

Midcoast Community Council

An elected Municipal Advisory Council to the San Mateo County Board of Supervisors

Serving 12,000 coastal residents

Post Office Box 248, Moss Beach, CA 94038-0248

<http://mcc.sanmateo.org>

Len Erickson . Bill Kehoe . Neil Merrilees . David Vespremi . Bob Kline . Deborah Lardie . Leonard Woren

Approved Minutes: Special Meeting on November 30, 2011

Call to Order. 7:30PM

Council member self-introductions / Present: Len Erickson, Bill Kehoe, Neil Merrilees, Deborah Lardie, David Vespremi, Leonard Woren , Bob Kline

Council member self-introductions / Determination of quorum

Call to order : 7:40 PM

Quorum established Attending: Merrilees, Woren, Kehoe, Erickson, Kline, Vespremi (7:49), Deborah Lardie (7:43, departs 10:00PM)

1. Community Forum (7:35pm)

- a. April Vargas
- b. Dan Haggerty
- c. Lisa Ketcham
- d. Laura Stein
- e. Bill Hubert
- f. Elizabeth Vespremi

2. Updates to building and planning code for unincorporated SMC in an attempt to encourage green building practices for both new home construction and remodels (7:40pm) (David Vespremi)

The Board of Supervisors has moved their consideration of this item to January with the specific date not yet set. This is a discussion item. No letter will be reviewed at this meeting. The planner for the Green Building general plan update, Chuck Miller cannot attend the special meeting. He can attend the Dec. 14 meeting and Steve Monowitz is willing to re-schedule his presentation for January.

- a. Len: Chuck Clark is responsible for the project and is available on Dec. 14. If Chuck comes Monowitz will have to move to later date.
 - a. David: Asked for meeting to review referendum.
 - b. Lisa Ketcham Sent out link to program.
 - c. April: Is on task force. Meets once or twice a year. Started slowly. Construction community positive about it. Helps projects get done on time and correctly. Green Rating Points" earned. Need to discuss and define GRP.
 - d. Lisa: Any kind of urgency? Or is it a continued participation program.
 - e. Len: On our agenda, it is pushed into January.
 - f. Kehoe: How long do Monowitz and Clark talk? We need to think about the time. What will Steve be talking about.
 - g. Len: Pillar Point and Highway 1 overview.
 - h. Lisa What about the crossing at the tunnel.
 - i. Kehoe: Not received Highway 1 report.
 - j. Laura: Steve make available the paper work prior to the meeting . Data would be good.
 - k. Len commits to have something to us prior to the meeting after the first of the year. Len reads Monowitz letter on holding 2 public meetings. States that he will confirm report is out.
 - l. **DISCUSSION/CONCERN OVER THE SCHEDULING OF MONOWITZ vs CHUCK CLARK**
 - m. Neil: Green Building is minor to Highway 1. It's a continuing and improvement of the program. Would participate on a committee. Comments on his preferences on building codes for Green Construction.
 - n. David: Offered ideas on how to build eco houses.

- o. Lisa: Feels awkward that the Council comes in so late – PC approved Update in October
- p. Laura: Highway 1 documents seem more important.
- q. Dan: Steve should make a time line for the process. Printed documents, if crystal clear.
- r. Deborah: Both sound important. Green Building is a bigger meeting
- s. Leonard: Highway 1 more important.
- t. Bill: Highway 1
- u. David: Highway 1.
- v. Neil: Not both. People could choose. Steve Monowitz.
- w. Kline: Steve Monowitz. The public needs to be educated on Green Building
- x. Len: Steve Monowitz. Don could comment on Harbor and other subjects.
- y. Laura: April how important is it that we comment on Green Building.
- z. April: Public forum on Green Building. Think it out. Get the public out and participate in the meeting.

