

Kerry Education and Training Board
Bord Oideachais agus Oiliúna Chiarraí

Minutes of Kerry Education and Training Board (Kerry ETB) meeting held in the new Boardroom at Kerry ETB Head Office, Tralee on Monday June 11th 2018.

In Attendance:

Cllr. Jim Finucane
Cllr. Niall Kelleher
Cllr. Jimmy Moloney
Cllr. Norma Moriarty
Ms. Brid McElligott
Mr. Michael O'Mahony
Ms. Maryanne Slattery
Ms. Mary McGillicuddy

Cllr. Aoife Thornton
Cllr. Pa Daly
Cllr. Norma Foley
Cllr. Michael Cahill
Mr. Eugene Moriarty
Ms. Francis Walshe
Mr. Noel Keenan

Mr. Colm Mc Evoy, Chief Executive Officer (CEO), Ms. Ann O'Dwyer, Director of Schools, Youth and Music, Mr. Owen O'Donnell, Director of Further Education and Training (FET), Ms. Maria Brennan, Director of Organisational Support and Development (OS&D), Mr. Edward O'Neill, Acting Head of Corporate Support and Capital Development Department (CS&CD), Ms. Niamh O'Keefe, Corporate Support and Ms. Karen Griffin, Corporate Support were also in attendance.

An Cathaoirleach Cllr. Jim Finucane presided for the meeting.

As per Paragraph 10, Section 3 of the Education and Training Board (ETB) Act 2013 and the Agenda notice, no conflicts of interest were declared at the commencement of the meeting.

06/2018/1	APOLOGIES & CONDOLENCES LEITHSCÉALTA AGUS COMHBHRÓN
1.1	Apologies/Leithscéalta: Apologies for their absence were received from: Cllr. Terry O'Brien, Cllr. Séamus Cosáí Fitzgerald, Cllr. Damien Quigg, Ms. Maria O'Gorman, Cllr. John Francis Flynn.
1.2	Condolences/Comhbhrón: An Cathaoirleach, Cllr. Jim Finucane expressed his sympathy and that of the Board: ➤ To the Enright family, on the death of Ms. Aileen Enright, Retired Staff Member of Tralee Regional Sports & Leisure Centre. ➤ To the Coolahan family, on the death of Educationalist, Professor John Coolahan of Tarbert.
06/2018/2	CONGRATULATIONS COMHGHAIRDEAS
2.1	Congratulations/Comhghairdeas: ➤ Congratulations to all involved in the publication of the Kerry ETB Newsletter – summer edition 2018

	<ul style="list-style-type: none"> ➤ Congratulations to Ms. Rena Liston and all staff involved in the 25th year Celebration of VTOS in Listowel on May 17th 2018 ➤ Congratulations to Mr. Stephen Goulding, Staff and Management of Coláiste na Ríochta on the very successful Student Awards on May 24th 2018 ➤ Congratulations to Mr. Ruairí Ó Cinnéide, Staff and Management of Gaelcholáiste Chiarraí on the very successful Students Awards Ceremony on May 24th 2018 ➤ Congratulations to Mr. Brian Nolan, Mr. Edward O'Connor and all involved from Kerry ETB Training Centre, on the Screening of 'The Window in Heaven's Gable' in the Classic Cinema, Listowel on May 24th 2018 ➤ Congratulations to Mr. John O'Connor, Staff and Management of Colaiste na Sceilge on the very successful Student Awards Ceremony on May 30th 2018 ➤ Congratulations to Mr. Donal Dowd, Staff and Management of Cappanalea Outdoor Education and Training Centre on the very successful Graduation Ceremony for their Trainees on May 30th & 31st 2018 ➤ Congratulations to Ms. Mary Lucey, Staff and Management of Kerry College of Further Education on the very successful Students Awards event on May 31st 2018 ➤ Congratulations to Ms. Nora O' Callaghan, Staff and Management of Kerry Education and Training Centre on the very successful Presentation of Certificates Ceremony on May 31st 2018 ➤ Congratulations to Ms. Mary Lucey, Staff and Management of Kerry College of Further Education on the opening of the new science laboratory on June 1st 2018 ➤ Congratulations to Ms. Mary McGillicuddy, Kerry ETB Board Member, on the successful launch of her book, <i>John Moriarty: Not the Whole Story</i>
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06/2018/3	MINUTES OF LAST BOARD MEETING - FOR ADOPTION MIONTUAIRISCÍ ÓN gCRUINNIÚ DEIREANACH BOIRD - LE GLACADH
3.1	<p>The minutes of the Kerry ETB meeting held on May 28th 2018 were adopted and signed.</p> <p style="text-align: center;">Proposed: Cllr. Jimmy Moloney Seconded: Cllr. Pa Daly</p>
06/2018/4	MATTERS ARISING FROM MINUTES AG ÉIRÍ AS NA MIONTUAIRISCÍ
4.1	<p>Gaelcholáiste Nua School Building Project Update</p> <p>The CEO provided an update to the Board regarding progress in relation to the above project, as per his report which was circulated in advance of the meeting. The update addressed the following:</p>

