the camper.

B. Upon receiving of their 9<sup>th</sup> point or 3<sup>rd</sup> strike the child will be suspended from camp for 1 day.

C. If the problem continues after the suspension, and the child receives their 12 point or 4<sup>th</sup> strike the child will be removed from the camp.

\* Bexley Recreation and the Jeffrey Summer Camp Program staff reserve the right to amend any and all of these rules and guidelines to deal with any unforeseen behavior outside of these guidelines as seen fit.

# PlayCamp

## PLAYCAMP DIRECTOR

Hello Playcamp Parents!

Leah Boyden is excited to join Jeffrey Playcamp this summer! She is a current Capital Student in Education, worked as our 2015-2016 SOCO Director, was also a Day Counselor last summer at camp Woods, and currently works at Jeffrey Mansion Preschool. She has also worked as a tutor with the America Reads program for two years and is involved with several student organizations at Capital University. The oldest of four children, she is passionate about fostering each child's interest through various activities, physical play, and arts and crafts. Leah looks forward to working with her team to create a comforting, engaging, and fun learning environment for your children this summer!

Your child will experience the beauty of Jeffrey Park, enjoy swim lessons, and nurture creativity through a variety of arts and crafts, group games, storytelling and music. The experience and certified staff help each child learn through play, in a fun and caring environment.

11 Week Summer: Tuesday, May 31, 2016 - Tuesday, August 16, 2016.

	<u>5 Day Half</u>		<u>3-Day Half</u>
Date:	May 31 - August 16	Date:	May 31- August 16
Days:	Monday through Friday	Days:	Mondays, Wednesdays, Fridays
Time:	7:00am - 12:30pm	Time:	7:00am to 12: 30pm
Fee:	\$104/week	Fee:	\$74/week
	<u>5 Day Full</u>		<u>3-Day Full</u>
Date:	May 31 - August 16	Date:	May 31- August 16
Days:	Monday through Friday	Days:	Mondays, Wednesdays, Fridays
Time:	7:00am – 6:00pm	Time:	7:00am to 6:00pm
Fee:	\$165/week	Fee:	\$115/week

### **\*\*CHILDREN MUST BE TOILET TRAINED\*\***

Playcamp will be held inside the Jeffrey Mansion, on “foul weather” days. A sign will be posted on the main door of Jeffrey Mansion and down in the park or you may call the Recreation Department office at 559.4300 as to the location of Playcamp for the day.

### ARRIVAL AND DISMISSAL

Drop off will be from 7:00-9:30am (please do not arrive before 7:00am). On “nice days” the drop off area is at the parking lot to the right of the mansion, accessible through the front circle. On “foul weather days” Playcamp is located inside Jeffrey Mansion. Counselors will be at the drop-off sight on rainy days to convey the message of being inside. If you are in doubt please call the recreation office at 559.4300. **Please sign your child in and out of camp.** If someone else is picking up your child, please 1) complete a dismissal form 2) inform the person about the sign-in and sign-out procedures (he/she will need to show picture I.D.) If someone not on the dismissal form is picking up your child, please send in a written note. **All children must be signed in and out by those approved on the dismissal form. Campers may NOT sign themselves out of camp.**

### STAFF/CAMPER RATIO

The maximum number for Playcamp is 66 campers. The Bexley Recreation Department will hire experienced and certified staff and provide a staff/camper ratio maximum of 8 to 1. Children will be grouped with a counselor (at a ratio of 6 kids to 1 counselor). These groups are used mostly for organizational purposes. Occasionally the camp may be divided by groups in order to enhance an activity or experience. Your child is able to interact with campers in other groups throughout the day

### CELEBRATIONS

Birthdays and special occasions are important to your child. If you wish to bring in a treat for all campers, be sure to arrange it with the Director.

### SHARING

With the exception of special snacks for celebrations, we would prefer that the children **do not** bring “sharing” toys to Playcamp. Playcamp is held outside and the transportation of toys, etc. is very difficult. Thank you for your cooperation.

