

Laboratory Managers Conference 2006

31 October – 1 November 2006

Grand Waldorf Ballroom
Carlton Crest Hotel, Melbourne

- **Improve** your laboratory's performance
- **Network** with other laboratory managers
- **Learn** latest thinking in laboratory management
- **Discover** new productivity tools at the Trade Exhibition
- **Optional** 1-day workshop sessions
 - Building World Class Laboratory Practices **OR**
 - Managing the Chemical Analysis Support Laboratory



Principal sponsor

Science Industry Australia



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A Conference Overview

Science Industry Australia is proud to present the Laboratory Managers Conference 2006 on 31st October and 1st November at the Carlton Crest Hotel.

This two-day conference, which will be preceded by a choice between two optional, concurrently held, one day workshops, will feature a group of top international and local speakers, all of whom are highly experienced in specific elements of laboratory management or laboratory service delivery.

The conference content will be of relevance to all people who are involved in laboratory management. The program is relevant to all research, educational and industrial quality control laboratories.

Numbers are limited to ensure maximum interaction between attendees during lunch and coffee breaks etc. A conference dinner will provide additional networking opportunities and a chance to talk informally with many of the speakers and trade exhibitors.

Conference Themes

Science Industry Australia Inc. has assembled a top range of local and international speakers, who will present on the following themes:

People Management:

- Staff Development
- Benchmarking Laboratories
- Performance Management & Career Development
- Managing the Industrial Laboratory

Business Management & Service Provision:

- Continuous Development
- The Laboratory as a Business
- Measuring Customer Satisfaction
- Quality Issues from a Customer Perspective

Regulatory & Safety Management:

- Regulatory Requirements
- Benefits of Accreditation
- Safety Culture

Lab Information Management:

- LIMS Automation
- Electronic Laboratory Notebooks
- Outsourcing Instrument Calibration & Maintenance
- Quality Information System
- Instrument Validation

The Exhibition Overview

The Conference will be supported by a 16 booth exhibition that will be staged immediately outside the conference hall and will run for two days (31st October and 1st November). The exhibition booths are offered exclusively to SIA member companies and a small number of invited organizations.

Delegates will be able to view the latest productivity and analytical tools at the Trade Exhibition. All exhibitors are members of the SIA and as such are committed to keeping your laboratory up-to-date with the latest in techniques, tools and services.

Conference Dinner

A Conference Dinner will be held at the Carlton Crest Hotel in the Grand Waldorf Room from 7.00pm for 7.30pm start.

The registration fee for the Conference includes a ticket for the dinner which will also be attended by the trade exhibitors.

Additional tickets at \$120 per person which includes pre-dinner drinks, three course dinner, wine, beer and soft drinks.



Optional One Day Workshops – 30th October 2006

“Managing the Chemical Analysis Support Laboratory”

This workshop presents the mission and function of the analytical enterprise along with ways to improve the quality, performance and evaluation of the laboratory. This workshop is for new managers and for present managers and supervisors who want a fresh look at ways to manage the chemical analysis support laboratory.

Key topics include:

- Laboratory mission and functions
- Aligning lab with business
- Ways to organize/restructure
- Laboratory design and work flow
- Selection of costly instruments
- Good laboratory operations
- Recognition and rewards
- Manager's leadership style
- Network with other lab managers



Workshop Leader: Dr. Claude Lucchesi has had 14 years of management experience with Shell, Sherwin-Williams and Mobil Chemical. Since 1968 he has been the Director of the Analytical Services Laboratory (ASL) at Northwestern University, Evanston, IL. In 1995, he became an Emeritus Senior Lecturer in the Department of Chemistry and the Consulting Director for the ASL. Dr. Lucchesi is a co-founder of ALMA and served as its first President.

“World Class Laboratory Management”

This workshop takes a strategic view of the laboratory system in the context of current quality management philosophies to determine options for achieving best practices. Experiences will be shared to provide insight into the obstacles and expected outcomes for the various approaches. The workshop is designed for current managers who are seeking innovative ways to improve operations and to develop closer connections with the business.

Key topics include:

- Ensuring analytical quality
- Setting and maintaining staffing standards
- Setting and measuring service standards
- Selecting the right organizational structure
- Relationship management
- Quality standards and benchmarking
- Safety performance
- Setting staff objectives
- Financial performance

You will learn how laboratories are applying current management philosophies to get closer to the business and to streamline operations. The emphasis will be on systems rather than daily operational issues. You will learn how to define the laboratory mission, to improve your ability to listen and communicate, to avoid crises and handle complaints successfully, and to manage change and plan for the future.