MOTION IS MADE TO : Made by Bill Kehoe to have Steve Monowitz at the Dec. 14 meeting and have Chuck Clark at a later date at well publicized meeting.
SECONDED: Neil Merrilees VOTE: 7/0

3. Agenda for December 14 MCC meeting (Refer to most recent Draft) (8:15pm)

Any open issues raised with regard to the Dec. 14 meeting agenda that remain following the distribution of a revised agenda for that meeting will be discussed at this special meeting. Note impact of discussion for Item #2 on this item.

- a. Len read the tentative Agenda for December 14 meeting.
 - b. Leonard mentioned there should be a method for nominations to speak.
 - a. Question of Chair nominees to speak to what their plan for 2012 would be prior to election.
 - i. Historical background. April indicates that no precedent. Nominations could come from the audience.
 - ii. Discussion on how the election should proceed.
 - iii. Single agenda item.
 - 1. Election of Chair first.
 - a. New Chair makes decision to take over or let outgoing Chair to proceed.
 - 2. Open nominations/Close nominations/vote.
- c. Nicholas should make presentation to the Council on the day to day business that Don might not remember.

4. Retreat for new MCC Council (8:30pm)

Discussion of planning for the retreat. Note: this is a responsibility of the new council, it will be considered as an item to share information and perspectives with no decisions to be made. Consideration will be given to meetings for internal organization and a retreat with county officials. Laura Stein will provide background materials from past MCC meetings of this type.

- A. Len turns over to Laura.
 - a. Laura briefed us on Retreats.
 - b. Recap
 - i. Brief explanation of what a retreat is was sent out to Council members.
 - ii. Read aloud the list of things an agenda might contain taken from the information she sent out previously.-April was invited to this meeting to describe what a facilitator does.
 - iii. There was group consensus that a separate meeting would be set with Supervisor Horsley and Nickolas. -
 - 1. April
 - a. Informality is helpful. All council members participating is useful.

- b. Mundane things need to be determined. Mail, office, housekeeping issues. These issues make the Council more effective.
 - c. Facilitator makes certain that one or two people don't dominate the meeting.
 - d. Leonard: someone other than a council member should take notes.
2. Laura: A proposed agenda will be distributed by email and council members can add items they would like discussed.
 3. Lisa: Pick a facilitator and a date.
 4. Laura: Sunday January 8. 11:00AM to 4:00PM. April Vargas will be the facilitator. Location: TBD

5. C/CAG BPAC – Letter of support for two Midcoast Applicants (Bill Kehoe) (8:50pm)
Letter to be provided for review and vote.

- A. Len gave update on how we got positions on this action group. We should have representation.
- B. Bill: Important because of Coastal Trail, Highway 1, etc. Put together letter on two candidates. Bill read the recommendation letter.
- C. Discussion on the letter.
 - a. Sabrina: CPAC is interested in bike trails for transportation. Recreational trails don't get any consideration as to money. Job description inaccurate.
 - b. Bill Hubert: Spanish community uses trails here for transportation. Restate it that way in the letter.
- D. Made corrections to initial letter.

MOTION: David approve letter and send. **SECOND:** Leonard

VOTE: 5/1

6. Acceptance of Minutes from MCC meetings (9:00pm)

- November 9, 2011
- November 14, 2011

MOTION: Table to Dec. 14

SECOND:

VOTE:

7. MCC Website Update (9:05pm) (Len Erickson)

Presentation of plan for comment: update of the web site between Dec. 14 and Jan. 10

A. Barry Parr and Len are working on a new website. We should be paperless as the County is updating their antiquated.

- a. Should we discuss this is at the retreat.
 - i. Deborah: Time wasted on last retreat. No
 - ii. Leonard: No. Should be on the December 14 meeting.
 - iii. Bill: Should discuss what the bones of what the website should be. Should not discuss at the retreat. Should have a process to determine what goes on our website.
 - iv. David: Could be discussed with time restraint.

8. Adjournment: (9:20pm)

Motion to Adjourn @ 10:12PM : Leonard

Second: Neil

Vote: 6/0

