

**OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND  
MINUTES  
MAY 14, 2015  
TOMS RIVER MUNICIPAL BUILDING  
3:00 P.M.**

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Meeting Called to Order by Chairman Pine. Open Public Meeting Statement read into the record.

Pledge of Allegiance

**ROLL CALL OF EXECUTIVE COMMITTEE::**

James Pine, Chairperson, Township of Eagleswood	Present
Charlene Carney, Vice Chair, Borough of Pine Beach	Present
Paul Shives, Secretary, Township of Toms River	Present
Diane Lapp, Township of Manchester	Present
Veronica Laureigh, Twp. of Lacey	Present
Dave Pawlishak, Borough of Surf City	Present
Christopher Parlow, Borough of Lavallette	Present
Joseph Gilsenan, Township of Brick, Alternate #1	Present
Isaac Akerman, Township of Lakewood, Alternate #2	Absent

**APPOINTED OFFICIALS PRESENT:**

<b>Executive Director /Administrator</b>	Perma Risk Management Services	Stephen Sacco	Present
<b>Attorney</b>	Citta, Holzapfel, Zabarsky	Steven Zabarsky, Esq.	Absent
<b>Treasurer</b>		Bill Garofalo	Present
<b>Claims Service</b>	Qual-Lynx	Kathie Tyler-Schohl	Present
<b>Underwriting Manager</b>	Conner Strong & Buckelew	Ed Scioli	Absent
<b>Safety Director</b>	JA Montgomery	Joanne Hall	Absent
<b>Risk Management Consultants</b>	Conner Strong & Buckelew	Mike Avalone	Present

**ALSO PRESENT**

Christian E. Schlegel, Esq., Citta Holzapfel & Zabarsky  
Tom Tallon, Ship Bottom  
Joseph Mirarchi, J.A. Montgomery  
Robyn Walcoff, Perma  
Mary Lou Doner, Perma  
Greg Handshy, So. Toms River  
Jennifer Goldstein, CSG  
Joseph Harvey, Joseph Harvey & Assoc., LLC

**APPROVAL OF MINUTES:** March 12, 2015

**MOTION TO APPROVE OPEN & CLOSED MINUTES FOR ABOVE REFERENCED MEETING**

**MOTION:** Commissioner Laureigh  
**SECOND:** Commissioner Pawlishak  
**VOTE:** Unanimous

**CORRESPONDENCE:**

None

**COMMITTEE REPORTS:**

**Claims Review Committee** - The Committee met on Monday, May 11, 2015. Minutes from that meeting were distributed prior to the meeting. A verbal report will be provided during the Closed Session portion of the meeting.

**TREASURER:**

Mr. Garofalo said the MEL Finance Committee met last week and has decided to provide a recommendation to the Board to issued an RFP for banking services and investment services.. Mr. Garofalo advised that he will follow the procedure carefully and depending on the final decision for the MEL, he will provide a to either move the banking services or stay with the current provider.

**April 2015**

<b>FUND YEAR</b>	<b>AMOUNT</b>
2014	\$8,208.70
2015	\$1,325,413.71
<b>TOTAL</b>	<b>\$1,333,622.41</b>

**MOTION TO APPROVE RESOLUTION # 13-15 APPROVAL FOR PAYMENT OF APRIL 2015 BILL LIST**

**MOTION:** Commissioner Pawlishak  
**SECOND:** Commissioner Laureigh  
**ROLL CALL VOTE:** Unanimous

**April 2015 – Supplemental**

<b>FUND YEAR</b>	<b>AMOUNT</b>
2015	\$731,489.50
<b>TOTAL</b>	<b>\$731,489.50</b>

**MOTION TO APPROVE RESOLUTION # 14-15 APPROVAL FOR PAYMENT OF APRIL SUPPLEMENTAL 2015 BILL LIST**

**MOTION:** Commissioner Parlow  
**SECOND:** Commissioner Laureigh  
**ROLL CALL VOTE:** Unanimous

**May 2015**

<b>FUND YEAR</b>	<b>AMOUNT</b>
2014	\$40.96
2015	\$188,540.33
<b>TOTAL</b>	<b>\$188,581.29</b>

**MOTION TO APPROVE RESOLUTION # 15-15 APPROVAL FOR PAYMENT OF MAY 2015 BILL LIST**

**MOTION:** Commissioner Parlow  
**SECOND:** Commissioner Pawlishak  
**ROLL CALL VOTE:** Unanimous

Mr. Garofalo reviewed the report he distributed prior to the meeting detailing the financial portfolio of the Fund as well as the cash investments and imprest/transfers. Lastly Mr. Garofalo provided the total end balance for the month of April which is \$29,208,032.25.

