

Meeting Minutes

People's Food Coop Board Meeting
August 7, 2017 7:00 - 9:00 pm
507 Harrison St.
PFC World Headquarters

Board Members Present: Chris Moore, Ben Brown, Max Hospadaruk, Rachelle Yeaman, Torrie Condet, Kris Miller, Kevin Ford, Hether Frayer, Jo Ann Mundy

Absent Members:

Employees Present: Chris Dilley

Guests: Lisa Bloomberg

Topic	Discussion	Conclusion/Action
Call to Order		TIME: 7:00 pm
1.) Check-in	All board members and guests checked in.	7:04
2.) Agenda review	Want to recap the Annual Meeting if there's time. We don't need as much time for the Consolidation/Expansion discussion. Don't need as much time for the ARTT update.	7:14
3.) Welcome Guests and Public Comments	Review Community Agreements and Invitation to Guests Receive Public: No Public Comments	7:17
4.) Consent Agenda	Consent Agenda includes: <ul style="list-style-type: none"> • Expansion Committee Report • May Minutes Review • June Minutes – Tabled until October • Approve Absences - none <p>HF motioned to accept. MH seconded. No objections, no abstentions. Motion passed.</p>	7:17
5.) Kalamazoo Farmers Market Update	Market Manager Gaby is continuing to build relationships with vendors. The new payment schedule for this season is working out well, and our income is ahead of schedule. Gaby and Jay are learning to work together, and Gaby has ideas around promoting the Tuesday/Thursday Markets.	7:20

	No formal acceptance required.	
6.) L.4.6 Financial Conditions and Activities (Q2 and Previous Year)	<p>CD - The Farmers Markets are predicted to bring in a profit of about \$7k. Payroll costs are down due to strict controls and higher efficiency. There has been some burnout, and overall morale is currently improving.</p> <p>MH – Because we weren’t hiring for a long time, there’s been frustration around people taking days off. It looks like that situation is improving because we’re hiring again.</p> <p>CD – We’ll have Market income, but our gross margin is weaker. We’re down 13% so far this year, which is lower than the year Earth Fare opened. It continues to be very stressful.</p> <p>No formal acceptance required.</p>	7:30
7.) Kiva Update	<p>PFC’s role in Kiva loans is to look for red flags, not to determine eligibility. Max and Kevin will create a Kiva Committee with a charter.</p> <p>No formal acceptance required (until the committee is chartered)</p>	7:51
8.) Rotary Club Speaking Opportunity	<p>Request from the Rotary Club for a couple of board members to present on PFC at one of their meetings. General consensus that we should do this.</p> <p>No formal acceptance required.</p>	7:56
9.) Elect Officers	<p>Explaining the board roles of Chair, Co-Chair, Treasurer, and Secretary. Current leadership is looking to rotate out. Next month, we’ll nominate new leaders and vote.</p> <p>No formal acceptance required.</p>	7:59
10.) Policy Monitoring: M.Global-M.4, G.Global-G.2	<p>MH - The board has allowed record-keeping, officer training, owner linkage, and vision setting to slip some. We need to step up our game.</p> <p>CM – These particular policies are not measurable. We can find a better way to monitor these policies.</p> <p>HF moves to accept. BB seconds. KM and TC abstain. No objections. Motion passes.</p>	8:13
11.) Antiracism Transformation Team	<p>CM – The summer has been slow, and now we’re getting ready to onboard two new members. It feels like a milestone.</p>	8:33

Update	CD – This is what we do, learning how to be in this world healthily. No formal acceptance required.	
12.) Annual Meeting	The Annual Meeting went well, but the sound system still wasn't good enough. There was confusion around how/where the meeting was being held. Should we do an owner party separate from an own engagement meeting?	8:45
13.) Expansion	EXECUTIVE SESSION Review of avenues of expansion staff/committee have explored.	8:51
14.) Consolidation	EXECUTIVE SESSION Review of possibilities for lowering overhead costs.	Not recorded
15.) Odds & Ends	<ul style="list-style-type: none"> • board summary: Chris Moore • Write Annual Report: JM and CD • Board photo after meeting – actually happened! 	Not recorded
16.) Check-outs	Great meeting y'all!	Not recorded
17.) Meeting Adjourns		Not recorded
18.)		

NEXT MEETING:

DATE October 2, 2017

TIME 7pm-9pm

LOCATION 507 Harrison St. Kalamazoo, MI 49007

PFC World Headquarters

Respectfully submitted,
Rachelle N. Yeaman, Director