



# Private Room Info

www.coalsartisanpizza.com

**Catering Manager** Madeline Peters

502-203-5559 madeline@coalsartisanpizza.com

**Catering Assistant** Misti Powell

502-819-9001 mistip23@gmail.com

Event Location:

St Matthews

Middletown

Name: \_\_\_\_\_ Business \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

Date Of Event: M T W T H F S S \_\_\_\_\_ Event: \_\_\_\_\_

Time: \_\_\_\_\_ AM PM Duration of Event \_\_\_\_\_ Guest Count \_\_\_\_\_

Minimums Discussed \_\_\_\_\_

One Check: YES/ NO Credit Card on File: YES/ NO Price Per Person YES/ NO

Price PP Budget \_\_\_\_\_ Includes: Beverage / Apps / Salad / Pizzas / Dessert / Gratuity

Alcohol Included: YES NO Drink Tickets:: YES NO How Many: \_\_\_\_\_ Per Guest

Payment Notes:

Tax Exempt YES NO

Reservation Notes:

Table Arrangement Notes:

Wine By The Bottle? \_\_\_\_\_

Cocktail Party? \_\_\_\_\_ Buffet? \_\_\_\_\_

Beverage Package? \_\_\_\_\_

High Chair Needed? \_\_\_\_\_

Shift Lead: \_\_\_\_\_ Contact: \_\_\_\_\_

Coals Artisan Pizza St. Matthews 3730 Frankfort Ave Louisville, KY 40245 502-742-8200

Coals Artisan Pizza Middletown 11615 Shelbyville Rd Louisville, KY 40243 502-253-0106