### SWIM LESSONS

A certified American Red Cross Lifeguard will be on duty at all times. Written permission (swim lesson form) must be on file for each child participating, which denotes consent and whether the child is a swimmer (familiar and comfortable around water) or non-swimmer (not water adjusted). The swim lesson fee is an additional \$80. All campers will attend swim lessons on their scheduled days from 10:45-11:15am for the duration of swim lessons (6 weeks). **SWIM LESSONS BEGIN ON MONDAY, JUNE 13<sup>th</sup>.**

The Playcamp Staff will take your child to swim lessons on every day as scheduled for lessons (Monday – Thursday). Parents are responsible for taking campers that are not signed-up for camp during the 6 weeks of swim lessons. Their time will be the same as camp (10:45-11:15am). For the 3-Day campers, transportation to lessons on Tuesdays and Thursdays are the responsibility of the parents.

Please bring a bag, towel, swimsuit and underwear (if the child wears his/her swimsuit under their clothes to camp the days they attend swim lessons). Send swim gear each day your child attends swim lessons even when the weather seems threatening. The staff will make decisions concerning attendance on “foul weather days”. **PLEASE PLACE YOUR CHILD’S FIRST AND LAST NAME ON BAG, TOWEL, ETC.**

### TYPICAL DAILY CAMP SCHEDULE

7:00 – 8:45 am: Drop off at Jeffrey Mansion, quiet games, and small group activities

9:00-9:30 am: Drop-off/ free play

9:30-10:00 am: Arts and Crafts

10:00-10:15 am: Snack time

10:15-11:20 am: Head to pool, change for lessons, swim lessons, change for camp and head back to camp

11:20-11:45 am: Large group games and Activities

11:45-12:15 am: Lunch

12:15-12:30 pm: Pick-up

### EXTENDED DAY SCHEDULE

12:30-2:30 pm: Nap or Quiet Time

2:30-4:00 pm: Change to go to the pool, head to the pool, free swim/small individual activities.

4:30-6:00 pm: Snack, craft, free play, group games, story time, etc.

# Camp Woods/Camp Park

Camp Jeffrey Woods and Camp Jeffrey Park begin May 31st and run for eleven weeks, ending on Tuesday, August 16<sup>th</sup>. Campers are free to sign up by week at the time of registration. Weeks can be dropped free of charge until the date of the parent meeting, May 1<sup>th</sup>. After this date, there is \$25/week fee for dropping weeks. Adding weeks can be done anytime up until one week prior to the Monday they will go into effect. There is no fee for adding weeks, but they are subject to availability. For both camps, the fee is \$165 per week for Bexley residents and \$190 per week for non-residents for both AM and PM, .

## CAMP JEFFREY WOODS DIRECTOR

Bethany Barnes will be our brand new Director this year! She is more than thrilled to be back at Camp Woods and is looking forward to making sure this 2016 summer is just as fantastic and fun if not better than previous years. Bethany has been with the camp for 4 summers making this summer her 5<sup>th</sup>. Bethany is set to graduate in May with a degree in Psychology from Capital University. Her favorite times as Capital were spent volunteering and through her internships with special needs children and leading the Ladies of Distinction Mentoring Program at Mifflin Middle School. Bethany is also enjoying her second season at Bexley Middle School as the head softball coach. Bethany is more than honored to be able to lead the camp this summer and hopes that she can continue the great counselor and camper relationships that has always been such a big part of camp.

## CAMP JEFFREY PARK DIRECTOR

Camp Park is also taking on a new Director, Colleen Slusarz. Colleen was the Assistant Director at Camp Park last summer and has worked with the camps for 4 years making this 2016 summer her 5<sup>th</sup>. She worked at Maryland Ave Elementary as a teacher's Aide for 2 years and is currently working as a teacher at Patriot Preparatory Academy in Whitehall. Colleen is a Capital graduate with a degree in Early Childhood Education and Intervention Specialist. She is over excited for another summer with all the campers and counselors!

## ARRIVAL AND DISMISSAL INFORMATION

The camp hours are from 7:00 a.m. to 6:00 p.m. However, the primary events of the camp will occur between 9:00 a.m. and 4:00 p.m. Between 7:00 a.m. and 8:50 a.m., your child will need to be dropped off at Jeffrey Mansion. At 8:50 a.m. the children that have been dropped off at the Jeffrey Mansion will be divided into Camp Jeffrey Woods and Camp Jeffrey Park. They will then head to their respective campsites (**Jeffrey Woods – Located in the back meadow near the tennis courts. Drop off will be done using the tennis court parking lot**) (**Jeffrey Park – Located at the campsite by the pool parking lot. Drop off will be done using the pool parking lot**). After 8:50 a.m., your child should be dropped off at their respective campsite. All campers can be picked up from the campsite. **Please sign your child in and out of camp.** If someone else is picking up your child, please 1) complete a dismissal form 2) inform the person about the sign-in and sign-out procedures (he/she will need to show picture I.D.) If someone not on the dismissal form is picking up your child, please send in a written note. **All children must be signed in and out by those approved on the dismissal form. Campers may NOT sign themselves out of camp.**

