



MOBILE PHONE POLICY



MOBILE PHONE POLICY

POLICY UPDATE		
POLICY	DATE	BY WHOM
Dress Code	8 Feb 2018	Niel Smith

RATIONALE

Whilst students are discouraged from bringing a mobile phone to school, it is recognised that there are growing numbers of students who have a mobile phone for use out of school hours. As such, the school is required to ensure effective procedures are in place to minimise the risk of both theft, and the inappropriate use of mobile phones.

GUIDELINES

Students bringing mobile phones to school need to:

- 1 Provide a letter of permission from the parent/carer
- 2 Ensure the phone is switched off and submit the phone to the front office at the start of each day.

Students are required to report to Reception once arriving on school grounds and hand in their mobile phone, to be stored securely. Students are then responsible for collecting phones at the end of the school day.

Students are prohibited from using mobile phones and other electronic devices during camps, excursions or other school activities. Arrangements will be in place for communication with staff members in the case of an emergency. Students cannot bring a mobile phone to an excursion or camp, citing that it is their camera.

If a student doesn't submit their phone and it is switched on or used inappropriately, it will be removed for safe keeping until collected personally by the parent or carer of the student. The school will contact the parent or carer to inform them.

The school cannot accept any responsibility for theft, loss or damage of mobile phones on school grounds, or as part of official school activities and events.

ATTACHMENTS

1. Parent permission slip



Mobile Phone Policy – Parent permission slip

- Students are strongly discouraged from bringing a mobile phone to school.
- The phone in the school office is available for emergencies or other important reasons. If parents need to contact their children the school office is available to relay a message.
- In order to protect the privacy of students and staff, students are prohibited from taking photos or videos with mobile phones or other electronic devices.

It is recognised that sometimes there is a genuine need for students to have a mobile phone for use out of school hours.

Students bringing mobile phones to school need to:

1. Provide a letter of permission from the parent carer
2. Lodge the phone with Reception for safe keeping

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Mobile Phone Permission Slip

I give permission for my son/daughter _____ in room _____ to bring a mobile phone to school.

I acknowledge that if my child uses their phone during school hours, or fails to submit their phone to Reception it may be confiscated from them.

Signed _____ Full Name _____ Date _____