



DEAR PARENTS,

WE ARE VERY EXCITED TO HAVE YOUR CHILDREN WITH US FOR OUR AWANA PROGRAM HERE AT JONES MEMORIAL! WE WANT YOUR CHILD TO HAVE THE BEST TIME LEARNING ABOUT GOD'S LOVE FOR US! PLEASE HELP US REACH OUR GOAL OF CREATING A FUN AND SAFE ENVIROMENT FOR YOUR CHILD HERE AT JMUMC DOING THE FOLLOWING THINGS.

1. **NORMAL DATES AND TIME: THIS PROGRAM WILL BE SUNDAY NIGHTS 5:30 PM TO 7:30 PM..** Please note the Program ends at 7:30 pm. All children must be picked up no later than 7:30 pm. There will be a \$5 fee for any child picked up after 7:40 pm. This program begins on September 10 and Ends on April 8. The 2017/2018 Awana Calendar is attached. This calendar gives monthly details for the Awana Club, such as fun night themes and when we will not have the program.
2. **AGE FOR PARTICIPATING IS 24 MONTHS/2 YEARS (AS OF AUGUST 1) TO 6<sup>TH</sup> GRADE.** Due to the length of program and material no child outside of this age group will be able to attend.
3. **THE COST** of this program after the church's portion is \$15 per child. This amount includes your child's uniform, handbook, and awards for the year. Please note that if any of these items become lost or require replacement the additional cost will be the parent/ guardians responsibility.
4. **EACH NIGHT THE CHILDREN WILL BE INVOLVED IN DIFFERENT CLUB SEGMENTS...**
  - Opening and Closing Ceremony
  - Large Group Time
  - Handbook Time
  - Game Time
5. **PLEASE MAKE SURE TO DROP OFF AND PICK UP YOUR CHILDREN ON TIME IN THE DESIGNATED REGISTRATION AREA.** Registration and Awana Sign-In begins at 5:15 pm each Sunday! The Awana teaching team will not be available until this time due to a team meeting! **After 5:30 pm all sign in and registrations will be done in the sign in room.** Opening session ends at 5:45 pm, after this time the activity sessions begin. The church doors will be locked from 6:00 pm – 7:00 pm for the safety of the children. If you will be running behind please let us know so we will be looking for you. Closing session ends at 7:30 pm. Please make sure to pick up your child no later than 7:45 pm. Please remember we will **ONLY** dismiss children to individuals listed on the approved list. If someone will be picking up your child that is not listed please send a written permission letter that includes child(ren)'s name, your name, the individual picking up your child and written consent with parent signature. Please note we will not dismiss a child to an individual under the age of 18 unless we have the **Permission Consent** portion of the Family Information and Permission/Medical Release form filled out.
6. **EARLY DISMISSALS-** Please keep us informed if your child will need to be picked up early so we can be watching for you and make the process as easy as possible.
7. **ALL CHILDREN WILL NEED TO BRING EACH NIGHT THE FOLLOWING ...**
  - **Bible-** Please let us know if you do not have one
  - **Tennis Shoes-** This is a must for safety during game time
  - **A Bag-** To carry Awana Supplies in each night
  - **Club Book-** Children can't advance in book time without their books
  - **For Our Little Ones:**
    - At Least 2 Diapers or Pull ups
    - An Extra Change of Clothes
  - **Uniform -** No awards will be presented to children who do not wear their uniforms.
8. **NEW TO AWANA-** Check out videos, updates, and photos on our closed Awana Facebook page... ask to join JONES KIDS AWANA!

**9. KEEP UP WITH AWANA AND OTHER JONES KIDS PROGRAMS AND EVENT BY:**

- **The NEW Children's Website:** WWW. JMUMCKIDS.COM – You can find tons of information, registration for events, important documents, a copy of most handouts, and more. It is now able to be seen on smart phones, tablets and computers. Add the website to your Home Screen for easy viewing.
  
- **Join Us On Facebook:**
  - Jones Kids Facebook Page: Like us at **JMUMC Children** – We post Jones Kids reminders, events, videos and Bible Verses and more.
  - Our **New** Awana Facebook Page: Join us by asking to join **JONES KIDS AWANA:** We post reminders, videos, theme nights, photos and more.
  
