

INTERNSHIP QUESTIONNAIRE

Contact Person _____ Title _____

Company _____

Address _____

City _____ State _____ Zip _____ Phone _____

Please provide your web site address, if any. _____

Email address: _____

1. Please describe your agency _____

2. Please describe your internship program _____

3. Please indicate the approximate number of internship positions available. _____

4. Please describe the functional areas of your business where students may gain exposure during their internship. _____

6. Please indicate the academic majors most suited for an internship with your organization.

- | | | |
|---|---|---------------------------------------|
| <input type="checkbox"/> Graphic Arts | <input type="checkbox"/> Broadcasting | <input type="checkbox"/> Accounting |
| <input type="checkbox"/> Computer Science | <input type="checkbox"/> Marketing | <input type="checkbox"/> Liberal Arts |
| <input type="checkbox"/> Communications | <input type="checkbox"/> Media | <input type="checkbox"/> Business |
| <input type="checkbox"/> Public Relations | <input type="checkbox"/> Business (MBA) | <input type="checkbox"/> Law |
| <input type="checkbox"/> Other _____ | | |

7. Do internship positions provide a salary/stipend? Yes No
If yes please indicate approximate amount. _____

8. Please indicate the semesters when internships are available. Fall Spring Summer

9. Please indicate the approximate deadline for applying for internship positions.

Fall _____ Spring _____ Summer _____

10. Interested students should apply for internship positions by furnishing:

___ Cover Letter ___ Resume ___ References ___ Transcript

___ Contact for application form. ___ Apply on line at _____

___ Other _____

11. Please provide any additional information regarding your organization which we may share with students. _____

Please return to: CEI Internships

Attn: Donnette Moore

368 Slick Rock Trail

Cana, VA 24317

Phone: 336-703-8584

Email: InternshipsUSA@gmail.com

Fax: 276-755-4864