

**Does your organisation or group need guidance/help with a specific project, improve your organisations effectiveness or event?**

# **then think... Book A Brain**



Here you are able to tap into the skills & experience of a wide range of local persons who can help with:

- ☆ **Budgeting & financial management**
- ☆ **Project, festival & event planning**
- ☆ **Environmental planning**
- ☆ **Volunteer & staff recruitment & management**
- ☆ **Business & strategic planning**
- ☆ **Marketing & publicity**
- ☆ **Applying for & managing grants**
- ☆ **Government relations & negotiations**

To be eligible projects must:

- Be not for profit
- Be non discriminatory
- Not contravene laws or regulations
- Be of benefit to the broader local community

To apply contact Albany & Regional Volunteer Service for an Application of Assistance form.

Once your application is received it will then be considered by the *Book A Brain* Advisory Group and you will be contacted regarding the outcome.

If eligible

- A suitable 'Brain' will contact you to set up an initial meeting where you can find out what the 'Brain' can offer and how best to go about giving the assistance you need.
- Once agreed, the Brain in conjunction with you, will undertake the work.
- On completion of the project feedback will be sought.

Should it be revealed during the project that additional skills are required then recontact Albany & Regional Volunteer Service to see if you can book another 'Brain'.



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