

*For the Common Good:  
Internships with Community and  
Social Service Agencies*

*Spring 2012*



**The Internship Series**

**For the Common Good: Internships with Social and Community Service Agencies**

**Internships with America's Advertising Agencies**

**Internships in International Affairs**

**Internships with America's Top Companies**

**The Big Green Internship Book: Internships and Summer Jobs for the Environment**

**The Congressional Internship Book - Internships with the 112<sup>th</sup> Congress 2011-2013**

**The History Internship Book**

**The Human Rights Internship Book**

**The Media Internship Book**

**The Resort Internship Book**

**The Sports Internship Book**

**The Women's Rights Internship Book**

**Washington Internships in Law and Policy**

**The Museum Internship Book**

**The Law School Series**

**FedLaw: Legal Internships with Federal Agencies**

**For the Prosecution-Internships with America's Prosecutors**

**Legal Services Internships**

**GreenLaw-Legal Internships with Public Interest Environmental Organizations**

**The City/County Attorney Internship Book**

*Copyright 2011, Career Education Institutes, Winston-Salem, NC. All rights reserved. No Portion of this volume may be reproduced in any fashion without express permission from the publisher. Permission requests may be made by writing CEI Internships, 368 Slick Rock Trail, Cana, VA 24317, or by calling 336-703-8584*

*For the Common Good:  
Internships with Community and Social Service Agencies*

*2012 Edition*

***Arizona***

Borderlinks .....	1
Community Information and Referral, Inc. ....	2
The Primavera Foundation .....	3

***California***

Antolino Family Wellness Center .....	4
Berkeley Youth Alternatives .....	5
CSP, Inc. ....	6
Chadwick Center for Children .....	7
Chinatown Beacon Center .....	8
Cope Family Center .....	9
Donaldson-Cameron House .....	10
Family Service Agency .....	11
Korean Center .....	12
Lifetime .....	13
Literacy for Environmental Justice .....	14
National Council of Jewish Women/LA .....	15
Orange County Human Relations .....	16
Project Independence .....	17
Rubicon Programs, Inc. ....	18
Sacred Heart Community Service .....	19
South Lake Tahoe Women's Center .....	20
Telegraph Hill Neighborhood Center .....	21
The Women's Building .....	22
Travelers Aid Society of Los Angeles .....	23
Volunteer Center of Riverside County .....	24
Volunteers of America-Bay Area .....	25

***Colorado***

Boulder County AIDS Project .....	26
Boys and Girls Club of Metro Denver .....	27
El Pomar Foundation .....	28
Paralyzed Veterans of America .....	29

***Connecticut***

Community Action Agency of New Haven .....	30
Hispanic Health Council .....	31
Person-to-Person .....	32

***District of Columbia***

Community Council for the Homeless at Friendship Place .....33  
General Federation of Women's Clubs .....34  
Latino Economic Development Corporation .....35  
National Immigration Law Center .....36  
National Organizers Alliance (NOA) .....37  
Office of the DC Attorney General .....38  
Self Reliance Foundation .....39  
Washington, DC Jewish Community Center .....40

***Florida***

ARC Broward .....41  
Gay Lesbian Bisexual Community Center .....42  
Jewish Family and Children's Services of Palm Beach County .....43  
Miami Lighthouse for the Blind .....44  
Multiple Sclerosis Foundation .....45  
Volunteer Broward .....46

***Georgia***

International Rescue Committee-Atlanta .....47

***Illinois***

Alternatives, Inc. ....48  
Blue Cap .....49  
Christopher House .....50  
Howard Brown Health Center .....51  
Onward Neighborhood House .....52  
South Chicago YMCA .....53  
Uhlich Childrens Advantage Network (UCAN) .....54  
Vital Bridges .....55  
Youth Organizations Umbrella, Inc. ....56

***Indiana***

Community Alliance for the Far Eastside .....57  
Individuals and Families in Transition .....58

***Iowa***

Domestic Violence Intervention Program (DVIP) .....59  
Northeast Iowa Food Bank .....60

***Maryland***

Mosaic Community Services .....61  
Transworld Development Initiatives, Inc .....62

**Massachusetts**

Action Inc. ....63  
Agassiz Neighborhood Council .....64  
Boston Chinatown Neighborhood Center .....65  
Boston Mobilization .....66  
Boston Neighborhood Network .....67  
Community Care Services .....68  
DEAF, Inc. ....69  
Ellis Memorial and Eldridge House, Inc. ....70  
Kennedy-Donovan Center .....71  
Massachusetts Society for the Prevention of Cruelty to Children .....72  
Strongest Link AIDS Services .....73  
United South End Settlements .....74  
Work, Community, Independence .....75

**Michigan**

ACCESS .....76  
Non-Profit Enterprise at Work (NEW) .....77  
Resource Center .....78

**Minnesota**

Children's Home Society & Family Services .....79  
Chrysalis .....80  
Family & Children's Services .....81  
Sexual Violence Center .....82

**Missouri**

Big Brothers and Sisters of Eastern Missouri .....83  
International Institute of St. Louis .....84  
Voluntary Action Center .....85

**Nevada**

Blind Center .....86

**New Hampshire**

AIDS Response Seacoast .....87

**New Jersey**

AIDS Resource Foundation for Children .....88  
NJ Center for the Healing Arts .....89  
New Jersey Community Development Corporation .....90  
Protestant Community Centers, Inc. ....91  
Robins' Nest, Inc .....92

**New York**

AIDS Service Center of New York City .....93

Addiction Research and Treatment Corporation .....	94
Asian Pacific Islander Coalition on HIV/AIDS .....	95
Children of Parents with AIDS, Inc. ....	96
Chinese American Planning Council .....	97
Community Action, Inc. ....	98
Cross Cultural Solutions .....	99
Family of Woodstock .....	100
Filipino American Human Services, Inc .....	101
Food Bank of New York City .....	102
Grand Central Neighborhoods Social Service Corporation .....	103
Hamilton-Madison House .....	104
Hazon .....	105
Narco Freedom, Inc. ....	106
New York Association for New Americans .....	107
New York Harm Reduction Educators, Inc. ....	108
Reality House, Inc. ....	109
Response of Suffolk County, Inc .....	110
Seneca Cayuga ARC .....	111
Southern Tier AIDS Program .....	112
Stepping Stones to Success .....	113
United Way of Long Island .....	114
University Heights Community Development Association, Inc. ....	115
Volunteers of America-Greater New York .....	116
West Side Campaign Against Hunger .....	117
YWCA Of Yonkers .....	118
YWCA of Brooklyn .....	119
Yonkers Community Actions Program .....	120

***North Carolina***

The Alice Sisson Counseling Center .....	121
Wake Enterprises, Inc .....	122
Women's Center of Fayetteville .....	123

***North Dakota***

Mental Health Association of North Dakota .....	124
---	-----

***Oregon***

ASUO .....	125
Human Solutions .....	126
Oregon Literacy, Inc .....	127

***Pennsylvania***

Camphill Village Kimberton Hills .....	128
Center for Literacy .....	129
Community Action Agency of Delaware County .....	130
Epilepsy Foundation of Western/Central PA .....	131

Every Child, Inc .....	132
Philadelphia Society for Services to Children .....	133
Prevention Point Philadelphia .....	134
Three Rivers Adoption Center .....	135
 <b><i>South Dakota</i></b>	
Sioux YMCA .....	136
 <b><i>Tennessee</i></b>	
Crisis Center-Family and Children's Services .....	137
 <b><i>Texas</i></b>	
Bread of Life, Inc. ....	138
Hays-Caldwell Women's Center .....	139
National Mediation Center for World Peace .....	140
SafePlace.....	141
 <b><i>Vermont</i></b>	
Southeastern Vermont Community Action .....	142
Women Helping Battered Women .....	143
 <b><i>Virginia</i></b>	
Good Shepherd Housing and Family Services .....	144
Offender Aid and Restoration .....	145
Project Community, Inc .....	146
YMCA of Greater Richmond .....	147
 <b><i>Washington</i></b>	
American Red Cross serving King and Kitsap Counties .....	148
Asian Counseling and Referral Service .....	149
Multi-Service Center .....	150
 <b><i>Wisconsin</i></b>	
American Red Cross .....	151
CAP Services .....	152
Council for the Spanish Speaking .....	153
East Shore Industries .....	154
Urban League of Greater Milwaukee .....	155
YMCA of Metropolitan Milwaukee .....	156

**Borderlinks**

Contact: Ms. Delle McCormick  
Executive Director  
Borderlinks  
620 S. 6th Avenue  
Tucson, AZ 85701

Phone: 520-628-8263  
Email: [program@borderlinks.org](mailto:program@borderlinks.org)  
Webpage: [www.borderlinks.org](http://www.borderlinks.org)

**Description:** Borderlinks is an international non-profit organization working to improve cross cultural ties between on the U.S.-Mexican and U.S. Canadian border regions.

**Internship/Seasonal Positions:** Past experiences have focused on providing services to families and children the Sonora region of Mexico. Housing is available.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X  
Sociology: X  
Social Work: X  
Health: X  
Education: X

**Salary:**                      **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open                      Spring: Open                      Summer: Open



**Community Information and Referral, Inc.**

Contact:  
Internship Coordinator  
Community Information and Referral, Inc.  
2200 N. Central Avenue  
Suite 601  
Phoenix, AZ 85004

Phone: 602-263-8845  
Email: [roberto@cir.org](mailto:roberto@cir.org)  
Webpage: [www.cir.org](http://www.cir.org)

**Description:** Community Information and Referral provides a 24 hour, 7 days a week help hotline for people seeking help with any health or human service problem.

**Internship/Seasonal Positions:** At Community Information and Referral students will get the opportunities to help with public relations, community outreach, grant writing, and the 24 hour help line.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Community Organizing X	
Referrals: X	

**Preferred Majors:**

Sociology: X  
Community Development: X  
Non-Profit Management: X  
Education: X

**Salary:**                      **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume
Writing Sample	Application
References	

**Deadlines:**

Fall: October                      Spring: April                      Summer: Open

**The Primavera Foundation**

Contact: Ms. Jennifer Cowan  
Volunteer and In Kind Donation Supervisor  
The Primavera Foundation  
702 South 6th Avenue  
Tucson, AZ 85701

Phone: 520-623-5111  
Email: [volunteers@primavera.org](mailto:volunteers@primavera.org)  
Webpage: [www.primavera.org](http://www.primavera.org)

**Description:** The Primavera Foundation promotes economic and social justice while working to build a future in which all people are assured basic human rights.

**Internship/Seasonal Positions:** Interns at the Primavera Foundation have the opportunity to shadow case managers providing direct services and assist in planning or development. Many interns have the opportunity to develop their own project depending on their interests and skill levels.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling	Community Organizing
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Education: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application X
References X	

**Deadlines:**

Fall: Open                      Spring: Open                      Summer: Open

**Antolino Family Wellness Center**

Contact: Ms. Carmen Guerrero  
Director of Programs  
Antolino Family Wellness Center  
80 Eureka Square-Suite 218  
Pacifica, CA 94044

Phone: 650-848-8134  
Email: [afwc@live.com](mailto:afwc@live.com)  
Webpage:

**Description:** Antolino Family Wellness Center is a support center providing counseling for families affected by domestic violence.

**Internship/Seasonal Positions:** Interns perform administrative support, assist with fund raising, community workshops and training programs.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals:	Other: Client Education

**Preferred Majors:**

Undergraduates: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X  
Education: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open                      Spring: Open                      Summer: Open

## Berkeley Youth Alternatives

Contact: Ms. Jaspreet Kaur  
Administrative Assistant  
Berkeley Youth Alternatives  
1255 Allston Way  
Berkeley, CA 94702

Phone: 510-845-9010

Email:

Webpage: [www.byaonline.org](http://www.byaonline.org)

**Description:** BYA is a community based organization. It provides a secure and nurturing environment for all the youth of the community.

**Internship/Seasonal Positions:** Some interns work as social workers, counselors and program assistants.

### Experiences Offered

Direct Client Service X

Fund Raising/Development

Counseling X

Referrals:

Writing

Media Relations

Community Organizing

Other: Client Education, Program Planning

### Preferred Majors:

Undergraduates: X

Graduate Students: X

Law Students: X

Education: X

Other: Recreation

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X

Spring: X

Summer: X

### Application Materials:

Cover Letter X

Resume X

Writing Sample

Application

References

### Deadlines:

Fall: Open

Spring: Open

Summer: Open



**Chadwick Center for Children and Families-Rady Children's Hospital**

Contact: Ms. Ibolya Kantor  
Internship Coordinator  
Chadwick Center for Children and Families-Rady Children's Hospital  
3020 Children's Way-MC 5014  
San Diego, CA 92123

Phone: 858-966-4011

Email:

Webpage: [www.rchsd.org](http://www.rchsd.org)

**Description:** Chadwick Center is a non-profit outpatient center which provides trauma focused cognitive behavioral psychotherapy and play therapy to traumatized children and adolescents.

**Internship/Seasonal Positions:** Internships are available at the masters level for MSW, marriage and family, and psychology students.

**Experiences Offered**

Direct Client Service X

Fund Raising/Development

Counseling X

Referrals:

Writing

Media Relations

Community Organizing

Other: Client education, psychological testing

**Preferred Majors:**

Graduate Students: X

Social Work: X

Health: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X

Spring: X

Summer: X

**Application Materials:**

Cover Letter X

Resume X

Writing Sample X

Application

References

**Deadlines:**

Fall: Open

Spring: Open

Summer: Open

**Chinatown Beacon Center**

Contact: Ms. Alison Satake  
Community Youth Coordinator  
Chinatown Beacon Center  
888 Clay Street, Lower Level  
San Francisco, CA 94108

Phone: 415-391-4890

Email:

Webpage: [www.chinatownbeaconcenter.org](http://www.chinatownbeaconcenter.org)

**Description:** The Chinatown Beacon Center is a community center in San Francisco's Chinatown District with programs in academic enrichment, arts education, recreation, leadership development, career education, and health for children, youth and adults.

**Internship/Seasonal Positions:** Interns at Chinatown Beacon assist in direct service work with our participants and aid in building administrative capacity.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals:	Other: Youth development

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application X
References	

**Deadlines:**

Fall: Open	Spring: Open	Summer: Open
------------	--------------	--------------

## Cope Family Center

Contact: Ms. Michelle Grupe  
Development Manager/Volunteer Coordinator  
Cope Family Center  
1340 4th Street  
Napa, CA 94559

Phone: 707-252-1123

Email:

Webpage: [www.copfamilycenter.org](http://www.copfamilycenter.org)

**Description:** The Cope Family Center is a family resource center whose mission is to prevent child abuse and neglect. the Center is a resource for every family with children under age 18.

**Internship/Seasonal Positions:** Interns meet with clients for crisis intervention resource and referral and home visiting, if appropriate.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals: X	Other:

### Preferred Majors:

Undergraduates: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open



**Donaldson-Cameron House**

Contact: Ms. Doreen Der-McLeod  
Executive Director  
Donaldson-Cameron House  
920 Sacramento Street  
San Francisco, CA 94108

Phone: 781-0401  
Email: [doreen@cameronhouse.org](mailto:doreen@cameronhouse.org)  
Webpage: [www.cameronhouse.org](http://www.cameronhouse.org)

**Description:** Cameron House is a 130 year old neighborhood center which provides social services and youth services to Asians in San Francisco.

**Internship/Seasonal Positions:** Internships are available to social worker majors during hte school years. Internships during the summer are available to all students interested in working with children. Summer interns must be available from mid-June until early August.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing
Referrals:	Other: Client Education

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: June	Spring: October	Summer: March
------------	-----------------	---------------

## Family Service Agency

Contact: Mr. Paul Kroekel  
Intake Coordinator  
Family Service Agency  
123 West Guiterrez Street  
Santa Barbara, CA 93101

Phone: 805-965-1001  
Email: [barbaras@fsacares.org](mailto:barbaras@fsacares.org)  
Webpage: [www.fsacares.org](http://www.fsacares.org)

**Description:** The Family Service Agency was established in 1899 and offers an array of mental health and social services for children, families and seniors.

**Internship/Seasonal Positions:** The Family Service Agency Clinic offers counseling for couples, families, and individuals in crisis with such problems as divorce, unemployment, and bereavement.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling X	Community Organizing
Referrals: X	Other: Client Education

### Preferred Majors:

Graduate Students: X  
Other: Therapy

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

**Korean Center**

Contact: Ms. Anita Rees  
Associate Director  
Korean Center  
1362 Post Street  
San Francisco, CA 94123

Phone: 415-441-1881  
Email: [klong@koreannet.org](mailto:klong@koreannet.org)  
Webpage: [www.koreannet.org](http://www.koreannet.org)

**Description:** The Korean Center is a community services agency with programs in the areas of senior meals, youth programs, after school tutoring, family services and cultural activities.

**Internship/Seasonal Positions:** The program is flexible and can be worked around the students schedule.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals:	Other: Client Education

**Preferred Majors:**

Graduate Students: X  
Sociology: X  
Social Work: X  
Health: X  
Education: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X  
Resume X  
Writing Sample  
Application  
References

**Deadlines:**

Fall: Open                      Spring: Open                      Summer: Open

**Lifetime**

Contact: Ms. Anita Rees  
Associate Director  
Lifetime  
132 E. 12th Street  
Oakland, CA 94606

Phone: 510-452-5192  
Email: [www.geds-to-phds.org](http://www.geds-to-phds.org)  
Webpage: [contact@geds-to-phds.org](mailto:contact@geds-to-phds.org)

**Description:** Lifetime advocates for and assists low income parents pursue and achieve higher education.

**Internship/Seasonal Positions:** Peer Empowerment & Education Interns advocate for low income student and parents. Internships are available part-time around school schedule or full time during breaks.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations X
Counseling	Community Organizing X
Referrals: X	Other: Client Education, Legislation

**Preferred Majors:**

Undergraduates: X  
Social Work: X

**Salary:**                      **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open                      Spring: Open                      Summer: Open

## Literacy for Environmental Justice

Contact:

Internship Coordinator  
Literacy for Environmental Justice  
800 Innes Ave., Unit 11  
San Francisco, CA 94124

Phone: 415-282-6840

Email: [info@lejyouth.org](mailto:info@lejyouth.org)

Webpage: [www.lejyouth.org](http://www.lejyouth.org)

**Description:** LEJ is an environmental justice and urban sustainability organization offering educational programs in schools and in conjunction with local organizations.