**MOTION TO ACCEPT CLAIMS/IMPREST TRANSFERS FOR MARCH 2015 AND APRIL 2015 AS CERTIFIED BY THE TREASURER**

**MOTION:** Commissioner Lapp  
**SECOND:** Commissioner Parlow  
**ROLL CALL VOTE:** Unanimous

**EXECUTIVE DIRECTOR:**

**2014 Audit** – Mr. Rodney Haines was present to review the 2014 year end audit. Mr. Haines said that his report will be brief unless there are any questions as the audit was very successful. Mr. Haines outlined the Independent Auditor's report which addressed the reporting on financial statements and management responsibility for the financial statement, in addition to the Comparative Statement which all proved positive. Mr. Haines added that there were no further comments or recommendations from his office to the State as the Fund is in excellent shape.

Chairman Pine said he always refers back to Super Storm Sandy and the impact that it had not only on his town but on members affected., and while the financial burden was a tough one to swallow; we all have come very far and are nearing the end of the affects of the Storm. Chairman Pine took this opportunity to thank the professional for their hard work and dedication to the Fund, throughout that process as well as on a daily basis.

With nothing further, Mr. Sacco requested action on the 2014 Audit.

**MOTION TO APPROVE YEAR-END FINANCIALS, ADOPT RESOLUTION # 16-15 AND EXECUTE GROUP AFFIDAVIT INDICATING THAT MEMBERS OF THE EXECUTIVE COMMITTEE HAVE READ THE GENERAL COMMENTS SECTION OF THE AUDIT REPORT**

<b>MOTION:</b>	Commissioner Gilsenan
<b>SECOND:</b>	Commissioner Laureigh
<b>ROLL CALL VOTE:</b>	Unanimous

**PERMA Staff Announcement** – Mr. Sacco said that after 30 years of service to the MEL and its affiliated JIFs Mary Lou Doner, Vice President of Claims, is retiring on July 1, 2015; PERMA is pleased to announce that Robyn Walcoff, Esq. will join the operation as the Vice President of Claims after an extensive interview process of candidates to fill Ms. Doner's position.

**Elected Officials Seminars** - As a reminder, to supplement live presentations of this year's Elected Officials seminar, the MEL placed an on-line version on NJMEL.ORG. The deadline is June 1<sup>st</sup>. Mr. Sacco referred to the enclosed instructions to access to the program.

**2015 Financial Disclosure Forms** – Mr. Sacco said, last year, the Division of Local Government Services introduced a new online program for financial disclosure filings. The fund office has provided all Fund Commissioners with the login information they need to complete their Financial Disclosure filing for the Ocean

County Municipal JIF. The email included links to the instructions and the DLGS webpage to file your disclosure. The filing deadline was April 30<sup>th</sup>.

As a reminder, the division has begun issuing violations to anyone that failed to complete the 2014 filing by September 1, 2014 and will enforce the same fines for the 2015 year.

**League Magazine** – Mr. Sacco referred to the enclosed second and third distribution of a series of MEL advertisements to appear in the League magazine. Each advertisement in the “Power of Collaboration” series will be different and will highlight activities of the MEL and JIFs as well as people who have rendered significant service.

**NJ Brain Injury Alliance Sports Related Concussions** - The MEL JIF has worked with the NJ Brain Injury Alliance to develop a model resolution and policy concerning sports related concussions. Enclosed is a model resolution and policy for members to consider adopting.

**MEL Safety Institute (MSI)** - The class schedules for 2015 can be found on the MEL’s webpage – <http://www.njmel.org>.

