



PENOBSCOT COUNTY
REGIONAL COMMUNICATIONS CENTER

Bill Collins
County Administrator

Chad E. LaBree
Executive Director

I. INTRODUCTION

The County of Penobscot County, Maine (hereinafter, the “County”) is requesting sealed Proposals for a Public Safety Radio System Consultant to perform a study of the existing Penobscot County network and provide recommendations and solutions on building out a digital/analog simulcast network. All Proposals are to be submitted in sealed envelopes marked “Public Safety Radio Consulting” to the County Administrator’s Office, 97 Hammond Street, Bangor, Maine 04401, by 4:00 p.m. on April 21, 2017. Any Proposal received after the scheduled opening time shall not be considered. The Proposal must be signed by the Proposer with its full name and address and enclosed in a sealed envelope.

Questions regarding this Request for Proposal should be directed toward:

Chad LaBree, Executive Director
Penobscot Regional Communications Center
97 Hammond Street, Bangor, Maine
Phone: (207) 945-4636
Email: clabree@penobscot-county.net

All questions by prospective proposers pertaining to this Request for Proposals must be received, in writing, by the County Administrator at least five (5) days before the date set for the opening of the sealed Proposals. Any questions which, in the opinion of the County Administrator, request interpretation, will be addressed by a written interpretation in the form of a numbered Addendum, sent by registered mail or email to each person or firm who has taken out a Request for Proposals not later than three (3) days prior to the scheduled opening of the Proposals. Addenda issued later than three (3) days prior to the scheduled opening of the Proposals may be by telephone. Proposers shall acknowledge receipt of all addenda in the space provided therefore in the proposed form, whether the Addenda are in response to questions or otherwise issued by the County of Penobscot (hereinafter the “County”) and whether the Addenda are received by mail, email or telephone.

Each Proposer is required to state in its Proposal: the Proposer’s name and place of business and the names of persons or parties interested as principals with it; that the Proposal is made without any connection with any other Proposer making any proposal for the same Service; and that no person acting for the employed by the County is directly or indirectly interested in the proposal of any agreement which may be entered into to which the Proposal relates or in any portion of the profits here from.

II. OBJECTIVES

- Meet with PRCC Director to identify goals and objectives of the new system
- Conduct a kick-off meeting with key members to include the Board of Directors
- Review current system
- Visit and assess infrastructure sites
- Review frequency licenses
- Provide detailed coverage analysis
- Provide various design options
- Identify capital expenditure and recurring cost for the upgraded system
- Provide all solutions regarding feasible technology for simulcast based on center coverage requirements.

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Commissioners: Tom Davis ~ Peter Baldacci ~ Laura Sanborn



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III. **QUALIFICATIONS OF BIDDER**

- The bidder must provide a detailed timeline for the project
- The bidder must have qualified and trained staff with sufficient back-up personnel to successfully complete the contract requirements. Experience with government and municipalities are preferred.
- The bidder shall submit a list of three (3) references, including name of institution, address, and contact person with email and phone number.
- The bidder shall have the ability to produce the required insurance coverage.

IV. **Cost Summary**

All Bidders are requested to submit proposed cost of a complete package. This itemized breakdown will include but is not limited to cost of infrastructure survey, cost of materials, and cost of labor.

V. **Acceptance/Rejection**

The County reserves the right to waive any informality in proposals, to accept any proposal and to reject any or all proposals, should it be deemed in the best interest of the County to do so.

Proposals may be held by the County for a period not to exceed thirty (30) days from the date of the opening of proposals for the purpose of reviewing proposals and investigation the qualifications of the proposers prior to the award of a contract.

By: _____
County Administrator

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