**Internship/Seasonal Positions:** Because of the number of educational programs, internship opportunities include program development, conference organizing and youth activities.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Program development

### Preferred Majors:

Undergraduates: X  
Sociology: X  
Community Development: X  
Non-Profit Management: X  
Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X              Resume X  
Writing Sample X          Application  
References

### Deadlines:

Fall: June                      Spring: January                      Summer: April

## National Council of Jewish Women-Los Angeles

Contact: Ms. Hillary Selvin  
Executive Director  
National Council of Jewish Women-Los Angeles  
543 N. Fairfax Avenue  
Los Angeles, CA 90036

Phone: 313-851-8501

Email:

Webpage: [www.ncjwla.org](http://www.ncjwla.org)

**Description:** National Council of Jewish Women-LA is grassroots non-profit social service organization that takes a progressive stance on many issues facing women and their families.

**Internship/Seasonal Positions:** Internships are available in a variety of areas including Social Work, Marketing/PR, Advocacy, Grant Writing, Programming, Volunteer Management and Retail Sales.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Advocacy, Public Policy

### Preferred Majors:

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

**Salary:** X                      **Approximate Amount:** Depends

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

## Orange County Human Relations

Contact: Ms. Tina Correa  
Deputy Director  
Orange County Human Relations  
1300 S. Grand Avenue  
Building B  
Santa Ana, CA 92705

Phone: 715-567-7469  
Email: [tina@ochumanrelations.org](mailto:tina@ochumanrelations.org)  
Webpage: [www.ochumanrelations.org](http://www.ochumanrelations.org)

**Description:** OC Human Relations fosters mutual understanding to make Orange County a better place for all people to live, work and do business.

**Internship/Seasonal Positions:** Internships are available in a variety of areas including Program Support, Inter-Ethnic Relations, Dispute Resolution and Community Building.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Client Education, Mediation

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Law Students: X	Sociology: X
Social Work: X	
Community Development: X	
Non-Profit Management: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open	Spring: Open	Summer: Open
------------	--------------	--------------

## **Project Independence**

Contact: Ms. Roya Sorooshian  
Internship and Volunteer Coordinator  
Project Independence  
3505 Cadillac  
Suite O-103  
Costa Mesa, CA 92626

Phone: 714-549-3464

Email: [rsorooshian@proindependence.org](mailto:rsorooshian@proindependence.org)

Webpage: [www.proindependence.org](http://www.proindependence.org)

**Description:** Project Independence is a non-profit organization that serves adults with developmental disabilities throughout Orange County.

**Internship/Seasonal Positions:** Interns work in all departments of the organization including independent living, supported employment, community day services and access to adventure

### **Experiences Offered**

Direct Client Service X

Fund Raising/Development X

Counseling

Referrals:

Writing

Media Relations

Community Organizing X

Other: Client Education, Social Events

### **Preferred Majors:**

Undergraduates: X

Social Work: X

Community Development: X

Non-Profit Management: X

Other: Recreation, All majors accepted

### **Salary:**

### **Approximate Amount:**

### **Semesters Available:**

Fall: X

Spring: X

Summer: X

### **Application Materials:**

Cover Letter X

Resume X

Writing Sample

Application

References

### **Deadlines:**

Fall: Open

Spring: Open

Summer: Open



**Rubicon Programs Inc.**

Contact: Ms. Poonum Kaberwal  
Development Associate  
Rubicon Programs Inc.  
2500 Bissell Avenue  
Richmond, CA 94804

Phone: 510-231-3986

Email:

Webpage: [www.rubiconprograms.org](http://www.rubiconprograms.org)

**Description:** Rubicon is a comprehensive non-profit agency serving the San Francisco Bay area by providing employment, job training, affordable housing and other supportive services to persons with disabilities, homeless or economically disadvantaged.

**Internship/Seasonal Positions:** Internships are available year round. Interns assist and facilitate event services, perform research and other duties. Students experience depend on their hours of availability.

**Experiences Offered**

Direct Client Service	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing
Referrals:	Other: Project Management

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open                      Spring: Open                      Summer: Open

## Sacred Heart Community Service

Contact:

Volunteer Coordinator  
Sacred Heart Community Service  
1381 South First Street  
San Jose, CA 95110

Phone: 408-278-2171

Email: [rebeccac@shcstheheart.org](mailto:rebeccac@shcstheheart.org)

Webpage: [www.shcstheheart.org](http://www.shcstheheart.org)

**Description:** SHCS provides many services to low income families, including food, clothing, self-sufficiency programs, job search work shops, and educational services.

**Internship/Seasonal Positions:** Most internships focus on direct client contact but students are encouraged to work with staff to design their own internship based on their interests and their desired skill development.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling X	Community Organizing
Referrals: X	Other: Client Education

### Preferred Majors:

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

## South Lake Tahoe Women's Center

Contact: Ms. Anita Richter  
Operations Director  
South Lake Tahoe Women's Center  
2941 Lake Tahoe Boulevard  
South Lake Tahoe, CA 96150

Phone: 530-544-2118  
Email: [sltwc@sbcglobal.net](mailto:sltwc@sbcglobal.net)  
Webpage: [www.sltwc.org](http://www.sltwc.org)

**Description:** The Center is dedicated to improving the emotional, social and economic condition of women and families in the South lake Tahoe area. They provide programs and services that address domestic violence, sexual assault, child abuse and basic needs.

**Internship/Seasonal Positions:** Internships are available for graduate level students in social work (MSW) or related field working providing direct services to their clients.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling X	Community Organizing
Referrals:	Other:

### Preferred Majors:

Graduate Students: X  
Social Work: X

**Salary:** **Approximate Amount:**

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall:                      Spring:                      Summer:

## Telegraph Hill Neighborhood Center

Contact: Ms. Donna Faure  
Director of Development  
Telegraph Hill Neighborhood Center  
660 Lombard Street  
San Francisco, CA 94133

Phone: 415-421-6464

Email: [sarah@tel-hi.org](mailto:sarah@tel-hi.org)

Webpage: [www.tel-hi.org](http://www.tel-hi.org)

**Description:** Telegraph Hill Neighborhood is a multi-service social service agency serving low income at risk children, youth and the elderly.

**Internship/Seasonal Positions:** Internships are worked out on an individual basis between the student and the agency.

### Experiences Offered

Direct Client Service X

Writing X

Fund Raising/Development X

Media Relations

Counseling

Community Organizing X

Referrals: X

Other: Client Education

### Preferred Majors:

Undergraduates: X

Sociology: X

Social Work: X

Health: X

Community Development: X

Non-Profit Management: X

Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X

Spring: X

Summer: X

### Application Materials:

Cover Letter X

Resume X

Writing Sample

Application

References

### Deadlines:

Fall: Open

Spring: Open

Summer: Open

## The Women's Building

Contact:

Internship Coordinator  
The Women's Building  
3543 18th Street-# 8  
San Francisco, CA 94110

Phone: 415-431-1180

Email: [resourceroom@womensbuilding.org](mailto:resourceroom@womensbuilding.org)

Webpage: [www.womensbuilding.org](http://www.womensbuilding.org)

**Description:** The Women's Building is a multi-ethnic, multi-cultural, multi-service center for women and girls. They provide women and girls with tools to achieve full participation in society.

**Internship/Seasonal Positions:** Internships are matched to the students' interests and the organization's needs. Interns may work in such capacities as Information Associate, Media Assistant, Development Associate, Event Coordinator Associate, or Volunteer Coordinator.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals: X	Other:

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	Other: Women's/Ethnic Studies

**Salary:** X

**Approximate Amount:** Transportation

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

**Travelers Aid Society of Los Angeles**

Contact: Ms. Laura Kassebaun  
Director of Social Services  
Travelers Aid Society of Los Angeles  
1720 North Gower Street  
Los Angeles, CA 90028

Phone: 323-462-2500  
Email: [travelers@tasla.org](mailto:travelers@tasla.org)  
Webpage: [www.tasla.org](http://www.tasla.org)

**Description:** Travelers Aid Society of Los Angeles (TASLA) is a nonprofit, private social service agency whose mission is to provide assistance and support through counseling, education and other services to individuals and families in crisis due to mobility, homelessness or other disruptive circumstances.

**Internship/Seasonal Positions:** TASLA has an ongoing volunteer program even though they do not offer a formal internship program. They can tailor the opportunity and responsibilities to meet the individuals needs and interests.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling	Community Organizing
Referrals:	Other: Client Education

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Social Work: X  
Health: X  
Education: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                                      Spring: X                                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open                                      Spring: Open                                      Summer: Open

**Volunteer Center of Riverside County**

Contact: Ms. Debora Mickelson  
Volunteer-Internship Program Trainer  
Volunteer Center of Riverside County  
2060 University Avenue  
PO Box 5376  
Riverside, CA 92517

Phone: 911-686-4402  
Email: [amickleson@ucrivco.org](mailto:amickleson@ucrivco.org)  
Webpage: [www.211riversidecounty.org](http://www.211riversidecounty.org)

**Description:** The Volunteer Center is a collaboration of 8 social service programs linking volunteers with community organizations.

**Internship/Seasonal Positions:** Their internship program provides hands on experience in the social service field developing community information and making referrals.

**Experiences Offered**

Direct Client Service	Writing
Fund Raising/Development	Media Relations X
Counseling X	Community Organizing X
Referrals: X	Other: Web site maintenance

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Sociology: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open                      Spring: Open                      Summer: Open

## Volunteers of America-Bay Area

Contact: Ms. Teresia Gichalhe  
Development Coordinator  
Volunteers of America-Bay Area  
303 Hegenberger Road  
Suite 200  
Oakland, CA 94621

Phone: 510-568-9214

Email:

Webpage: [www.voaba.org](http://www.voaba.org)

**Description:** VOABA is a nonprofit organization that is part of one of the largest, multi-purpose, Christian human services agency. VOA has been helping the needy for over 100 years.

**Internship/Seasonal Positions:** Internships are tailored to meet the organizations need and the student's interests.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing X
Referrals:	Other:

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### Application Materials:

Cover Letter X	Resume X
Writing Sample X	Application
References	

### Deadlines:

Fall: Open	Spring: Open	Summer: Open
------------	--------------	--------------



## Boulder County AIDS Project

Contact: Ms. Sarah Annecone  
Volunteer Resources Coordinator  
Boulder County AIDS Project  
2118 14th Street  
Boulder, CO 80302

Phone: 303-444-6121

Email: [sarah@bcap.org](mailto:sarah@bcap.org)

Webpage: [www.bcap.org](http://www.bcap.org)

**Description:** The Boulder County AIDS Project seeks to support those infected with HIV/AIDS and to prevent further transmission of the disease.

**Internship/Seasonal Positions:** BCAP provides opportunities for unpaid internships that offer a high level of responsibility, growth and learning. Internships may be in the areas of development/marketing, client services, prevention services or administration. Internships are dependent on the organizations needs. Students should call to determine availability.

### Experiences Offered

Direct Client Service X

Writing X

Fund Raising/Development X

Media Relations X

Counseling

Community Organizing X

Referrals:

Other: Volunteer Management and Community Education

### Preferred Majors:

Undergraduates: X

Graduate Students: X

Sociology: X

Social Work: X

Health: X

Community Development: X

Non-Profit Management: X

Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X

Spring: X

Summer: X

### Application Materials:

Cover Letter X

Resume X

Writing Sample

Application X

References

### Deadlines:

Fall: September

Spring: December

Summer: April

## Boys and Girls Club of Metro Denver

Contact: Ms. Kristine Cohn  
Volunteer Coordinator  
Boys and Girls Club of Metro Denver  
2017 W. 9th Ave  
Denver, CO 80204

Phone: 303-892-9200

Email: [kristinec@bgcmd.org](mailto:kristinec@bgcmd.org)

Webpage: [www.bgcmd.org](http://www.bgcmd.org)

**Description:** The mission of the Boys and Girls Clubs of Metro Denver is to help kids from high risk neighborhoods make the most of their lives.

**Internship/Seasonal Positions:** Various opportunities in Youth Development Programming, Administration, fund raising and marketing.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing
Referrals:	Other: Youth Development Programming

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open	Spring: Open	Summer: Open
------------	--------------	--------------

## El Pomar Foundation

Contact:

Internship Director  
El Pomar Foundation  
10 Lake Circle  
Colorado Springs, CO 80906

Phone: 800-554-7711

Email: [internship@elpomar.org](mailto:internship@elpomar.org)

Webpage: [www.elpomar.org](http://www.elpomar.org)

**Description:** [www.elpomar.org](http://www.elpomar.org)

**Internship/Seasonal Positions:** The Summer Internship program is a way to expose degree-seeking students to the philanthropic sector and its importance to the state of Colorado. The program emphasizes the importance of community service and the power the individual has to make a difference in his or her community. The program is highly selective and applicants must have a Colorado connection.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Investing

### Preferred Majors:

Undergraduates: X  
Community Development: X  
Non-Profit Management: X  
Other: All majors accepted

**Salary:** X

**Approximate Amount:** \$10.00/hour

### Semesters Available:

Fall:                      Spring:                      Summer: X

### Application Materials:

Cover Letter X	Resume
Writing Sample	Application
References X	

### Deadlines:

Fall:                      Spring:                      Summer: February

**Paralyzed Veterans of America**

Contact: Mr. Mark Shepherd  
Executive Director  
Paralyzed Veterans of America  
12200 East Iliff Avenue, Suite 107  
Aurora, CO 80014

Phone: 303-597-0038  
Email: [mshepherd@mscpva.org](mailto:mshepherd@mscpva.org)  
Webpage: [www.mscpva.org](http://www.mscpva.org)

**Description:** Paralyzed Veterans of America is a non-profit veteran’s service organization.

**Internship/Seasonal Positions:** Interns can work in such areas a media, government relations and sports and recreation development.

**Experiences Offered**

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X  
Community Development: X  
Non-Profit Management: X  
Education: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                                  Spring: X                                  Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application
References	

**Deadlines:**

Fall: Open                          Spring: Open                          Summer: Open

**Community Action Agency of New Haven**

Contact:  
Internship Coordinator  
Community Action Agency of New Haven  
781 Whalley Avenue  
New Haven, CT 06515

Phone: 203-387-7700  
Email: [info@caanh.net](mailto:info@caanh.net)  
Webpage: [www.caanh.net](http://www.caanh.net)

**Description:** CAANH is an anti-poverty non-profit organization.

**Internship/Seasonal Positions:** Opportunities are available in all areas see their website for more information.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:** X

**Approximate Amount:** Varies

**Semesters Available:**

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

**Hispanic Health Council**

Contact: Ms. Maria Martinez  
Human Resource Manager  
Hispanic Health Council  
175 Main Street  
Hartford, CT 06106

Phone: 860-527-0856  
Email: [ericah@hispanichealth.com](mailto:ericah@hispanichealth.com)  
Webpage: [www.hispanichealth.com](http://www.hispanichealth.com)

**Description:** The Hispanic Health Council is committed to improving the health and well-being of Puerto Rican/Latinos and other underserved communities through research, direct service, training and advocacy.

**Internship/Seasonal Positions:** Their internship program is designed to help college students identify research opportunities and develop analytical skills on a broad level while working on multiple projects.

**Experiences Offered**

Direct Client Service                      Writing X  
Fund Raising/Development              Media Relations  
Counseling                                      Community Organizing X  
Referrals: X                                      Other: Anthropological research

**Preferred Majors:**

Undergraduates: X                              Graduate Students: X  
Sociology: X  
Social Work: X                                      Health: X  
Community Development: X                      Non-Profit Management: X  
Education: X

**Salary:**                                      **Approximate Amount:**

**Semesters Available:**

Fall: X                                      Spring: X                                      Summer: X

**Application Materials:**

Cover Letter X                                      Resume X  
Writing Sample                                      Application X  
References

**Deadlines:**

Fall: Open                                      Spring: Open                                      Summer: Open

**Person-to-Person**

Contact: MS. Ceci Maher  
Wxecutive Director  
Person-to-Person  
1864 Post Road  
Darien, CT 06820

Phone: 203-655-0048  
Email: [cecimaher@p2pdarien.org](mailto:cecimaher@p2pdarien.org)  
Webpage: [www.p2pdarien.org](http://www.p2pdarien.org)

**Description:** Person to Person is a Community based agency providing goods and emergency assistance to clients.

**Internship/Seasonal Positions:** Interns work with the development director, the volunteer coordinator and the executive director on projects.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling	Community Organizing
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X

**Salary:** X                      **Approximate Amount:** Varies

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application
References	

**Deadlines:**

Fall: August 15                      Spring: December 1                      Summer: April 15

## Community Council for the Homeless at Friendship Place

Contact:

Volunteer Coordinator  
Community Council for the Homeless at Friendship Place  
4713 Wisconsin Avenue.  
Washington, DC 20016

Phone: 202-364-1419

Email:

Webpage: [www.cchfp.org](http://www.cchfp.org)

**Description:** The Council serves homeless adult men and women. They operate an outreach van and run a homeless shelter. They work with clients on substance abuse issues. They also provide transitional support in the form of homes and apartments.

