HANTS & DORSET AMATEUR ROWING ASSOCIATION.

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1.0. TITLE.
1.2. The name of the Association will be “The Hants & Dorset Amateur Rowing Association”.

2.0. OBJECT.
2.1. The objects of the Association shall be to promote and regulate rowing, sculling and boat racing generally within the area covered by the members of the Association, and to co-operate with other sporting associations in promoting the said activities and sporting activities generally.

3.0. AREA.
3.1. The Association shall consist of rowing clubs and events, primarily within Hampshire, Dorset and the Isle of Wight, willing to bind themselves to observe the constitution and rules of the Association.

4.0. ASSOCIATION MEMBERSHIP.
4.1 Other Clubs and events outside the area named maybe admitted under special circumstances but their membership may then be subject to special conditions and restrictions in accordance with such circumstances.
4.2. Applications by Clubs or events to join shall be submitted to the Honorary Secretary at least one month before the Annual General Meeting accompanied by the appropriate subscription or event fee (which will be returned if not elected) and a majority of two-thirds of those present and entitled to vote at such a meeting shall be required to admit to membership.

5.0. CLUB CONTACTS – NOTIFICATION TO ASSOCIATION SECRETARY.
5.1. Every Club or event on becoming affiliated shall send to the Honorary Secretary the name and address of its secretary or other proper officer to whom all communications shall be sent and shall promptly notify any changes and all notices sent by the Association to the name last given shall be deemed to have been properly sent whether received or not. If agreed by the Club, Event or individual, electronic Mail (Email) is an acceptable form of communication.

6.0. AFFILIATION FEES and EVENT PERMIT FEES.
6.1. Each affiliated Club or event shall pay to the Association an annual subscription fee at the rate fixed annually at the Annual General Meeting. Affiliation fees to be paid before the first counting Championship points or the 1st June which ever shall be earlier in each year. Any Club in arrears of payment of their affiliation fees shall lose its power to vote and shall not be eligible to compete at any event.

6.2. Each affiliated event shall pay to the Association an event permit fee at the rate fixed annually at the Annual General Meeting. Event permit fees to be paid on application for an event permit and no later than 1 month before the intended date of the event. Any event in arrears shall be liable to have their permit to hold an event withheld or withdrawn.

7.0. COUNCIL.
7.1. The management of the Association shall be invested in a Council consisting of the Executive, Life Vice Presidents, and one delegate from each affiliated Club and one delegate from each affiliated event (hereinafter called the Council).
7.2. The Council shall have full power to enquire into the conduct of any Club or event or individual in respect of whom a complaint has been made and for that purpose may require the attendance of specific officials and other persons and the production of all books, letters and other documents. They shall full power to deal with all offending or defaulting Clubs, events or individuals as they may think fit including imposing fines and suspensions or withholding championship points but any motion imposing such action shall require a two-thirds majority of those present and entitled to vote.
7.3. The Council may make byelaws which shall be binding on the Association until the next AGM at which they must be ratified in order to stay in force.

8.0. EXECUTIVE.
8.1. The Executive shall consist of the officers namely the President, Chairman, Honorary Secretary and Treasurer.
8.2. The officers elected at the AGM shall hold office until the next AGM and shall be eligible for re-election except that the President shall not serve for more than 2 years consecutively, and the Chairman shall not serve for more than 5 years consecutively but may be re-elected at some future date.
8.3. Additional officers may be elected to the Executive at the discretion of the Council at an AGM to assist in the management of the Association who shall be entitled to attend all meetings and have one vote each.
8.4 Vacancies in officers arising during the year may be filled by the Executive to hold office until the next AGM.

9.0. HONORARY LIFE MEMBERS AND LIFE VICE PRESIDENTS.
9.1. The Council at the AGM can elect Honorary Life Members who shall be entitled to attend all meetings and take part in discussions but shall have no voting power unless empowered to do so under rules 7 hereof. Honorary Life Members can be removed at an AGM but do not have to be re-elected annually.
9.2. The Council at the AGM can elect Life Vice Presidents. Life Vice Presidents shall be entitled to attend all meetings and shall have one vote each. Life Vice Presidents can be removed at an AGM but do not have to be re-elected annually. A Life Vice President should be someone who has made a significant contribution to the Hants & Dorset Rowing Association or Coastal Rowing.

