

**OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND  
MINUTES  
MAY 10, 2018  
TOMS RIVER MUNICIPAL BUILDING  
3:00 P.M.**

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Meeting Called to Order by Chairperson Lapp. Open Public Meeting Statement read into the record.

Pledge of Allegiance

**ROLL CALL OF 2018 EXECUTIVE COMMITTEE:**

Diane Lapp, Chairperson, Township of Manchester	Present
Charlene Carney, Vice Chair, Borough of Pine Beach	Present
Veronica Laureigh, Secretary, Twp. of Lacey	Absent
Thomas Rodgers, Twp. Of Toms River	Present
Joseph Gilsenan, Township of Brick	Present
Michael Gross, Borough of Surf City	Present
Joseph Kostecki, Borough of South Toms Rivers	Present
Senator Robert Singer, Township of Lakewood, Alternate #1	Absent
William Akers, Borough of Seaside Heights, Alternate #2	Present

**APPOINTED OFFICIALS PRESENT:**

<b>Executive Director /Administrator</b>	Perma Risk Management Services.	Stephen Sacco	Present
<b>Attorney</b>	Citta, Holzapfel, Zabarsky	Steven Zabarsky, Esq.	Present
<b>Treasurer</b>		Bill Garofalo	Present
<b>Claims Service</b>	Qual-Lynx	Gemma Armenia	Present
<b>Underwriting Manager</b>	Conner Strong & Buckelew	Ed Cooney	Present
<b>Safety Director</b>	JA Montgomery	Keith Hummel	Absent
<b>Risk Management Consultants</b>	Conner Strong & Buckelew	Mike Avalone	Present

**ALSO PRESENT**

Jason Thorpe, PERMA  
Donnelly Amico, Lavallette  
Jen Goldstein, Medlogix  
Joe Mirarchi, JA Montgomery  
Rodney Haines, Holman Frenia Allison

**APPROVAL OF MINUTES:** March 8, 2018

**MOTION TO APPROVE OPEN MINUTES FOR ABOVE REFERENCED MEETING**

**MOTION:** Commissioner Gilsenan  
**SECOND:** Commissioner Carney  
**ROLL CALL VOTE:** Unanimous

**CORRESPONDENCE:**

None.

**TREASURER:**

Mr. Garofalo reviewed the report he distributed prior to the meeting detailing the financial portfolio of the Fund as well as the cash investments and imprest/transfers. Mr. Garofalo also reported on the Bills List for the month that was enclosed within the agenda booklet.

April 2018

FUND YEAR	AMOUNT
2018	\$ 2,340,227.61
<b>TOTAL</b>	<b>\$ 2,340,227.61</b>

**MOTION TO APPROVE RESOLUTION # 13-18  
APPROVAL FOR PAYMENT OF APRIL 2018 BILLS LIST**

**MOTION:** Commissioner Kostecki  
**SECOND:** Commissioner Gilsenan  
**ROLL CALL VOTE:** Unanimous

April 2018

FUND YEAR	AMOUNT
Closed Year	\$322.59
<b>TOTAL</b>	<b>\$322.59</b>

**MOTION TO APPROVE RESOLUTION # 14-18  
APPROVAL FOR PAYMENT OF DIVIDEND LIST**

**MOTION:** Commissioner Gilsenan  
**SECOND:** Commissioner Kostecki  
**ROLL CALL VOTE:** Unanimous

May 2018

FUND YEAR	AMOUNT
2017	\$34,583.23
2018	\$157,745.91
<b>TOTAL</b>	<b>\$192,329.14</b>

**MOTION TO APPROVE RESOLUTION # 15-18  
APPROVAL FOR PAYMENT OF MAY 2018 BILLS LIST**

**MOTION:** Commissioner Gross  
**SECOND:** Commissioner Gilsenan  
**ROLL CALL VOTE:** Unanimous

**MOTION TO ACCEPT CLAIMS/IMPREST TRANSFERS FOR  
FEBRUARY, MARCH, AND APRIL 2018 AS CERTIFIED BY THE  
TREASURER**

**MOTION:** Commissioner Gross  
**SECOND:** Commissioner Carney  
**ROLL CALL VOTE:** Unanimous

*Copy of the Treasurer's Report made a part of the Minutes.*

**EXECUTIVE DIRECTOR:**

**AUDITOR AND ACTUARY YEAR-END REPORTS** - Mr. Rodney Haines was present to review the 2017 year-end audit. Mr. Haines reported that the Independent Audit Report had a clean opinion and that it was unmodified with no exceptions. He further reported that the Review of Internal Controls drew no comments or findings. Mr. Haines informed the Board that the Fund is very healthy financially. He asked if there were any questions from the Board on the Auditors' report. Hearing none, Mr. Sacco indicated that a motion was needed to approve the audit, adopt the enclosed Resolution certifying the audit, and execute the Group Affidavit.

