

# Laboratory Managers Conference 2010



**22-24 November 2010**

**Brisbane Convention and Exhibition Centre  
South Bank, Brisbane, Queensland**

- **Learn** the latest thinking in laboratory management
- **Improve** your laboratory's performance
- **Network** with other laboratory, facility, research, scientific and technical managers
- **Discover** new productivity tools at the trade exhibition

This conference is relevant to all people involved in laboratory, scientific, technical and facilities management in all areas, including *life science, analytical testing, education, research, pathology, food, construction, mining, pharmaceutical and quality control.*



# Laboratory Managers Conference 2010

## Good → Better → Best: Improving Laboratory Business Practices

With the effects of the GFC still being felt across industry, academia and business; now more than ever is the time to be working smarter, not harder.

Now in its fifth year, the Laboratory Managers Conference continues to bring you the up to date, mission critical information, tools, advice and checklists to enable you go from **good**, through **better** and to arrive at **best** business practice for **your** laboratory in **your** industry.

This two day conference is preceded by a choice of three (3), optional one day workshops that are designed to complement and enhance the content of the conference. The workshop facilitators are highly skilled practitioners in their chosen fields and bring a wealth of expertise to the table.

Networking is a key feature of the conference and to maximise interaction numbers are limited. Additionally, for the first time, this year there will be concurrent sessions to enhance the ability to learn and interact in an environment of your industry peers.

As well, the conference dinner, morning and afternoon teas provide ample, additional opportunity for networking amongst other delegates and the trade exhibitors.

### Conference Program

The conference content will be centered around four (4) major themes:

- Regulatory affairs and workplace health & safety
- Personnel & personal development
- Environment and Sustainability
- Asset planning, management and auditing

There is an emphasis on regulatory awareness/compliance, the employee as your most important asset and chemical inventory safety and security. These issues have increasing impact as time goes by.

Presentations will include the following topics:

- Sustainable and productive laboratories
- Personnel wellbeing and retention
- Striving for zero harm in a diverse work environment
- Dealing with hazardous materials
- Data/database security & warehousing
- Records management
- Chemical inventory management and chemical security
- Cultural change and adaptation
- Continuity of business planning
- Case study: the anatomy of a major OH&S incident

### Optional Laboratory Tours

Monday 22 November

Australian Laboratory Services, Stafford facility  
OR

University of Queensland Centre for Clinical Research, Royal Brisbane Hospital

### Workshops

Choice of 3 whole day workshops held concurrently.

#### Workshop 1: "Laboratory Implementation of Lean 6-Sigma"

This workshop offers an overview of the skills and technologies of Lean Operations and 6-Sigma Problem Solving that have brought radical performance improvement to thousands of companies worldwide. It adopts "the production perspective", seeing your operation as a chain of value creating activities for serving consumers needs efficiently and profitably. This approach and the range of tools used is often an eye-opening experience allowing new opportunities to be seen for radical change and improvement.

#### Workshop 2: "Laboratory People, and Organisational Culture"

Staff supervision is a core activity in laboratory management, requiring significant effort and diligence. It is potentially also a source of major improvement in the daily operations of many labs, particularly relating to efficiency, productivity, staff turnover, and organisational resilience and adaptability. Difficult staff, conflict between staff, technical versatility and adaptability, employee engagement, and organisational systems and culture all have an impact. These issues and more will be considered in an interactive, participative format.

#### Workshop 3: "Australian Labs and Global Compliance: Chemical Safety in a Nutshell"

As is well known, laboratories are subject to a wide range of regulatory compliance issues, many of which are dynamic in nature, and constantly changing. This workshop is to interactively discuss aspects of the following issues, under the guidance of an experienced facilitator well familiar with the area. Whilst information rich, the emphasis is on participation and group discussion. Topics to be addressed include:

- Laboratory regulation and compliance in Australia
- Overview of the legislative structure - acts, regulations, standards and codes
- Victoria Dangerous Goods Regulations and sunset clauses
- Chemical registration, regulation and control bodies: NICNAS, APVMA, FSANZ, OCS, TGA, SWAC, EPA, ADG, IATA, IMDG, SUSDP
- Australian standards for storage and handling of chemicals, gases, drugs, poisons, hazardous substances, dangerous goods
- (M)SDS and Labels - use and preparation
- Due Diligence, Duty of Care, Risk Assessments
- National OHS Harmonisation (National Uniformity of OHS Regs – Workplace Chemicals
- REACH, GHS, and implementations elsewhere
- Management Systems (Quality, Environment, OH&S, Laboratory)

For more information and to register online go to: [www.labmanagers.org.au](http://www.labmanagers.org.au)

# Laboratory Managers Conference 2010



## Registration Form and Tax Invoice

This document is your receipt for GST purposes when you make your payment.

