

PARENTING PLAN
(All Clients MUST Complete)

1. CHILDREN

The parenting plan is for the following children born to, or adopted by the parties:

Child(ren)'s Name	Date of Birth	Male or Female
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do any of your children have special needs or require special therapies, such as speech therapy, occupational therapy, counseling, etc.? If so, please indicate those needs and/or treatment, the treating physician or therapist, the prescribed medication and the monthly costs of this treatment and any related medications: _____

2. JURISDICTION.

The court that will govern your parenting plan will be the court in **Tallahassee, Leon County, Florida**. *If you can think of any reason why another court should govern this matter, please explain:* _____

3. PARENTAL RESPONSIBILITY AND DECISION MAKING.

A. Parental Responsibility is typically equally *shared* by the parents. That means the parents will confer and jointly make all major decisions affecting the welfare of the children. Major decisions include, but are not limited to, decisions about the children's education, healthcare, and other responsibilities unique to your family. *Please indicate if you agree to Shared Parental Responsibility:* _____

B. Alternatives. In special circumstances shared parental responsibility is not appropriate. *Please indicate if shared parental responsibility is not appropriate for your family:*

_____ Sole Parental Responsibility. The _____ Mother _____ Father shall have sole authority to make major decisions for the children.

_____ Shared Parental Responsibility with Decision Making Authority. The parents will still confer and attempt to agree on major decisions about the children. If the parents are unable to agree, the authority for making major decisions regarding the children shall be as follows:

Education/Academic decisions _____ Mother _____ Father
Non-emergency health care _____ Mother _____ Father
Other: _____ _____ Mother _____ Father

Please state the reasons supporting your decision to select either Decision Making Authority or Sole Parental Responsibility: _____

C. Day-to-Day Decisions. Typically, each parent will make decisions regarding day-to-day care and control of the children in their care. Regardless of the allocation of decision making, either parent may make emergency decisions affecting the health or safety of the children while in their care. A parent who makes an emergency decision shall share the decision with the other parent as soon as reasonably possible.

If you can think of any reason why a parent should not make day-to-day care decisions for the children, please explain: _____

4. INFORMATION SHARING

Unless otherwise indicated, typically information will be shared as listed below:

A. Each parent will have access to medical and school records and information pertaining to the children and shall be permitted to independently consult with any and all professionals involved with the children. The parents shall cooperate with each other in sharing information related to the health, education, and welfare of the children and they shall sign any necessary documentation ensuring that both parents have access to said records.

B. Each parent shall be responsible for obtaining records and reports directly from the school and health care providers.

C. Both parents have equal rights to inspect and receive governmental agency and law enforcement records concerning the children.

D. Both parents shall have equal and independent authority to confer with the children's school, day care, health care providers, and other programs with regard to the children's educational, emotional, and social progress.

E. Both parents shall be listed as "emergency contacts" for the children.

F. Each parent has a continuing responsibility to provide a residential, mailing, and contact address and contact telephone number to the other parent. Each parent shall notify the other parent in writing within 24 hours of any changes.

If you can think of any reason why any of these provisions should be changed, please indicate:

If you would like to add a provision, please indicate: _____

5. CHILD CARE

Please indicate how you'd like to handle choosing and paying for child care for your children:

A. Child Care Decision Making/Information Sharing (*check any that apply*):

_____ Either parent may enroll the children in summer camp or place the children with a child care provider during their timesharing, however that parent shall provide the name, address, and contact information to the other parent. If summer care shall extend into the other parent's timesharing, then summer care must be agreed upon by the parties.

_____ All child care providers must be agreed upon by both parents.

_____ Each parent must offer the other parent the opportunity to care for the children before using a child care provider for any period exceeding _____ hours. (*Known as the "right of first refusal"*)

If you would like to add a provision, please state: _____

B. Costs of Child Care (*choose only one*):

_____ The costs of the child care shall be paid by:
Mother _____ % Father _____ %

_____ Each party shall pay for their own child care during their time.

If you would like to add a provision, please state: _____

6. EXTRACURRICULAR ACTIVITIES

Please indicate how you'd like to handle choosing and paying for your children's extracurricular activities, such as dance, karate, sports, music, etc.:

A. Standard language: Each parent shall determine the children's non-reoccurring activities and events during their timesharing with the children. The parents shall agree upon any activities that will reoccur during the other parent's timesharing, such as sports teams, music or dance lessons, etc. Each parent shall provide the other parent with information about the children's events and organized activities such as school programs, concerts, award ceremonies, plays, etc., in which the child is participating.

If you can think of any reason why any of these provisions should be changed, please indicate:

If you would like to add a provision, please indicate: _____

B. Costs of Extracurricular Activities.

_____ The costs of the extra-curricular activities shall be paid by:

Mother _____ % Father _____ %

_____ The uniforms and equipment required for the extra-curricular activities shall be paid by: Mother _____ % Father _____ %

If you would like to add a provision, please indicate: _____

7. EDUCATION

A. For each child, list their current school and grade level:

B. Will the children continue to remain in the same school zone, and if not, which parent's address should be used to determine the children's school?