**Internship/Seasonal Positions:** Internship varies depending on the interests of the student and the needs of the organization. Students may assist with service delivery and all provide office support.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals:	Other:

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open



## General Federation of Women's Clubs

Contact: Ms. Sally Kranz  
Director of Public Relations  
General Federation of Women's Clubs  
1734 N Street, NW  
Washington, DC 20036

Phone: 202-347-3158  
Email: [skranz@gfwc.org](mailto:skranz@gfwc.org)  
Webpage: [www.gfwc.org](http://www.gfwc.org)

**Description:** GFWC is an international organization representing women's clubs that are dedicated to community improvement through a variety of volunteer service projects.

**Internship/Seasonal Positions:** Internships are available in Public Relations, Women's History, Resources and Development.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing
Referrals:	Other:

### Preferred Majors:

Undergraduates: X  
Other: Communications/Women's Studies

**Salary:** X                      **Approximate Amount:** Varies

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample X	Application
References	

### Deadlines:

Fall: July                      Spring: November                      Summer: April

## Latino Economic Development Corporation

Contact: Ms. Annie Lord  
Director of Development  
Latino Economic Development Corporation  
2316 18th Street, NW  
Washington, DC 20009

Phone: 202-588-5102  
Email: [alord@ledcdc.org](mailto:alord@ledcdc.org)  
Webpage: [www.ledcdc.org](http://www.ledcdc.org)

**Description:** The Latino Economic Development Corporation exists to economically empower Washington area Latinos and other underserved individuals through housing counseling, housing preservation and business development.

**Internship/Seasonal Positions:** Internship opportunities exist in the fundraising and Business Development areas.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing
Referrals:	Other: Market Research

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Other: Business	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: August	Spring: December	Summer: April
--------------	------------------	---------------

## National Immigration Law Center

Contact: Mr. Scott Lowther  
Director of Administration  
National Immigration Law Center  
1444 "I" Street, NW-Suite1110  
Washington, DC 20005

Phone: 213-639-3900

Email:

Webpage: [www.nilc.org](http://www.nilc.org)

**Description:** The NILC is a national immigrant rights, policy, advocacy and litigation organization with offices in Los Angeles and Washington.

**Internship/Seasonal Positions:** Internships are available for both undergraduate and law students.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

### Preferred Majors:

Undergraduates: X  
Law Students: X  
Social Work: X  
Other: Policy

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample X	Application
References X	

### Deadlines:

Fall: May                      Spring: November                      Summer: March

**National Organizers Alliance (NOA)**

Contact: Mr. Walter Davis  
Executive Director  
National Organizers Alliance (NOA)  
PO Box 60708  
Washington, DC 20039

Phone: 202-543-6603  
Email: [diana@noacentral.org](mailto:diana@noacentral.org)  
Webpage: [www.noacentral.org](http://www.noacentral.org)

**Description:** NOA's mission is to advance progressive organizing for social, economic and environmental justice and to support and sustain the people who do it.

**Internship/Seasonal Positions:** NOA has recently begun an internship program. Interns are assigned to a staff member and given primary responsibility for no more than 2 specific projects.

**Experiences Offered**

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations
Counseling	Community Organizing
Referrals:	Other: Regional Conference Planning

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Law Students: X	Sociology: X
Health: X	
Community Development: X	
Non-Profit Management: X	

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X	Spring: X	Summer:
---------	-----------	---------

**Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application
References	

**Deadlines:**

Fall: September 1	Spring: March 1	Summer:
-------------------	-----------------	---------

## Office of the DC Attorney General

Contact:

Internship Program  
Office of the DC Attorney General  
441 4th Street NW, Suite 1060 N  
Washington, DC 20001

Phone: 202-724-2308

Email: [tameka.harper@dc.gov](mailto:tameka.harper@dc.gov)

Webpage: [www.occ.dc.gov](http://www.occ.dc.gov)

**Description:** The Office of the Corporate Counsel handles all legal matters for and against the District of Columbia.

**Internship/Seasonal Positions:** Internships are open to undergraduate, graduate and law students with disciplines in the areas of law, pre-law, political science and public administration. Internships are unique and tailored to each individual's needs, interests and schedule.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling	Community Organizing
Referrals: X	Other: Legal research, shadowing attorneys

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Law Students: X	Sociology: X
Social Work: X	Health: X
Education: X	Other: MPA, MBA,

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample X	Application
References X	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

## Self Reliance Foundation-Hispanic Radio Network

Contact:

Human Resources

Self Reliance Foundation-Hispanic Radio Network

1126 16th Street N.W., Suite 350

Washington, DC 20036

Phone: 202-661-8016

Email: [maite@hrn.org](mailto:maite@hrn.org)

Webpage: [www.hrn.org](http://www.hrn.org)

**Description:** SFR works to empower the Hispanic community through the dissemination of practical information and the facilitation of access to community based services. HRN produces media and PR campaigns as well as original programs engaging a large portion of the Spanish speaking community through radio and print materials.

**Internship/Seasonal Positions:** Interns at SRF gain hands-on experience to compliment their education and professional ambitions. Internships last approximately 10 weeks, Monday through Friday, 20 hours per week. Public transport - metro passes are provided.

### Experiences Offered

Direct Client Service

Writing X

Fund Raising/Development X

Media Relations X

Counseling X

Community Organizing X

Referrals: X

Other:

### Preferred Majors:

Undergraduates: X

Graduate Students: X

Other: Broadcast engineer, production, web development

**Salary:**

**Approximate Amount:**

### Semesters Available:

Fall: X

Spring: X

Summer: X

### Application Materials:

Cover Letter X

Resume X

Writing Sample

Application

References

### Deadlines:

Fall: Open

Spring: Open

Summer: Open

## Washington, DC Jewish Community Center

Contact: Ms. Margaret Hahn Stern  
Assistant Executive  
Washington, DC Jewish Community Center  
1529 16th Street, NW  
Washington, DC 20036

Phone: 202-518-9400  
Email: [margareth@dcjcc.org](mailto:margareth@dcjcc.org)  
Webpage: [www.dcjcc.org](http://www.dcjcc.org)

**Description:** The Washington, DC JCC offers a wide variety of social, cultural, recreational and educational programs that preserve and the cultural traditions of Judaism.

**Internship/Seasonal Positions:** Interns are considered staff members and are entry level employee responsibility in the program to which they are assigned. Program areas include Theatre, Film, Art Gallery, Pre-School, Senior Services, Administration and Community Service.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

### Preferred Majors:

Undergraduates: X  
Community Development: X  
Non-Profit Management: X  
Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: May                      Spring: December                      Summer: March

**ARC Broward**

Contact: Ms. Sandra Sanchez  
Recruiter  
ARC Broward  
10250 NW 53rd Street  
Sunrise, FL 33351

Phone: 954-746-9400  
Email: [ssanchez@arcbroward.com](mailto:ssanchez@arcbroward.com)  
Webpage: [www.arcbroward.com](http://www.arcbroward.com)

**Description:** ARC Broward is a private non-profit organization that provides services to individuals with developmental disabilities.

**Internship/Seasonal Positions:** Interns have the opportunity to be involved in Mental Health, Administration, Human Resources and Education.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling	Community Organizing
Referrals:	Other: Client Education

**Preferred Majors:**

Undergraduates: X  
Sociology: X  
Social Work: X  
Education: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application X
References	

**Deadlines:**

Fall: Open                      Spring: Open                      Summer: Open



## Gay Lesbian Bisexual Community Center

Contact: Mr. Michael Vance  
Executive Director  
Gay Lesbian Bisexual Community Center  
946 N Mills Avenue  
Orlando, FL 32803

Phone: 407-228-8272  
Email: [bob@glbcc.org](mailto:bob@glbcc.org)  
Webpage: [www.glbcc.org](http://www.glbcc.org)

**Description:** The Gay Lesbian Bisexual Community Center provides a safe meeting space, resources/referrals, counseling services for the GLBT community

**Internship/Seasonal Positions:** Interns work with the Center's manager for day to day operations.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing
Referrals:	Other:

### Preferred Majors:

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

**Salary:** **Approximate Amount:**

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter	Resume
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

## Jewish Family and Children's Services of Palm Beach County

**Contact:**

Volunteer Coordinator  
Jewish Family and Children's Services of Palm Beach County  
PO Box 220627  
West Palm Beach, FL 33422

Phone: 561-684-1991

Email: [jfrumer@jfcspb.org](mailto:jfrumer@jfcspb.org)

Webpage: [www.jfcspb.org](http://www.jfcspb.org)

**Description:** The Center provides services to clients of all ages. Services include counseling, respite care, companionship to seniors, mentoring of children, food to the needy. They serve Holocaust survivors, bereaved seniors, support groups, and provide therapy.

**Internship/Seasonal Positions:** JFCSPB is a site for internships for students enrolled in all the major Florida Universities and a number from out of state.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing X
Referrals: X Other:	

### Preferred Majors:

Graduate Students: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

## Miami Lighthouse for the Blind

Contact: Ms. Mabel Lopez  
Volunteer Services  
Miami Lighthouse for the Blind  
601 SW 8th Avenue  
Miami, FL 33130

Phone: 305.856.2288

Email: [edupre@miamilighthouse.org](mailto:edupre@miamilighthouse.org)

Webpage: [www.miamilighthouse.org](http://www.miamilighthouse.org)

**Description:** Miami Lighthouse is a private non-profit social services training blind and visually impaired individuals to lead fuller lives. Training is offered in all areas where visual impairment impacts client lives.

**Internship/Seasonal Positions:** Interns work alongside established professionals attending meetings, assessing needs, and planning courses of instruction.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing
Referrals: X	Other: Client Education

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

**Multiple Sclerosis Foundation**

Contact: Ms. Annette Wood  
Fund Raising Coordinator/Event Specialist  
Multiple Sclerosis Foundation  
6350 North Andrews Avenue  
Fort Lauderdale, FL 33309

Phone: 954-776-6805  
Email: [annette@nsfocus.org](mailto:annette@nsfocus.org)  
Webpage: [www.msfocus.org](http://www.msfocus.org)

**Description:** The MS Foundation is a non-profit organization benefitting all individuals whose lives are affected by chronic neurological disease.

**Internship/Seasonal Positions:** Interns may work in all program areas.

**Experiences Offered**

Direct Client Service	Writing
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X  
Health: X  
Community Development: X  
Non-Profit Management: X

**Salary:** **Approximate Amount:**

**Semesters Available:**  
Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

## Volunteer Broward

Contact: Mr. Dale Hirsch  
Executive Director  
Volunteer Broward  
4800 N. State Road 7, Building F, Suite 102  
Fort Lauderdale, FL 33319

Phone: 954-522-6761

Email: [dale@volbrow.org](mailto:dale@volbrow.org)

Webpage: [www.volunteerbroward.org](http://www.volunteerbroward.org)

**Description:** Volunteer Broward is a clearinghouse for volunteers. They match volunteers with over 600 nonprofit agencies as well as organization projects.

**Internship/Seasonal Positions:** Volunteer Broward assist individuals in computer training, writing skills, statistical information, accounting, budgetary issues, communication skills and marketing.

### Experiences Offered

Direct Client Service	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals: X	Other:

### Preferred Majors:

Community Development: X  
Non-Profit Management: X  
Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

## International Rescue Committee-Atlanta

Contact: Ms. Andrea Jones  
Volunteer Coordinator  
International Rescue Committee-Atlanta  
4151 Memorial Drive  
Suite 201-C  
Decatur, GA 30032

Phone: 404-292-7731  
Email: [atlanta@theirc.org](mailto:atlanta@theirc.org)  
Webpage: [www.theirc.org/atlanta](http://www.theirc.org/atlanta)

**Description:** The International Rescue Committee of Atlanta is a non-profit, non-sectarian refugee resettlement agency dedicated to helping individuals and families from around the world who have escaped war or persecution.

**Internship/Seasonal Positions:** The organization has approximately eleven internship positions available on an on-going basis. The staff is happy to work with students interested in receiving academic credit for their experience. All internships are unpaid.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals: X	Other: Client Education

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Law Students: X	Sociology: X
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References X	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

**Alternatives, Inc.**

Contact: Ms. Susan Peters  
Corporate & Individual Giving Manager  
Alternatives, Inc.  
4730 N. Sheridan Road  
Chicago, IL 60640

Phone: 773-506-7474  
Email: [speters@alternativesyouth.org](mailto:speters@alternativesyouth.org)  
Webpage: [www.alternativesyouth.org](http://www.alternativesyouth.org)

**Description:** Alternatives is a non-profit youth and family services agency serving Chicago's Northeast Communities. The agency's mission is to develop and provide services for youth and their families. The organization has a full time staff of 35.

**Internship/Seasonal Positions:** Approximately, 10 internships are available in clinical and youth development programs. Interns engage in a variety of activities including counseling, group facilitation program planning, after school programs, career workshops, resource development and administration.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing
Referrals:	Other: Client Education

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:** **Approximate Amount:**

<b>Semesters Available:</b>		
Fall: X	Spring: X	Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Rolling	Spring: Rolling	Summer: Rolling
---------------	-----------------	-----------------

## Blue Cap

Contact: Ms. Jill Pertchi  
Principal  
Blue Cap  
1962 Broadway  
Blue Island, IL 60406

Phone: 708-389-8137  
Email: [bluecap@aol.com](mailto:bluecap@aol.com)  
Webpage: [www.blue-cap.org](http://www.blue-cap.org)

**Description:** Blue Cap is an organization dedicated to the discovery, pursuit and achievement of personal growth and dignity for individuals ages 3-21 having or at risk for developmental disabilities.

**Internship/Seasonal Positions:** Interns serve as student teachers. Blue Cap is a nonprofit school serving over a 20 different school districts.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling	Community Organizing
Referrals:	Other: Student Teaching, Special Education

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Health: X	
Community Development: X	Non-Profit Management: X
Education: X	Other: Special Education

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X	Spring: X	Summer:
---------	-----------	---------

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open	Spring: Open	Summer:
------------	--------------	---------



## Christopher House

Contact: Ms. Libby Shortenhaus  
Executive Assistant  
Christopher House  
2507 North Greenview  
Chicago, IL 60614

Phone: 773-472-1083

Email: [geninfo@christopherhouse.org](mailto:geninfo@christopherhouse.org)

Webpage: [www.christopherhouse.org](http://www.christopherhouse.org)

**Description:** Christopher House is a seven-site family resource center that helps build thriving families. They offer early childhood development, parent enrichment, youth development, literacy, counseling and basic human needs programs.

**Internship/Seasonal Positions:** Christopher House offers internships in a variety of areas ranging from fund raising to direct service.

### Experiences Offered

Direct Client Service X  
Fund Raising/Development X  
Counseling X  
Referrals:

Writing  
Media Relations  
Community Organizing  
Other: Technology and Information Management

### Preferred Majors:

Undergraduates: X  
Sociology: X  
Social Work: X  
Community Development: X  
Education: X

Graduate Students: X  
Non-Profit Management: X  
Other: Technology, Computers

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X              Resume X  
Writing Sample              Application  
References

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

## Howard Brown Health Center

Contact:

Training Coordinator  
Howard Brown Health Center  
4025 N. Sheridan Road  
Chicago, IL 60613

Phone: 773-388-1600

Email: [bradenb@howardbrown.org](mailto:bradenb@howardbrown.org)

Webpage: [www.howardbrown.org](http://www.howardbrown.org)

**Description:** HBHC provides primary health care services, as well as counseling and psychotherapy, substance abuse treatment and domestic violence services. The Center services gay, lesbian, bisexual and AID/HIV impacted clients.

**Internship/Seasonal Positions:** Therapy internships are available for master's and doctoral level students in counseling, social work and psychology. The program provides experience in assessment, individual and group therapies. Training begins in mid-July for positions that run 10-11 months.

### Experiences Offered

Direct Client Service	Writing
Fund Raising/Development	Media Relations
Counseling X	Community Organizing
Referrals:	Other:

### Preferred Majors:

Graduate Students: X  
Social Work: X  
Other: Counseling, Psychology

**Salary:** **Approximate Amount:**

### Semesters Available:

Fall: X                      Spring: X                      Summer:

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References X	

### Deadlines:

Fall: April                      Spring:                      Summer:

## Onward Neighborhood House

Contact: Ms. Mary Beltran  
Program Director  
Onward Neighborhood House  
600 N. Levitt  
Chicago, IL 60612

Phone: 312-666-6726

Email: [mbeltran@onwardhouse.org](mailto:mbeltran@onwardhouse.org)

Webpage: [www.onwardhouse.org](http://www.onwardhouse.org)

**Description:** Onward House is a community agency providing services for all ages-childcare, after school, computer, educational and leadership training and family support and emergency services.

**Internship/Seasonal Positions:** Internship opportunities are available in direct services, administrative and capacity building positions.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals: X	Other:

### Preferred Majors:

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X  
Education: X

**Salary:** **Approximate Amount:**

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application X
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

**South Chicago YMCA**

Contact: Ms. Shelly Butler  
Executive Director  
South Chicago YMCA  
3039 E. 91st Street  
Chicago, IL 60617

**Phone:** 773-721-9100

**Email:**

**Webpage:** [www.ymcachgo.org](http://www.ymcachgo.org)

**Description:** YMCA fitness facility with childcare, day camp, health and wellness activities and youth and adult development.

**Internship/Seasonal Positions:** Interns are used in a variety of areas to enhance program quality and supplement staff needs.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Client Education, Fitness Training

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	Other: Health Education

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application X
References X	

**Deadlines:**

Fall: Rolling                      Spring: Rolling                      Summer: Rolling

**Uhlich Childrens Advantage Network (UCAN)**

Contact: Ms. Marjory Kostoglanis  
Training Director  
Uhlich Childrens Advantage Network (UCAN)  
3727 N. Mozart Avenue  
Chicago, IL 60618

**Phone:** 773-588-0180

**Email:** [kostoglanism@ucanchicago.org](mailto:kostoglanism@ucanchicago.org)

**Webpage:** [www.ucanchicago.org](http://www.ucanchicago.org)

**Description:** Founded over 130 years ago, Uhlich is a full services child welfare agency Providing services to at risk children and families in the Greater Chicago area.