10.0. ANNUAL GENERAL MEETING.
10.1. The Annual General Meeting shall be held each year as a general rule in March to transact the following business and six weeks' notice in writing of the date and place and time of the meeting will be given with an agenda setting out the business to be transacted which shall include.
10.2. To approve the minutes of the last AGM and any other general meetings and to deal with any matters arising.
10.3. To receive the Annual Report and Financial Statement for the year ending 31st December last.
10.4. To elect the officers and other members of the Executive and Honorary Auditor.
10.5. To elect racing officials comprising umpires, starters, judges and their assistants.
10.6. To elect Honorary Members and Life Vice Presidents
10.7. To appoint Trustees to the Association as required under Rule 18 of the Association Constitution.
10.8. To ratify affiliated event dates.
10.9. To agree rates of subscriptions, event permit fees and entry fees for the year.
10.10. To deal with any other business authorised by the Council or requisitioned in accordance with these rules.

11.0. COUNCIL MEETING.
11.1. A meeting of the Council shall be held in the Autumn of each year to review the last event season and matters arising there from and to consider any matters to be referred to the AGM. Clubs and events wishing to have matters placed on the agenda shall notify the Honorary Secretary thereof before the 30th September and the Honorary Secretary shall give at least 3 weeks notice in writing of such meeting and agenda. Unless determined at a previous meeting the date and place shall be fixed by the Honorary Secretary.

12.0. ADDITIONAL MEETINGS.
12.1. Additional meetings of the Council may be called at any time by any two of the Executive or requisitioned in writing by three affiliated Clubs or events who shall deposit with the Honorary Secretary the sum of £20 or such sum as the Association shall from time to time prescribe to cover the cost of the meeting, stating the objects of the meeting and the names

of those requisitioning the same and the meeting may decide whether the circumstances for calling the meeting justified the whole or part of such sum so deposited being refunded.

13.0. CONSTITUTION AND RULE AMENDMENTS.
13.1. Alterations or additions to the Associations Constitution may be submitted for consideration at an AGM by any affiliated Club, event, Executive Officer or Sub Committee of the Association.
13.2. Any proposed alterations to the constitution shall be submitted to the Honorary Secretary in writing by the 31st December who shall circulate them at least 6 weeks before the AGM and any Club or event wishing to submit amendments to the proposed alterations shall give notice in writing to the Honorary Secretary and each affiliated Club or event at least two weeks before the AGM. Any alterations or amendments so circulated in advance and passed at the AGM shall take immediate effect.
13.3. Any amendment to the constitution not so circulated in advance but passed by a two-thirds majority at an AGM shall take immediate effect and be binding on Clubs and events but notice thereof must be given on the agenda of the next AGM and unless ratified there by two-thirds majority shall thereupon lapse.

14.0. VOTING.
14.1. At all meetings voting will be a show of hands of those entitled to vote and no one shall be entitled to more than one vote save the Chairman who shall have a casting vote in the event of an equality of votes. Resolutions shall be carried or lost by a simple majority save that no rules of the Association shall be repealed or altered, and no new rules shall be made save by a two-thirds majority of those voting at the AGM.
14.2. At all meetings if the Chairman shall so decree or if ten members present and entitled to vote shall so request voting may be by secret ballot when voting cards shall be issued to those entitled to vote and two scrutineers shall be appointed to count the votes and the same rules as to a majority shall apply.
14.3. The Quorum at an AGM shall be 15 persons present and entitled to vote and at a Council meeting 11 such persons and at an Emergency Committee meeting 7 such persons.
14.4. The accidental omission to give notice of a meeting or the non-receipt of a notice of a meeting by any Officer, Club or event shall not invalidate any proceedings or resolutions at any meeting.

15.0. EMERGENCY COMMITTEE.
15.1. The Officers present at a event together with one representative of each Club and event present shall constitute an Emergency Committee to consider all matters of dispute referred to it by the organising event committee, the umpires and other racing officials of the day or any three Clubs requisitioning the same by written to the senior Officer present.
15.2. Such Emergency Committee shall be empowered to withhold points from any or all Championship races where the conditions do not conform to the best interests of rowing, make decisions about postponements and row-offs and exercise disciplinary powers against any competitors or Club considered by it guilty of conduct prejudicial to the best interests of rowing.

16.0. DISCIPLINARY MEASURES.
16.1. If it is held a disciplinary offence has been committed the Emergency Committee shall have power to reprimand a competitor or Club and/or suspend the offender from racing in future events until a meeting of the Council can be convened or impose a fine not exceeding £10 on a competitor or Club or refer the matter to the Council who may suspend or fine without limit.
16.2. Any Club aggrieved by the decision of the Emergency Committee may seek a meeting of the Council under rule 12 by notice to the Honorary Secretary within seven days of the Emergency Committees decision when the Council shall reconsider the matter as soon as possible to either ratify, reverse or amend the decision of the Emergency Committee.