## STAFF/CAMPER RATIO

The Bexley Recreation Department will hire experienced and certified staff and provide a staff/camper ratio maximum of 8 to 1. All counselors are assigned to a group of 10 – 15 campers. These groups are formed according to gender, age, and/or grade. Counselor groups are used for attendance, transitions between

activities and/or locations, and field trips. Your child is able to interact with campers in other groups throughout the day.

### SWIMMING LESSONS

The Bexley Recreation Department will register Jeffrey Summer Camp participants for their swim lessons. The swim lesson time for all children will be at either 9:30 a.m. or 10:10 a.m., depending on which level they are on. The swim lesson fee is \$80.00. Swim lessons begin on Monday, June 13 and end Thursday, July 21. Swim lessons take place Monday through Thursday. If you register through the Bexley Pool, please notify Camp Admin regarding your child’s participation in swim lessons.

### TYPICAL DAILY CAMP SCHEDULE

- 7:00 – 9:00 a.m.** – Drop off at Jeffrey Mansion, quiet games, and small group activities
- 9:00 – 9:30 a.m.** – Drop off at campsite, attendance, assigned group activities, announcements
- 9:35 – 11:00 a.m.** – Swim lessons (if applicable), large group activities – camper’s choice
- 11:00 – 12:00 p.m.** – Wash hands, eat lunch, and clean up
- 12:00 – 2:00 p.m.** – Free swim for Camp Jeffrey Woods, small group and age-appropriate activities for Camp Jeffrey Park
- 2:00 – 4:00 p.m.** – Free swim for Camp Jeffrey Park, small group and age-appropriate activities for Camp Jeffrey Woods
- 4:00 – 6:00 p.m.** – Dismissal, quiet games, small group activities

### WHAT NOT TO BRING TO CAMP

Please do not allow your child to bring any electronic or battery operated devices as well as any trading cards. We want to reduce any chances for items getting lost, stolen, or broken. If your child does bring an electronic or battery operated device and/or trading cards, we will take it and return it to the parent at the end of the day. Also, please do not allow your child to bring more than \$5.00. We will indicate in the newsletter if your child can bring spending money for a certain field trip. **We are not responsible for any broken, lost, or stolen items children bring to camp.**

### CAMP JEFFREY WOODS/PARK FIELD TRIPS

**\*The field trips for both Camp Jeffrey Woods and Park are still being finalized. The field trip schedule will be finalized by the first registration date. Please note, all field trips are subject to change.**

<u>Week</u>	<u>Camp Woods</u>	<u>Camp Park</u>
1 (May 31–June 3 )	Zoo	Zoo
2 (June 6-10)	Laser Kraze	Laser Kraze
3 (June 13-17)	Magic Mountain	Jeffrey Mansion
4 (July 20-24)	The Dawes Arboretum	Old Man’s Cave
5 (June 27- July- 1)	Blacklick Woods	Dayton Air Force
6 (July 5-8) (NO Camp on July 4)	COSI @ Camp Site	COSI @ Camp Site
7 (July 11-15)	CoCo Key Resort	Trapper John’s
8 (July 18-22)	The Crew	The Crew
9 (July 25-29)	Olentangy Indian Caverns	Chiller
10 (Aug. 1-5)	Drexel Movie Theatre	Drexel Movie Theatre
11 (Aug. 8-12)	Games 2 U	Games 2 U

# Camp Adventure

## CAMP ADVENTURE DIRECTOR

Michael Vincent is back for another adventurous summer of Camp Adventure! Michael has been a teacher for 18 years at Maryland Elementary school and has worked for Bexley Rec on and off for about 16 years. He is now living back in Bexley after having spent the past nine years in Pickerington, and he is thrilled to be back! Michael loves working with children and looks forward to building more relationships in the future. Michael has put a lot of work into the new Camp Adventure and has planned some great field trips for his campers. Camp Adventure is off to a great start and Michael is very excited to help this new program take off the ground!