**Internship/Seasonal Positions:** Most internships are for a full academic year for master's and bachelor's level social work students. Some undergraduate internships are available in the summer in the areas of fundraising and media relations.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals:	Other: Computer Instruction

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Social Work: X  
Other: Psychology/Counseling; Library Science

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: July                      Spring: November                      Summer: April

## Vital Bridges

Contact: Ms. Mary Carson  
Volunteer Manager  
Vital Bridges  
348 Ashland Avenue  
Chicago, IL 60607

**Phone:** 312-948-2785

**Email:** [mcarson@vitalbridges.org](mailto:mcarson@vitalbridges.org)

**Webpage:** [www.vitalbridges.org](http://www.vitalbridges.org)

**Description:** Vital Bridges serves more than 2,600 people impacted by HIV/AIDS throughout metropolitan Chicago with programs of prevention, case management, nutrition, counseling, housing and related services.

**Internship/Seasonal Positions:** Interns are encouraged to develop an individual learning plan to address specific areas of interest in conjunction with their supervisor.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing
Referrals: X	Other: Client Education

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open	Spring: Open	Summer: Open
------------	--------------	--------------

**Youth Organizations Umbrella, Inc.**

Contact: Ms. Leah Seligman  
Clinical Coordinator  
Youth Organizations Umbrella, Inc.  
1027 Sherman Avenue  
Evanston, IL 60202

Phone: 847-866-1200  
Email: [bethshapiro@youevanston.org](mailto:bethshapiro@youevanston.org)  
Webpage: [www.youevanston.org](http://www.youevanston.org)

**Description:** YOU is a non-profit youth and family services agency funded by private donations and state and federal grants. Services offered include individual, family and group counseling, after school programming, and juvenile justice work in conjunction with juvenile probation.

**Internship/Seasonal Positions:** YOU offers internships for undergraduate and graduate students.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	Other: Psychology

**Salary:**                                  **Approximate Amount:**

**Semesters Available:**

Fall: X                                  Spring: X                                  Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open                                  Spring: Open                                  Summer: Open

**Community Alliance for the Far Eastside**

Contact: Mr. NaKaisha Tolbert  
Mental Health Coordinator  
Community Alliance for the Far Eastside  
8902 E. 38th Street  
Indianapolis, IN 46226

Phone: 317-890-3288  
Email: [ntolbert@cafeindy.org](mailto:ntolbert@cafeindy.org)  
Webpage:

**Description:** CAFE is a non-profit organization providing on-site social services and mental health and addictions program services. It serves the Northeast side of the Greater Indianapolis area.

**Internship/Seasonal Positions:** Generally, CCI accepts undergraduate and masters level students in social work programs.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing X
Referrals: X	Other:

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: July                      Spring: November                      Summer: April



## Individuals and Families in Transition

Contact: Ms. Vanessa Kelleybrew  
Director  
Individuals and Families in Transition  
101 E. Hively Avenue  
Elkhart, IN 46517

Phone: 574-295-6596

Email:

Webpage: [www.ifitelkhart.com](http://www.ifitelkhart.com)

**Description:** IFIT is a small not for profit organization with three divisions-Youth-Self-Sufficiency and Counseling. They provide services to low income individuals and families in Elkhart, IN.

**Internship/Seasonal Positions:** Interns often work in the Counseling Department which also supports the county's only domestic violence shelter and in their Family Empowerment Program providing education for low income families.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals:	Other:

### Preferred Majors:

Undergraduates: X	
Graduate Students: X	
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X

**Salary:** X

**Approximate Amount:** \$500 + semester

### Semesters Available:

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open	Spring: Open	Summer: Open
------------	--------------	--------------

## Domestic Violence Intervention Program (DVIP)

Contact: Ms. Chris Bergen-Krebs  
Director of Shelter Services  
Domestic Violence Intervention Program (DVIP)  
PO Box 3170  
Iowa City, IA 52244

Phone: 319-351-1043  
Email: [suerdvp@yahoo.com](mailto:suerdvp@yahoo.com)  
Webpage: [www.dvipiowa.org](http://www.dvipiowa.org)

**Description:** DVIP provides safe shelter to approximately 350-500 women and their children a year. DVIP responds to 200 calls every day and more than 15,000 requests for service and information a year.

**Internship/Seasonal Positions:** Students will get a chance to work with a feminist environment with staff, volunteers, and other interns. DVIP is a progressive program that has spent years trying to end violence in the lives of Iowa families. Students will participate in project planning, support groups, fundraising, and many other plans that DVIP is under taking.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals: X	Other:

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Law Students: X	Sociology: X
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:** **Approximate Amount:**

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

## Northeast Iowa Food Bank

Contact: Ms. Val Peterson  
Volunteer and Special Events Coordinator  
Northeast Iowa Food Bank  
106 E. 11th Street  
Waterloo, IA 50703

Phone: 319-235-0507

Email: [sfowler@secondharvest.org](mailto:sfowler@secondharvest.org)

Webpage: [www.northwestiowafoodbank.org](http://www.northwestiowafoodbank.org)

**Description:** Northeast Iowa is a Food Bank located in Waterloo, Iowa. They provide grocery products to over 200 non-profit agencies in 16 counties.

**Internship/Seasonal Positions:** Interns are used in all areas of food bank operations. Assignments include agency relations, service needs assessments, marketing and strategic planning and Kids Cafe coordinators, accounting, service representatives, and grant writing.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:** X

**Approximate Amount:** \$6.50 hour

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

## Mosaic Community Services

Contact: Ms. Diane Maistros  
Chief Administrative Officer  
Mosaic Community Services  
1925 Greenspring Drive  
Timonium, MD 21093

Phone: 410-453-9153

Email: [comes@revisions.net](mailto:comes@revisions.net)

Webpage: [www.revisions.net](http://www.revisions.net)

**Description:** The mission of Mosaic Community Services is to be the premier provider of comprehensive mental health services by promoting the highest level of wellness for each of our clients and by setting the standard for customer service in our field.

**Internship/Seasonal Positions:** Students will be placed in day programs to work with staff to run groups, provide support and teach daily living skills.

### Experiences Offered

Direct Client Service X

Writing

Fund Raising/Development

Media Relations

Counseling X

Community Organizing

Referrals:

Other:

### Preferred Majors:

Undergraduates: X

Graduate Students: X

Social Work: X

Community Development: X

Non-Profit Management: X

Other: Psychology

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X

Spring: X

Summer: X

### Application Materials:

Cover Letter X

Resume X

Writing Sample

Application

References

### Deadlines:

Fall: Open

Spring: Open

Summer: Open

**Transworld Development Initiatives, Inc**

Contact:  
Internship Coordinator  
Transworld Development Initiatives, Inc  
P.O. Box 105  
Brentwood, MD 20722

Phone: 301-793-7551  
Email: [Info@transworldforum.org](mailto:Info@transworldforum.org)  
Webpage: [www.transworldforum.org](http://www.transworldforum.org)

**Description:** TDI is a non-profit independent charity organization devoted to create positive changes in the lives of people in need. It focuses on development of innovative programs in education, healthcare and sustainable development.

**Internship/Seasonal Positions:** Interns receive hands on training in of the programs of the organization. Additional information is on their website at [www.transworldfourm.org](http://www.transworldfourm.org)

**Experiences Offered**

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Social Work: X  
Health: X  
Community Development: X  
Non-Profit Management: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: Spring: Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Spring: Summer: Fall

**Action Inc.**

Contact:

Internship Coordinator

Action Inc.

180 Main Street

Gloucester, MA 01930

Phone: 978-283-7874

Email: [lhartnett@actioninc.org](mailto:lhartnett@actioninc.org)

Webpage: [www.actioninc.org](http://www.actioninc.org)

**Description:** Action Inc. is a community service organization that has been in existence for over 30 years. They provide a variety of services including fuel assistance, employment and training.

**Internship/Seasonal Positions:** Action Inc. is currently recruiting interns. They have had psychology interns and paralegals in the past.

**Experiences Offered**

Direct Client Service X

Fund Raising/Development

Counseling

Referrals: X

Writing

Media Relations

Community Organizing

Other: Client Education

**Preferred Majors:**

Undergraduates: X

Law Students: X

Social Work: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X

Spring: X

Summer: X

**Application Materials:**

Cover Letter X

Resume X

Writing Sample

Application

References

**Deadlines:**

Fall: Open

Spring: Open

Summer: Open

## Agassiz Neighborhood Council

Contact: Ms. Marsha Stewart  
Director of Administration and Finance  
Agassiz Neighborhood Council  
20 Sacramento Street  
Cambridge, MA 02138

Phone: 617-349-6287

Email: [llannon@agassiz.org](mailto:llannon@agassiz.org)

Webpage: [www.agassiz.org](http://www.agassiz.org)

**Description:** Non-profit community center with childcare programs, visual arts center, and community center for residents and all other interested members.

**Internship/Seasonal Positions:** Agassiz Neighborhood Council offers a variety of internships for students depending on the season, including childcare, administration community affairs, and the visual arts.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: childcare, non-profit management

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	Other: all majors are welcome

**Salary:** X

**Approximate Amount:** varies

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

**Boston Chinatown Neighborhood Center**

Contact: Ms. Cynthia Wong  
Human Resources Manager  
Boston Chinatown Neighborhood Center  
885 Washington Street  
Boston, MA 02111

Phone: 617-635-5129  
Email: [cynthia.wong@bcnc.net](mailto:cynthia.wong@bcnc.net)  
Webpage: [www.bcnc.net](http://www.bcnc.net)

**Description:** BCNC was found in 1969 to enrich and improve the quality of life for Boston's Asian American Community and residents by providing bi-lingual adult ESL education, child care, cultural, social and youth programs.

**Internship/Seasonal Positions:** Interns work in child care programs and adult education programs.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open                      Spring: Open                      Summer: Open



## Boston Mobilization

Contact: Ms. Ayanna Parris  
Internship Coordinator  
Boston Mobilization  
30 Bow Street  
Cambridge, MA 02138

Phone: 617-752-2313

Email: [contactus@bostonmobilization.org](mailto:contactus@bostonmobilization.org)

Webpage: [www.bostonmobilization.org](http://www.bostonmobilization.org)

**Description:** Boston Mobilization is a largely youth run peace and social justice organization. It is largely action oriented with the underlying mission of youth empowerment and leadership training.

**Internship/Seasonal Positions:** Internships are individually tailored to suit the needs of the student and the organization. Internships are available during the school year as well as summers.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Non-profit management

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Community Development: X	Non-Profit Management: X
Education: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: August	Spring: November	Summer: April
--------------	------------------	---------------

**Boston Neighborhood Network**

Contact:  
Internship Coordinator  
Boston Neighborhood Network  
3025 Washington Street-Egleston Square  
Boston, MA 02119

Phone: 617-708-3200  
Email: [wblom@bnntv.org](mailto:wblom@bnntv.org)  
Webpage: [www.bnntv.org](http://www.bnntv.org)

**Description:** Boston Neighborhood Network is a non-profit community technology center and public access television station.

**Internship/Seasonal Positions:** Internships are available in all aspects of television production including studio production, cablecast video support and multimedia.

**Experiences Offered**

Direct Client Service	Writing
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X  
Community Development: X  
Non-Profit Management: X  
Other: Communications

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                                  Spring: X                                  Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open                                  Spring: Open                                  Summer: Open

## Community Care Services

Contact: Ms. Joan Keiper  
Director, Volunteer Services  
Community Care Services  
70 Main street  
Taunton, MA 02780

Phone: 508-821-7777

Email: [jkeiper@com-care.org](mailto:jkeiper@com-care.org)

Webpage: [www.communitycareservices.org](http://www.communitycareservices.org)

**Description:** Community Care Services is a private, non-profit organization that provides emotional, educational and behavioural support to over 10,000 people annual the Southeast Massachusetts and Northern Rhode Island areas.

**Internship/Seasonal Positions:** Interns typically commit for one or two semesters. They have direct client contact and supervision and may work in any of the organization's 15 program areas.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing
Referrals:	Other: Client Education

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	Other: Nursing

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References X	

### Deadlines:

Fall: August                      Spring: December                      Summer: April

**DEAF, Inc.**

Contact: Ms. Jennifer Glinos  
Executive Assistant  
DEAF, Inc.  
215 Brighton Avenue  
Allston, MA 02134

Phone: 617-254-4041  
Email: [info@deafinonline.org](mailto:info@deafinonline.org)  
Webpage: [www.deafinonline.org](http://www.deafinonline.org)

**Description:** DEAF is a non-profit services agency that serves the deaf, the deaf and blind, hard of hearing and late deafened adults.

**Internship/Seasonal Positions:** All internships are unpaid and vary from department to department.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling	Community Organizing X
Referrals:	Other: Client Education, Administrative Support

**Preferred Majors:**

Undergraduates: X	
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References X	

**Deadlines:**

Fall: Open	Spring: Open	Summer: Open
------------	--------------	--------------

**Ellis Memorial and Eldridge House, Inc.**

Contact: Mr. Michelle DuBois  
Director of Development  
Ellis Memorial and Eldridge House, Inc.  
66 Berkely Street  
P.O. Box 352  
Boston, MA 02117

Phone: 617-695-9307

Email:

Webpage: [www.ellismemorial.org](http://www.ellismemorial.org)

**Description:** Ellis Memorial is a settlement house dedicated to serving the needs of the South End community for over 100 years. They care for infants through elders providing affordable programs for diverse needs.

**Internship/Seasonal Positions:** Internships are tailored according to the needs of the agency in conjunction with the interests and experience of the student. A weekly commitment of at least a 4 month duration is required.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling	Community Organizing
Referrals:	Other: Client Education, Teachers Aid

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Education: X	Other: Speech Therapy

**Salary:** **Approximate Amount**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application X
References	

**Deadlines:**

Fall: August 15                      Spring: February 1                      Summer: May 15

## **Kennedy-Donovan Center**

Contact: Ms. Gina Norton  
Vice President of Human Resources  
Kennedy-Donovan Center  
One Commercial Street  
Foxboro, MA 02035

Phone: 508-543-2542

Email: [jobs@kdc.org](mailto:jobs@kdc.org)

Webpage: [www.kdc.org](http://www.kdc.org)

**Description:** The Kennedy-Donovan Center is dedicated to serving , enabling and empowering individuals with developmental disabilities to lead their life as independently as possible within their families and communities.

**Internship/Seasonal Positions:** Each site structures (6 sites in all) its own program with the individual intern. Visit the agency web page for a list of sites and contacts.

### **Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing
Referrals:	Other: Human Services

### **Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

**Salary:** **Approximate Amount:**

### **Semesters Available:**

Fall: X                  Spring: X                  Summer: X

### **Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application
References	

### **Deadlines:**

Fall: Open                  Spring: Open                  Summer: Open

## Massachusetts Society for the Prevention of Cruelty to Children

Contact: Ms. Kim Wong  
Internship Coordinator  
Massachusetts Society for the Prevention of Cruelty to Children  
99 Summer Street  
Boston, MA 02110

Phone: 617-587-1500

Email:

Webpage: [www.mspsc.org](http://www.mspsc.org)

**Description:** MSPCC is a private non-profit organization dedicated to protecting and promoting the rights and well being of children and families.

**Internship/Seasonal Positions:** Interns can work in a variety of the society's program areas which include child abuse prevention, day care and after school programs, and foster parent support.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals: X	Other: Client Education

### Preferred Majors:

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Health: X  
Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application X
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

**Strongest Link AIDS Services**

Contact: Ms. Dena Kelkie  
Development Coordinator  
Strongest Link AIDS Services  
Suite 250  
5 Federal Street  
Danvers, MA 01923

Phone: 978-777-5885

Email:

Webpage: [www.strongestlink.org](http://www.strongestlink.org)

**Description:** Strongest Link is a non-profit organization of professional staff and volunteers providing compassionate support services for those living with or affected by HIV/AIDS.

**Internship/Seasonal Positions:** Strongest Link offers an administrative internship assisting with fundraising events and marketing.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals: X	Other:

**Preferred Majors:**

Undergraduates: X  
Sociology: X  
Social Work: X  
Health: X  
Community Development: X  
Non-Profit Management: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: August                      Spring: February                      Summer: April



## United South End Settlements

Contact: Mr. Kyle Ingrid Johnson  
Director, Art, Education and Community Services  
United South End Settlements  
566 Columbus Avenue  
Boston, MA 02118

Phone: 617-375-8108  
Email: [poliver@uses.org](mailto:poliver@uses.org)  
Webpage: [www.uses.org](http://www.uses.org)

**Description:** USES is a community based nonprofit organization serving children, adults and seniors through programs in the arts, education, technology and social services.

**Internship/Seasonal Positions:** Internships are available on a semester basis, 8-30 hours per week. Internships are available in Adult Literacy, Early Childhood Education, Technology Education, Arts Management, Non-Profit Administration, Development/Fund raising and Senior Services.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing
Referrals:	Other: Client Education, Community Education

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	Other: Any major with an interest.

**Salary:** **Approximate Amount:**

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: August                      Spring: December 1                      Summer: April

## Work, Community, Independence

Contact: Ms. Judith Nichols  
Vice President Human Resources  
Work, Community, Independence  
135 Beaver Street-1st Floor  
Waltham, MA 02452

Phone: 781-899-8220

Email: [jrimsa@wearewci.org](mailto:jrimsa@wearewci.org)

Webpage: [www.wearewci.org](http://www.wearewci.org)

**Description:** WCI supports adults with disabilities to achieve a rich full life at home, at work and in their communities.