	<ul style="list-style-type: none"> ➤ Meeting with Design Team lead scheduled for June 12th at 1:30 pm ➤ Local Community meeting scheduled for June 12th 2018 at 7:30 pm ➤ Meeting with Kerry County Council and the Design Team is scheduled for July 19th 2018 ➤ Stage 2 report currently being addressed by the Design Team in preparation for formal submission to the Department of Education and Skills (DoES) in August 2018 <p>In addition, the Board was advised of the revised timeline for the completion of the project. The Design Team have advised that an enabling works contract would assist in ensuring that the project will be completed by the end of October 2020 as per the revised project timeline. It was noted that if the Enabling Works Contract is not in place, the contract will not be completed until the March 1st 2021 based on the timeline provided to date.</p> <p>Following discussion, the Board recorded their full support for an enabling works contract. A letter will issue to the DoES seeking approval for an enabling works contract. A further update will be provided at the next meeting.</p>
4.2	<p>Listowel School Accommodation</p> <p>An update was provided by the Director of Schools, Youth and Music Ms. Ann O’Dwyer and the Acting Head of CS&CD, Mr. Edward O’Neill, as per the overall meeting report, as follows:</p> <ul style="list-style-type: none"> ➤ Following site visit February 9th 2018 verbal feedback was received from the Department stating that this matter is with the technical section for consideration – i.e. Kerry ETB ‘On Site’ proposal. ➤ A Department of Education and Skills follow up site visit to Listowel took place on June 5th 2018. This meeting was attended by the Director of Schools, Youth and Music, Acting Head of CS&CD Department and the School Principal. ➤ At this meeting the accommodation needs of the Post Primary School, Post Leaving Certificate and VTOS students was addressed in detail. <p>The Board welcomed this update and a letter will issue to the DoES seeking an update in addressing the needs, as identified at the meeting on June 5th 2018.</p> <p>A further update will be provided at the next meeting.</p>
4.3	<p>Listellick National School Building Project Update</p> <p>An update was provided by Mr. Edward O’Neill, Acting Head of CS&CD, as per the report which was circulated with the agenda. The following was addressed:</p> <ul style="list-style-type: none"> ➤ The tender assessment process was completed on Wednesday June 6th 2018