C. The following provisions are made regarding private or home schooling:

8. COMMUNICATION

A. Between Parents. All communications regarding the children shall be between the parents. The parents shall not use the children as messengers to convey information, ask questions, or set up schedule changes. The parents shall communicate with each other (*choose all that apply*):

- in person
- by telephone
- by letter
- by e-mail
- by Our Family Wizard or Talking Parents
- Other: (*Specify*) _____.

B. Between Parent and Children. Both parents shall keep contact information current. Telephone or other electronic communication between the children and the other parent shall not be monitored by or interrupted by the other parent. "Electronic communication" includes telephones, electronic mail or e-mail, webcams, video-conferencing equipment and software or other wired or wireless technologies or other means of communication to supplement face to face contact.

If you can think of any reason why the terms above should be changed, please indicate: _____

C. The children may have: ___ telephone ___ e-mail ___ other electronic communication in the form of _____ with the other parent (*choose only one*):

- Anytime
- Every day during the hours of _____ to _____.
- On the following days _____ during the hours of _____ to _____.
- Other: _____

D. Costs of Electronic Communication shall be addressed as follows:

If you would like to add a provision regarding communication, please state: _____

9. SCHEDULING

A. School Calendar. If necessary, on or before _____ (date) of each year, both parents should obtain a copy of the children’s school calendar for the next school year. The parents shall discuss the calendars and the timesharing schedule so that any differences or questions can be resolved by _____ (date).

B. The parents shall follow the school calendar of (choose only one):
____ the oldest child
____ the youngest child
_____ County
_____ School
____ Other: _____

C. Schedule Changes (choose all that apply):

_____ A parent making a request for a schedule change will make the request as soon as possible, but in any event, except in cases of emergency, no less than _____ before the change is to occur.

_____ A parent requesting a change of schedule shall be responsible for any additional child care, or transportation costs caused by the change.

_____ Other (Specify) _____.

If you would like to add a provision, please indicate: _____

10. TIMESHARING SCHEDULE

You and your spouse must agree upon a timesharing schedule:

A. Timesharing Schedule. The parents and children shall follow this schedule during the school year:

_____ (1) The children shall spend equal time with both parents. The parents shall rotate timesharing on a weekly basis, with the Father having timesharing one week and the Mother having timesharing one week. A week shall be defined as seven days, and exchanges shall occur on Friday upon the release of the children’s school/daycare, and if the children are not in school/daycare then at _____ (time).

_____ (2) The children shall reside primarily with the Mother/Father (indicate), with the Mother/Father (indicate) having timesharing set forth below:

_____ Every other Friday, upon the children’s release of school, through Monday morning upon the children’s return to school; and every other Wednesday upon the children’s release from school until Thursday

morning upon the children's return to school.

_____ Other: _____

_____ (3) The parents shall rotate timesharing every few days, so that the children will not go longer than three (3) days without seeing the other parent. *(This schedule is typical only for young children).*

If you and your spouse have agreed to another timesharing schedule, please indicate: _____

B. Holiday Schedule. The Holiday schedule will take priority over the regular weekday, weekend, and summer schedules. *(This is the standard holiday plan used by the Firm. You are free to add or omit holidays that are important to your family, or to change the dates, times or years (even and odd) set forth below).* The parents and children shall follow this schedule during the summer and holidays:

Spring Break Options:

_____ (1) The parents shall follow the regular schedule.

_____ (2) The parents shall equally split the children's Spring Break holiday. The Mother shall have timesharing from the time school is out for the holiday until Wednesday at 12:00 p.m., and the Father shall have timesharing from Wednesday at 12:00 p.m. until the day school resumes.

_____ (3) The parents shall alternate the children's entire Spring Break holiday, with the Mother having even years and the Father having odd years.

_____ (4) Other: _____

Summer Options:

_____ (1) The same schedule shall continue through the summer.

_____ (2) The parents shall switch to a rotating weekly schedule during the summer. A week shall be defined as seven days, and exchanges shall occur on Friday at _____ (time).

_____ (3) Other: _____

Mother's Day and Father's Day Options:

_____ (1) No allocation for Mother's or Father's Day.

_____ (2) The children shall be with the Mother every Mother's Day from 9:00 a.m. Sunday to return of school/daycare on Monday, or if the children are not in school then 6:00 p.m. The children shall be with the Father every Father's Day from 9:00 a.m. Sunday to return of school/daycare on Monday, or if the children are not in school then 6:00 p.m.

_____ (3) Other: _____

Thanksgiving Options:

_____ (1) Thanksgiving is defined as from the time school/daycare is released on Wednesday before the holiday to the return of school/daycare on Monday morning. The parents shall alternate Thanksgiving, with the Mother having even years and the Father having odd years.

_____ (2) Thanksgiving is defined as from the time school/daycare is released on Wednesday until Friday at 6:00 p.m., with a halfway point of Thursday at 2:00 p.m. The parents shall divide and alternate Thanksgiving, with the Mother having the first half in even years and the Father having the first half in odd years.