## ARRIVAL AND DISMISSAL INFORMATION

Camp Adventure will operate out of the Maryland Elementary School. Arrival and dismissal will occur at the East Parking Lot off of Remington Road. Arrival times and dismissal times will vary based on that given days field trip. Each field trip schedule will be communicated to all parents.

## BEHAVIOR AND DISCIPLINE POLICY

Camp Adventure will follow the behavior and discipline policy as outlined above with the following amendments. Each person will be required to follow the rules of this camp and the rules of the place we visit. If an infraction occurs on the trip, we will first contact a parent. The second infraction will require the parent to pick their child up from where ever we are visiting. In the event that a child is removed by the facility/park we are visiting, again it will be the responsibility of the parent to pick their child up.

## SAFETY POLICY

Camp Adventure will follow the safety policy as outlined above with the following amendments.

- We do encourage campers to bring their personal cell phones to use for camp communication purposes.
- Campers may go in a group of no less than 4 without a counselor (with access to at least 1 cell phone).
- The director will have a camp cell phone available at all times.
- Our rain site will be at Maryland Elementary. In the event that inclement weather does not allow us to attend that day's scheduled field trip, we will either reschedule for Friday or switch the field trip location to a place not affected by the weather issues. This will be communicated to all Parents as soon as possible. **(Refunds will not be granted for schedule issues caused by inclement weather)**
- In the case of communicable diseases, all parents will be notified in writing.

## STAFF/CAMPER RATIO

The Bexley Recreation Department will hire experienced and certified staff and provide a staff/camper ratio maximum of 14 to 1. During a field trip participants will be assigned a specific counselor to report/check in with. Depending on the structure of a given trip, participants may be allowed to go around without a counselor but must be in a group no smaller than 4 campers and with access to a cell phone. Periodic scheduled check-ins will be part of safety protocol.

### **WHAT TO BRING**

All field trips will require different attire. We will communicate with parents as to what to bring to each given trip. Most trips will require that the campers provide lunch and possibly dinner. Depending on the policies of the location, campers may or may not be able to bring a packed lunch. We will let you know if your child needs to bring money for lunch. The camp will provide admission to all locations. Any additional activities or purchases will be at the camper's expense.

Cell phones are permitted and encouraged for our trips. When separated, cell phone numbers will be used to bring everyone together in an emergency.