	<ul style="list-style-type: none"> ➤ The nominated Design Team members have been selected. ➤ Tender notification process ongoing and the appointment of the design team will be confirmed upon completion of this process. <p>It was noted, the project is currently in the standstill period, with the successful tenderers to be notified.</p> <p>The Board welcomed this progress.</p>
4.4	<p>ETB Board Member Appointment as per Section 31(b) of the ETB Act 2013 (Male Staff Representative)</p> <p>An update was provided by Ms. Maria Brennan, Director of OS&D, as follows:</p> <ul style="list-style-type: none"> ➤ All postal ballot papers to be returned by close of business on Tuesday June 12th 2018 ➤ Election Count scheduled for Wednesday June 13th 2018 at 9.00am <p>A further update will be provided at the next meeting. The Board welcomed this progress.</p>
4.5	<p>Grantor/Grantee Agreement Kerry ETB and Kerry Diocesan Youth Services (KDYS) Youthreach Programme</p> <p>An update on this matter was provided by the CEO and Ms. Maria Brennan, Director of OS&D, the following was addressed:</p> <ul style="list-style-type: none"> ➤ A review of the current staffing profile and KDYS pension scheme for staff employed on the Youthreach Programme, as requested by the Department of Education and Skills (DoES), is ongoing. ➤ Engagement of Mason Hayes and Curran Solicitors to complete assessment of the pension scheme is ongoing. ➤ Current Grantor/Grantee agreement for the provision of 100 Youthreach places between Kerry ETB and KDYS expires on December 31st 2018. ➤ A letter was issued to the CEO of KDYS on June 11th 2018 re option to extend the current Grantor/Grantee agreement by 12 months to December 31st 2019. There is a provision in the current agreement for same (Clause 21.1). ➤ We are currently awaiting a response from KDYS to this letter. <p>In addition it was noted that the report which is being prepared based on the of the staff profile and pension scheme, when completed, will be submitted to the DoES for consideration. A letter was received from KDYS dated May 30th 2018 re Tuition Pay Grant, this is currently being reviewed.</p>
4.6	<p>Board Meeting Attendance</p> <p>An update was provided by the CEO, as per the CEO's Report which was circulated with the meeting agenda. The following was addressed:</p>

	<ul style="list-style-type: none"> ➤ Section 5.1, approved meeting Standing Orders read as follows: <ul style="list-style-type: none"> ➤ <i>The ETB Board meeting will take place at 4.15pm on the last Monday of the Month as per the schedule agreed by the Board in accordance with the provisions of Paragraph (2) Schedule 3 of the Education and Training Boards Act, 2013. Meeting of all Committees of the Board established in accordance with the provisions of the Education and Training Boards Act, 2013, save for committees established in accordance with Section 44(11) shall not commence after 3.00pm and shall terminate at a time of not more than two hours from the time appointed for the commencement of the meeting. Business not reached at such a meeting shall be set down to be disposed of at the next scheduled meeting.</i> ➤ Section 2 of the Approved meeting Standing Orders contains the following provision: <ul style="list-style-type: none"> <i>The record of attendance of each Board Member at Board Meetings should be reported in the Annual Report</i> ➤ Section 34, ETB Act 2013 addresses Disqualification from Board membership. <p>With a view to obtaining feedback from Members on the meeting schedules, time day, etc., a survey was handed out to the Board Members present. The survey questions were:</p> <ol style="list-style-type: none"> 1) Preferred day for Board meeting? 2) Preferred time for Board meeting? 3) Preferred location for Board meeting? <p>The Director of OS&D advised that the outcome of the survey will help to inform the future schedule of meetings.</p> <p>Pending the completion of the survey and analysis of same, the Board agreed to defer consideration of the following previously suggested addition to the Standing Orders:</p> <ul style="list-style-type: none"> ➤ Section 11 (Record of Attendance): <ul style="list-style-type: none"> <i>A member's membership of the Board shall cease where a member is absent from three consecutive meetings without notice or explanation</i> <p>The Director of OS&D advised that any such addition to the standing orders would require DoES approval in the context of the provisions of Section 34, ETB Act 2013.</p>
4.7	<p>School Reconfiguration for Diversity Process Update</p> <p>An update was provided by Ms. Maria Brennan, Director of OS&D, as follows:</p> <ul style="list-style-type: none"> ➤ Survey of pre-schools in Kenmare/Sneem area is being conducted by the Kerry County Childcare Committee (KCCC)