_____ (3) Other: _____

Christmas Options:

_____ (1) The parents shall equally divide and alternate the children's Winter Break, as defined as the day after school is released until the day before school resumes. In odd years, the Mother shall have the first half of Winter Break and the Father shall have the second half of Winter Break. In even years, the Father shall have the first half of Winter Break and the Mother shall have the second half of Winter Break. Should there be an uneven number of days in the Winter Break, the extra day shall go to the Mother in even years and the Father in odd years.

_____ (2) Other: _____

Child's Birthday Options:

_____ (1) In even years, the children shall be with the Mother for his or her birthday, from 9:00 a.m. until 6:00 p.m. the following day. In odd years, the children shall be with the Father for his or her birthday, from 9:00 a.m. until 6:00 p.m. the following day.

_____ (2) Other: _____

Other holidays unique to your family may include Easter Sunday, Halloween, the parent's birthdays, July 4th, etc. Please indicate a timesharing schedule for these holidays if applicable:

C. Other Timesharing Matters:

Are there any concerns about either parent's home or visitation that needs addressed, such as the safe-keeping of guns, overnight guests of the opposite sex, visitation with relatives or grandparents, family counseling, etc.? *If so, please indicate your concerns that need to be addressed by your attorney:* _____

11. TRANSPORTATION & EXCHANGE OF CHILDREN

Please indicate who will provide transportation of the children:

_____ The ___ Mother ___ Father shall provide all transportation.

_____ The parent beginning their timesharing shall provide transportation for the children.

_____ The parent ending their timesharing shall provide transportation for the children.

_____ Other: _____

Please indicate when and where exchanges of the children will occur:

_____ Exchanges shall be at Mother's and Father's homes at _____ (*time*) unless both parents agree to a different meeting place or time, in writing.

_____ Exchanges shall occur at _____ (*place*) at _____ (*time*) unless both parties agree in advance to a different meeting place or time, in writing.

_____ Other: _____

If you would like to add a provision, please indicate: _____

12. CHANGES OF PARENTING PLAN

Temporary changes to a parenting plan may be made informally without a written document; however, if the parents dispute the change, the parenting plan shall remain in effect until further order of the court. If disputes arise, you have many options available to resolve those disputes, including (*choose any that apply*):

_____ Both parents shall attend formal mediation and shall share the costs of mediation with the Mother paying _____ % and the Father paying _____ %.

_____ Both parents shall family counseling and shall share the costs of counseling with the Mother paying _____ % and the Father paying _____ %.

_____ A Parenting Coordinator shall be appointed to help the parties, and the parties shall share the costs of the Coordinator with the Mother paying _____ % and the Father paying _____ %.

If you would like to add a provision, please indicate: _____

13. RELOCATION

No party may move their residence more than 50 miles from its current location once a parenting plan is pending before the court. Do you anticipate moving greater than 50 miles within the next few years? If so, please explain: _____

14. CHILD SUPPORT

Child support is based on several factors, including the number of children, the parents' incomes, the cost of the children's health insurance and the cost of the children's day care. Child support can be established through Florida's legal guidelines or the parties can agree upon child support by contract. *Please indicate how you and your spouse would like to address child support:*

_____ We will agree on support, as indicated in Section B.

_____ Please calculate child support according to the law. (*You can still agree on support as indicated in Section B but in order to determine legal child support, we will need you to complete Section A*).

A. Factors for Child Support by Law. Please complete the following information so that your attorney can determine child support according to Florida law:

Are there any child care or day care costs for the children? If so, please indicate the monthly amount and which party pays for this expense: _____

Are there any health or dental insurance costs for the children? If so, please indicate the monthly amount and which party pays for this expense: _____

Please provide your attorney with a copy of your paystub and the opposing party's paystub so that she may calculate child support by law.

B. Child Support Options (*choose only one*):

_____ Mother/Father (*indicate*) shall pay to the other spouse child support in the amount of _____ per month.

_____ Neither party will pay support to the other party for the minor child.

C. Payment of Support. Typically, child support is paid directly from one party to the other party each month, on or before the 5th day of the month. If the paying party does not pay child support by the 10th of the month, the other party can submit an Income Deduction Order to the Court, which directly takes child support from the paying party's employment earnings. *Is this suitable for you? If not, indicate how you would like child support paid:* _____

D. Other Expenses. As support for the minor children, the parties typically pay other expenses. Please indicate what and how you would like these paid (*choose all that apply*):

_____ Children's health insurance shall be paid by the Mother/Father (*indicate*).

_____ Children's dental insurance shall be paid by the Mother/Father (*indicate*).

_____ Children's extracurricular expenses shall include the following (*indicate*): sports, music, karate, dance, art, other: _____ and the Mother shall pay _____ % and the Father shall pay _____ % (*indicate*).

_____ Children's educational expenses shall include the following (*indicate*): tuition, uniforms, books, supplies, trips, proms, testing, tutoring, other: _____ and the Mother shall pay _____ % and the Father shall pay _____ % (*indicate*).

_____ Children's unreimbursed medical expenses (co-pays or expenses not covered by insurance) shall be shared equally by the parties.

_____ Children's unreimbursed medical expenses (co-pays or expenses not covered by insurance) shall be shared with the Mother paying _____ % and the Father paying _____ %.

_____ Other: _____