



# EMPLOYMENT APPLICATION

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Thank you for considering applying for employment at People's Food Co-op. Before completing this application, please read below about our organization:

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We are not just a grocery store. We are a business that is owned by the community for the benefit of the community. It is our goal that every person who walks in the door will leave feeling better than when they arrived. The same goal holds true for our staff.

## **STATEMENT OF PURPOSE (ENDS)**

People's Food Co-op exists to create access to food that is healthy for people, land and the economy.

We see food as a way that people come together, a way that we share ourselves, our hopes, our dreams. Food is common ground.

We value communication that is direct, consistent, and kind.

We are committed to being the best natural foods store in southwest Michigan by creating a common inclusive vision, working hard, and striving for excellence.

It takes a team of smiley, committed, talented, and enthusiastic people to make that happen. We expect a lot from each other, and know that this job is not for everyone. If this is not what you want to sign up for, we completely understand. If, however, you are a person who is excited to commit themselves to good food, great communication, and the pursuit of excellence, both personal and professional, please fill out this application.

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**We at People's Food Co-op actively work to create a non-discriminatory environment for everyone, which includes, but not is limited to race, color, religion, gender identity, national origin, age, disability, height, weight, marital or veteran status, sexual orientation, or any other status.**



Please fill out this application to the best of your ability in order to be considered for an interview.

If you need assistance in filling out this application please call us at (269) 342-5686.

After reading the front page, I understand the commitment it takes to work at People's Food Co-op. (Please circle one) Y or N

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone number: Home \_\_\_\_\_ Cell: \_\_\_\_\_ Best way to reach you? \_\_\_\_\_

Which job openings interest you? \_\_\_\_\_ What are your pay requirements? \_\_\_\_\_

Maximum hours per week you would work? \_\_\_\_\_ Minimum? \_\_\_\_\_ date available to work? \_\_\_\_\_

Please write in times that you would be available to work (shifts vary between departments from 6 am to 10 pm).

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY

Do you expect to be absent in the next 6 months? \_\_\_\_\_

Do you have commitments to another employer/school that might affect your employment with us? \_\_\_\_\_

If so, please explain: \_\_\_\_\_

**WORK HISTORY:** Please fill out completely; include paid and unpaid. Resumés are always appreciated.

Dates: \_\_\_\_\_ Employer: \_\_\_\_\_ Okay to contact? \_\_\_\_\_  
 From to Address: \_\_\_\_\_  
 \_\_\_\_\_ Contact person: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Pay rate: \_\_\_\_\_ Responsibilities: \_\_\_\_\_  
 \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

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 \_\_\_\_\_ Contact person: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Pay rate: \_\_\_\_\_ Responsibilities: \_\_\_\_\_  
 \_\_\_\_\_ Reason for leaving: \_\_\_\_\_



**Please answer questions fully and to the best of your ability.**

Why are you interested in working for the People's Food Co-op?

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What is your experience with natural food?

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What specific experience do you have related to the position(s) for which you are applying?

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What interests you about the position(s)?

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Tell us about a time when you received superior customer service. Please explain the effect this experience had on you.

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If you are applying for a leadership role, please describe your leadership style.

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Put a check mark next to any of the following life and job skills in which you have **experience** and/or **interest** in doing:

	EXP	INT		EXP	INT		EXP	INT		EXP	INT
Food Prep			Produce handling			Training others			Farmers Markets		
Bookkeeping			Customer service			Computers			Merchandising		
Cashiering			Inventory			Cooperatives			Leadership		
Stocking			Purchasing			Farming			Cooking		

What are your goals for the future? How would People's Food Co-op fit into your plans?

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Any additional experience we should consider?

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Why are you the best candidate for this job?

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Are you at least 18 yrs of age? \_\_\_\_\_ If not, you must provide a work permit, is it attached? \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_ If so, please give date, place, and nature of offense (an affirmative answer will not automatically disqualify you from being considered for employment).

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If hired, could you show evidence of your right to work in the U.S.? \_\_\_\_\_

### Thank you for taking the time to fill out this application!

I authorize my present and former employers (unless otherwise indicated on this application) to release to People's Food Co-op any information concerning my employment, including my job performance. Further, I release all parties from liability for any damage (except that resulting from misinterpretation) which might result from furnishing this information. The information provided on this application (and any accompanying documents) is true and complete to the best of my knowledge. I understand that falsified information or significant omissions may disqualify me from further consideration and may be considered justification for dismissal if discovered at a later date. I understand that employment with People's Food Co-op is for no definite period of time. People's Food Co-op and its employees have at all times the right to terminate the employment relationship.

Signature: \_\_\_\_\_