	<p>➤ Official feedback from the KCCC is due on Friday June 22nd 2018 to the Director of OS&D</p> <p>A further update will be provided at the next meeting.</p>
4.8	<p>Kerry College of Further Education (KCFE), Denny Street students parking update</p> <p>An update was provided by Mr. Owen O'Donnell, Director of FET.</p> <p>Mr. Owen O'Donnell, Director of FET advised that he is writing to the Director of Services in Kerry County Council seeking a meeting to discuss the provision of car parking spaces for students that will be attending the KCFE, Denny Street building.</p>
06/2018/5	<p>EDUCATION AND TRAINING TOPICS FOR DISCUSSION ÁBHAIR OIDEACHAS AGUS OILIÚINT LE PLÉ</p>
	<p>A presentation on Youth Work was given by Ms. Miriam Galvin, Youth Officer in Kerry ETB. The presentation included the following:</p> <ul style="list-style-type: none"> ➤ Overall youth work provision ➤ Youth work benefits ➤ DCYA Youth Work Targeted Funding Scheme 2018 ➤ Resourcing governance ➤ Role of ETB <p>Cllr. Norma Foley thanked Miriam for her comprehensive presentation. An Cathaoirleach thanked Miriam for her presentation and wished her well in her future work.</p>
06/2018/6	<p>GOVERNANCE RIALACHAS</p>
6.1	<p>Risk Management</p> <p>An update was provided by Ms. Maria Brennan, Director of OS&D and addressed the following:</p> <ul style="list-style-type: none"> ➤ Next Corporate Risk Committee meeting scheduled for Wednesday June 18th 2018 ➤ Each Director addresses the separate Risk Registers for: <ul style="list-style-type: none"> ➤ Further Education and Training ➤ Schools, Youth and Music ➤ Organisational Support and Development

	<p>In addition, Maria referenced the requirements of the Code of Governance for ETBs in relation to the member of staff with overall responsibility. It was noted that this role is assigned to the Director of OS&D.</p>
6.2	<p>ETBI Conference - September 26th and 27th 2018 The 2018 ETBI Conference is taking place at the Killashee Hotel, Kilcullen Road, Killashee, Naas, Co Kildare on September 26th and 27th 2018.</p> <p>Kerry ETB Board Nominees approved to attend the conference in accordance with Section 12(2)(h) ETB Act 2013, are as follows:</p> <ol style="list-style-type: none"> 1) Cllr. Jimmy Moloney 2) Ms. Maria O’Gorman 3) Cllr. Michael Cahill 4) Mr. Noel Keenan 5) Cllr. Niall Kelleher 6) Ms. Francisce Walsh <p style="text-align: center;">Proposed: Ms. Mary McGillicuddy Seconded: Cllr. Aoife Thornton</p> <p>In addition it was noted that An Cathaoirleach will be attending in his role as President of ETBI.</p> <p>It was also noted that the CEO and Directorate in their executive roles will be attending the conference.</p>
6.3	<p>Minutes of School Board of Management (BOM) Meetings for Approval</p> <ul style="list-style-type: none"> ➤ Scoil Phobail Sliabh Luachra ➤ Board of Management Meeting on 5th March 2018 <p style="text-align: center;">Proposed: Cllr. Michael Cahill Seconded: Cllr. Niall Kelleher</p>
6.4	<p>Student Nominees to the Governing Body of Institute of Technology (IT) Tralee</p> <p>Correspondence received from IT Tralee re the student nominees to the governing body of IT Tralee. The nominees are as follows:</p> <ul style="list-style-type: none"> ➤ Ms. Jessica Murphy ➤ Mr. Joseph Kavanagh <p style="text-align: center;">Proposed: Cllr. Niall Kelleher Seconded: Mr. Noel Keenan</p> <p>A letter will issue to the Minister for Education and Skills re these appointments as per Section 4(1)(e) of the Institute of Technology’s Act 2006.</p>