### Complete and return

By Email: [sia@scienceindustry.com.au](mailto:sia@scienceindustry.com.au)  
 By Fax: +61 (0)3 9872 5566

By Mail with payment to: ABN 61 792 378042  
 Science Industry Australia  
 P O Box 337, Hawthorn VIC 3122 Australia

Please photocopy if more than one delegate attending  
**Early bird rate closes 1 October 2010**

### Delegate Details

Name: .....

Job Title: ..... Email: .....

Company/Institution Name: .....

Phone : ( ) ..... Mobile : ..... Fax: ( ) .....

### STEP 1

<input type="checkbox"/> <b>Conference Registration</b> <i>Tuesday and Wednesday</i>	<b>Early Bird Before October 1</b>	<b>After October 1</b>	<b>Subtotal</b>
ALMA members	\$880.00	\$1,075.00	\$.....
Non-member	\$1,095.00	\$1,295.00	\$.....
<small>(All prices include conference dinner, all lunches, coffee breaks and GST)</small>			

### STEP 2

**Workshops Registration (whole day)**  
*Monday* **Select one only**  **Lean Six Sigma**  **Personnel & Organisational Culture**  **Regulatory issues**

ALMA members	\$520.00	\$600.00	\$.....
Non-member	\$680.00	\$790.00	\$.....

### STEP 3

<b>Laboratory Tour</b> <i>Monday at 4pm</i>	Select one only	<b>ALS Laboratory Group</b> <input type="checkbox"/>	No charge
		<b>University of Queensland Centre for Clinical Research</b> <input type="checkbox"/>	

### STEP 4 (optional)

<input type="checkbox"/> <b>Join ALMA today and receive ALMA member discounted rates</b>	\$350.00 per annum	\$.....
<input type="checkbox"/> <b>Extra Conference Dinner Tickets</b> <small>(One free ticket per delegate)</small>	\$120.00 x ..... Attendees =	\$.....
<b>TOTAL PAYABLE =</b>		<b>\$.....</b>

**Special Dietary Requirements** .....

Accommodation options are available at [www.bcec.com.au/destination/brisbane/accommodation.aspx](http://www.bcec.com.au/destination/brisbane/accommodation.aspx)

### STEP 5

#### Payment Options

- EFT:** Science Industry Australia St George Bank BSB: 112-879 Account No: 043-349-991
- CHEQUE:** Payable to Science Industry Australia Inc. and mailed to: Science Industry Australia, P.O. Box 337, Hawthorn VIC 3122
- CREDIT CARD:** ( Visa or MasterCard only )

Card Number:

Name on Card: ..... Expiry date: .....

Cardholder signature: .....

#### Cancellation Policy

Your registration will be confirmed in writing when full payment has been received. We will refund your registration in full, less \$150 administration fee if notification is received in writing of cancellation by 10 October 2010. If written notification is received between 2 October and 5 November 2010, you will receive a 50% refund and conference documents. No cancellation requests will be accepted after 5 November 2010. A replacement attendee is acceptable, but no refund will be made. The organizer reserves the right to amend/change the program, venue, speaker replacements and/or topics, if warranted by circumstances beyond its control.



Australasian Laboratory  
Managers Association

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# SIA/ALMA Presents: 2010 Laboratory Managers Conference

Good, Better, Best: Improving Laboratory Business Practices

Nov. 22 - 24, Brisbane Conference & Exhibition Centre

<b>Day 1 Workshops Monday 22 November</b>				
0900	0930	<b>Workshop participant registration</b>		
0930	1230	<b>Workshop 1</b>	"Laboratory Implementation of LEAN 6-Sigma"	AM session
		<b>Workshop 2</b>	"Laboratory People and Organisational Culture"	AM session
		<b>Workshop 3</b>	"Australian Labs. and Global Compliance: Chemical Safety"	AM session
1230	1300	LUNCH		
1300	1600	<b>Workshop 1</b>	"Laboratory Implementation of LEAN 6-Sigma"	PM session
		<b>Workshop 2</b>	"Laboratory People and Organisational Culture"	PM session
		<b>Workshop 3</b>	"Australian Labs. and Global Compliance: Chemical Safety"	PM session
1600	1800	<b>Laboratory visits</b>		
		Australian Laboratory Services, Stafford facility, or		
		Uni. Queensland Centre for Clinical Research, Royal Brisbane Hospital, Herston		

