

**BALSAM LAKE ASSOCIATION**  
**MINUTES OF ANNUAL GENERAL MEETING**  
**HELD SUNDAY, OCTOBER 1, 2017**  
**Kirkfield Museum, 992 Portage Road, Kirkfield**

1. **Call to Order**

The Directors of the Balsam Lake Association Inc. met on Sunday, October 1, 2017 at 9:00 a.m.

2. **Roll Call**

Present for the meeting were:

ANDREW, J., Secretary

CLARK, G.

COWAN, D.

DONAIS, D., Treasurer

ERLANDSON, D.

FRASER, G.

HAJDU, S.

LANGE, M.

LEE, C.

MICHEL, D.

NIXON, R., President

PEEL, B.

SAVAGE, T.

SCHNARR, D.

SCHNARR, J.

BORSELLINO, D. - GUEST

Regrets: S. Callahan

**Secretary's Note:** R. Nixon advised that S. Callahan has resigned from the Board. R. Sproat has agreed to temporarily represent the residents of Area 7 – Killarney Bay/Birtch Point, until a permanent replacement can be found.

3. **Opening Remarks** – R. Nixon, President

R. Nixon discussed the difference between, and the responsibilities of, the Balsam Lake Association Annual General Meeting and a Balsam Lake Association Regular Meeting.

**Motion:** It was moved by D. Erlandson and seconded by D. Michel that the Agenda for the Annual General Meeting of the Balsam Lake Association be adopted. **Carried.**

4. **Review and Approval of Previous Minutes** – R. Nixon

Minutes of the October 1, 2016 Annual General Meeting had been distributed to all Board Members prior to this meeting.

**Motion:** it was moved by M. Lange and seconded by D. Cowan that the Minutes of the October 1, 2016 Annual General Meeting be approved. **Carried.**

**Secretary's Note: Minutes will be available on line after all members electronically approve the Minutes.**

5. **Treasurer's Report** – D. Donais

Financials prepared as of the end of August 2017. Detailed four areas that have yet to remit dues.

Advised that PayPal link on website is working well with \$85 in dues collected thus far.

General discussion about the cost of PayPal (\$0.32 for every \$5 collected) and the collection process to date. Difficulties in establishing contact with all Balsam Lake residents was discussed.

General discussion regarding the date of the financial report. The report, as submitted, was as of August 31, 2017. The year end for Balsam Lake Association was February 28, 2017 and thus financial report should have been as of February 28, 2017. D. Donais will prepare financials as of February 28, 2017 and circulate for approval.

**Secretary's Note:** The year-end financial statement for Balsam Lake Association (28 Feb 2017) was distributed electronically after this meeting and that statement was approved electronically by all members of the Board on or before October 3, 2017.

6. **Appointment of Directors** – R. Nixon

- R. Nixon announced the following nominees:
- S. Hajdu, area 4, East Shore
- R. Sprout, area 7, South Bay/Killarney Bay Birch Point
- D. Schnarr, area 11, West Bay
- G. Clark, area 14, Islands of Balsam Lake

**Motion:** it was moved by R. Nixon and seconded by D. Erlandson that the nominees be accepted as directors of the Balsam Lake Association. **Carried.**

General discussion concerning the importance of diversity on the Balsam Lake Association Board followed the approval of the Motion.

7. **Closing Comments** – R. Nixon

R. Nixon advised that D. Erlandson had tendered his resignation from the Board of the Balsam Lake Association and it was accepted. R. Nixon discussed the many positive changes that were made under D. Erlandson's tenure as President.

The board expressed their sincere appreciation for the contribution that D. Erlandson has made to the Balsam Lake Association over his many years of involvement.

8. **Adjournment**

It was moved by D. Michel that the Annual General Meeting of the Balsam Lake Association be adjourned at 9:45 a.m., October 1, 2017. **Carried.**