**Due Diligence Reports** - Mr. Sacco referred the Committee to the Financial Fast Track for the period ending March 31, 2015 noting that there is a deficit of \$410,045, but an overall statutory surplus of \$10,112,765 which evidences as positive position overall as stated by our fund auditor. Mr. Sacco also noted a new line item provided within the Fast Track which provides total cash on hand , which at this time is \$31,580,162.

With nothing further, Mr. Sacco concluded his report.

**ATTORNEY:**

Mr. Schlegel had nothing for open session.

**SAFETY DIRECTOR:**

Mr. Mirarchi reviewed the March and April activities as outlined within the agenda referring to the recently released Safety Director Bulletins and announcements that have been sent to the membership. Mr. Mirarchi referred to the list of upcoming MSI training seminars and advised of the CEUs available.

Mr. Mirarchi also reminded members of the preparation for the right to know inventory & labeling surveys asking members to make an effort to address issues prior to the summer inventory & labeling surveys begin.

*Copy of the Safety Director’s Report made a part of the Minutes*

**UNDERWRITING MANAGER:**

Mr. Sacco indicated that Mr. Scioli was unable to attend the meeting and referred to the list of certificates enclosed within the agenda booklet.

*List of Certificates made part of the Minutes.*

**CLAIMS SERVICE:**

Ms. Tyler-Schohl indicated that the Claims Services report would be given in Closed Session.

**RISK MANAGEMENT CONSULTANT:**

Mr. Avalone referred to the Risk Management Consultant report as distributed indicating that his office has provided services relating to EPL/POL Risk Management Seminars to various members. In addition, Mr. Avalone reported services relating to different topics for Lavallette, Long Beach, Seaside Heights & Jackson.

Mr. Avalone also reported that the 2016 renewal process is underway and has reached out to members regarding property schedules with a focus on outdoor property. Additional renewal data will be sent to members in the near future.

Mr. Avalone referred to the 2015 scheduled listing of Fast Track to Safety trainings advising that although there are upcoming scheduled trainings available in Monmouth County, the next scheduled training in the Ocean County area is scheduled for November.

With regards to Police Accreditation, Mr. Avalone said that the Fund budgeted for \$60,000 for the 2015 Fund Year for members requesting the grant to achieve their accreditation, to date three members have applied for the grant, namely, Little Egg Harbor, Beachwood and Tuckerton. Mr. Avalone advised added, that they will continue their efforts to continue the professional development of the police departments.

*Copy of the Risk Manager's Report made a part of the Minutes.*

**MANAGED CARE:**

Ms. Goldstein summarized the Managed Care report as distributed indicating that during the month of March, there was a savings of \$354,953.17 resulting in 43% of savings. Ms. Goldstein added that during the month of April, there was a savings of \$234,102 resulting in 57% of savings.

*Monthly Report Made Part of Minutes.*

**OLD BUSINESS:**

None

**NEW BUSINESS:**

None

**PUBLIC COMMENT:**

None

**MOTION TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING CLAIMS AND POTENTIAL LITIGATION:**

<b>MOTION:</b>	Commissioner Pawlishak
<b>SECOND:</b>	Commissioner Lapp
<b>VOTE:</b>	Unanimous

**MOTION TO ADJOURN EXECUTIVE SESSION:**

<b>MOTION:</b>	Commissioner Laureigh
<b>SECOND:</b>	Commissioner Lapp
<b>VOTE:</b>	Unanimous

**MOTION TO APPROVE PAYMENT OF CLAIMS AS DISCUSSED IN EXECUTIVE SESSION, THE FOLLOWING PARS WERE APPROVED:**

**Workers Compensation**

- X59795**
- Z14081**
- Z11286**
- Z14207**
- X91563**
- E01767**
- U91576**
- Z09367**
- E01135**
- Z09366**
- X42010**

**GL & Property claims**

- X35025**
- X60758**
- X55537**

**X67366**  
**U86202**  
**Z07542**  
**Z13524**

<b>MOTION:</b>	Commissioner Gilsenan
<b>SECOND:</b>	Commissioner Carney
<b>ROLL CALL VOTE:</b>	Unanimous