6.5	<p>Audit and Risk Committee Report</p> <p>The report, prepared by the Chairperson of the Audit and Risk Committee as per Section 45(3) of the ETB Act 2013, was circulated by the Director of OS&D to the members present. It was noted that the Chairperson of the Audit and Risk Committee will attend the September Board Meeting.</p> <p>The Members retained a copy of the Audit & Risk Report for their records and were advised of the confidential nature of same, as per Section 13, Schedule 3 of the ETB Act 2013.</p>
6.6	<p>Financial Statement for Year ended 31 December 2016 – Comptroller & Auditor General (C&AG) Management Letter</p> <p>The Director of OS&D advised that the Management Letter was received from the C&AG on May 2nd 2018 and a copy of the letter was issued to the Chairperson of the Audit and Risk Committee for consideration.</p> <p>A copy of the Management Letter was circulated to the Members of the Board at the meeting for their review and retention. Members were advised by the Director of OD&D that this letter is to be treated as “confidential information” as per Section 13, Schedule 3 ETB Act 2013.</p> <p>Cllr. Niall Kelleher requested that an update be provided by the Director of OS&D in relation to progress in addressing the matters contained in this letter, at a future meeting. This was agreed.</p>
6.7	<p>Kerry Local Community & Development Committee (Kerry LCDC)</p> <p>A letter was received from Kerry Local Community and Development Committee (LCDC) on May 28th 2018 seeking confirmation of Ms Ann O’Dwyer as a nominee for a second term to the LCDC. The Board approved Ms. Ann O’Dwyer as the nominee to the LCDC.</p> <p style="text-align: center;">Proposed: Mr. Noel Keenan Seconded: Mr. Michael O’Mahony</p>

06/2018/7	<p>CEO’s REPORT & QUESTIONS ON CEO’s REPORTS / TUAIRISCÍ AN PHRÍOMHFHEIDHMEANNAIGH & CEISTEANNA ORTHU</p>
7.1	<p>Finance Report:</p> <p>The Finance Report was circulated by Ms. Maria Brennan, Director of OS&D and retained by the Members.</p> <p>The Board noted the report as presented.</p>

Buildings Report:

The Buildings Report, as circulated with the agenda, was presented by the Acting Head of CS&CD, Mr. Edward O'Neill. It addressed the following:

Listowel – Coláiste na Ríochta

- Universal Access Works
 - Tenders to issue 13/06/2018
 - Tender Return date 22/06/2018
 - Works to be completed during summer break
- Boiler Replacement –Project to be completed during summer break.

Causeway Comprehensive School

- Metalwork Room – Funding has been granted - Two Tenders were received and are being reviewed by the school. An order will be placed to accommodate installation during summer.

Castleisland Community College

- Request by Castleisland AFC for contribution post the installation of floodlights (see reference below in detail)

Killarney Community College

- Emergency Works – Roof Repair – works complete.
- Autism Spectrum Disorder (ASD) Unit - Application with DoES for additional space and funding. Final layout and planning will be completed when response received.
- Provision of All-weather Pitch at rear of College – this matter is under ongoing consideration.

Coláiste na Sceilge

- Ventilation – Application for funding is with the DoES
- Convert Technology room to Wood Technology room – DoES have requested costings on the supply of the equipment - work in progress.
- Autism Spectrum Disorder (ASD) class Accommodation - Review of Accommodation with a view to applying to Department or Specialist accommodation required for sanctioned class

Kerry College of Further Education

- Installation of lift scheduled for summer period.

Coláiste Gleann Lí – Phase 2

- Contractor on site and works progressing to schedule.

Gaelcholáiste Chiarraí

- As per matters arising, Section 4.1.

Listellick National School Tralee

- As addressed above, Section 4.3

This report was noted by the Board.

In addition, the Board was advised that Planning Permission has been approved by Kerry County Council for the development of a Skate Park at the Tralee Regional Sports and Leisure Centre. The Acting Head of CS&CD will ensure that the maps associated with the Lease to the Sports Centre are updated to reflect same. Separately a letter issued on June 6th 2018 to Kerry County Council re Kerry ETB Board approval at May 28th Board meeting for the extension of the lease to the Company from 21 years to 30 years.

The Board was advised that funding in excess of circa €220,000 has been provided for the upgrade works at Two Mile Community National School. This was welcomed by the Board Members.

Land and Leases

Block E South Campus Lease by Kerry ETB Proposal

It was noted that as approved at the Board Meeting on May 28th 2018, a letter has issued to the DoES to seek approval in respect of same. In addition, Members were advised that communications are ongoing with Casey Stephenson re the business case for the South Campus.