**Internship/Seasonal Positions:** Students work in a variety of areas. These include support for client employment, curriculum development, marketing and developmental support.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling	Community Organizing
Referrals:	Other: Client Education

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	Other: Psychology

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

**ACCESS**

Contact: Ms. Michele Wells  
Human Resources  
ACCESS  
2651 Saulino Court  
Dearborn, MI 48120

Phone: 313-842-6732

Email: [jkim@accesscommunity.org](mailto:jkim@accesscommunity.org)

Webpage: [www.accesscommunity.org](http://www.accesscommunity.org)

**Description:** ACCESS is a social services agency in Southeast Michigan that serves the Arab-American community, recent immigrants and low income families.

**Internship/Seasonal Positions:** ACCESS has a national year-long AmeriCorps Program where volunteers can serve in one of 11 Arab-American agencies around the country. The application is on the website [www.americorps.org](http://www.americorps.org)

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling	Community Organizing X
Referrals: X	Other: Client Education

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Sociology:  
Social Work: X  
Health: X  
Education: X

**Salary:** X                      **Approximate Amount:** \$9600/year

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application X
References	

**Deadlines:**

Fall: December 12                      Spring:                      Summer:

**Non-Profit Enterprise at Work (NEW)**

Contact: Neel Hajra  
President and Chief Executive Officer  
Non-Profit Enterprise at Work (NEW)  
1100 N. Main Street  
Suite 100  
Ann Arbor, MI 48104

Phone: 734-998-0160  
Email: [www.new.org](http://www.new.org)  
Webpage: [nhajra@new.org](mailto:nhajra@new.org)

**Description:** NEW provides management and infrastructure support to other non-profit organizations in order to allow them to better achieve their goals.

**Internship/Seasonal Positions:** One or two interns work to support all phases of NEW's programs. This work includes research, writing, planning and outreach.

**Experiences Offered**

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Research, Program Design

**Preferred Majors:**

Graduate Students: X  
Law Students: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

**Salary:** X                      **Approximate Amount:** \$500 work term

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application
References	

**Deadlines:**

Fall: August                      Spring: December                      Summer: April

**Resource Center**

Contact: Ms. Lindsey Younger  
Program Director  
Resource Center  
1401 S. Grand Taverse  
Flint, MI 48503

Phone: 810-232-6253  
Email: [volunteer@rescen.org](mailto:volunteer@rescen.org)  
Webpage: [www.rescen.org](http://www.rescen.org)

**Description:** The Resource Center serves as the central information and referral organization in Genesee County. They seek to connect those in need of services to community service providers.

**Internship/Seasonal Positions:** Internship experiences are designed around student interests, skill and abilities.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals: X	Other:

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application
References	

**Deadlines:**

Fall: Open                      Spring: Open                      Summer: Open

## Children's Home Society & Family Services

Contact: Ms. Erica Dolmar  
Volunteer Services Coordinator  
Children's Home Society & Family Services  
1605 Eustis Street  
St. Paul, MN 55108

Phone: 651-255-2330  
Email: [volunteer@chsfs.org](mailto:volunteer@chsfs.org)  
Webpage: [www.chsfs.org](http://www.chsfs.org)

**Description:** The Children's Home Society and Family Services is a nonprofit social services agency serving children and families in Minnesota.

**Internship/Seasonal Positions:** Several intern positions are available. For the most up-to-date information and their application process please visit their website at [www.chsfs.org](http://www.chsfs.org)

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling	Community Organizing
Referrals:	Other: Client Education

### Preferred Majors:

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume
Writing Sample X	Application X
References X	

### Deadlines:

Fall: July                      Spring: November                      Summer: April

**Chrysalis**

Contact:

Volunteer And Training Administrator  
 Chrysalis  
 4432 Chicago Ave. South  
 Minneapolis, MN 55407

Phone: 612-871-0118

Email: [tuppmari@chrysaliswomen.org](mailto:tuppmari@chrysaliswomen.org)

Webpage: [www.chrysaliswomen.org](http://www.chrysaliswomen.org)

**Description:** Chrysalis is a multi service agency providing resources to women and their families. They offer legal, health, educational and support services as well as other services.

**Internship/Seasonal Positions:** They offer internships in the areas of chemical health, family education, legal and resources, marketing and communications, child care, and health education.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling X	Community Organizing X
Referrals: X	Other: Client Education

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Law Students: X	Sociology: X
Social Work: X	Health: X
Other: Women's Studies	

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application X
References	

**Deadlines:**

Fall: August 15	Spring: December 15	Summer: May 15
-----------------	---------------------	----------------

## Family & Children's Services

Contact:

Volunteer Coordinator  
Family & Children's Services  
414 S. 8th Street  
Minneapolis, MN 55404

Phone: 612-341-1611

Email: [epsmith@fcsmn.org](mailto:epsmith@fcsmn.org)

Webpage: [www.fcsmn.org](http://www.fcsmn.org)

**Description:** The mission of Family & Children's Services is to build strong families, vital communities and capable children.

**Internship/Seasonal Positions:** Internships are available in community organizing, counseling, public policy and their PRIDE program (Working with women in prostitution)

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling X	Community Organizing X
Referrals:	Other: Client Education

### Preferred Majors:

Graduate Students: X  
Law Students: X  
Sociology: X  
Social Work: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application X
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open



## Sexual Violence Center

Contact: Ms. Jude Foster  
Volunteer Coordinator  
Sexual Violence Center  
3757 Fremont Ave. N  
Minneapolis, MN 55412-2013

Phone: 612-871-5100

Email: [vwkloek@sexualviolencecen](mailto:vwkloek@sexualviolencecen)

Webpage: [www.sexualviolencecenter.org](http://www.sexualviolencecenter.org)

**Description:** The Sexual Violence Center is a non-profit center for sexual violence survivors, their families and other interested persons. They offer a 24 hour crisis line, individual counseling, advocacy, support groups, legal services and community education.

**Internship/Seasonal Positions:** Several internship opportunities are available for undergraduate and graduate students. Duties include crisis counseling, advocacy support, on call coverage, data collection and client referrals.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals: X	Other: Support groups facilitation

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Law Students: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	Other: Psychology

**Salary:** **Approximate Amount:**

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application X
References	

### Deadlines:

Fall: July 1                      Spring: October 1                      Summer: April 1

**Big Brothers and Sisters of Eastern Missouri**

Contact: Ms. Kathy Matin  
Director of Special Administration  
Big Brothers and Sisters of Eastern Missouri  
4625 Lindell Boulevard  
Suite 501  
St. Louis, MO 63108

Phone: 314-361-5900  
Email: [ecorman@bbbsemo.org](mailto:ecorman@bbbsemo.org)  
Webpage: [www.bbbsemo.org](http://www.bbbsemo.org)

**Description:** Big Brothers-Big Sisters is non-profit mentoring organization serving children in the eastern Missouri area.

**Internship/Seasonal Positions:** Interns work in a variety of areas. These may include school based or community based interviewing and assessment, assisting school based project managers, research and marketing.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations X
Counseling	Community Organizing
Referrals: X	Other: Interviewing/assessment

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Education: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References X	

**Deadlines:**

Fall: July                      Spring: November                      Summer: April

**International Institute of St. Louis**

Contact: Ms. Sarah Bekemeyer  
Volunteer Specialist  
International Institute of St. Louis  
3654 S. Grand Boulevard  
St. Louis, MO 63118

Phone: 314-773-9090  
Email: [bekemeyer@iisl.org](mailto:bekemeyer@iisl.org)  
Webpage: [www.iisl.org](http://www.iisl.org)

**Description:** The Institute is a social service agency for immigrants and refugees which focuses on refugee resettlement, English Education and community outreach and promotion of diversity.

**Internship/Seasonal Positions:** Internship opportunities exist in various departments and usually focus on a specific project or departmental need.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing
Referrals:	Other: Client Education

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	Other: Language

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: June                      Spring: October                      Summer: April

## Voluntary Action Center

Contact: Ms. Cindy Mustard  
Social Service Specialist  
Voluntary Action Center  
800 North Providence Road  
Suite 220  
Columbia, MO 65203

Phone: 573-874-2273

Email: [dir@vacmo.org](mailto:dir@vacmo.org)

Webpage: [www.vacmo.org](http://www.vacmo.org)

**Description:** The Voluntary Action Center is an information and referral agency that provides emergency assistance to low income families. It coordinates volunteer activities for the City of Columbia.

**Internship/Seasonal Positions:** The program trains interns in direct social work with clients. It also provides the student with knowledge of the role of other social service agencies so that they can better refer clients.

### Experiences Offered

Direct Client Service X

Fund Raising/Development

Counseling

Referrals: X

Writing

Media Relations

Community Organizing X

Other: Client Education, volunteer coordination

### Preferred Majors:

Undergraduates: X

Graduate Students: X

Social Work: X

Community Development: X

Non-Profit Management: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X

Spring: X

Summer:

### Application Materials:

Cover Letter X

Resume X

Writing Sample

Application

References

### Deadlines:

Fall: August

Spring:

December Summer:

**Blind Center**

Contact: Ms Paula A. Fike  
Programs Director  
Blind Center  
1001 N. Bruce St.  
Las Vegas, NV 89101

Phone: 702-642-6000  
Email: [paulaf@blindcenter.org](mailto:paulaf@blindcenter.org)  
Webpage: [www.blindcenter.org](http://www.blindcenter.org)

**Description:** The Blind Center is a non-profit organization dedicated to assisting blind and the visually impaired. The Center has a three fold mission to promote personal growth, socialization and employment.

**Internship/Seasonal Positions:** The Blind Center provides a variety of opportunities for students to participate in.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing X
Referrals: X	Other: Mobility and Independent living skills

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: August	Spring: Open	Summer: June
--------------	--------------	--------------

## **AIDS Response Seacoast**

Contact: Ms. Carli Stevenson  
Administrative Assistant  
AIDS Response Seacoast  
1 Junkins Avenue  
Portsmouth, NH 03801

Phone: 603-433-5377

Email: [jharden@aidsresponse.org](mailto:jharden@aidsresponse.org)

Webpage: [www.aidsresponse.org](http://www.aidsresponse.org)

**Description:** AIDS Response Seacoast is an AIDS service organization that provides assistance to those living with AIDS/HIV and education to the community at large

**Internship/Seasonal Positions:** Interns working in the office have the option of focusing on education or client services. Internships can be designed to the students interests. Interested students must fill out an application and visit the office for a personal interview.

### **Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals:	Other: Testing/Client Education

### **Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

### **Salary:**

### **Approximate Amount:**

### **Semesters Available:**

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### **Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application X
References X	

### **Deadlines:**

Fall: Open	Spring: Open	Summer: Open
------------	--------------	--------------

**AIDS Resource Foundation for Children**

Contact: Ms. Annie Chen  
Director of Development  
AIDS Resource Foundation for Children  
77 Academy Street  
Newark, NJ 07102

Phone: 973-643-0400  
Email: [achen@aidsresource.org](mailto:achen@aidsresource.org)  
Webpage: [www.aidsresource.org](http://www.aidsresource.org)

**Description:** The ARDC opened the first home for babies with AIDS in 1987. Today it is a full service social service agency assisting families affected by HIV in New Jersey.

**Internship/Seasonal Positions:** Interns are utilized in the development and social services departments.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals: X	Other:

**Preferred Majors:**

Graduate Students: X  
Social Work: X  
Health: X  
Community Development: X  
Non-Profit Management: X  
Education: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Rolling                      Spring: Rolling                      Summer: Rolling

## NJ Center for the Healing Arts

Contact: Ms. Carol Veizer  
Executive Director  
NJ Center for the Healing Arts  
623 River Road, Suite 1  
Fair Haven, NJ 07704

Phone: 732-747-2944  
Email: [njcha@njcha.org](mailto:njcha@njcha.org)  
Webpage: [www.njcha.org](http://www.njcha.org)

**Description:** Established in 1989, the NJ Center for the Healing Arts is a non-profit organization offering counseling, therapy, community advocacy and social and cultural opportunities.

**Internship/Seasonal Positions:** Internships are provided for students enrolled in undergraduate, masters and doctoral programs in psychology, social work, holistic healing and marketing.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals:	Other:

### Preferred Majors:

Undergraduates: X  
Graduate Students: X  
Social Work: X  
Health: X  
Community Development: X  
Non-Profit Management: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                                      Spring: X                                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                                      Spring: Open                                      Summer: Open



## New Jersey Community Development Corporation

Contact: Mr. Staci White  
Chief Operating Officer  
New Jersey Community Development Corporation  
32 Spruce Street  
3rd Floor  
Patterson, NJ 07501

Phone: 973-413-1604  
Email: [swhite@njcdc.org](mailto:swhite@njcdc.org)  
Webpage: [www.njcdc.org](http://www.njcdc.org)

**Description:** NJCDC is a community development organization committed to revitalizing Patterson, NJ through the creation of opportunities for people to transform lives and communities.

**Internship/Seasonal Positions:** Interns have various opportunities to work with direct service in education and youth and to work in development in the areas of community planning and economic development.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling X	Community Organizing X
Referrals:	Other: Client Education

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open	Spring: Open	Summer: Open
------------	--------------	--------------

**Protestant Community Centers, Inc.**

Contact: Mr. William Madsen  
Associate Director  
Protestant Community Centers, Inc.  
25 James Street  
Newark, NJ 07102

Phone: 773-484-0142  
Email: [cmadsen@cacofnj.org](mailto:cmadsen@cacofnj.org)  
Webpage: [www.cacofnj.org](http://www.cacofnj.org)

**Description:** Protestant Community Centers of new Jersey transform the lives of children and families in the Greater Newark area by providing educational, enrichment and recreational programs.

**Internship/Seasonal Positions:** Students work in areas such as literacy, curriculum, tutoring and recreational programing, and fund raising/development.

**Experiences Offered**

Direct Client Service X                      Writing X  
Fund Raising/Development X              Media Relations X  
Counseling                                      Community Organizing  
Referrals:                                      Other: Client Education

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Social Work: X  
Education: X

**Salary:** X                                      **Approximate Amount:** depends

**Semesters Available:**

Fall: X                                      Spring: X                                      Summer: X

**Application Materials:**

Cover Letter X                              Resume X  
Writing Sample X                          Application  
References

**Deadlines:**

Fall: Open                                      Spring: Open                                      Summer: Open

**Robins' Nest, Inc**

Contact: Ms. Kate Phelps  
Human Resources Director  
Robins' Nest, Inc  
42 South Delesa Drive  
Glassboro, NJ 08028

Phone: 856-881-8689  
Email: [jluker@robinsnestinc.org](mailto:jluker@robinsnestinc.org)  
Webpage: [www.robinsnestinc.org](http://www.robinsnestinc.org)

**Description:** Robins' Nest has offered professional services to abused, neglected and trouble children since 1969. Families and children are assisted through a variety of in home treatments.

**Internship/Seasonal Positions:** Interns work in all program areas.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling X	Community Organizing X
Referrals: X	Other: Client Education

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Education: X

**Salary:** X                      **Approximate Amount:** \$500.00 mo

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X  
Resume X  
Writing Sample  
Application X  
References X

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

## **AIDS Service Center of New York City**

Contact: Ms. Ann E West-Church, MPH  
Director, Business Development and Communications  
AIDS Service Center of New York City  
41 East 11 Street, 5th Floor  
New York, NY 10003

Phone: 212-645-0875

Email: [anne@ascnyc.org](mailto:anne@ascnyc.org)

Webpage: [www.ascnyc.org](http://www.ascnyc.org)

**Description:** The Aids Service Center of New York City is a nonprofit AIDS social service organization.

**Internship/Seasonal Positions:** Internships are available at their main office in New York.. Every effort is made to match students with a program that will strengthen their skills and their experience and peak their interest.

### **Experiences Offered**

Direct Client Service

Fund Raising/Development X

Counseling

Referrals:

Writing

Media Relations

Community Organizing

Other: Administration, Curriculum development

### **Preferred Majors:**

Graduate Students: X

Social Work: X

Community Development: X

Non-Profit Management: X

Other: All Majors accepted

### **Salary:**

### **Approximate Amount:**

### **Semesters Available:**

Fall: X

Spring: X

Summer: X

### **Application Materials:**

Cover Letter X

Writing Sample

References

Resume X

Application

### **Deadlines:**

Fall: Open

Spring: Open

Summer: Open

## Addiction Research and Treatment Corporation

Contact: Dr. Monica Joseph  
Vice President of Treatment Services  
Addiction Research and Treatment Corporation  
22 Chapel Street  
Brooklyn, NY 11201

Phone: 715-260-2900  
Email: [cemanuel@artcny.org](mailto:cemanuel@artcny.org)  
Webpage: [www.artcny.org](http://www.artcny.org)

**Description:** ARTC is a multi-site, non-profit organization serving individuals with substance abuse problems, survivors of domestic violence and persons with mental challenges.