**MOTION TO ADJOURN MEETING:**

<b>MOTION:</b>	Commissioner Lapp
<b>SECOND:</b>	Commissioner Carney
<b>VOTE:</b>	Unanimous

Meeting Adjourned at: 3:30 PM

**NEXT MEETING:** July , 2015 3:00 PM  
Toms River Municipal Building  
33 Washington Street  
Toms River, NJ 08754

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**- Secretary**



**OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND  
BILLS LIST**

**Resolution No. 13-15**

**APRIL 2015**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Ocean County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2014**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000326</b>			
000326	BEACHWOOD BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00
			<b>250.00</b>
<b>000327</b>			
000327	TOMS RIVER TOWNSHIP	SAFETY PARTICIPATION AWARD - 03/2015	250.00
			<b>250.00</b>
<b>000328</b>			
000328	BALADY PROMOTIONS, INC.	ULTRAHYDE BLOCK JOTTER W/MINI PEN & CALC	878.70
			<b>878.70</b>
<b>000329</b>			
000329	BARNEGAT LIGHT BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00
			<b>250.00</b>
<b>000330</b>			
000330	BAY HEAD BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00
			<b>250.00</b>
<b>000331</b>			
000331	EAGLESWOOD TOWNSHIP	SAFETY PARTICIPATION AWARD - 03/2015	250.00
			<b>250.00</b>
<b>000332</b>			
000332	LAKEHURST BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00
			<b>250.00</b>
<b>000333</b>			
000333	LONG BEACH TOWNSHIP	<b>VOIDED</b>	
<b>000334</b>			
000335	LONG BEACH TOWNSHIP	<b>VOIDED</b>	
<b>000334</b>			
000335	LONG BEACH TOWNSHIP	SAFETY PARTICIPATION AWARD - 03/2015	250.00
			<b>250.00</b>
<b>000336</b>			
000336	POINT PLEASANT BEACH BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00
			<b>250.00</b>
<b>000337</b>			
000337	SEASIDE HEIGHTS BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00
			<b>250.00</b>
<b>000338</b>			
000338	SEASIDE PARK BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00
			<b>250.00</b>

<b>000339</b> 000339	SHIP BOTTOM BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000340</b> 000340	TUCKERTON BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000341</b> 000341	CITTA, HOLZAPFEL & ZABARSKY PC	LITIGATION MANAGEMENT - 12/19/2014	580.00 <b>580.00</b>
<b>000342</b> 000342	LACEY TOWNSHIP	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000343</b> 000343	HARVEY CEDARS, BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000344</b> 000344	JACKSON TOWNSHIP	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000345</b> 000345	PINE BEACH, BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000346</b> 000346	SOUTH TOMS RIVER, BOROUGH OF	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000347</b> 000347	MANCHESTER, TOWNSHIP	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000348</b> 000348	BEACH HAVEN, BOROUGH OF	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000349</b> 000349	LITTLE EGG HARBOR, TWP.	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000350</b> 000350	SURF CITY, BOROUGH OF	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000351</b> 000351	BARNEGAT TOWNSHIP	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000352</b> 000352	OCEAN TOWNSHIP	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000353</b> 000353	PLUMSTED TOWNSHIP	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000354</b> 000354	POINT PLEASANT BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000355</b> 000355	LAVALLETTE, BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00 <b>250.00</b>
<b>000356</b> 000356	OCEAN GATE, BOROUGH	SAFETY PARTICIPATION AWARD - 03/2015	250.00

