

Elk Point-Jefferson School District 67-1

Student Acceptable Use Policy

Section 1 – Introduction & Expectations

1. Elk Point-Jefferson School District technology resources will be used exclusively for educational purposes.
2. The use of district technology is a privilege, not a right. Network accounts and storage is provided by the district for student use. Both remain the property of the District and may be revoked for any or no reason.
3. Users of Elk Point-Jefferson technology resources have no reasonable expectation of privacy.
4. All students will read, understand and adhere to the Elk Point-Jefferson School District's Acceptable use policy.

Section 2 – Elk Point-Jefferson Technology Resources

1. Local Area Network

- a. Computer access is a privilege, not a right.
- b. Network accounts have been established for all students. Accessing another student's network account is a violation of the Elk Point-Jefferson Acceptable Use Policy.
- c. All users are required to store files in their home directory located on the network file server.
- d. Inappropriate uses of the Elk Point-Jefferson network include, but are not limited to, the following examples:
 - i. Attempting to log in as another user
 - ii. Using another student's password
 - iii. Attempting to violate network security
 - iv. Plagiarizing
 - v. Tampering with computer software
 - vi. Attempting to install software on district computers
 - vii. Posting personally identifiable information to school websites.
This includes both personal or peer information.

2. Printers

- a. Students are expected to use good judgment when using district printers. Print quotas may be implemented for any or no reason.
- b. Students are allowed to print only class-related materials, only with permission or direction of a teacher or other supervisor.

3. Email

- a. Access to email is a privilege, not a right.
- b. Students are “electronic” representatives of the Elk Point-Jefferson School District. Educationally appropriate language should be used when composing emails.
- c. Students have been provided with an email account hosted by the South Dakota K-12 Data Center. All emails must pass through the K-12 Data Center. The use of webmail accounts (Gmail, Hotmail, etc.) or any other personal email accounts are not allowed while using a school district device.
- d. Email will be used only for educational purposes during school hours.
- e. Examples of inappropriate use of district email include, but are not limited to, the following examples:
 - i. “Chain” letters
 - ii. Dissemination of religious, social, or political views
 - iii. Harassment
 - iv. Threatening email
 - v. Use of district email for financial gain

4. Telephone System

- a. Students are not permitted to use classroom telephones.
- b. Student calls will be placed using telephones located in the Elementary or High School offices.

5. Software

- a. The installation of personal software on district computers is not allowed.
- b. The downloading and installing of software is not allowed. This includes, but not limited to, screen savers, games and web browser plug-ins.

6. Security

- a. Personal technology equipment will not be allowed to connect to the district’s computer network.
 - i. Personal technology equipment includes, but not limited to:
 1. Desktop computers
 2. Laptop computers
 3. Portable devices such as phones, iPads, tablets, etc.
 4. Printers

Section 3 – Cell Phones

1. The use of cell phones is prohibited during school hours.
2. Cell phones are not allowed in locker rooms or dressing areas.

Section 4 – Copyright

1. Users of Elk Point-Jefferson technology are responsible for avoiding copyright issues.
2. Students are expected to adhere to the Elk Point-Jefferson copyright policy.

Section 5 – Internet Access

1. In compliance with the Children’s Internet Protection Act, the Elk Point-Jefferson School District has installed a content filtering device (Lightspeed).
2. All Internet traffic must pass through the Lightspeed. Any attempt to bypass content filtering is a violation of this acceptable use policy.
3. All outgoing Internet traffic must pass through the Elk Point-Jefferson Intranet page.
4. Students who feel that a website has been incorrectly blocked should contact their teacher, who will in turn contact the network administrator.

Section 6 – Games

1. Elk Point-Jefferson School District technology resources will be used exclusively for educational purposes.
2. Using Elk Point-Jefferson technology resources for game-playing during the school day is not permitted unless authorized by a teacher or other supervisor.

Section 7 – Instant Messaging & Chat

1. The use of Instant Messaging software or services is not allowed.
2. Participation in chat rooms is not allowed.

Section 8 – Vandalism

- Students who vandalize Elk Point-Jefferson technology resources are liable for all expenses, as detailed in the Elk Point-Jefferson District Policy Manual.

Section 9 – Violations/Penalties

- Elk Point-Jefferson students must be aware that misuse of district technology may result in penalties, which may or may not, include the following:
 - a. Detention
 - b. Loss of Internet privileges
 - c. Loss of computer privileges
 - d. Legal action and prosecution by authorities
 - e. Suspension
 - f. Expulsion

Section 10 – Disclaimers

1. The Elk Point-Jefferson School District retains the right to revoke computer and Internet access for any or no reason.
2. The Elk Point-Jefferson School District retains the right to revoke email access for any or no reason.
3. The Elk Point-Jefferson School District retains the right to monitor network and email use.
4. All students and parents or legal guardians must sign this agreement prior to receiving a network account.

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Student Acceptable Use Policy



I have read, understand and agree to adhere to the Elk Point-Jefferson Student Acceptable Use Agreement.

Student Name
(Please Print)

Signature

Date

Parent Name
(Please Print)

Signature

Date