**Internship/Seasonal Positions:** Internships are offered for graduate level social work field placement and under graduate students assisting in program delivery and direct client service. The agency prefers a 2 semester commitment.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling X	Community Organizing
Referrals: X	Other: Client Education

### Preferred Majors:

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Health: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample X	Application
References	

### Deadlines:

Fall: August                      Spring: December                      Summer: May

**Asian Pacific Islander Coalition on HIV/AIDS**

Contact:

Internship Coordinator  
Asian Pacific Islander Coalition on HIV/AIDS  
400 Broadway  
New York, NY 10013

Phone: 212-334-7940

Email: [pinnaduwa@picha.org](mailto:pinnaduwa@picha.org)

Webpage: [www.apicha.org](http://www.apicha.org)

**Description:** APICHA's mission is to combat AIDS related discrimination and to support, empower, and enhance the life of Asian and Pacific Islanders in the NYC area

**Internship/Seasonal Positions:** Interns attend APICHA in-house training sessions, conduct outreach to API women, conduct group discussions, facilitate workshops on HIV and women's issues and perform some administrative work.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling	Community Organizing X
Referrals: X	Other: Workshop facilitation, Outreach

**Preferred Majors:**

Undergraduates: X  
Sociology: X  
Social Work: X  
Health: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: August                      Spring: December                      Summer: April

**Children of Parents with AIDS, Inc.**

Contact: Ms. Linda L. Fleming  
Chairperson  
Children of Parents with AIDS, Inc.  
One West 125th Street  
Suite 210  
New York, NY 10027

Phone: 212-987-4004  
Email: [Lbridgingthegap@aol.com](mailto:Lbridgingthegap@aol.com)  
Webpage:

**Description:** Children of Parents with AIDS provides services to the families of people afflicted with AIDS.

**Internship/Seasonal Positions:** COPWA is looking for an intern to assist the social work department with programs servicing families afflicted with HIV/AIDS in permanency planning programs and life skills program with the incarcerated population. and people of the central and east Harlem community.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling	Community Organizing
Referrals:	Other:

**Preferred Majors:**

Graduate Students: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

**Salary:** X                      **Approximate Amount:** Varies

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Rolling                      Spring: Rolling                      Summer: Rolling

## Chinese American Planning Council

Contact:

Volunteer Coordinator  
Chinese American Planning Council  
150 Elizabeth Street  
New York, NY 10012

Phone: 212-941-0920

Email: [volunteer@cpc-nyc.org](mailto:volunteer@cpc-nyc.org)

Webpage: [www.cpc-nyc.org](http://www.cpc-nyc.org)

**Description:** The Chinese American Planning Council is a human services organization that has been serving the Chinese speaking immigrant population since 1965.

**Internship/Seasonal Positions:** Administrative and summer internships are available.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Special Events, Administration

### Preferred Majors:

Undergraduates: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X  
Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample X	Application
References	

### Deadlines:

Fall: Open  
Spring: Open  
Summer: Open



**Community Action, Inc.**

Contact: Ms. Nicloe Huntington  
Prevention Education Specialist  
Community Action, Inc.  
PO Box 308  
25 Jefferson  
Salamanca, NY 14779

Phone: 716-945-1041  
Email: [nhuntington@ccaction.org](mailto:nhuntington@ccaction.org)  
Webpage: [www.ccaction.org](http://www.ccaction.org)

**Description:** Community Action is a non-profit organization with many divisions. These division include regional energy, housing, family development, victim service and nutrition.

**Internship/Seasonal Positions:** Interns work with the Victims Services Division providing advocacy, transportation, child care, court accompaniments, and community presentations.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing
Referrals: X	Other:

**Preferred Majors:**

Undergraduates: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X  
Education: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                                  Spring: X                                  Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

## Cross Cultural Solutions

Contact:

Recruiting Director  
Cross Cultural Solutions  
2 Clinton Place  
New Rochelle, NY 10801

Phone: 914-632-0022

Email:

Webpage: [www.crossculturalsolutions.org](http://www.crossculturalsolutions.org)

**Description:** Cross Cultural Solutions is a non-profit organization that sends volunteers overseas for short and medium term projects.

**Internship/Seasonal Positions:** Interns assist the communications team with project and are assigned individual projects to complete during the course of their internship.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development	Media Relations X
Counseling	Community Organizing
Referrals:	Other:

### Preferred Majors:

Undergraduates: X  
Community Development: X  
Non-Profit Management: X  
Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall:            Spring:            Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample X	Application
References	

### Deadlines:

Fall:  
Spring:  
Summer: Open

## Family of Woodstock

Contact: Ms. Kimmer Gilford  
Program Director  
Family of Woodstock  
189 O'Neil Street  
Kingston, NY 12402

Phone: 845-339-5508

Email: [llam@familyofwoodstock.org](mailto:llam@familyofwoodstock.org)

Webpage:

**Description:** Family of Woodstock is a transitional living program for teen ages 16-21. The facility houses up to six residents.

**Internship/Seasonal Positions:** Interns in the past have worked directly with residents and have help organize and present workshops for the residents.

### Experiences Offered

Direct Client Service X

Fund Raising/Development

Counseling

Referrals:

Writing

Media Relations

Community Organizing X

Other: Client Education

### Preferred Majors:

Undergraduates: X

Sociology: X

Social Work: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X

Spring: X

Summer: X

### Application Materials:

Cover Letter X

Writing Sample

References X

Resume X

Application

### Deadlines:

Fall: August

Spring: November

Summer: April

**Filipino American Human Services, Inc**

Contact: Ms. Johanna Martinez  
Executive Director  
Filipino American Human Services, Inc  
185-14 Hillside Avenue  
Jamaica, NY 11432

Phone: 718-883-1295  
Email: [admin@fahsi.org](mailto:admin@fahsi.org)  
Webpage: [www.fahsi.org](http://www.fahsi.org)

**Description:** Filipino American Human Services is a non-profit community based organization founded in 1993 to help meet the human service needs of the Filipino American communities in the New York metropolitan area.

**Internship/Seasonal Positions:** Interns are engaged in all aspects of program planning and general operations of the organization. Interns also work on a special project during the course of the internship.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing
Referrals: X	Other: Client Education, Community presentations, Web design, management

**Preferred Majors:**

Undergraduates: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X  
Education: X                      Other: Marketing/PR, information technology, website design

**Salary:**                                      **Approximate Amount:**

**Semesters Available:**

Fall: X                                      Spring: X                                      Summer:

**Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application
References X	

**Deadlines:**

Fall: Open                                      Spring: Open                                      Summer: Open

**Food Bank for New York City**

Contact: Ms. Heather Joseph  
Volunteer Services Manager  
Food Bank for New York City  
39 South Broadway  
New York, NY 10006

Phone: 212-566-7855  
Email: [hjoseph@foodbanknyc.org](mailto:hjoseph@foodbanknyc.org)  
Webpage: [www.foodbanknyc.org](http://www.foodbanknyc.org)

**Description:** The mission of the Food Bank is to end hunger by organizing food, information and support for community survival and dignity.

**Internship/Seasonal Positions:** Interns serve as volunteers working as needed throughout the organization.

**Experiences Offered**

Direct Client Service	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals:	Other: Administrative Support

**Preferred Majors:**

Undergraduates: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X  
Other: Nutrition

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

## **Grand Central Neighborhoods Social Service Corporation**

Contact: Ms. Cecelia Peers  
Social Service Director  
Grand Central Neighborhoods Social Service Corporation  
120 East 32nd Street  
New York, NY 10016

Phone: 212-883-0680

Email:

Webpage: [www.gcncommunity.org](http://www.gcncommunity.org)

**Description:** GCNSSC is a non-profit homes service agency dedicated to running a drop in center for single homeless adults where they can be provided with basics and social services toward housing.

**Internship/Seasonal Positions:** Internships available to student enrolled in an MSW program.

### **Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling X	Community Organizing
Referrals:	Other: Client Education, Group Facilitation

### **Preferred Majors:**

Graduate Students: X

Law Students: X

### **Salary:**

### **Approximate Amount:**

### **Semesters Available:**

Fall: X                      Spring: X                      Summer: X

### **Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

### **Deadlines:**

Fall: Contact early

Spring: Contact early

Summer: Contact early

## Hamilton-Madison House

Contact: Ms. Jessica Tynan  
Volunteer Coordinator  
Hamilton-Madison House  
50 Madison Street  
New York, NY 10038

Phone: 212-349-3724

Email: [jessica@hmh100.com](mailto:jessica@hmh100.com)

Webpage: [www.hmh100.com](http://www.hmh100.com)

**Description:** HMH is voluntary, non-profit settlement house dedicated to improving the quality of life of its community, primarily those in the Two Bridges, Chinatown areas of Manhattan's Lower East Side. Programs are offered serving youth, immigrants, seniors and mentally ill.

**Internship/Seasonal Positions:** HMH typically takes several MSW interns on an academic year basis. Students concentrate on social work administration or direct clinical practice.

### Experiences Offered

Direct Client Service X

Fund Raising/Development

Counseling X

Referrals: X

Writing

Media Relations

Community Organizing

Other:

### Preferred Majors:

Graduate Students: X

Social Work: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X

Spring: X

Summer:

### Application Materials:

Cover Letter X

Writing Sample

References

Resume X

Application

### Deadlines:

Fall: May

Spring:

Summer:

**Hazon**

Contact: Ms. Ilya Shmulenson  
Executive Assistant  
Hazon 45 West 36th Street-8th Floor  
New York, NY 10018

Phone: 212-644-2332  
Email: [ilya@hazon.org](mailto:ilya@hazon.org)  
Webpage:

**Description:** Hazon is a Jewish environmental organization which works to create a healthier and more sustainable Jewish community and a healthier and more sustainable world for all.

**Internship/Seasonal Positions:** Internships are available in Graphic Design, Marketing, Food and Outdoor Programs.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X	
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Other: Environmental Studies	

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X  
Resume X  
Writing Sample  
Application  
References

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open



**Narco Freedom, Inc.**

Contact:  
Internship Coordinator  
Narco Freedom, Inc.  
250 Grand Concourse  
Bronx, NY 10451

Phone: 718-292-2240  
Email: [janler@aol.com](mailto:janler@aol.com)  
Webpage: [www.narcofreedom.com](http://www.narcofreedom.com)

**Description:** Narco Freedom, Inc is a substance abuse treatment center offering medical and mental health services, intensive case management in all 5 boroughs for all age groups that include women, children and special populations.

**Internship/Seasonal Positions:** Interns are accepted into all of their programs from many disciplines: social work, psychology, doctors, nursing, case workers.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing
Referrals: X	Other: Client Education

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application
References	

**Deadlines:**

Fall: August  
Spring: December  
Summer: May

**New York Association for New Americans**

Contact: Dr. Samuel Goldstein  
Director of Educational Services  
New York Association for New Americans  
17 Battery Place  
New York, NY 10004

Phone: 212-425-5251  
Email: [sammyg100@aol.com](mailto:sammyg100@aol.com)  
Webpage:

**Description:** NYANA is a multi service social services agency that helps with the resettlement of refugees, substance abuse, legal and vocational services.

**Internship/Seasonal Positions:** Interns are placed in one of the service departments listed above and are supervised by a professional. This agency is an educational training center on a graduate level.

**Experiences Offered**

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals:	Other: Client Education

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Law Students: X  
Social Work: X  
Education: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: September 1  
Spring: January 1  
Summer: June 8

**New York Harm Reduction Educators, Inc.**

Contact: Ms. Carol Iemus  
Executive Director  
New York Harm Reduction Educators, Inc.  
953 Southern Boulevard-Suite 302  
Bronx, NY 10459

Phone: 718-842-6050  
Email: [espringer@nyhre.org](mailto:espringer@nyhre.org)  
Webpage: [www.nyhre.org](http://www.nyhre.org)

**Description:** New York Harm Reduction Educators is an HIV prevention and care agency offering comprehensive services to drug users and other people in East Harlem and the Bronx.

**Internship/Seasonal Positions:** Social work interns and other interns work in their 9 program areas. Students also propose a project or work experience to be performed during the course of the internship.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing
Referrals: X	Other: Client Education

**Preferred Majors:**

Graduate Students: X  
Sociology: X  
Social Work: X  
Health: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References X	

**Deadlines:**

Fall: one month prior  
Spring: one month prior  
Summer: one month prior

**Reality House, Inc.**

Contact:

Internship Coordinator  
Reality House, Inc.  
3280 Broadway, Suite 300  
New York, NY 10027

Phone: 212-281-6004

Email:

Webpage: [www.realityhouseny.org](http://www.realityhouseny.org)

**Description:** Reality House, Inc. is an outpatient substance abuse treatment program with HIV care management services.

**Internship/Seasonal Positions:** Interns assist substance abuse counselors with case management, group facilitation and supportive services.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling X	Community Organizing
Referrals: X	Other: Client Education

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Other: Psychology, Vocational Rehabilitation

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

**Response of Suffolk County, Inc**

Contact: Ms. Sonia Wagner  
Executive Director  
Response of Suffolk County, Inc  
PO Box 300  
Stony Brook, NY 11790

Phone: 631-751-7620  
Email: [swagner@responsehotline.org](mailto:swagner@responsehotline.org)  
Webpage: [www.responsehotline.org](http://www.responsehotline.org)

**Description:** Response is a 24 hour crisis intervention and suicide prevention hot line.

**Internship/Seasonal Positions:** The internship program is an extensive professional led training program. It includes answering incoming phone calls on the hot line, making outgoing support calls to clients and presentations to community groups and schools, and fundraising/publicity. Special projects are assigned as appropriate.

**Experiences Offered**

Direct Client Service	Writing
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing X
Referrals:	Other: Community Education, Clerical

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Community Development: X	Non-Profit Management: X
Education: X	Other: Counseling

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter	Resume
Writing Sample	Application X
References X	

**Deadlines:**

Fall: January 5  
Spring: December  
Summer:

## Seneca Cayuga ARC

Contact: Ms. Anne Ventura  
Coordinator of Community Relations  
Seneca Cayuga ARC  
1083 Waterloo - Geneva Road  
Waterloo, NY 13165

Phone: 315-539-5067

Email: [aventura@sencayarc.org](mailto:aventura@sencayarc.org)

Webpage:

**Description:** Seneca Cayuga ARC offers a full range of services to people with disabilities and their families.

**Internship/Seasonal Positions:** Seneca Cayuga ARC offers clinical supervision and management supervision for their onsite experiences. Direct contact with participants is expected.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling	Community Organizing
Referrals: X	Other: Client Education

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: August  
Spring: December  
Summer: May

## Southern Tier AIDS Program

Contact: Ms. Candace Plelan  
Volunteer Coordinator  
Southern Tier AIDS Program  
122 Balwin Street  
Johnson City, NY 13790

Phone: 607-798-1706

Email: [cphelan@stapinc.org](mailto:cphelan@stapinc.org)

Webpage: [www.stapinc.org](http://www.stapinc.org)

**Description:** STAP is a social service agency dedicated to the services of clients with AID/HIV and their families as well as education and prevention of AIDS.

**Internship/Seasonal Positions:** Interns may work in a variety of areas including; working with staff in the areas of education/prevention; visiting sites to assist with training; r working with senior staff on grant writing; assisting with direct client services and development administration and support.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals: X	Other: Client and Community Education

### Preferred Majors:

Undergraduates: X	
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:** **Approximate Amount:**

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: September                      Spring: December                      Summer: May

## Stepping Stones to Success

Contact: Ms. Savannah Lilly  
Program Coordinator  
Stepping Stones to Success  
1968 Second Avenue  
2nd Floor  
New York, NY 10029

Phone: 212-410-4200

Email: [slilly@egsc.org](mailto:slilly@egsc.org)

Webpage:

**Description:** Stepping Stones is a job readiness program servicing mothers of minors who are ex-offenders and who are eligible for public assistance. Case management, advocacy and counseling are also provided for clients.

**Internship/Seasonal Positions:** Internships may involve case management, advocacy, job readiness, program development, grant writing, outreach and education.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals: X	Other: Client Education

### Preferred Majors:

Undergraduates: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X  
Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample X	Application
References	

### Deadlines:

Fall: July                      Spring: November                      Summer: March



## United Way of Long Island

Contact: Ms. Sharon Macaluso  
Director of Community Impact  
United Way of Long Island  
819 Grand Boulevard  
Deer Park, NY 11729

Phone: 631-940-3706

Email: [smacaluso@unitedwayli.org](mailto:smacaluso@unitedwayli.org)

Webpage: [www.unitedwayli.org](http://www.unitedwayli.org)

**Description:** The United Way seeks to make a measurable, sustainable impact on the community in four areas: supporting children and youth; increasing access to health care; reducing hunger and assisting neighbors in need.

**Internship/Seasonal Positions:** Part-time internships are offered on a year round basis. Strong writing skills preferred.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Health: X	
Community Development: X	Non-Profit Management: X
Other: Finance/Accounting	

**Salary:** X

**Approximate Amount:** Varies

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application X
References	

### Deadlines:

Fall: Open

Spring: Open

Summer: Open

**University Heights Community Development Association, Inc.**

Contact: Ms. Alyce Caddy  
Executive Director  
University Heights Community Development Association, Inc.  
3242 Main Street  
Buffalo, NY 14214

Phone: 716-832-1010  
Email: [uhcda@aol.com](mailto:uhcda@aol.com)  
Webpage:

**Description:** The University Heights CDA is a multi-service community center.

**Internship/Seasonal Positions:** Opportunities are available to work with athletics, early childhood, senior program, education, marketing, housing and economic developments. Occasionally there is a stipend available.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals:	Other: Client Education

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

## Volunteers of America-Greater New York

Contact: Ms. Lynne Plavnick  
Vice president, Human Resources  
Volunteers of America-Greater New York  
560 W. 165th Street  
New York, NY 10032

Phone: 212-496-4308

Email: [lplavnick@voa-gny.org](mailto:lplavnick@voa-gny.org)

Webpage: [www.voa-gny.org](http://www.voa-gny.org)

**Description:** VOA's Services extend to a broad range of people with a multitude of needs. The goal is to bring relief from the dehumanizing cycles of poverty.

**Internship/Seasonal Positions:** VOA's internship program is designed to provide collateral assistance to staff while giving the intern tangible responsibilities and experience. Internships are available for MSW students and undergrads in education and providing administrative support.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling	Community Organizing
Referrals:	Other: Administrative

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Law Students:	Sociology: X
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open  
Spring: Open  
Summer: Open

## West Side Campaign Against Hunger

Contact: Ms. Doreen Wohl  
Executive Director  
West Side Campaign Against Hunger  
263 West 86th Street  
Church of St. Paul and St. Andrew  
New York, NY 10024

Phone: 212-362-3662  
Email: [dwohl@wscah.org](mailto:dwohl@wscah.org)  
Webpage: [www.wscah.org](http://www.wscah.org)

**Description:** The West Side Campaign Against Hunger is a supermarket style, customer cooperative food pantry that provides social services and wellness programming to its customers.