250.00

Total Payments FY 2014

8,208.70

**FUND YEAR 2015**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000357</b>			
000357	MUNICIPAL EXCESS LIABILITY JIF	FAITHFUL PERFORMANCE BOND 2ND QTR 2015	5,102.52
			<b>5,102.52</b>
<b>000358</b>			
000358	MUNICIPAL EXCESS LIABILITY JIF	MEL PROPERTY 2ND QTR 2015	192,681.80
000358	MUNICIPAL EXCESS LIABILITY JIF	MEL 2ND QTR 2015	821,442.29
			<b>1,014,124.09</b>
<b>000359</b>			
000359	QUAL-LYNX	OUTSIDE ADJUSTER - 04/2015	5,380.75
000359	QUAL-LYNX	CLAIMS ADMIN - 04/2015	55,272.00
			<b>60,652.75</b>
<b>000360</b>			
000360	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES - 04/2015	9,907.10
			<b>9,907.10</b>
<b>000361</b>			
000361	PERMA	POSTAGE FEE 03/2015	87.05
000361	PERMA	EXECUTIVE DIRECTOR FEE 04/2015	23,538.00
			<b>23,625.05</b>
<b>000362</b>			
000362	CITTA, HOLZAPFEL & ZABARSKY PC	LITIGATION MANAGEMENT - 03/27/2015	13,409.50
000362	CITTA, HOLZAPFEL & ZABARSKY PC	ATTORNEY FEE 03/27/15	3,394.25
			<b>16,803.75</b>
<b>000363</b>			
000363	CONSOLIDATED SERVICES GRP, INC	MANAGED CARE SERVICES - 04/2015	23,190.92
			<b>23,190.92</b>
<b>000364</b>			
000364	WILLIAM GAROFALO	TREASURER FEE 04/2015	2,809.00
			<b>2,809.00</b>
<b>000365</b>			
000365	PERRY TROPHY CO.	PLAQUE - 3/4/15	32.00
			<b>32.00</b>
<b>000366</b>			
000366	MUNICIPAL EXCESS LIABILITY JIF	MSI 2ND QTR 2015	20,931.55
			<b>20,931.55</b>
<b>000367</b>			
000367	ALLSTATE INFORMATION MANAGEMNT	ACCT: 411 - ACT & STOR - 02/28/2015	59.15
			<b>59.15</b>
<b>000368</b>			
000368	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGERS FEE 04/2015	924.58
			<b>924.58</b>
<b>000369</b>			
000369	EXECU-TECH, INC.	MONTHLY WEBSITE MAINTENANCE FEE 04/15	200.00
			<b>200.00</b>
<b>000370</b>			
000370	CONNER STRONG & BUCKELEW	RMC FEE 2ND QTR 2015	147,051.25
			<b>147,051.25</b>

Total Payments FY 2015

1,325,413.71

**TOTAL PAYMENTS ALL FUND YEARS \$ 1,333,622.41**

**OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND  
SUPPLEMENTAL BILLS LIST**

**Resolution No. 14-15**

**APRIL 2015**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Ocean County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2015**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000371</b>			
000371	APEX INSURANCE SVS, c/o XL INS	TECH ERRORS & OMISSIONS 2OF2 INSTALL'15	9,300.00
000371	APEX INSURANCE SVS, c/o XL INS	POL & EPL - 2 OF 2 INSTALLMENTS 2015	716,734.50
000371	APEX INSURANCE SVS, c/o XL INS	VOL EMRG SERV DIR & OFFCR 2 OF2 INSTALL	5,455.00
			<b>731,489.50</b>
		Total Payments FY 2015	731,489.50

**TOTAL PAYMENTS ALL FUND YEARS \$ 731,489.50**

**OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND  
BILLS LIST**

**Resolution No. 15-15**

**MAY 2015**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Ocean County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2014**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000372</b>			
000372	J.A. MONTGOMERY RISK CONTROL	2015 AWARDS BREAKFAST - 04/06/15	40.96
			<b>40.96</b>
<b>000298</b>			
000289	LITTLE EGG HARBOR TOWNSHIP	<b>VOIDED</b>	20000.00-
			<b>20000.00-</b>
<b>000385</b>			
000385	LITTLE EGG HARBOR TOWNSHIP	2014 POLICE ACCREDITATION - 01/2015	20,000.00
			<b>20,000.00</b>
		Total Payments FY 2014	40.96