17.0. FINANCE.
17.1. The Treasurer shall be responsible for the accounts and the funds of the Association and shall cause an audited account to be published for perusal at the AGM.

17.2. No Officer shall have the power to incur expenditure or commit the Association to expenditure in excess of £100 without the consent of the Associations general meeting.
17.3. All monies received on behalf of the Association shall be paid into bankers or building societies appointed by the Association and all cheques on and directions to the bankers shall be signed by the Honorary Secretary or any other two Officers of the Association.
17.4. Priority is given to any Organising Committee for the sale clothing and memorabilia to raise funds for the South Coast Championships Regatta each time it is held under the auspices of the Hants and Dorset Amateur Rowing Association. This does not preclude Clubs or events raising funds at their own events.

18.0. ASSETS AND TRUSTEES.
18.1. The Association may acquire property and may appoint not less than two or more than four Trustees in whom all property of the Association other than cash under the control of the Treasurer shall be vested.
18.2. The Trustees shall hold office until death, resignation or removal from an office by a resolution passed at the AGM.
18.3. The Trustees may deal with the property so vested in them by way of sale mortgage charge lease or otherwise as directed by the Association in general meeting.
18.4. The Trustees shall be effectually indemnified by the Association from and against any liability cost, expenses and payments whatsoever which maybe properly incurred or made by them in relation to the trusts of the property of the Association or in relation to any legal proceedings or which otherwise relate directly or indirectly to the performance of the functions of the Trustees.

19.0. LIABILITIES.
19.1. Neither the Association nor any Officer or Committee Member thereof shall be liable to any Club, event or individual whether a member of the Association or not for any loss or damage or injury to any property or person occurring from whatever cause in or about the property of the Association or in about any event promoted by or held under the Constitution of the Association and any Club or event staging any event held under the name of the Association shall display a notice to this effect in any programme or in a prominent position at the event.

20.0. DISSOLUTION.
20.1. A motion to dissolve the Association may only be made at an Annual General Meeting and to the effect a dissolution at least three quarters of the persons present and entitled to vote must vote in favour of the dissolution and if carried the property and surplus funds of the Association shall be returned to the original donors, distributed amongst the affiliated Clubs and events or donated to some other Association having its main objects the promotion of rowing and other sporting activities as such Annual General Meeting may decide.

21.0. SUB COMMITTEES.
21.1 The Association may delegate any of its powers to Sub-Committees or other bodies or to individuals from amongst its members or otherwise provided the powers so delegated are specified in each case.

22.0. ASSOCIATION RULES.
22.1. The Association Rules for boat racing and event rules and conditions governing the Associations Championship Trophies shall be an integral part of this Constitution and all amendments and additions thereto shall be made in accordance with this Constitution.

23.0. INTERPRETATION.
23.1. If clarification or interpretation of any of the existing Association Rules as they stand is required then such clarification or interpretation will be made by the Executive Officers of the Association, that is the President, Chairman, Honorary Treasurer and Honorary Secretary and any three of the four Executive Officers being able to make such a decision.

24.0. WELFARE AND SAFEGUARDING.
24.1. The Association accepts the policy and procedures relating to Welfare and Safeguarding as set by the British Rowing Safeguarding Children and Young People policy and British Rowing Safeguarding Adults at Risk policy and requires all affiliated clubs to accept them as a condition of affiliation. Affiliated clubs are to refer to the Safeguarding Policy and Guidance for the Hants & Dorset Amateur Rowing Association document.

25.0. SAFETY.
25.1. The Association accepts the policy and procedures relating to Safety as set out by British Rowing and the Association and requires all affiliated clubs to accept them as a condition of affiliation.

26.0. TRANSGENDER AND NON-BINARY COMPETITION AND ELIGIBILTY.
26.1. The Association accepts the policy and procedures relating to Transgender and Non-Binary competition and eligibility as set out by British Rowing and require all affiliated clubs to accept them as a condition of affiliation.

27.0. RACING OFFICIALS – REQUIREMENT FOR CLUB TO PROVIDE.
27.1. Each club affiliated to the H&D is required to nominate at least two club members who will officiate at regattas as either full Racing Officials or Assistant Racing Officials per regatta season.
27.2. Nominated persons must be available to officiate at a minimum of three regattas per regatta season.
27.3. Any Club that does not nominate the minimum requirement of two racing officials in any regatta season (see H&D General rule 27.1.) will be fined. The amount of the fine will be decided at the H&D AGM for that regatta season and will be per each official not provided by that club.
27.4. Any member nominated by a club to be a racing official must be a member of that Club.
27.5. Any member nominated by a Club must be prepared to become a member of British Rowing.

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