### **FIELD TRIP SCHEDULE**

**\*The field trips are still being finalized. Please note, all field trips are subject to change.**

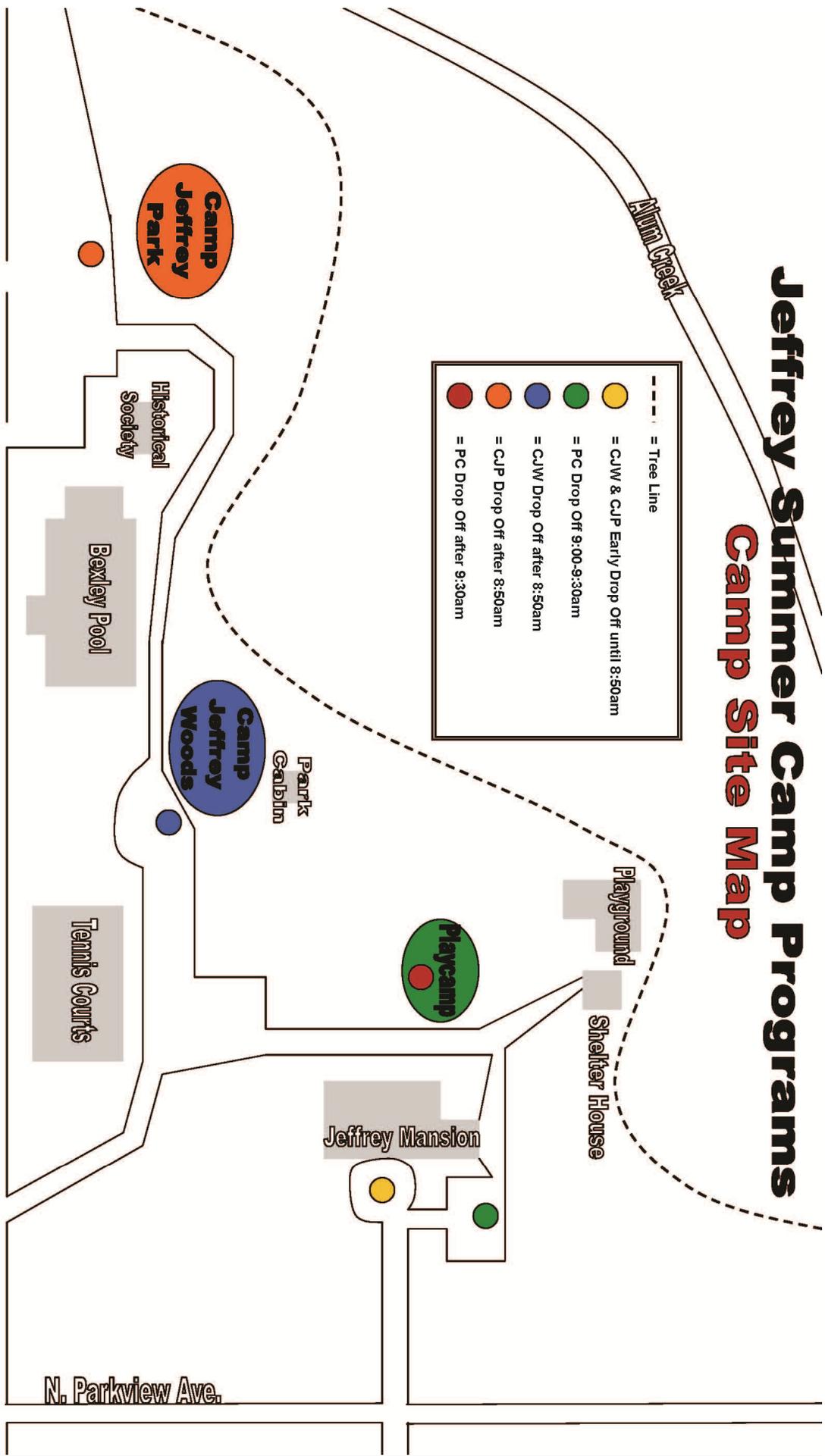
<b><u>Week</u></b>	<b><u>Tuesday</u></b>	<b><u>Wednesday</u></b>	<b><u>Thursday</u></b>
<b>1 (May 31- June 2)</b>	<b>Sky Zone</b>	<b>Kings Island</b>	<b>Blacklick Woods</b>
<b>2 (June 7-9)</b>	<b>Paint Ball @ Splatter Park</b>	<b>Laser Kraze</b>	<b>Rule 3 &amp; Bowling/Poker</b>
<b>3 (June 14-16)</b>	<b>Westerville Rec Center</b>	<b>Cedar Point</b>	<b>Vertical Adventures</b>
<b>4 (June 21-23)</b>	<b>Deer Creek Beach</b>	<b>The Beach</b>	<b>Zoombezi Bay</b>
<b>5 (June 28- 30)</b>	<b>King's Island</b>	<b>Magic Mountain</b>	<b>AMC Theaters – 2 Movies</b>
<b>6 (July 5-7)</b>	<b>Deer Creek</b>	<b>Deer Creek</b>	<b>Deer Creek</b>
<b>7 (July 12-14)</b>	<b>KDB at Easton</b>	<b>Kalahari Indoor Water Park</b>	<b>Lazer Kraze</b>
<b>8 (July 19-21)</b>	<b>Whitewater Rafting</b>	<b>Whitewater Rafting</b>	<b>Whitewater Rafting</b>
<b>9 (July 26-28)</b>	<b>Square Bowling Palace</b>	<b>Cedar Point</b>	<b>Jeffersonville</b>