- **Sign Up for Text Reminders with Remind:** These are only sent out for special event or Information reminders.
  - Text **@joneskids to 81010** to join the Jones Kids text reminders
  - Text **@jonesaw to 81010** to join the Jones Awana text reminders
  
- **Follow Us On Pinterest:** <http://www.pinterest.com/jmumckids/> : We are starting to use pinterest more for our ministry. We will be posting great stuff for families, kids and more.
  
- **Sign Up for Our Weekly E-newsletter:** Text **JONESKIDSNEWS to 22828** to get started. Our Weekly E-Newsletter as well as other emails is now easily viewed on smart phones, tables and computers. These newsletters have tons of great information about our programs and new things for parents and kids.

Communication is very important to me. I try very hard to keep you all informed of what is going on with and in the Children's Department. I would like to let you know how I communicate with you to better keep you informed. I communicate in the following ways:

**THANK YOU SO MUCH  
ASHLEY WADE  
DIRECTOR OF CHILDREN MINISTRIES**



## JMUMC Policies, Procedures, and Rules

Our goal is to make Jones Memorial a safe and healthy place for all of our children. Please understand, by registering your child(ren) for our events or attending our programs you are agreeing to follow the policies, procedures, and rules below.

**Authorization of Medical Care:** In case of illness or injury, if I cannot be reached, I authorize and desire medical care for my child at the discretion of JMUMC and the attending physician at the medical/emergency center. If a hospital is not listed on the event registration form or permission medical release form, TC Thompson Medical center will be used. I accept responsibility for all associated expenses.

**Acceptance of Rules and Policies:** I have read and understand Jones Memorial United Methodist Church rules and policies and agree to abide by them through the course of my and my family's involvement with the program.

- **Lice Policy-** We have a No Nit "Eggs" Policy. If we find head lice we will contact you immediately for you to pick up your child. Your child will not be able to return to the Children's Programs until they are nit and lice free. We ask that you please notify us if lice are found so we can prevent outbreaks within our programs. If we are notified of a lice issue we will send an email out to let you know so you can check your child but we will not disclose the names of anyone involved, so please do not ask. Please remember that lice do not pick and choose their host. Everyone is a candidate.
- **Discipline Policy-** IMPORTANT: Please note that if a child continually chooses to break any rules three times during a program or event they may not be allowed to participate in the remainder of those activities. If necessary, the child's parent will be called to take them home. The Rules for Our Programs are not meant to be restrictive, but to ensure a safe and fun atmosphere where everyone has a sense of security.
  - Positive Consequences -Verbal praise, Receive Praise Points or Team Points, Special Recognition
  - Negative Consequences - Verbal Warning, Talk with the Commander and will not be allowed to participate in the remainder of the night's activities, Talk with the Parents
- **Dismissal Policy** -Due to safety problems we have experienced in the past, only parents or approved individuals, who have been listed on the information sheet will be allowed to pick up your child. No one under 18 will be allowed to pick up your child unless a Permission Consent Form has been provided and signed by the parent. Please inform us if there are any custody or legality issues that we should be aware of for your child. As a reminder, we will not dismiss your child to anyone not on the approved list, even if your child knows the individual. Your child's safety is our number one priority.

Children must be picked up and dropped off INSIDE the building. No children will be allowed to leave the building unsupervised or to be dropped off. All Children need to be signed in and out by parent or guardian. If someone other than yourself or an individual listed on approved pick up list will be picking up your child, please send a signed note with your child stating who will pick him or her up.

- **Health Policy** - If your child has had a fever in the last 24 hours, or has been diagnosed with a contagious disease, please do not bring your child to the children's events or programs.
- **Photo Release Policy:** I give JMUMC permission to take photos of my child/children during this event, with the understanding these photos will be used for future slideshows, advertisements, publications, website, and Facebook or photo area in church or community.

# JMUMC CHILDREN GROUP AND PROGRAM RULES

Children and Parent must read the rules and sign the children's contract below this form.

The following rules are listed so that you may know in advance what will be expected of you. Please take some time to become familiar with these rules. By respecting these guidelines, you assist in making each time we're together a tremendous time of focusing on what God wants to accomplish through you and making the Jones Memorial ministry fun and safe for everyone. Your example in following the rules will encourage others to do the same.

