Hants and Dorset Amateur Rowing Association

HANTS AND DORSET ARA EVENT SAFETY & WELFARE

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1.0. SAFETY ADVISOR

1.1. Before an Event, the organising committee shall appoint a Safety Advisor who shall be a member of the organising committee and shall advise on the implementation of the requirements of British Rowing's RowSafe guide at the Event plus any additional requirements within these Rules.

2.0. EVENT WELFARE OFFICER.

2.1. Before an Event, the organising committee shall appoint an Event Welfare Officer (EWO) who shall be a member of the organising committee and shall advise on the implementation of the requirements of British Rowing's Safeguarding Children and Young people Policy, British Rowing's Safeguarding Adults at Risk Policy and the Safeguarding Policy and Guidance for the H&D ARA document at the Event plus any additional requirements within these Rules.

3.0. EVENT WELFARE PLAN.

3.1. The Event Committee and the Event Welfare Officer will draw up a safeguarding plan for the Event which will be called the Event Welfare Plan, and which should include the following:

● your overarching safeguarding policy (if you are a British Rowing affiliated club or event, this will be British Rowing's Safeguarding Children and Young People policy and British Rowing's Safeguarding Adults at Risk policy and /or the Safeguarding Policy and Guidance for the H&D ARA document).

● the name of the person who has overall responsibility for safeguarding at the event and how to contact them on the day.

● how officials and volunteers should respond to, and report, any safeguarding concerns that may arise during the event.

● how the EWO will respond to any allegations of abuse made against any official, volunteer or contractor during the event.

● where to go for further safeguarding advice and guidance during the competition, e.g. contact details for the NSPCC helpline (0808 800 5000), and the local authority or emergency services.

4.0. EVENT COMMITTEE

4.1. Before the Event the organising committee shall appoint an Event committee consisting of the race officials, as appointed in Rule 25 of the H&D Regatta rules, the safety advisor and one or more members of the organising committee.

4.2. The Event committee shall be responsible for suspension of racing for safety reasons.

5.0. SAFETY

5.1. The Event committee shall monitor safety issues throughout the course of the Event to ensure compliance with all safety requirements as laid down in the Event rules, in particular:

- Continued availability of manned safety boats and medical and life saving services,
- Conduct of Club Briefing
- Adherence to safety instructions within the briefing

6.0. SUSPENDING RACING.

6.1. The Safety Advisor and Event Committee shall monitor water conditions throughout the period of the Event. If, at any time, either finds that conditions jeopardise safety or fair racing they shall stop or suspend racing in total or by class of event until such time as safe and fair conditions are restored.

6.2. If time permits, they should consult with each other and with the rest of the Event committee before taking action and before resuming racing after an enforced break.

6.3. Any of the key officials associated with a particular race may halt racing if safety or fairness is compromised and should involve the Safety Advisor of the Event committee as soon as possible.

7.0. VIOLATION OF SAFETY RULES.

7.1. Any crew violating the published circulation pattern safety rules or executing a dangerous manoeuvre or rowing on the course within 30 mins of published start time may be subject to an official warning or disqualification.

8.0. SAFETY INFORMATION, EVENT WELFARE PLAN AND CIRCULATION PATTERNS.

8.1. At least one month before the event takes place the event secretary or event safety adviser will provide the Association Secretary and Regional Rowing Safety Adviser with a completed safety self-audit on the forms provided which must include a copy of the Safety & Communications plan, the risk assessment, the Emergency plan and the Event Welfare plan for the event.

8.2. The Organising Committee shall develop and publish to competing clubs and to official's detailed diagrams and instructions covering -

- Communication plan.
- Safety Plan
- Event Welfare Plan
- The circulation pattern to be always followed during the race period and during practice sessions in the neighbourhood of the course.
- Any special points of danger, on or near the course.
- Safety boat and first aid positions and how to summon help.
- Medical support arrangements.
- Location of emergency telephones.
- marshalling instructions.
- when and where crews may practice, warm up or cool down on the water.

8.3. The instructions above should be published in the event programme and distributed to competing clubs and officials not less than 7 days prior to the event to which they apply. It is the responsibility of clubs to ensure that these instructions are distributed to crews.

8.4. The above instructions should form the basis of the Club Briefing.

8.5. (Recommendation) Event committees should print in their programme the location of the nearest telephone that can be used in an emergency. Where there is not a suitable telephone at the Event site a mobile phone should be available at the Event Control.

9.0. EVENT PUBLIC LIABILITY INSURANCE.

9.1. All events granted a H&D Event Permit must have appropriate public liability insurance with a minimum cover of £10 million in place for the event.

10.0. PROVISION OF SAFETY BOATS.

10.1. One or more safety boats must be provided to give adequate assistance to boats in difficulty and to keep the course clear and provision should also be made for a boat or boats other than the umpire's boat to be responsible for keeping the turning buoys in position. It is recommended that at least one of the safety Boat crew has a minimum qualification of RYA2 or the equivalent level of experience and that all safety boats have a crew of at least two people.

11.0. PROVISON OF MEDICAL AND LIFE SAVING SERVICES.

11.1. The Event committee should ensure that medical and life saving services are available if required.

12.0. BOAT AND EQUIPMENT INSPECTIONS.

12.1. The Association may appoint a safety Sub-Committee who may inspect, at any Event, Club boats, equipment and life jackets and may serve notice on the clubs of any defects found which must be rectified before the next Event or if considered life threatening before the next race.

13.0. INCIDENT REPORTING.

13.1. The Event Committee/Event Safety Adviser AND the Safety Adviser or a member of the Club involved in a safety incident at an event, that meets the BR criteria of a reportable incident must, within two days of the incident taking place submit an incident report via British Rowing's on-line incident reporting system.

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