



Bexley Diversity & Inclusion Initiative

Consultant - Scope of Work

D&I Group Scope/Deliverable

- Assist in the creation of mission and vision statement
- Formation of short and long term goals for the group and strategies to achieve those goals
 - Recommendations for programming and initiatives in line with goals and strategies

Meeting requirements for consultant:

- Initial workshop with group (est. 1-2 hours)
- Follow up workshop after creation of draft deliverables (est. 1 hour)
- Final presentation to group if needed (est. 1 hour)

Alternate 1:

City-wide equity assessment at front end. Consultant to provide detail as to proposed scope, timing, deliverables, and cost. The equity assessment as proposed would potentially be a joint process between the City of Bexley and the Bexley City School District.

City of Bexley Scope/Deliverables:

- Review of city's hiring practices and recommendations
 - Meeting with Mayor and HR consultant (est. meeting time 1-2 hours)
- Review of city's purchasing practices and recommendations
 - Meeting with Mayor and cabinet heads involved in purchasing and contracting (est. meeting time 1 hour)
- Police Department recommendations:
 - Review police training protocols and recommendations
 - Meeting with Mayor, Chief of Police, and Deputy Chief of Police (est. meeting time 1-2 hours)
 - Recommendations for police/community interactions and initiatives
 - Meeting with Mayor, Chief of Police, and Deputy Chief of Police to review current initiatives, successes, concerns (est. meeting time 1-2 hours)
 - Meeting with Mayor, Chief of Police, and Deputy Chief of Police to review draft recommendations prior to finalization (est. meeting time 1-2 hours)

Alternate 1:

- Review zoning/building and land use practices and provide recommendations

- Meeting with Mayor, Building and Zoning Director, and Zoning attorney to orient re: zoning and land use code and plans (est. meeting time 1-2 hours)