

Ukiah Junior Academy

180 Stipp Lane, Ukiah, CA 95482

Office: (707) 462-6350 Fax: (707) 462-4026

Email: ujabusmgr@gmail.com URL: myuja.org

Student Records Request

School _____

Address _____

Phone (with area code) _____

Student's Name

Birthdate

Grade

Student's Name

Birthdate

Grade

Student's Name

Birthdate

Grade

Please furnish us with the following information in order to provide the proper placement of the above student(s).

- A. All subjects and grades for the current school year plus withdrawal grades. Final grades for previous school years, along with an explanation of your grading system.
- B. Standardized test records and scores.
- C. Immunization and Health records.
- D. Psychological/Physiological reports.
- E. Any other data pertinent to understanding the student's individual needs.

Your cooperation is greatly appreciated.

Sincerely,

Signature of Parent

Signature of UJA Registrar

Date