## Learn To Swim Program Level and Station Overview

	Station 11	Station 12	Station 13	Station 14	Station 15	Station 16
<b>MARLIN LEVEL VI</b> 9:00	~front crawl 100 yds ~open turns all strokes ~surv. float 5 min. ~f.c. flip turns	~surf. dives tuck and pike ~life jacket use deep ~end surv. swim 10 min., back float 5 min.	~back crawl 100 yds. ~b.c. flip turns ~elem. back 50 yds.	~treading 5 min. ~Open water & boating safety rules ~appr. & hurd dive bnd ~retrieve dive bnd ~swim \$ self rescue w/clothes	~buststroke 50 yds. ~butterfly 50 yds. ~side stroke 50 yds.	<b>TESTING STATION</b> Combined Skills
<b>Station 6</b>						
<b>SHARK LEVEL V</b> 9:00	~front crawl 50 yds. ~shallow dive sit/exhale ~underwater swim 15 yds. ~surf. dives tuck \$ pike	~appr. & hurd jump bnd ~treading 2 min. ~surv. float 2 min. ~surv. swim 2 min. ~back float 2 min.	~back crawl 50 yds. ~elem. back 25 yds. ~sidestroke 25 yds.	~breaststroke 25 yds. ~butterfly 25 yds. ~flip turns f.c. & b.c. ~rescue breathing	<b>TESTING STATION</b> Combined Skills	
<b>Station 7</b>						
<b>WHALE LEVEL IV</b> 9:00	~front crawl 25 yds. ~safe diving rules ~compact/side dive ~surf. dive feet 1st ~underwater swim 3 b.l.	~back crawl 25 yds. ~tread water- 1 min. ~life jacket jump in ~open turns f.c. & b.c.	~elem. back 15 yds. ~sidestroke 15 yds. ~surv. Float 1 min. ~back float 1 min.	~breaststroke 15 yds. ~butterfly 15 yds. ~throwing assists ~care 4 choking victim	<b>TESTING STATION</b> Combined Skills	
<b>Station 11</b>						
<b>PORPOISE LEVEL III</b> 9:35, 10:10, 10:45, 11:20	~jump in deep water ~bob 5x head under ~rotary breathing 5x ~flurl glide w/tuck 15 ft ~front crawl 15 yds.	~sit/kneel dive ~safe diving rules ~back float w/tuck 15 yds ~back crawl 15 yds. ~swim across dive well	~fly glide w/tuck 15 ft. ~elem. back glide w/kick 15 ft. ~intro breaststroke arms	~life jacket use help/buoy ~rescuing assists ~check-call-care ~rev. sideswim kick ~intro sidestroke arms	~water safety rules ~change direction while swimming r2b & o2r ~tread 30 s ~surv. float 30 s ~pick up object 3x deep	<b>TESTING STATION</b> Combined Skills
<b>Station 6</b>						
<b>TURTLE LEVEL II</b> 9:35, 10:10, 10:45, 11:20	~enter, step/jump in & exit ~bob 5x ~head under 5x ~front float 5 s & glide 2 b.l. ~front crawl 15 ft.	~life jacket swim ~pick up object 5x eyes open ~back float 5 s & glide 2 b.l. ~back crawl 15 ft.	~rev. fly arms & legs ~rev. elem. back. arms & legs ~float & not r2ok & tk2r ~tread arms & legs	~water safety rules, recog. distress swimr, how to get help ~side stroke kick ~slide kick ruder ~intro breaststik kick ~change dir. while swimming	<b>TESTING STATION</b> Combined Skills	
<b>Station 7</b>						
<b>Station 8</b>						
<b>Station 9</b>						
<b>Station 10</b>						
<b>Station 15</b>						
<b>Station 16</b>						
<b>Station 1</b>						
<b>GUPPY LEVEL I</b> 9:35, 10:10, 10:45, 11:20	~center/feet safety ~submerge face ~bubbles 3 sec. mouth & nose ~front & back float & recover w/support	~float & roll r2ok & tk2r ~change direction walk or paddle ~treading arm motion ~front crawl arm & leg action	~life jacket use ~water safety rules, recog. distress swimr, how to get help ~retrieve object ~back crawl arm & leg action	~butterfly arm & leg action ~elem. backstroke arm and leg action	<b>TESTING STATION</b> Combined Skills	
<b>Station 2</b>						
<b>Station 3</b>						
<b>Station 4</b>						
<b>Station 5</b>						

# Jeffrey Summer Camp Programs Camp Site Map

	= Tree Line
	= CJW & CJP Early Drop Off until 8:50am
	= PC Drop Off 9:00-9:30am
	= CJW Drop Off after 8:50am
	= CJP Drop Off after 8:50am
	= PC Drop Off after 9:30am



Drop Off for CJW & CJP after 8:50am and Playcamp after 9:30am requires the parent to walk the camper to the check-in table at the specific camp.

Clifton Ave.

N. Parkview Ave.