## Group Rules:

1. Children are not allowed to leave the Jones Memorial group while attending any church sponsored event without the children leader's permission and notification by the child's parent/guardian. In this way, your attention can remain focused up to what God has to teach you while attending each Jones Memorial event.
2. Children must attend ALL scheduled activities while on Church sponsored events. There are no exceptions unless you are injured or sick and are being attended to by the Children's Director or other counselors.
3. Children who are ill or injured must report to the Children's Director immediately. This allows us to be certain that your physical and health needs are met.
4. Children must indicate what medications they will use during Jones Memorial events. Children are not allowed to share any medications with any other child. All medications each child uses or brings with them are to be listed on their permission forms and checked by the Children's Director or other counselors at check in. These medications will be given to each child as described by parents by the Children's Director. Children must not share any medications, including pain relievers, any over-the-counter or prescriptions with any other child. This protects the safety and liability of the students and staff.
5. In an event of an overnight trip all children must follow rules specific to that event.
6. Drugs, alcohol, any forms of tobacco, any type of paint, firearms, knives, any other kind of weapon, or fireworks are NOT allowed. These items can be destructive to you, to others and/or to the event's property. ALSO DO NOT BRING tape players, radios (including clock radios), CD players, televisions, or any other type of electric games or equipment, pagers, cell phones, or computers. By leaving these items at home the distractions of everyday life can be set aside while you direct your attention to God's Word. This eliminates these items from being misplaced or stolen. Jones Memorial United Methodist church, or its representatives or sponsors are not responsible for any items that may get misplaced or stolen on a Jones Memorial event.
7. Clothing should reflect a godly attitude, and not divert the attention of those around you from their focus on God's Word and His purpose in their lives.
8. Children are to respect adult sponsors and follow their instructions. Throughout the year, many adults volunteer their time and often pay their way to sponsor Jones Memorial events. They have been trained and instructed in how to guide students for each particular children's' event. Each wants you to be happy and help you have one of the greatest times of your life. They are responsible for the enforcements of all restrictions and regulations. Their instructions are not suggestions, but words to be heard and followed immediately
9. Refrain from Public Displays of Affections (PDA) with girlfriends or boyfriends. Also horseplay and fighting is prohibited. This is to ensure a safe trip for everyone.
10. Children must obey rules and regulations of host locations. We are guests and must abide by the rules and regulations of our host locations. Be respectful of the personnel at each location.

## Program Rules:

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| 1. Respect God, each other, and our space      | 6. Play safely and fairly               |
| 2. Have a positive, kind and generous attitude | 7. No hitting or play fighting          |
| 3. Listen to each other                        | 8. No food or drinks in children's area |
| 4. Be honest                                   | 9. No cell phones or electronic device  |
| 5. Take care of our rooms and supplies         |   |



Communication is really important to us! Here are a few ways we communicate with you about announcements and updates for our programs!

- **The Children's Website:** WWW. JMUMCKIDS.COM – You can find tons of information, registration for events, important documents, a copy of most handouts, and more. Can be viewed on smart phones, tablets and computers. Add the website to your Home Screen for easy viewing.
- **Join Us On Facebook:**
  - Jones Kids Facebook Page: Like us at **JMUMC Children** – We post Jones Kids reminders, events, videos and Bible Verses and more.
  - Ask to join our **New Jones Kids** Facebook Page: This is our closed Jones Kids page, where we will post photos, video, reminders, and more.
  - Ask to join our **Jones Kids Awana** Facebook Page: This is our closed Awana page, where we post photos, videos, reminders, announcements and more.
  - Our **New VBS** Facebook Page: Like us at Jones Memorial VBS- We post updates, announcements and more.
- **Sign Up for Text Reminders with Remind:** These are only sent out for special event or Information reminders.
  - Text **@joneskids to 81010** to join the **Jones Kids** text reminders
  - Text **@thecityp to 81010** to join **The City-Preteen Ministry** text reminders
  - Text **@jonesaw to 81010** to join the **Jones Awana** text reminders
- **E-newsletter:** These are sent out weekly and can be viewed on your smart phones, tablets, or computers. They have tons of great information about our programs and new things for parents and kids.
  - **Sign Up for our Weekly E-newsletter:** Text JONESKIDSNEWS to 22828 to get started.
- **Follow Us On Pinterest:** <http://www.pinterest.com/jmumckids/>: We are starting to use Pinterest more for our ministry. We will be posting great stuff for families, kids and more.

If you have problems receiving one of these, please let us know by emailing us at **[jmumcchildren@epbf.com](mailto:jmumcchildren@epbf.com)**!