Castleisland AFC – Licence Agreement 20 years

The CEO referenced the approval of the amendment to Section 3 of the License Agreement with Castleisland AFC at the May 28th 2018 Board Meeting:

Original Section 3 clause:

- *The Licensor shall pay to the Licensee the sum of €5,000.00 per annum as a contribution towards the cost incurred by the Licensee in respect of maintaining the Licensed Premises in accordance with the Licensee's covenants and obligations in respect of maintenance hereinafter contained, such payment to me made yearly in arrears on the date that is the anniversary of the Commencement Date and on the Licensor first being satisfied that the Licensee has complied with the said covenants and obligations PROVIDED HOWEVER that the obligation of the Licensor to make such annual payment shall absolutely cease and determine on the expiry of the fifth year from the Commencement Date or on the date that the Licensee has completed the installation of floodlighting, whichever date is the earlier.*

Agreed amendment to the Section 3 clause as approved at the May 28th Board meeting:

- *The Licensor shall pay to the Licensee the sum of €5,000.00 per annum as a contribution towards the cost incurred by the Licensee in respect of maintaining the Licensed Premises in accordance with the Licensee's covenants and obligations in respect of maintenance hereinafter contained, such payment to me made yearly in arrears on the date that is the anniversary of the Commencement Date and on the Licensor first being satisfied that the Licensee has complied with the said covenants and obligations PROVIDED HOWEVER that the obligation of the Licensor to make such annual payment shall absolutely cease and determine on the expiry of the tenth year from the Commencement Date or on the date that*

	<p><i>the Licensee has completed the installation of floodlighting, whichever date is the earlier.</i></p> <p>The Board was advised that a letter issued to Castleisland AFC on June 6th 2018 confirming the decision of the Board as of the May 28th 2018 meeting re the clause amendment as set out above.</p> <p>A further letter was received on June 8th 2018 from Castleisland AFC requesting that the Board give consideration to the following further amendment to the clause:</p> <ul style="list-style-type: none"> ➤ <i>The provision in relation to the floodlighting be omitted and that the ETB Board would consider contributing €5,000 per annum towards the maintenance costs of the facility for a period of 7½ years.</i> <p>Following discussion, the Board agreed to this request.</p> <p style="text-align: center;">Proposed: Cllr. Niall Kelleher Seconded: Cllr. Norma Moriarty</p> <p>Murphy Ramsey Walsh Solicitors will be advised of this agreed further amendment to the License Agreement with Castleisland AFC and a letter will issue to Castleisland AFC in respect of same.</p> <p>The Board were advised of the funding model in place by Castleisland AFC for this project as per email from Castleisland AFC on June 11th 2018. A meeting will be scheduled with Castleisland AFC for a full review of the finances relating to the project, provisions of the licence agreement, etc., prior to the commencement of these works. The Director of OS&D and Action Head of CS&CD will attend this meeting.</p> <p>Separately, the Board was advised that a letter issued to the DoES on June 16th 2018 seeking approval to sign the declaration required by the Department of Transport, Tourism and Sport in respect of the €59,000 Sports Capital Grant for this project Reference: CAS-46945-X5H8D4 as addressed at the May 28th 2018 Board Meeting. A reply is awaited.</p>
7.2	<p>Report – Chief Executive Officer</p> <p>The CEO addressed his report as per the presentation circulated with the agenda. The report addressed the following:</p> <ul style="list-style-type: none"> ➤ Gaelcholáiste Chiarraí School Building Project update ➤ Kerry ETB and KDYS Youthreach (100 places annually) Grantor/Grantee Agreement ➤ Tralee Regional Sports and Leisure Company Limited by Guarantee ➤ Listowel School Accommodation Update ➤ Kerry ETB and Tralee IT South Campus Acquisition