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## Day 2 Conference Tuesday 23 November

0830	0920	<b>Conferees registration</b>	
0910	0920	<b>Opening Remarks</b>	Duncan Jones Executive Director, SIA & ALMA
0920	1010	<b>Keynote Address</b>	
		"Health Check on our industry." Where are we as a professional body of Aust/NZ laboratory managers? What are we doing well, what could use a tweaking and what should be banished to the dark ages	Greg Young; Manager Strategic Initiatives UQCCR
1010	1030	<b>First Exhibitors' Showcase</b>	

1030 1100 Morning Tea

1100 1150 **Second Keynote Address**  
TBA

1150 1240 **Third Keynote Address**  
Going Green for All the Right Reasons" Shane Esmore; Umow Lai

1240 1300 **Second Exhibitors' Showcase**

1330 1400 Lunch

### Concurrent Sessions

1400 **Session A**  
**"Staff Wellness Program"**  
What is it? How does it get a 5:1 return on investment and why will it help attract and retain the best in your field.

Dr Bob Boyd; Dorian President; Dugmore; Wellness Beyond the Australia and barriers UK

1440 1520

**Session B**  
**"Chemical Security"**  
Interpretation of the law in an easy to digest format Alistair McDougall: Australian Crime Commission

**Chemical Competency"**  
Many scientists do not have a fundamental knowledge of how to handle and store chemicals. What can we do to keep them alive in the lab? Marshall Butterworth UQ

1520 1550 Afternoon Tea

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1550

**Session A**  
**"Introduction to 3<sup>rd</sup> Management Tool"**  
 Hilary Langford  
 Hilary's course has consistently ranked the highest in user satisfaction surveys across all of the management courses offered at UQ.  
 Oliver & Langford Organisational Consultants

**Session B**  
**"Identifying Real Risks and Protecting Them"**  
 Toni Casey, UQ  
**New Australian Standard for Lab Design"**  
 What is different and why.  
 TBA

1640

1730

1900

Conference Dinner  
 Prof Peter Silburn and entertainment

## Day 3 Conference Wednesday 24 November

0900

0930

**Keynote Address**  
**"Vision and Science Policy"**  
 Peter Andrews  
 Queensland's Chief Scientist

0930

1000

**Longford Gas Explosion**  
 How not to look after your management post crisis

**Getting a Head Start – the National Harmonised OHS Laws"**

1000

1030

David Randall: President, Safety Institute of Australia

1030

1100

Morning Tea

### Concurrent Sessions

1100

1105

**Session A - IT**  
**Introduction**

1105

1135

**"Detail on Cloud Computing"**  
 Paul Mansfield Weblinc

1135

1155

**"FPGA"**  
 Ben Donnet Embedded

1155

1220

**"File Security"**  
 Federal AGD

1220

1245

**"Data Warehousing"**  
 Noel Pettitt Tera Data Australia

**Session B-HR/Systems Management**  
**Introduction**

**"Sexual Harassment"**

**"Business Basics for the Scientist"** Scott Jones CPA

**"Asset Management and Tracking"** Prof Joseph Mathew CIEM

**"Commercialisation"**

Lab managers are the guardians of IP for most labs. Will your systems hold up in court?

Dean Moss

Uniquist

1245

1330

Lunch

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**Session A -Applied Laboratories**

1330 1400 **Mining topic**

1400 1420 **TBA**

1420 1445 **"Trends in Management in the Natural Resource Sector"** Chris Kilby Crown Minerals

**Session B-Research Laboratories**

**"Setting up your lab up to succeed"** Prof Greg Rice Chairman of HealthLinx, Australia Deputy Director Translation UQCCR

The fundamental failings of most academic laboratories when it comes to translational research explained.

**"The Future of Sequencing"** Sean Grimmond Director of the Australia ICGC team  
Director of the Australia ICGC team

1445	1515	Afternoon Tea
1515	1630	<b>"Safety Risk Management"</b> Mock Court
1630		Conference close