Workshop Leader: Dr. Wayne Collins has managed the laboratories of BP Solvay Polyethylene NA in Deer Park, Texas from 1987 to 2005. During this time, he led the laboratories through significant change based upon total quality management and cost reduction initiatives. Wayne served as the President of ALMA for the year 2000, publishes the ALMA e-News, and is the current Editor of *Managing the Modern Laboratory*. In 2005 Wayne joined the Informatics and Service Division of Thermo Electron Corporation, USA.

Confirmed Conference Speakers

(as at July 2006)

Speaker	Co/Instit/Organisation	Presentation Title
Prof Claude Lucchesi	Northwestern University, USA	People Management An Approach to Improving the Analytical Support Laboratory
Dr Vyt Garnys	Cetec Pty Ltd	Lab HR and Management for Productivity & Wellbeing
Dr Pieter Scheelings	Qld Health Scientific Services	Competent People
Dr Annabelle Duncan*	Bio21 Institute	Lab Management at Bio21
		Business Management & Service Provision
Dr Wayne Collins	Thermo Electron Corp, USA	Using Benchmarking Metrics to Improve Lab Productivity
Mr Tony Agostino	CSIRO	CSIRO Plant Industry Labs – The Lab as a Business
Mr Ron Fisher	Swinburne University	The University Lab Environment
		Regulatory and Safety Management
Ms Regina Robertson*	NATA	Accreditation Today
Dr Tony Della-Porta	Bio2ic	Biosafety in Laboratories
Ms Natalie Roetman	Merck	Safety in an Industrial Laboratory
Mr Bob Graf	NICNAS	NICNAS and the Laboratory
Mr Marshall Butterworth	University of Queensland	Laboratory Manager's Dreams and Nightmares with Safety
Dr Terry Spencer	Science Industry Action Agenda	Biosecurity in a Changing World
		Laboratory Information Management
Ms Kirsty Hibbins	S2F Pty Ltd	Laboratory Information Management
Mr Greg Young	Instit. of Molecular Biology – Qld Uni	Electronic Notebook Pilot
Dr Michael Irwin	LTech Australia Pty Ltd	LIMS
Ms Sharyn Nilsen	Queensland Health Scientific Services	Quality Information System

*or nominee



Laboratory Managers Conference 2006

Registration Form and Tax Invoice

ABN 61 792 378 042

This document is your receipt for GST purposes when you make your payment.

By Email
sian@scienceindustry.com.au
By Fax
+61 (0)2 9874 5880

Web
www.scienceindustry.com.au

By Mail with payment to:
Science Industry Australia
P O Box 600
Eastwood NSW 2122 Australia

Delegate Details

Date:

Company/Institution Name:

Company/Institution Address:

Suburb: State: Post Code:

Phone : () Mobile : Fax: ()

Delegate 1: Job Title: Email:

Delegate 2: Job Title: Email:

Delegate 3: Job Title: Email:

Delegate 4: Job Title: Email:

<input type="checkbox"/> Conference Fee (All prices include dinner, all lunches and GST)	<u>No.</u>	
Early Bird Rate (before 16th Sept 06)	\$995.00 X	Delegates = \$
Normal Rate (after 15th Sept 06)	\$1,180.00 X	Delegates = \$

<input type="checkbox"/> Conference + One Workshop Fee (All prices include dinner, all lunches and GST)	
<input type="checkbox"/> <i>"Managing the Chemical Analysis Support Laboratory"</i>	X
OR	
<input type="checkbox"/> <i>"Building World Class Laboratory Practices"</i>	X
Early Bird Rate (before 16th Sept 06)	\$1,695.00 X
Normal Rate (after 15th Sept 06)	\$1,950.00 X

<input type="checkbox"/> Extra Conference Dinner Tickets (one free ticket per delegate)	\$120.00 X	Attendees = \$
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For accommodation requirements, contact Carlton Crest Hotel on 1800 633 888 for special conference rates.	TOTAL PAYABLE	= \$
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Payment Details:

CREDIT CARD (Visa, MasterCard or Bankcard only). Please circle which card.

Card Number

Name on Card: Expiry date

Cardholder signature:

CHEQUE Payable to Science Industry Australia Inc. and mailed to: Science Industry Australia, P.O. Box 600, EASTWOOD NSW 2122

Cancellation Policy

Your registration will be confirmed in writing when full payment has been received. We will refund your registration in full, less \$150 administration fee if notification is received in writing of cancellation by 15th September 2006. If written notification is received between 16th September and 13th October 2006, you will receive a 50% refund and conference documents. No cancellation requests will be accepted after 13th October 2006. A replacement attendee is acceptable, but no refund will be made. The organizer reserves the right to amend/change the program, venue, speaker replacements and/or topics, if warranted by circumstances beyond its control.