



**APMSA Partner's Program
2015-2016 Education and Service Grant Application**

(Print Clearly or Type and Retain a Copy for Your Records)

Name of Podiatry School: _____

Contact Information of Grant Applicant Primarily Involved with Organization of the Event/Program: _____

Type of Event/Program: Education Service

Date and Location of Event/Program: _____

Objective of Event/Program: _____

Describe Planned Event/Program (Use separate sheet of paper if necessary and attach any supporting information): _____

Itemized Budget: _____

Promotion and Marketing Plan (including APMSA Partner recognition): _____

We the undersigned, on behalf of our school, agree to the terms and conditions set forth by the APMSA Partner's Education and Service Grant. We agree to hold harmless the APMSA and its Partner's for the event or program outlined herein.

Applicant Signature:

Student Body Pres. Signature (required):

APMSA Partner's Program Education and Service Grant Guidelines

What are the APMSA Partner Program Education and Service Grants?

The grants are made available for program/projects, *not individuals* that are executed from September 1, 2015 - May 1, 2016 and are not retroactive for past events. Grants may not be used for speaker honorariums. Grants are available in part due to the generosity of the APMSA Partners who strongly support the APMSA's efforts to promote and further educate podiatric medical students and the general public about podiatric medicine.

There are two different types of grants available:

Education Grants: Programs or projects that enhance the overall educational experience at a podiatric college for the benefit of the student body and/or educate the surrounding local communities understanding and importance of good foot care and the role of a podiatrist. Examples of education initiatives are: practice management, research, diabetes or wound care seminars, health fairs, or foot health month awareness.

Service Grants: Activities or programs that provide a service to the school's local community or organization by delivering goods or services to improve foot health and to emphasize the role of a podiatrist in the delivery of foot care. Examples of service initiatives are: foot screenings, walkathons, health fairs, or "Shoes for the Homeless".

Who Can Apply?

Any podiatric medical college interested in receiving an APMSA grant(s) who meets the established criteria. Applicants must agree to strictly adhere to the grant terms/conditions outlined. Up to four applications may be submitted per school, however, a completed application for each event/program must be received and can not exceed the maximum grant total of \$1,000 per podiatric medical college/program year. Note: If you are looking for medical supplies, – please consider utilizing one of our Partners for donations. Payment is rendered after the event has taken place to ensure program requirements/criteria have been met.

How Do I Apply?

Complete an application by April 1, 2016 and submit it to your school student body president for APMSA pre-screening, conditional approval. The student body president must submit all applications **for receipt by May 1, 2016**. Applications after this date will not be considered.

APMSA c/o Colleen Driver
Electronically submit completed application and supporting materials to
apmsacfd@apma.org

The APMSA Development and Corporate Relations Manager will review/approve all applications. The grant review process generally takes 3 weeks and the school president will be notified of the grant application status. ***Two payments will be disbursed to the school. 50% upon approval of the application and the remainder upon successful completion of the grant requirements no later than June 1, 2016. Any portion of unobligated funds MUST be resubmitted to the APMSA upon completion of the grant within 60 days.***

What are the APMSA Partner's Program Education and Service Grant Terms and Conditions?

- o Submit to the APMSA Partner's Grants Committee within 30 days after the grant program takes place, a report summary including final budget information, APMSA Partner promotional activities, and program evaluation. Include collaterals.
- o Grants are restricted to activities within the United States and to APMSA affiliated and related organization clubs. Speaker honorariums are not permitted.
- o Write an article within 30 days of the grant initiative that is suitable for publication on APMSA's web site and in APMSA First Step, APMA News and school newsletter including high resolution digital photos (when possible). This article must also recognize and promote APMSA Partners.
- o Strictly enforce the APMSA Partner Program policy of no alcoholic beverages or illegal substances at the grant event or program.
- o Be non secular and may not discriminate on the basis of race, gender, culture or religion.
- o Must be for the benefit of student groups or the public, not for individual pursuits or efforts.
- o Program/event must be completed during grant cycle period, September 1, 2015 - May 1, 2016.

What Happens if Grant Guidelines Are Not Met?

Failure to comply with the APMSA Partner Program Education and Service Grant Terms and Conditions may result in non payment of the grant and/ your school will be ineligible for the following year's grant program awards.

What if I Have More Questions?

Contact APMSA's Development and Corporate Relations Manager, Colleen Driver at 800-275-2762 x283 or apmsafd@apma.org