

OLGA DENISOVA

Olga.Denisova@colorado.edu , OlgaDenisova123@gmail.com – (646) 262-9155

SUMMARY

A reliable, motivated and hard-working MBA candidate with 8+ years of foreign and domestic managerial experience. Have an excellent exposure to real estate industry and a proven history of improving operations and increasing efficiency and profitability. Proficient in five foreign languages, financial modeling techniques (Excel & Argus) and all of the standard office desktop software. Have a thorough understanding of real estate valuation, due diligence procedure, accounting and in-depth knowledge of financial terms and principles, corporate finance theory and common practices. Possess outstanding presentation, communication and organization skills with the will and determination needed to succeed.

EDUCATION

University of Colorado at Boulder – Leeds School of Business

Boulder, CO

MBA in Real Estate and Finance

May, 2014

Core Courses: Financial Accounting, Corporate Finance, Marketing, Statistics, Strategy, Real Estate Finance & Investments, Real Estate Law, Land Use Law, Architecture, Engineering & Construction Law, Real Estate Economics, Sustainable Real Estate

Competitions: Wall Street Competition :Distressed Resorts Evaluation; NAOIP Challenge: Town of Parker Development Opportunity; Argus Challenge

NYU School of Professional Studies

New York, NY

Writing and Editing

May, 2009

Belarusian State University, European Humanities University

Minsk, Belarus

B.A. –Hospitality & Tourism Infrastructure Development

July, 2005

EXPERIENCE

WM Industries

New York, NY

Business Manager

May, 2008 – August, 2013

Oversaw budgeting, accounting, payables, payroll, receivables, cash flow and insurance program of a \$5M construction company

Directed and established overall policy of company’s operational and administrative procedures

Led, coached, developed and supervised the efforts of junior staff

Developed and implemented short-range and long-range goals, business planning and budgets

Launched web-site, improved marketing brochures and logo, designed inventory management system, maintained client and project data base

Increased operating efficiency, identified over \$250K in cost reductions , decreased project lead time

Reduced outstanding accounts payable by 40% and boosted cash flow by 20%

Private Practice

New York, NY

Real Estate Developer

August, 2008 – July, 2012

Worked with a private investment group, identified distressed properties, facilitated their purchase and managed improvements so they became income producing

Blast Enterprise Inc

New York, NY

Director of Operations

September, 2006 – May, 2008

Assisted the operations of a Law Office and 2 businesses owned by the same individuals

Recruited, managed, and monitored staff of 25

Developed marketing strategies and interacted with legal and accounting on governmental compliance issues

Responsible for financial operations of \$3M Company

Reviewed, analyzed, comprehended, and interpreted various types of financial documents, including budgets, operating statements, expense reconciliations, loan agreements

Supervised remodeling construction, coordinated the work of all contractors, accountable for IT

Reduced the cost of supplies after reevaluating vendors by 30%

United World Travel

New York, NY

Luxury/Corporate Travel Consultant

July, 2005 –August, 2006

Customized exclusive itineraries worldwide, arranged private planes ,yachts and villas for oligarchs and corporate elites

Worked with clients to determine their travel budgets

Located and negotiated better deals with company’s service providers

Advised on travel regulations, provided information regarding exchange rates, import duties

ADDITIONAL INFORMATION

Languages: Russian , Belarusian, English, German, Mandarin

Computer Proficiency: Argus, Advanced Excel, Word, Power Point, Access, Adobe Photoshop, Macromedia Flash, CorelDraw, Outlook, QuickBooks Pro