	<p>In addition, the CEO advised the Board of preliminary discussions regarding the possible development of an AstroTurf facility at the pitch which is currently under license with Kerry County GAA Board at Oakpark, Tralee. The Board were supportive of this proposal, should it be feasible.</p>
<p>7.3</p>	<p>Schools Report – Director of Schools, Youth and Music The Director of Schools, Youth and Music’s was tabled at the meeting and addressed the following:</p> <ul style="list-style-type: none"> ➤ Child Protection Update ➤ Human Resources ➤ Post of Responsibility Update ➤ Schools Day of Learning and Staff Training ➤ PR Update ➤ DSEL Planning 2018/2019 ➤ Two Mile Community National School ➤ School Developments ➤ Youth Work Update ➤ Music Education ➤ Irish Language Update <p>The Board welcomed the report.</p>
<p>7.4</p>	<p>Further Education and Training Report – Director of FET The Director of FET’s report was tabled at the meeting and addressed the following:</p> <ul style="list-style-type: none"> ➤ New Quality Assurance (QA) & Curriculum Development Unit / Quality Council ➤ QQI Statutory Review and QA Approval process ➤ Wind Turbine Maintenance Apprenticeship ➤ KCFE Science Lab ➤ Kerry ETB Training Centre Presentation of Certificates ➤ KCFE Inaugural Awards Night <p>The Director of FET, Mr. Owen O’Donnell also referenced:</p> <ul style="list-style-type: none"> ➤ The upcoming promotion campaign in relation to women in apprenticeships ➤ The RPL Project and the European presentation in relation to same. <p>Ms. Mary McGillicuddy in welcoming the update re apprenticeships emphasised the importance of subject choice in Post Primary School in the context of pursuing an apprenticeship as a career option. She suggested the need to ensure parents are fully informed of the importance of subject choices in preparation for apprenticeships. The Director of FET welcomed this suggestion and agreed to work with the Director of Schools, Youth and Music in addressing same.</p>

	<p>In addition, Ms. Francisse Walsh suggested that the Kerry ETB Training Centre should utilise the Twitter feed on their website to provide additional promotional material in relation to apprenticeships as a career option.</p> <p>Board Member, Mr. Michael O'Mahony queried the progress with regard to the development of the Marine College at Fenit by Kerry ETB. The Director of FET indicated that the initial courses will commence in October 2018. This was welcomed by the Board Members.</p>
7.5	<p>Organisational Support and Development Report – Director of OS&D The Director of OS&D's as tabled at the meeting addressed the following:</p> <ul style="list-style-type: none"> ➤ Risk Management Update ➤ ETB Board Member Appointment (Male Staff Representative) ➤ Schools Reconfiguration for Diversity Update <p>The Board noted the report.</p>
7.6	<p>Members' Business (motions)</p> <p>The next Board meeting is scheduled for September 24th 2018. A meeting was provisionally scheduled for July 23rd 2018 at 4.00pm should this be necessary.</p> <p>Members were notified of the following presentations:</p> <ul style="list-style-type: none"> ➤ General Data Protection Regulations (GDPR) - September Board Meeting ➤ Community National Schools – October Board Meeting <p>Mr. Noel Keenan requested that a letter of sympathy be sent to the family of Dr. John Coolahan, who died recently. He was originally from Tarbert and a respected Educationalist.</p> <p style="text-align: center;">Proposed: Mr. Noel Keenan Seconded: Cllr. Jim Finucane</p> <p>The CEO thanked An Cathaoirleach, Leasathaoirleach, the Board Members and the Directors for their support over the past academic year. In addition, the CEO thanked all of the staff involved in the preparation for the Board Meetings.</p>
06/2018/8	<p>CORRESPONDENCE COMHFHREAGRAS</p>
8.1	<p>DES Correspondence: Noted as listed</p>

8.2	DES Circular Letters: Noted as listed
8.3	DES Press Releases: Noted as listed
8.4	ETBI Correspondence: Noted as listed
8.5	SOLAS Correspondence Noted as listed
8.6	Other Correspondence: Noted as listed.
06/2018/9	ANY OTHER BUSINESS WITH THE PERMISSION OF AN CATHAOIRLEACH AON GHNÓ EILE LE CEAD AN CHATHAOIRLIGH
	Next Board Meeting date: September 2018 – date to be confirmed

Signed/Sínithe: _____

Date/Dáta: _____