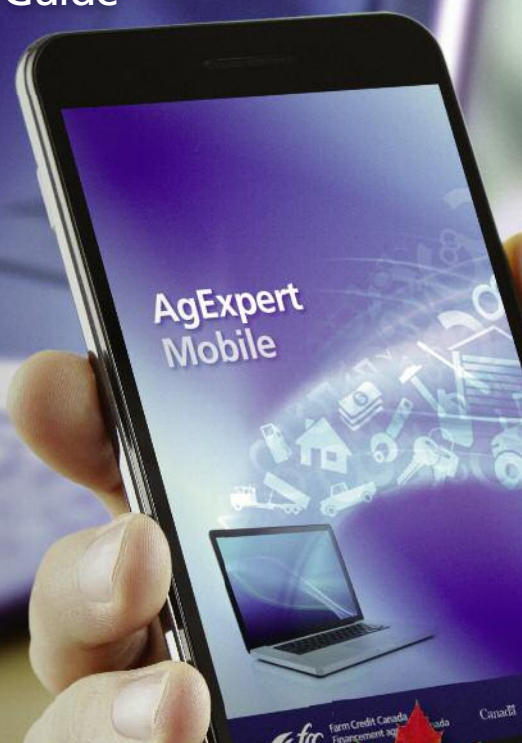


# AgExpert Mobile

## Android Startup Guide



**Farm Credit Canada**  
Advancing the business of agriculture

Canada



# Welcome to AgExpert Mobile

This document will outline the features and setup of the application. For additional support, please contact the FCC Management Software Customer Care Centre at 1-800-667-7893.

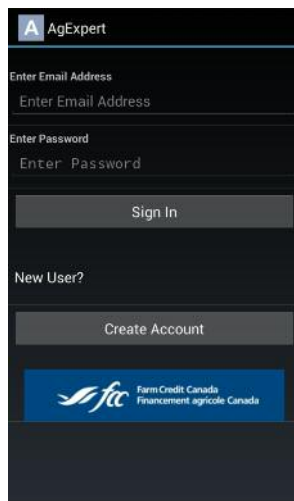
*Note:*

- *AgExpert Mobile is available for your Android phone on Google Play.*
- *AgExpert Mobile is available for your iPhone on the Apple App Store. Please consult the AgExpert Mobile / iOS Startup guide for more details.*
- *AgExpert Mobile is designed to synchronize with your desktop version of AgExpert Analyst. To use the synchronize function, users of the application must possess the current versions of both software.*

## Login

### Creating an account

1. Under **New User?**, tap on **Create an account**.
2. Enter an email address under **Email address**.
3. Enter a password under **Password**.
4. Enter the same password under **Verify Password**.
5. Tap on **Save**.




The screenshot shows the AgExpert mobile app interface. At the top, there is a header with the AgExpert logo (a blue square with a white 'A') and the text 'AgExpert'. Below the header, there are two input fields: 'Enter Email Address' and 'Enter Password'. The 'Enter Password' field has a small eye icon to toggle visibility. Below these fields is a 'Sign In' button. Underneath the 'Sign In' button is a 'New User?' section with a 'Create Account' button. At the bottom of the screen, there is a blue banner with the 'fca' logo and the text 'Farm Credit Canada' and 'Financement agricole Canada'.

## Data transfer process

### AgExpert Mobile

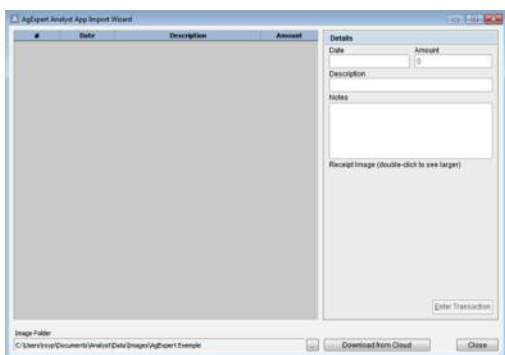
**NOTE:** The data transfer process will unload the information from your phone and store it on the FCC Management Software server (cloud).


To unload the information from AgExpert Mobile:

1. Tap the  icon from **My receipts**.
2. Your transactions will automatically sync to the cloud and will be removed from your screen.

### AgExpert Analyst

1. Select **Import from** in the **Tools** menu, then select **AgExpert Mobile**. The AgExpert Mobile Import Wizard dialogue box appears.





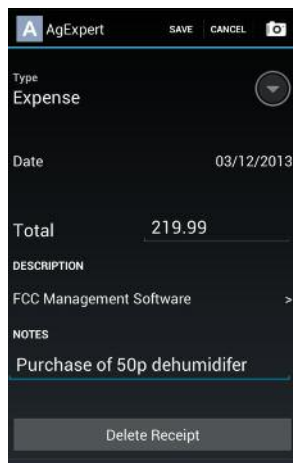
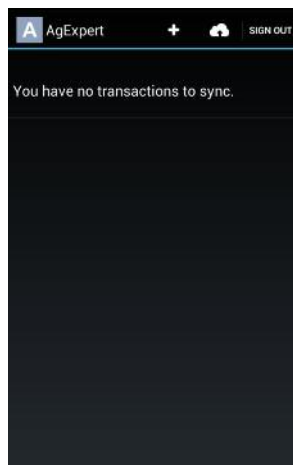
2. Click **Download from Cloud**.
3. Enter the same email address and password that you used when creating your AgExpert Mobile account.
4. Click **Import**.
5. A list of transactions pulled from the AgExpert Analyst App will be displayed.
6. Select the transaction you want to add details.
7. Click the  button. The **Transaction Entry** dialogue box will open.
8. Enter the remaining information for the transaction.
9. Once you're done downloading from the Cloud, click **Close**.

## Receipts

### Adding new receipts

To add a new receipt:

1. Tap  from **My Receipt**.
2. Tap **Receipt Type** and select a type.
3. Tap **Date** and select a date.
4. To create a description, tap on **New Description**. Enter your description and tap on **Save**.
5. Enter the total amount of the receipt under **Total**.
6. Enter any additional information under **Notes** (this field is optional).
7. Tap  to take a picture of your receipt.



8. Take the photo of the receipt and tap ☒ or **Save**.
9. Tap **Save**.
10. To delete the receipt, tap **Delete** and tap **Delete** on the confirmation message.



**1-800-667-7893 | fccsoftware.ca**  
community.fccsoftware.ca