**Internship/Seasonal Positions:** The program has 13 paid staff and 10-15 volunteers each day.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling X	Community Organizing X
Referrals: X	Other: Client Education

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Law Students: X	Sociology: X
Social Work: X	Health: X
Education: X	Other: Nutrition

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open  
Spring: Open  
Summer: Open

## **YWCA Of Yonkers**

Contact: Ms. Pierrette Rissland  
Volunteer Coordinator  
YWCA Of Yonkers  
87 South Broadway  
Yonkers, NY 10701

Phone: 914-963-0640

Email: [admin@ywcayonkers.org](mailto:admin@ywcayonkers.org)

Webpage: [www.ywcayonkers.org](http://www.ywcayonkers.org)

**Description:** The Association draws together members to strive to create opportunities for women's growth, leadership and power. They offer programs in such areas as health, housing, nutrition, respite for seniors and the disabled and children's and youth programs.

**Internship/Seasonal Positions:** Interns can become involved in all program areas.

### **Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling	Community Organizing X
Referrals:	Other: Client Education.

### **Preferred Majors:**

Undergraduates: X  
Social Work: X  
Education: X

### **Salary:**

### **Approximate Amount:**

### **Semesters Available:**

Fall: X                      Spring: X                      Summer: X

### **Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

### **Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

## YWCA of Brooklyn

Contact: Ms. Maritza Rodriguez  
Associate Executive Director  
YWCA of Brooklyn  
30 Third Avenue  
Brooklyn, NY 11217

Phone: 718-875-1190

Email:

Webpage: [www.ywcabklyn.org](http://www.ywcabklyn.org)

**Description:** The mission of the YWCA of Brooklyn is to empower economically, provide affordable housing to low income women, eliminate racial and gender disparities in health, and provide leadership opportunities dedicated to helping women and girls achieve economic security and well-being.

**Internship/Seasonal Positions:** Internships are available in a variety of areas including MSW, client care, counseling and referrals, client education and community health,

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling X	Community Organizing X
Referrals: X	Other:

### Preferred Majors:

Undergraduates: X  
Sociology: X  
Social Work: X  
Health: X  
Community Development: X  
Non-Profit Management: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample X	Application
References	

### Deadlines:

Fall: July 1                      Spring: October 1                      Summer: May 1

**Yonkers Community Actions Program**

Contact: Ms. Marcia Morgan  
 Program Director  
 Yonkers Community Actions Program  
 164 Ashburton Avenue  
 Yonkers, NY 10701

Phone: 914-428-5905  
 Email: [marcia@yonkerscap.org](mailto:marcia@yonkerscap.org)

**Description:** Yonkers Community Action Program is a nonprofit agency serving Yonkers and designated as an anti-poverty agency. YCAP works with low income youth, families and individuals to provide programs that enable clients to become self-sufficient.

**Internship/Seasonal Positions:** The Community Action program offers several intern opportunities in the areas listed: tutoring assistants (K-5 and 6-8 grades), recreation (Mentoring youth 10-14 years through basketball, soccer, etc.), Computer - assist with website development and maintenance), Career Development (Assist youth 16 -18 years in job readiness, career exploration and job development), and Fundraising/Development.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals: X	Other: Client Education, Computer Training

**Preferred Majors:**

Undergraduates: X  
 Sociology: X  
 Social Work: X  
 Community Development: X  
 Non-Profit Management: X  
 Education: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: September                      Spring: January                      Summer: April

**The Alice Sisson Counseling Center Family Services of the Lower Cape Fear, Inc.**

Contact: Ms. Paula Recko  
Executive Director  
The Alice Sisson Counseling Center Family Services of the Lower Cape Fear, Inc.  
1506-C Market Street  
Wilmington, NC 28401

Phone: 910-343-1910  
Email: [rightglow@aol.com](mailto:rightglow@aol.com)  
Webpage:

**Description:** Family Services provides human service programs that promote self-reliance and healthy relationships through counseling, education, mentoring and advocacy.

**Internship/Seasonal Positions:** Interns typically screen client and co-facilitate group therapy in the counseling center program, as well as provide individual therapy. Internships are also available in their Big Buddy Program. While The Counseling Center prefers the deadlines listed students may apply anytime.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals: X	Other: Client Education

**Preferred Majors:**

Graduate Students: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X  
Other: Psychology

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X Spring: X Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References X	

**Deadlines:**

Fall: July Spring: October Summer: March



**Wake Enterprises, Inc**

Contact: Ms. AMy Schmidt-Turner  
Human Resources Coordinator  
Wake Enterprises, Inc  
2421 Timber Drive  
Raleigh, NC 27604

Phone: 919-834-9022

Email: [jimh@wake-enterprises.org](mailto:jimh@wake-enterprises.org)

Webpage: [www.wake-enterprises.org](http://www.wake-enterprises.org)

**Description:** Wake Enterprises is a private non-profit organization that is committed to the vocational and social development of adults with developmental disabilities who our their clients.

**Internship/Seasonal Positions:** Interns work directly with staff in providing direct client services.

**Experiences Offered**

Direct Client Service X

Fund Raising/Development

Counseling

Referrals:

Writing

Media Relations

Community Organizing

Other:

**Preferred Majors:**

Undergraduates: X

Sociology: X

Social Work: X

Health: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X

Spring: X

Summer: X

**Application Materials:**

Cover Letter X

Writing Sample

References

Resume X

Application

**Deadlines:**

Fall: September

Spring: January

Summer: May

## Women's Center of Fayetteville

Contact: Ms. Jessica Strong  
New Choice Director  
Women's Center of Fayetteville  
230 Hay Street  
Fayetteville, NC 28301

Phone: 910-323-3377

Email: [ldejesus@wcof.org](mailto:ldejesus@wcof.org)

Webpage: [www.wcof.org](http://www.wcof.org)

**Description:** The Women's Center of Fayetteville is a non-profit organization that serves as multi-service resource and advocacy center.

**Internship/Seasonal Positions:** Internships are available for social work students who will have the opportunity to help our clients help themselves through programs and services.

### Experiences Offered

Direct Client Service X

Writing X

Fund Raising/Development

Media Relations

Counseling X

Community Organizing X

Referrals: X

Other: Client Education

### Preferred Majors:

Undergraduates: X

Social Work: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X

Spring: X

Summer: X

### Application Materials:

Cover Letter X

Resume X

Writing Sample

Application

References

### Deadlines:

Fall: Open

Spring: Open

Summer: Open

**Mental Health Association of North Dakota**

Contact: Ms. Susan Helgeland  
Executive Director  
Mental Health Association of North Dakota  
PO Box 4106  
Bismark, ND 58502-4106

Phone: 701-255-3692  
Email: [Sdillinger@nhand.org](mailto:Sdillinger@nhand.org)  
Webpage: [www.mhand.org](http://www.mhand.org)

**Description:** MHAND is a non-profit organization that advocates for persons with mental illness. They offer a variety of services including a 24 hour a day 365 day a year helpline.

**Internship/Seasonal Positions:** Interns may work in a variety of areas including development, referrals and assisting with staffing the help line.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling	Community Organizing
Referrals: X	Other:

**Preferred Majors:**

Undergraduates: X  
Social Work: X  
Health: X  
Community Development: X  
Non-Profit Management: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

**ASUO University of Oregon**

Contact: Mr. Brett Rowlett  
Internship Coordinator  
ASUO University of Oregon  
1228 University of Oregon- ASUO  
Suite 4 Executive Office  
Eugene, OR 97401

Phone: 541-346-0621  
Email: [asuoorg@uoregon.edu](mailto:asuoorg@uoregon.edu)  
Webpage: [www.asuo.uoregon.edu](http://www.asuo.uoregon.edu)

**Description:** Student Body Government

**Internship/Seasonal Positions:** Develop skills in grassroots organizing and social change as well as work on campus, community, state and federal campaigns.

**Experiences Offered**

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Coalition Director

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Law Students: X	Sociology: X
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	Other: Policy and Environmental Issues

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application X
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

## Human Solutions

Contact: Ms. Lauren Rimestad  
Director of Development  
Human Solutions  
12350 SE Powell Boulevard  
Portland, OR 97236

Phone: 503-548-0228

Email: [pweick@humansolutions.org](mailto:pweick@humansolutions.org)

Webpage: [www.humansolutions.org](http://www.humansolutions.org)

**Description:** Human Solutions helps families gain self-sufficiency by providing affordable housing, skill development and family support services.

**Internship/Seasonal Positions:** Two internship positions are available. Research Assistant interns conduct phone based surveys of community giving programs. Media outreach intern monitor local media and develop new media output for dissemination by the organization.

### Experiences Offered

Direct Client Service X

Fund Raising/Development X

Community Organizing X

### Preferred Majors:

Undergraduates: X

Other: Journalism, Marketing

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X

Spring: X

Summer: X

### Application Materials:

Cover Letter X

Resume X

Writing Sample

Application

References

### Deadlines:

Fall: Open

Spring: Open

Summer: Open

**Oregon Literacy, Inc**

Contact: Mr. Trey Hickman  
Literacy Outreach Manager  
Oregon Literacy, Inc  
1001 SW Fifth Avenue  
Suite320  
Portland, OR 97204

Phone: 503-244-3878  
Email: [internships@oregonliteracy.org](mailto:internships@oregonliteracy.org)  
Webpage: [www.oregonliteracy.org](http://www.oregonliteracy.org)

**Description:** Oregon Literacy is a nonprofit organization dedicated to advancing literacy through access, advocacy, and alliances. They partner with and support community based literacy programs.

**Internship/Seasonal Positions:** Interns are required to commit to a minimum of 15 hours per week for 12 weeks, and the start and end dates are flexible.

**Experiences Offered**

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals: X	Other: Event Planning, Political Organizer, Technical Writing, Health Literacy, and Nonprofit Management

**Preferred Majors:**

Undergraduates: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X  
Education: X

**Salary:**                      **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application X
References	

**Deadlines:**

Fall: Open                      Spring: Open                      Summer: April

## Camphill Village Kimberton Hills

Contact:

Personal Forum Office  
Camphill Village Kimberton Hills  
PO Box 1045  
Kimberton, PA 19442

Phone: 610-935-3963

Email: [information@camphillkimberhill.org](mailto:information@camphillkimberhill.org)

Webpage: [www.camphillkimberton.org](http://www.camphillkimberton.org)

**Description:** Camphill Village is an agricultural and handicraft community serving people with developmental disabilities. It strives to restore vitality to community life and the environment. Interns work side by side with adults with developmental disabilities.

**Internship/Seasonal Positions:** Internships are available in craft or land based (gardens, orchards, estate management) programs.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling	Community Organizing X
Referrals:	Other: Service Delivery

### Preferred Majors:

Undergraduates: X  
Sociology: X  
Social Work: X  
Health: X  
Other: Art

**Salary:** X

**Approximate Amount:** \$150 + room and board

### Semesters Available:

Fall:                      Spring:                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application X
References	

### Deadlines:

Fall:                      Spring:                      Summer: March

**Center for Literacy**

Contact: Ms. Jo Ann Weinberger  
President/Executive Director  
Center for Literacy  
636 S. 48th Street  
Philadelphia, PA 19143

Phone: 215-474-1235

Email:

Webpage: [www.centerforliteracy.org](http://www.centerforliteracy.org)

**Description:** CFL provides a range of literacy programs and services to adults and adolescent youths.

**Internship/Seasonal Positions:** Interns work with tutoring of adults, research projects supporting direct services, fund raising and public relations and educational counseling.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample X	Application
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open



**Community Action Agency of Delaware County**

Contact: Mr. Benjamin C. King  
Human Resource Generalist  
Community Action Agency of Delaware County  
Government Center  
2nd and Orange Streets  
Media, PA 19063

Phone: 610-891-5101  
Email: [jobs@caadc.org](mailto:jobs@caadc.org)  
Webpage: [www.caadc.org](http://www.caadc.org)

**Description:** CAADC is a private non-profit organization to assist families and individuals to move toward economic self-sufficiency and reduce dependence on public support through innovative approaches.

**Internship/Seasonal Positions:** The internship program is currently being restructured. Students interested are encouraged to contact the agency for information on available positions. Internships are anticipated to focus on case management and direct client service.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development	Media Relations
Counseling X	Community Organizing X
Referrals: X	Other: Client Education

**Preferred Majors:**

Undergraduates: X  
Social Work: X  
Other: Psychology

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: September                      Spring: December                      Summer: May

## Epilepsy Foundation of Western/Central PA

Contact: Ms. Kristin Lesker Eisel  
Special Events Coordinator  
Epilepsy Foundation of Western/Central PA  
1323 Forbes Avenue  
Suite 102  
Pittsburgh, PA 15219

Phone: 412-261-5880  
Email: [klesker@efwp.org](mailto:klesker@efwp.org)  
Webpage: [www.efwp.org](http://www.efwp.org)

**Description:** The Epilepsy Foundation of Western/Central Pennsylvania is a non-profit organization established to provide a variety of information, training and support programs for individuals and families affected by epilepsy/seizure disorders.

**Internship/Seasonal Positions:** Interns assist Special Event Coordinators in fund raising, by helping to develop and maintain effective relationships with sponsors and through fund raising events.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals:	Other:

### Preferred Majors:

Undergraduates: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X  
Other: Communications

### Salary:

### Approximate Amount:

### Semesters Available:

Fall:                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall:                      Spring: December                      Summer: May

**Every Child, Inc**

Contact: Mr. Matt Milosvich  
Human Resources  
Every Child, Inc  
6401 Penn Avenue South  
Suite 300  
Pittsburgh, PA 15206

Phone: 412-665-0600  
Email: [info@everychildinc.org](mailto:info@everychildinc.org)  
Webpage: [www.everychildinc.org](http://www.everychildinc.org)

**Description:** Every Child provides permanency services for children at risk of abuse and neglect. Services include medically related services, family preservation and reunification, medical foster care, special needs adoption and post adoption services. Interns are assigned to and supervised by service director and are treated like paid staff.

**Internship/Seasonal Positions:**

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing
Referrals: X	Other:

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

**Salary:** **Approximate Amount:**

**Semesters Available:**  
Fall: X                      Spring: X                      Summer: X

**Application Materials:**  
Cover Letter X              Resume X  
Writing Sample              Application  
References

**Deadlines:**  
Fall: Open                      Spring: Open                      Summer: Open

**Philadelphia Society for Services to Children**

Contact: Mr. Rich  
Manager, Clinical Supervision  
Philadelphia Society for Services to Children  
415 S. 15th Street  
Philadelphia, PA 19146

Phone: 215-875-4955  
Email: [brenda@pssckids.org](mailto:brenda@pssckids.org)  
Webpage: [www.pssckids.org](http://www.pssckids.org)

**Description:** PSSC is a child abuse prevention group. It offers caregiver services, family and school programs and children's and caregiver support services.

**Internship/Seasonal Positions:** Internships are offered for MSW students.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing
Referrals: X	Other: Research

**Preferred Majors:**

Graduate Students: X  
Social Work: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer:

**Application Materials:**

Cover Letter X  
Resume X  
Writing Sample X  
Application  
References

**Deadlines:**

Fall: Open  
Spring:  
Summer:

## Prevention Point Philadelphia PPP

Contact: Mr. Jose Benitez, MSW  
Executive Director  
Prevention Point Philadelphia PPP  
166 W, Lehigh Avenue-Lower Level  
Philadelphia, PA 19133

Phone: 215-787-0112

Email: [jose@preventionpointphilly.org](mailto:jose@preventionpointphilly.org)

Webpage: [www.preventionpointphilly.org](http://www.preventionpointphilly.org)

**Description:** Prevention Point Philadelphia is a multi-service public health organization working to reduce harm associated with drug use and sex industry work through non-judgmental prevention/care services.

**Internship/Seasonal Positions:** Volunteers/Interns at PPP may work at their harm reduction services center or out in the community at their needle exchange sites doing a variety of tasks.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development	Media Relations
Counseling	Community Organizing X
Referrals: X	Other:

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Law Students: X	Sociology: X
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample X	Application
References X	

### Deadlines:

Fall: Open  
Spring: Open  
Summer: Open

### Three Rivers Adoption Council

Contact: Ms. Bridget Clement  
Director of Operations  
Three Rivers Adoption Council  
307 4th Avenue  
Suite 310  
Pittsburgh, PA 15222

Phone: 42-471-8722

Email:

Webpage: [www.3riversadopt.org](http://www.3riversadopt.org)

**Description:** The Three Rivers Adoption Council's mission is to create and provide adoption opportunities and a range of services children growing up without permanent caring families.

**Internship/Seasonal Positions:** TRAC offers a wide variety of experiences working within a non-profit social services setting. Students can expect take away real life experience with nonprofit management and child welfare.

#### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

#### Preferred Majors:

Undergraduates: X  
Community Development: X  
Non-Profit Management: X

#### Salary:

#### Approximate Amount:

#### Semesters Available:

Fall: X                      Spring: X                      Summer: X

#### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

#### Deadlines:

Fall: August 1                      Spring: December 1                      Summer: April 1

**Sioux YMCA**

Contact: Ms. Claudia Wieland-Randall  
Executive Director  
Sioux YMCA  
PO Box 218  
Dupree, SD 57623

Phone: 605-365-5232  
Email: [jpeterston@siouxyymca.org](mailto:jpeterston@siouxyymca.org)  
Webpage: [www.siouxyymca.org](http://www.siouxyymca.org)

**Description:** The Sioux Indian YMCA is a non-profit community development organization that works with at-risk youth and their families on the Cheyenne River Sioux reservation. It has been serving the Lakota people since 1879.