**FUND YEAR 2015**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000373</b>			
000373	BEACHWOOD BOROUGH	POLICE ACCREDITATION GRANT - 2015	20,000.00
			<b>20,000.00</b>
<b>000374</b>			
000374	QUAL-LYNX	CLAIMS ADMIN - 05/2015	55,272.00
000374	QUAL-LYNX	OUTSIDE ADJUSTER - 05/2015	5,380.75
			<b>60,652.75</b>
<b>000375</b>			
000375	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES - 05/2015	9,907.10
			<b>9,907.10</b>
<b>000376</b>			
000376	PERMA	EXECUTIVE DIRECTOR - 05/2015	23,538.00
000376	PERMA	POSTAGE FEE 04/2015	40.28
			<b>23,578.28</b>
<b>000377</b>			
000377	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES - 04/2015	3,628.00
			<b>3,628.00</b>
<b>000378</b>			
000378	CITTA, HOLZAPFEL & ZABARSKY PC	ATTORNEY FEE 04/2015	3,394.25
000378	CITTA, HOLZAPFEL & ZABARSKY PC	LITIGATION MANAGEMENT - 04/2015	17,664.50
			<b>21,058.75</b>

<b>000379</b>			
000379	CONSOLIDATED SERVICES GRP, INC	MANAGED CARE SERVICES - 05/2015	23,190.92
			<b>23,190.92</b>
<b>000380</b>			
000380	WILLIAM GAROFALO	TREASURER FEE 05/2015	2,809.00
			<b>2,809.00</b>
<b>000381</b>			
000381	ALLSTATE INFORMATION MANAGEMNT	ACCT: 411 - ACT & STOR - 03/31/2015	50.95
			<b>50.95</b>
<b>000382</b>			
000382	CONNER STRONG & BUCKELEW	POSITION BOND - 2015	2,540.00
000382	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER FEE 05/2015	924.58
			<b>3,464.58</b>
<b>000383</b>			
000383	EXECU-TECH, INC.	MONTHLY WEBSITE MAINTENANCE FEE 05/2015	200.00
			<b>200.00</b>
<b>000384</b>			
000384	TUCKERTON BOROUGH	POLICE ACCREDITATION GRANT PROGRAM	20,000.00
			<b>20,000.00</b>
		Total Payments FY 2015	188,540.33

**TOTAL PAYMENTS ALL FUND YEARS \$ 188,581.29**

**GROUP AFFIDAVIT FORM**  
**CERTIFICATION OF FUND COMMISSIONERS**  
**of the**  
**OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND**

We the Fund Commissioners of the **Ocean County Municipal Joint Insurance Fund** of full age, being duly sworn according to law, upon our oath depose and say:

1.) We are duly elected Fund Commissioners of the **Ocean County Municipal Joint Insurance Fund**.

2.) In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Fund Audit filed with the Secretary of the Fund pursuant to N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36 for the year 2014.

3.) We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled:

**GENERAL COMMENTS - RECOMMENDATIONS**

\_\_\_\_\_(L.S.)  
\_\_\_\_\_(L.S.)  
\_\_\_\_\_(L.S.)  
\_\_\_\_\_(L.S.)  
\_\_\_\_\_(L.S.)  
\_\_\_\_\_(L.S.)  
\_\_\_\_\_(L.S.)  
\_\_\_\_\_(L.S.)  
\_\_\_\_\_(L.S.)  
\_\_\_\_\_(L.S.)  
\_\_\_\_\_(L.S.)

Attest:

\_\_\_\_\_  
Secretary to the Fund

The Secretary of the Fund shall set forth the reason for the absence of signature of any members of the Executive Committee.

**Important:** This certificate must be sent to the Division of Local Government Services, CN 803, Trenton, NJ 08625.



**Resolution No. 16 -15**

**Resolution of Certification  
Annual Audit Report for Period Ending December 31, 2014**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2014 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each Fund Commissioner, and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the Fund Commissioners of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all Fund Commissioners have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments  
and  
Recommendations

and

**WHEREAS**, the Fund Commissioners have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
and  
Recommendations

as evidenced by the group affidavit form of the Fund Commissioners.

**WHEREAS**, such resolution of certification shall be adopted by the Fund Commissioners no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

**WHEREAS**, all Fund Commissioners have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the Fund Commissioners to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED**, that the Fund Commissioners of the **Ocean County Municipal Joint Insurance Fund**, hereby state that they have complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE  
RESOLUTION PASSED AT THE MEETING HELD ON: MAY 14, 2015