



**MEETING MINUTES  
November 6, 2018**

**The meeting was called to order at 6:33pm**

Those present: Marie Sager, President, Nikki Niccolai, Vice-President, Brad Schwer, Treasurer, Jodi Matthews, Secretary, Roger Gahart, Principal, Beth LaBell, Jennifer Tellez, Bryan Hammond, Jen Ludwig, Becky Keel, Susan Smith, Adele Green, Katie Niebuhr, Kris Kordecki

I. SECRETARY'S REPORT

The PSO Meeting Minutes of October 2, 2018 were approved on a Ludwig/Hammond motion. The September 11, 2018 Meeting Minutes have been posted to the school website.

II. TREASURER'S REPORT

Checking	Opening Balance:	\$52,073.45
	Closing Balance:	\$74,410.29
Savings	Opening Balance:	\$456.89
	Closing Balance:	\$457.01

The October Checking opening balance has a difference of one hundred fifty (\$150.00) dollars from the September checking ending balance due to a voided check (Check #2489) from a teacher and then a new check was reissued.

Two card swipes at the Panther Prowl did not go through correctly. One family brought in a form of payment for their items and Brad has not heard back from the second family.

Remaining PSO Commitments as of 11/6/2018

Item	Amount	Amount Spent	Amount Remaining
	Approved		
Banner for Gym Scorer's Table	\$100.00	-	\$100.00
Playground Equipment	\$20,000.00	-	\$20,000.00
2018-19 Software Subscriptions	\$6,200.00	-	\$6,200.00
Teacher Wish List	\$3,150.00	-	\$3,150.00
CHS Float Appreciation Gift	\$100.00	-	\$100.00
POPS Store	\$2,400	\$300.00	\$2,100.00
Middle School POPS/BUCKS Store	\$300.00	-	\$300.00

JA Biz Town	\$1,500.00	-	\$1,500.00
<b>Total</b>	<b>\$33,750.00</b>	<b>\$300.00</b>	<b>\$34,450.00</b>

Brad wrote a check out tonight in the amount of forty-seven thousand, nine hundred forty (\$47,940.00) dollars to pay off some remaining PSO commitments: new playground equipment and Junior Achievement Biz Town. Twenty thousand (\$20,000.00) dollars of the total playground amount was previously approved, but there are enough funds to also pay off the remaining balance amount of twenty-six thousand, four hundred forty (\$26,440.00) dollars. The check also included the one thousand five hundred (\$1,500.00) dollars for JA Biz Town that was previously approved.

The Treasurer's Report was approved on a Keel/Hammond motion.

### III. COMMUNITY OUTREACH

**1. Share Baskets (update from Jodi Matthews)** – Share Basket bins have been distributed and multiple flyers have been sent home with a final one being sent home next week. Checking expirations and organizing food on tables have begun. Taking inventory of items for shopping will take place on Friday, November 16, 2018 and donation collection runs through Monday, November 19th. The Woodman’s shopping will occur on Sunday, November 18, 2018. Roger will open the school up late in the evening for drop-off of the groceries and then close school back up. Packing of Baskets will occur in the evening of Monday, November 19th with Tuesday, November 20th being the pick-up day by Share Basket recipients. Jodi had a good number of volunteers and is in communication with each of them.

A letter was sent to Birchwood Foods but Jodi has not heard from them. She will follow up with Birchwood this week. Typically, Birchwood donates one (1) ten (10)-pound box of hamburger patties per family. Jodi contacted Town of Paris Fire Chief, Roland Iwen, via a text message to see if he was again interested in donating fresh produce for this year’s Share Baskets. He has not replied back, so Jodi will reach out to him again.

The Lenfestey Family is donating (10) ten turkeys to this year’s Share Basket. Each family will receive one (1) turkey and three (3) larger families will receive a second turkey. This is the Lenfestey Family’s third year donating the turkeys to Share Basket and we can’t thank them enough.

Third grade Brownies will be providing a craft and a donation of nuts/chocolates to each family.

This year, we will be providing for seven families. The PSO typically spends one hundred (\$100.00) dollars on each family. We currently have one (\$1.00) dollar in donated money from the Halloween Party.

A Smith/Keel motion was made and approved to allocate one hundred (\$100.00) dollars per family for a total of seven hundred (\$700.00) dollars for Share Baskets.

Brad Schwer provided Jodi with a blank check made out to Woodman’s for shopping for Share Baskets on November 18th.

#### IV. SOCIAL AND ENTERTAINMENT

**1. Movie Night (message from Susan Smith)** – The Movie Night is tentative until Susan contacts Secretary Rachel Dorn. Incredibles 2 is scheduled for Friday, November 16, 2018 starting at 6:00pm. The remaining schedule for movies and dates are as follows: Smallfoot on December 14th, Hotel Transylvania 3 on January 18th, The Nutcracker and the Four Realms on February 15th, and a March movie night showing a Marvel movie is a possibility for a Middle School night.

**2. Holiday Treats/Classroom Gifts – (message Marie Sager for Melissa Swartz) –**

Melissa Swartz will chair this year's holiday treats and gifts for students, staff, and classrooms. The Holiday Break begins on Friday, December 21st with a 3:20pm dismissal. One change that should be made is to have two students play the role of "Parry" instead of just one. The student got very hot last year from wearing the costume too long. All staff and bus drivers, for a total of forty-five (45) individuals, will receive a five (\$5.00) dollar gift card to Starbucks. This is an increase of one (1) staff member from last year. All classrooms, for a total of fifteen (15), will receive a fifteen (\$15.00) dollar gift card to Target for classroom use. Two hundred seventy-seven (277) students will receive a small gift.