**Internship/Seasonal Positions:** Intern duties vary but include supervising youth ages 12-18, helping to develop and implement youth and adult programs and providing programs in remote communities. Housing and a \$50/week stipend are provided. Summer resident camp positions are available with housing and salary. For more details see the organizations website.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals:	Other:

**Preferred Majors:**

Undergraduates: X	
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	Other: Recreation

**Salary:** X                      **Approximate Amount:** \$50-175 week

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application X
References X	

**Deadlines:**

Fall: August                      Spring: December                      Summer: April

## **Crisis Center-Family & Children's Service**

Contact: Bren East  
Clinical Director  
Crisis Center-Family & Children's Service  
201 23rd Avenue North  
Nashville, TN 37203

Phone: 615-724-1328  
Email: [bren.keith@fcsnashville.org](mailto:bren.keith@fcsnashville.org)  
Webpage: [www.crisiscentr.org](http://www.crisiscentr.org)

**Description:** The Crisis Center is a 24 hour call center.

**Internship/Seasonal Positions:** Students will be required to take a 20-40 hour training course at the beginning of the semester and commit to 40 hours of telephone counseling after training. Other projects are also available.

### **Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing
Referrals: X	Other: Organization Projects

### **Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X ~
Other: Counseling and Psychology Majors Welcome	

### **Salary:**

### **Approximate Amount:**

### **Semesters Available:**

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### **Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

### **Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open



**Bread of Life, Inc.**

Contact: Ms. Dena Gray  
Executive Director  
Bread of Life, Inc.  
1703 Gray Street  
Houston, TX 77003

Phone: 713-659-3237  
Email:  
Webpage:

**Description:** Bread of Life is a non-profit organization dedicated to providing critical service to Houston's homeless, hungry and HIV positive community.

**Internship/Seasonal Positions:** Interns have the opportunity to work with direct client services, in the organization's meals program, administration and program development and as outreach health educators in their Project Cope Program.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing
Referrals: X	Other: Client Education

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

## Hays-Caldwell Women's Center

Contact: Ms. Emily Douglas  
Volunteer & Public Education Coordinator  
Hays-Caldwell Women's Center  
PO Box 234  
San Marcos, TX 78667

Phone: 512-396-3404

Email: [alove@hcwc.org](mailto:alove@hcwc.org)

Webpage: [www.hcwc.org](http://www.hcwc.org)

**Description:** The purpose of the Hays-Caldwell Women's Center is to create an environment where violence and abuse are not tolerated. The Center provides education, violence prevention services, and crisis intervention to victims of family violence, sexual assault and child abuse.

**Internship/Seasonal Positions:** Internships focus on the areas of child abuse, family violence and sexual assault. Interns receive unique practical skills and work in a positive environment.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development	Media Relations X
Counseling X	Community Organizing X
Referrals: X	Other: Client Education

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Law Students: X	Sociology: X
Social Work: X	Health: X
Education: X	Other: Anthropology, Women's Studies, Education

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application X
References X	

### Deadlines:

Fall: July 1  
Spring: December 1  
Summer: April 1

**National Mediation Center for World Peace**

Contact: Master Hughes  
Director  
National Mediation Center for World Peace  
Rt. 10 Box 2523  
Jacksonville, TX 75766

Phone: 903-589-5706  
Email: [nmc@nationalmediation.org](mailto:nmc@nationalmediation.org)  
Webpage: [www.nationalmediation.org](http://www.nationalmediation.org)

**Description:** The National mediation center is a peace center and humanitarian organization preventing degradation of community through training to agencies and youth advocacy, cultural education, and prevention of child slavery.

**Internship/Seasonal Positions:** Internship opportunities are available both at the headquarters and overseas doing research, training and working with youth.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Client Education, Cultural Training

**Preferred Majors:**

Graduate Students: X  
Sociology: X  
Social Work: X  
Health: X

**Salary:** **Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: August  
Spring: November  
Summer: April

**SafePlace**

Contact: Ms. Christine Langa  
Volunteer Service Manager  
SafePlace  
PO Box 19454  
Austin, TX 78760

Phone: 512-267-7233  
Email: [infor@safelace.org](mailto:infor@safelace.org)  
Webpage: [www.safeplace.org](http://www.safeplace.org)

**Description:** SafePlace's mission is to end sexual and domestic violence through safety, healing, prevention and social change.

**Internship/Seasonal Positions:** Interns are need in nearly all departments and aspects of SafePlace's services.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling X	Community Organizing
Referrals: X	Other:

**Preferred Majors:**

Undergraduates: X  
Social Work: X  
Health: X  
Community Development: X  
Non-Profit Management: X

**Salary:**

**Approximate Amount:**

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

## **Southeastern Vermont Community Action**

Contact: Ms. Linda Brooks  
Executive Assistant  
Southeastern Vermont Community Action  
91 Buck Drive  
Westminster, VT 05158

Phone: 802-722-4575  
Email: [lbrooks@sevca.org](mailto:lbrooks@sevca.org)  
Webpage: [www.sevca.org](http://www.sevca.org)

**Description:** SEVCA is a private non-profit social service agency providing a variety of services to low income people in Southern Vermont.

**Internship/Seasonal Positions:** Internships are worked out based on the student's interests and the organization's needs.

### **Experiences Offered**

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Client education

### **Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Education: X

**Salary:** X

**Approximate Amount:** varies

### **Semesters Available:**

Fall: X                      Spring: X                      Summer: X

### **Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application
References	

### **Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

## Women Helping Battered Women

Contact: Ms. Amy H  
Volunteer Coordinator  
Women Helping Battered Women  
P.O. Box 1535  
Burlington, VT 05402

Phone: 802-658-3131  
Email: [lisam@whbw.org](mailto:lisam@whbw.org)  
Webpage: [www.whbw.org](http://www.whbw.org)

**Description:** Women Helping Battered Women provides emergency services to battered women and their children.

**Internship/Seasonal Positions:** WHBW accepts interns for all of their programs which include: shelter, hotline, legal, kids, education, development and administration. A 20+ hour training program is provided.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing
Referrals:	Other: Administration

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Law Students: X	
Social Work: X	Health: X
Education: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### Application Materials:

Cover Letter	Resume
Writing Sample	Application X
References	

### Deadlines:

Fall: August 31  
Spring: December 3  
Summer: April 30

**Good Shepherd Housing and Family Services**

Contact: Mr. Tom Barnett  
Director of Operations  
Good Shepherd Housing and Family Services  
PO Box 15096  
Alexandria, VA 22309

Phone: 703-768-9404  
Email: [steene@goodhousing.org](mailto:steene@goodhousing.org)  
Webpage: [www.goodhousing.org](http://www.goodhousing.org)

**Description:** Serving the community since 1974, Good Shepherd is a non-profit organization that prevents homelessness, provides community support and promotes the potential for self-sufficiency. It offers award winning programs to serve the working poor, disabled and the elderly.

**Internship/Seasonal Positions:** The organization customizes the internship to the aptitudes of the student and the organization's needs. Most involve some aspect of marketing or public relations.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing
Referrals: X	Other:

**Preferred Majors:**

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Other: Marketing, Visual Arts

**Salary:** **Approximate Amount:**

**Semesters Available:**  
Fall: X                      Spring: X                      Summer: X

**Application Materials:**  
Cover Letter X                      Resume X  
Writing Sample                      Application  
References

**Deadlines:**  
Fall: Open                      Spring: Open                      Summer: Open

## Offender Aid and Restoration

Contact: Ms. Rachel Sparico  
Director of Volunteer and Education Services  
Offender Aid and Restoration  
Court Square West  
1400 N Uhle Street-Suite 704  
Arlington, VA 22201

Phone: 703-228-7031  
Email: [rsparico@oaronline.org](mailto:rsparico@oaronline.org)  
Webpage: [www.oaronline.org](http://www.oaronline.org)

**Description:** OAR assists inmates and ex-offenders. Programs and services aim to restore offenders to the community as productive citizens.

**Internship/Seasonal Positions:** Interns are involved in a great array of services. Interns facilitate classes in detention facilities, help with transitioning services and work with the community service department. Interns also provide substantial administrative support.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing
Referrals:	Other: Client Education, Curriculum Development

### Preferred Majors:

Graduate Students: X  
Sociology: X  
Social Work: X  
Other: Criminal Justice, Psychology

**Salary:**                      **Approximate Amount:**

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open



**Project Community, Inc**

Contact: Mr. Thomas BC Rogers  
President and CEO  
Project Community, Inc  
P. O. Box 25212  
Richmond, VA 23260

Phone: 804-321-7522  
Email: [tbcrogers@projectcommunity.org](mailto:tbcrogers@projectcommunity.org)  
Webpage: [www.projectcommunity.org](http://www.projectcommunity.org)

**Description:** Project Community, Inc., a community based organization, is designed to advance and provide low income communities with a host of programs and service

**Internship/Seasonal Positions:** Students can take part in programs and services, and work as part of the administration staff.

**Experiences Offered**

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling X	Community Organizing X
Referrals: X	Other:

**Preferred Majors:**

Undergraduates: X	Graduate Students: X
Law Students: X	Sociology: X
Social Work: X	Health: X
Community Development: X	Non-Profit Management: X
Education: X	Other: Public Administration

**Salary:** X                      **Approximate Amount:** Varies

**Semesters Available:**

Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X	Resume X
Writing Sample	Application X
References	

**Deadlines:**

Fall: Open  
Spring: Open  
Summer: Open

## YMCA of Greater Richmond

Contact: Ms. Anna Frost  
Staff Development Director  
YMCA of Greater Richmond  
2 West Franklin Street  
Richmond, VA 23220

Phone: 204-649-9622

Email: [frosta@ymcarichmond.org](mailto:frosta@ymcarichmond.org)

Webpage: [www.ymcarichmond.org](http://www.ymcarichmond.org)

**Description:** Founded in 1854 the YMCA of Greater Richmond operates 15 branch locations, Throughout the area program offerings include wellness, childcare, youth sports and camping.

**Internship/Seasonal Positions:** Interns are encouraged to apply with Program Directors at the organizations branches. Interns are matched with program needs and student interests.

### Experiences Offered

Direct Client Service X

Writing

Fund Raising/Development X

Media Relations

Counseling X

Community Organizing X

Referrals:

Other: Health and Wellness

### Preferred Majors:

Undergraduates: X

Social Work: X

Community Development: X

Non-Profit Management: X

Education: X

Other: Health and Wellness, Recreation

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X

Spring: X

Summer: X

### Application Materials:

Cover Letter X

Resume X

Writing Sample

Application

References

### Deadlines:

Fall: Open

Spring: Open

Summer: Open

## American Red Cross serving King and Kitsap Counties

Contact:

Volunteer Manager

American Red Cross serving King and Kitsap Counties

1900 25th Ave. S

Seattle, WA 98144

Phone: 206-323-2345

Email:

Webpage: [www.seattleredcross.org](http://www.seattleredcross.org)

**Description:** Humanitarian Organization led by volunteers. Provides relief to victims of disaster and help people prevent, prepare for and respond to emergencies.

**Internship/Seasonal Positions:** Many of the Red Cross's volunteer opportunities can be made into internships.

### Experiences Offered

Direct Client Service X

Writing X

Fund Raising/Development X

Media Relations X

Counseling

Community Organizing

Referrals:

Other:

### Preferred Majors:

Undergraduates: X

Graduate Students: X

Sociology: X

Health: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X

Spring: X

Summer: X

### Application Materials:

Cover Letter

Resume X

Writing Sample X

Application X

References

### Deadlines:

Fall: Open

Spring: Open

Summer: Open



## Multi-Service Center

Contact: Ms Tricia Schug  
Community Relations Director  
Multi-Service Center  
1200 South 336th Street  
Federal Way, WA 98003

Phone: 253-838-6810

Email: [lindap@multi-servicecenter.com](mailto:lindap@multi-servicecenter.com)

Webpage: [www.multi-servicecenter.com](http://www.multi-servicecenter.com)

**Description:** The Multi-Service Center is a Community Action Agency whose mission is to help people achieve self-sufficiency and exercise self-determination. Program areas include: Housing, Employment, Adult Literacy, Food and Clothing Banks, Energy Assistance, Long Term Care and Ombudsman.

**Internship/Seasonal Positions:** Intern opportunities exist in many of the program areas and vary by department.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing
Referrals:	Other: Client Education

### Preferred Majors:

Undergraduates: X  
Graduate Students: X  
Sociology: X  
Social Work: X  
Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open                      Spring: Open                      Summer: Open

## American Red Cross Badger Chapter

Contact:

Volunteer Department  
American Red Cross Badger Chapter  
4860 Sheboygan Avenue  
P.O. Box 5905  
Madison, WI 53705

Phone: 608-233-9300

Email: [mmuzzi@arcbadger.org](mailto:mmuzzi@arcbadger.org)

Webpage: [www.arcbadger.org](http://www.arcbadger.org)

**Description:** The American Red Cross Badger Chapter is a health education and disaster preparedness and disaster response agency.

**Internship/Seasonal Positions:** Intern opportunities exist in communications, human resources, marketing and fund development.

### Experiences Offered

Direct Client Service	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing
Referrals:	Other: Client Education

### Preferred Majors:

Undergraduates: X  
Graduate Students: X  
Community Development: X  
Non-Profit Management: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open  
Spring: Open  
Summer: Open



## Council for the Spanish Speaking

Contact: Ms. Kay MacKenzie  
Director  
Council for the Spanish Speaking  
614 W. National Avenue  
Milwaukee, WI 53204

Phone: 414-384-7420

Email:

Webpage: [www.councilforthespanishspeaking.org](http://www.councilforthespanishspeaking.org)

**Description:** Council for the Spanish speaking is a community non-profit organization providing ESL, GED, Drivers Education, Citizenship classes and financial literacy directed at immigrant as well as vocational training and other educational programs.

**Internship/Seasonal Positions:** Interns assist with direct client services assisting with classes, assist with fund raising activities and support outreach efforts.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing
Referrals:	Other: Client Education

### Preferred Majors:

Undergraduates: X  
Graduate Students: X  
Law Students: X  
Sociology: X  
Social Work: X  
Education: X

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: June  
Spring: November  
Summer: April



**East Shore Industries**

Contact: Mr. Ron Opicka  
CEO  
East Shore Industries  
813 Rabas Street  
Algoma, WI 54201

Phone: 920-487-3541  
Email: [mail@eastshoreindustries.com](mailto:mail@eastshoreindustries.com)  
Webpage: [www.eastshoreindustries.com](http://www.eastshoreindustries.com)

**Description:** East Shore Industries is a rehabilitation organization for people with disabilities.

**Internship/Seasonal Positions:** Interns work in a variety of service areas and administration, Among these are day service care, accounting, fundraising and case management.

**Experiences Offered**

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other: Client Education

**Preferred Majors:**

Undergraduates: X  
Sociology: X  
Social Work: X  
Community Development: X  
Non-Profit Management: X

**Salary:** **Approximate Amount:**

**Semesters Available:**  
Fall: X                      Spring: X                      Summer: X

**Application Materials:**

Cover Letter X  
Resume X  
Writing Sample  
Application  
References

**Deadlines:**

Fall: July  
Spring: December  
Summer: April

## Urban League of Greater Milwaukee

Contact: Ms. Sheba McCants  
Volunteer and Outreach Coordinator  
Urban League of Greater Milwaukee  
151 East Gorham Street  
Madison, WI 53703

Phone: 608-251-8550

Email: [agood@ulgm.org](mailto:agood@ulgm.org)

Webpage: [www.ulgm.org](http://www.ulgm.org)

**Description:** The Urban League of Greater Milwaukee is an economic empowerment agency focusing on African Americans and other people of color to improve the conditions of the disadvantaged.

**Internship/Seasonal Positions:** Interns can work in a variety of programs including housing, youth and education, workforce development, career development and administration.

### Experiences Offered

Direct Client Service X	Writing
Fund Raising/Development X	Media Relations
Counseling	Community Organizing X
Referrals: X	Other: Volunteer Management, Client Education

### Preferred Majors:

Undergraduates: X	
Law Students: X	Sociology: X
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	

### Salary:

### Approximate Amount:

### Semesters Available:

Fall: X	Spring: X	Summer: X
---------	-----------	-----------

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application
References	

### Deadlines:

Fall: Open  
Spring: Open  
Summer: Open

## YMCA of Metropolitan Milwaukee

Contact: Ms. Antoinette Mensah  
Human Resource Director  
YMCA of Metropolitan Milwaukee  
161 W. Wisconsin Avenue  
Suite 4000  
Milwaukee, WI 53203

Phone: 414-274-0765  
Email: [amensah@ymcamke.org](mailto:amensah@ymcamke.org)  
Webpage: [www.ymcamke.org](http://www.ymcamke.org)

**Description:** The YMCA offers programs and services for families, individuals and children in the Milwaukee area.

**Internship/Seasonal Positions:** Interns work in the service area which match their interests. These include Family Services, Community Development, Child Care, Charter School, Arts and Environmental Education.

### Experiences Offered

Direct Client Service X	Writing X
Fund Raising/Development X	Media Relations X
Counseling	Community Organizing X
Referrals:	Other:

### Preferred Majors:

Undergraduates: X	Graduate Students: X
Sociology: X	
Social Work: X	
Community Development: X	Non-Profit Management: X
Education: X	Other: Recreation

**Salary:** X                      **Approximate Amount:** Depends

### Semesters Available:

Fall: X                      Spring: X                      Summer: X

### Application Materials:

Cover Letter X	Resume X
Writing Sample	Application X
References	

### Deadlines:

Fall: Rolling                      Spring: Rolling                      Summer: Rolling