



**COUNTY OF SAN MATEO**  
Inter-Departmental Correspondence  
Planning and Building



**Date:** November 21, 2016  
**Board Meeting Date:** December 13, 2016  
**Special Notice / Hearing:** 15-Day  
**Vote Required:** Majority

**To:** Honorable Board of Supervisors  
**From:** Steve Monowitz, Community Development Director  
**Subject:** Annual Report of the Mid-Coast Park and Recreation Development Fees Trust Fund

**RECOMMENDATION:**

Review and accept this informational report.

**BACKGROUND:**

On January 28, 2003, the Board of Supervisors adopted the Mid-Coast Park and Recreation Development Fees ordinance. (San Mateo County Ordinance Code Chapter 2.64.) The ordinance established mitigation fees for (1) new residential development, and (2) residential reconstruction or remodeling projects that increase the assessable space of an existing residence. (Ordinance Code §§ 2.64.030, 2.64.040.) The fees collected are to be deposited in a Mid-Coast Parks Development Fund and used to acquire or develop parks to be located in and primarily used by Mid-Coast residents. (Ordinance Code § 2.64.060.)

The Mid-Coast Park and Recreation Development Fees ordinance was enacted under the State Mitigation Fee Act, (Government Code, Sections 66000 *et seq.*) which regulates the collection, maintenance, and spending of impact fees, and requires an annual report documenting the collection and use of impact fees. This document provides the annual report for fiscal year 2015-2016 pursuant to the State Mitigation Fee Act and Mid-Coast Park and Recreation Development Fees ordinance.

**DISCUSSION:**

**Fee Calculation**

Fees are imposed on building permits for new residential development in the amount of \$1.42 per square foot of assessable space. Fees are imposed in the same amount (\$1.42 per square foot) for reconstruction or remodeling resulting in any increase in assessable space. The amount will increase to \$1.82 per square foot of assessable

space effective January 1, 2017 in accordance with Ordinance Code § 2.64.070(a) and the current Engineering News Record Construction Cost Index.

**Fund Balance**

July 1, 2015 fund balance:           \$216,299.26  
June 30, 2016 fund balance:        \$275,443.06

**FY2015-2016 Fees and Interest**

Fees collected: \$44,082.87  
Interest earned: \$2,060.93

**FY2015-2016 Expenditures**

No funds were expended during FY2015-2016.

**Completed Improvement Projects**

During FY2014-2015, improvements paid for in full or in part by these funds included (1) the completion of the Clipper Ridge Playground; (2) the installation of playground equipment and a restroom at Moss Beach Playground; and (3) a swing set at Quarry Park.

**Proposed Expenditures**

The Parks Department is currently exploring an agreement with the San Mateo County Harbor District to fund the replacement of restroom facilities at the Pillar Point Harbor parking lot.

**FY2015-2016 Interfund Transfers or Loans, Refunds, and Allocations**

During FY2015-2016, no interfund transfers or loans were made, no refunds were made, and no allocations pursuant to Government Code Section 66001(f) were made.