A Ludwig/Smith motion was made and approved to allocate up to six hundred and fifty (\$650.00) dollars for supplies needed for the Holiday Treats and Classroom Gifts.

#### V. TEACHER AND STAFF SUPPORT

**1. Teacher Wish Lists – (message from Brad Schwer for Theresa Schwer)** – Brad indicated teachers are very appreciative of the one hundred and fifty (\$150.00) dollars they received from PSO to use for classroom supplies and materials this school year. Jodi shared a thank you note with the Board and those in attendance that she received from Lori Rennock expressing gratitude.

**2. Teacher Conference Meals (December 5, 2018 and December 6, 2018)** – Kris Wessel will again organize a committee to help and prepare a lunch meal and a dinner meal for Teacher Conferences. There has been a change to the conference schedule from recent years. Instead of conferences being held one week apart they will be held two days in a row. December 5th is a 12:30pm dismissal with conferences for all grades being held from 1:00pm to 7:00pm. December 6th conferences will be held from 4:00pm to 7:30pm for K-5 only. Middle School held conferences in October for those students needing one earlier than December. The staff is always so appreciative of these conference meals. Some ideas were mentioned to try and make it easier on Kris and her volunteers being conferences are back to back. Ideally, the leftovers from the December 5th meal should be used for the December 6th meal.

#### VI. POST-EVENT FOLLOW-UP

**1. Halloween Party (message from Becky Keel)** – The Halloween Party went well and the kids were once again happy. Becky mentioned all six hundred (600) cups that were bought for the party were quickly used up. She mentioned that it is so important for volunteers who commit to helping with games need to be there for setting up, running, and cleaning up the game.

Principal Roger Gahart revisited the idea of reducing the amount of candy being given out at the

Halloween Party. He would like it to be more structured and have the focus to be more on games and activities with little prizes. Roger concluded in talking with students again this year that the Paris Community and most students do trick-or-treat in other neighborhoods so the amount of candy really could be decreased. Healthy snacks or tokens to redeem later could be given out as prizes for games.

**2. Panther Prowl (message from Beth LaBell)** – The Prowl was once again an astounding record-breaking event, having raised over thirty-seven thousand (\$37,000.00) dollars. Beth felt the excitement of the day was the best one yet. Even with this outcome, it seemed as though silent auction proceeds were down. Over twenty thousand (\$20,000.00) dollars came in prior to the day of Prowl in the form of Pledges for the first time ever. Sponsorships are always so important to offset expenses like T-shirts. The 50/50 Raffle revenue was right on from last year. The Bake Sale generated over one thousand one hundred (\$1,100.00) dollars, also for the first time. The Concessions ran out of food just before 5:00pm. Attendance seemed to be normal compared to previous years.

Roger asked if the Classroom Projects could be tracked to see how much each sold for, as teachers seem to be a little competitive with one another.

Jeff Weidner's chili was missed by many. Maybe he or someone else willing to volunteer to make his recipe could for future Prowls.

The Action Territory award night will be held on Thursday, November 8th from 4:30pm to 9:00pm.

**2. CHS Homecoming Parade (message from Beth LaBell)** – Paris School won the Central Homecoming Parade Float contest. The winner receives one hundred (\$100.00) dollars. It was previously determined that the owner of the trailer that is used for our float would receive the gift. Nikki Niccolai is still working on that.

## VII. OTHER BUSINESS

**1. POPS (message from Nikki Niccolai)** – The first PAWS Store of the year went great and students wiped it out. Nikki needs to buy more items for the next one which will be held on Wednesday, November 14th.

**2. Any Other Business (message from Roger)** – Roger spoke about working closely with Christy Hoff regarding expanding the school's technology infrastructure. The equipment being used today was donated approximately seven years ago and it might require a forty thousand (\$40,000) dollar upgrade, which may be in the form of a grant. We currently have 500 active devices, including laptops, iPads, televisions, etc.

Roger mentioned the oldest computers in the building are approximately three years old and the goal is to replace equipment at the four to five-year range. The school technology needs to continuously be ramped up to keep up with the changes.

Christy Hoff also heads the Terrific Tuesday group of students. These six to eight invaluable kids do various technological tasks for Mrs. Hoff or they challenge themselves with tasks. Christy brought to Roger's attention there is a wiring circuit task she would be interested in being purchased for these

students. Each wiring circuit cost seventeen dollars and sixty-nine cents (\$17.69) for a total of two hundred twelve dollars and twenty-eight (\$212.28) cents for a set of twelve (12).

A Smith/Niebuhr motion was made and approved to allocate up to two hundred twelve dollars and twenty-eight (\$212.28) for a set of twelve wiring circuits for Terrific Tuesday students.

The topic of fabric bulletin boards to spruce up the hallways was discussed. These boards make it much easier on teachers to decorate, not needing any paper or borders. A starter kit was purchased to see if it's something that interests the staff and then possibly buy more of. PSO agreed to reimburse the school for the one hundred twenty-five (\$125.00) dollar starter kit.

A Keel/Hammond motion was made and approved to allocate one hundred twenty-five dollars for the fabric bulletin board starter kit.

**Next Meeting: Tuesday, December 4, 2018**  
**This meeting was adjourned at 8:03pm**

Respectfully Submitted By:  
Jodi Matthews, Secretary  
Minutes Approved: Tuesday, December 4, 2018