**MOTION TO APPROVE YEAR-END FINANCIALS, ADOPT  
RESOLUTION # 16-18 AND EXECUTE GROUP AFFIDAVIT  
INDICATING THAT MEMBERS OF THE EXECUTIVE  
COMMITTEE HAVE READ THE GENERAL COMMENTS SECTION  
OF THE AUDIT REPORT**

**MOTION:** Commissioner Kostecki  
**SECOND:** Commissioner Gross  
**ROLL CALL VOTE:** Unanimous

**MEL/RCF/E-JIF MEETINGS** – Mr. Sacco reported that the MEL, RCF, and E-JIF all met on April 6, 2018 at the Hyatt Regency in Princeton, NJ. He referred to copies of Commissioner Laureigh’s reports.

**2018 FINANCIAL DISCLOSURE FORMS** - Mr. Sacco informed the Board that the Fund office has provided all Fund Commissioners and Professionals with the login information they need to complete their Financial Disclosure filing for the Monmouth JIF. He added that the filing deadline was April 30<sup>th</sup>.

**DUE DILIGENCE REPORTS** - Mr. Sacco referred the Committee to the Financial Fast Track chart contained within the agenda booklet. He reported that as of March 31<sup>st</sup>, the Fund’s statutory surplus position is just over 13 million. Mr. Sacco informed the Board that a small deficit in fund year 2018 is being monitored but advised that there is sufficient surplus in other fund years to extinguish that deficit and added that the Fund is in excellent financial shape.

**ATTORNEY:**

Mr. Zabarsky advised that his report will be conducted during closed session.

**SAFETY DIRECTOR:**

Mr. Mirarchi reviewed the April activities and the May agenda. He advised the Committee of upcoming meetings and trainings. He then referred to the Safety Director’s bulletins and announcements that were recently released enclosed within the agenda booklet.

*Copy of the Safety Director’s Report made a part of the Minutes*

**UNDERWRITING MANAGER:**

Mr. Cooney reminded the Board that the MEL Cyber Risk Management Program is in place and can be reviewed on the MEL website.

Mr. Cooney also reminded the Board to review the MEL Bulletin regarding drone usage and other summer activities as the summer season approaches.

*List of Certificates made part of the Minutes.*

## **RISK MANAGEMENT CONSULTANT:**

Mr. Avalone informed the Board that the online version of Elected Officials' training is available via the MEL website. He added that the deadline has been extended to May 31<sup>st</sup>.

Mr. Avalone reported that Managers & Supervisors training sessions have been conducted and there are currently no additional sessions scheduled. He added that additional sessions may be scheduled in the near future and a notice will be sent to the entire membership. Mr. Avalone said the schedule of Police Command Staff training sessions will be distributed to the membership shortly. He added that the training must be completed in accordance with the MEL's EPL/POL Compliance Program. Mr. Avalone noted the deadline for compliance is October 1<sup>st</sup>.

Mr. Avalone said with respect to the MEL's Cyber Risk Management Program, reminders have been sent to the membership.

Mr. Avalone reminded the Board to review the MEL Bulletin regarding Fireworks Displays and Amusement Ride Requirements. He added that all paperwork must be submitted to the MEL for approval before the event takes place.

Mr. Avalone informed the Board that a seminar on the Opioid Epidemic for Employers is scheduled for June 5<sup>th</sup> in Philadelphia.

Mr. Avalone informed the Board that the Lifeguard Symposium is scheduled for June 13<sup>th</sup> at the Toms River Fire Academy. He noted that the topic is best practices for closing municipal beaches due to hazardous conditions. Mr. Avalone advised that if members have any type of waterfront, they should consider attending the symposium as it is not just for beachfronts. He added that the symposium is geared more towards Public Officials and not just lifeguards.

Lastly, Mr. Avalone referred to the Environmental Alert issued by the E-JIF regarding revised Tier A and Tier B stormwater permits.

*Copy of the Risk Manager's Report made a part of the Minutes.*

## **MANAGED CARE:**

Ms. Goldstein referred to her report contained in the agenda booklet. She informed the Committee that for the month of April, there was a savings of \$335,568.22 or 57.15% on the medical billing for Workers' Compensation claims.

## **OLD BUSINESS:**

None

**NEW BUSINESS:**

None.

**MEETING OPENED TO PUBLIC FOR COMMENT:**

No Public Comments were made,

**PUBLIC COMMENT PORTION OF THE MEETING CLOSED**

**MOTION TO ENTER EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PENDING AND THREATENING LITIGATION:**

<b>MOTION:</b>	Commissioner Gilsenan
<b>SECOND:</b>	Commissioner Carney
<b>VOTE:</b>	Unanimous

**MOTION TO ADJOURN EXECUTIVE SESSION:**

<b>MOTION:</b>	Commissioner Rodgers
<b>SECOND:</b>	Commissioner Kostecki
<b>VOTE:</b>	Unanimous

**MOTION TO APPROVE PAYMENT OF CLAIMS AS RECOMMENDED BY THE EXECUTIVE COMMITTEE, THE FOLLOWING PARS WERE APPROVED:**

**Workers Compensation**

2017105053  
2018123224  
001233132  
001234732  
2018123389  
2018120610  
2018123223  
001254940  
2018115649  
2018128725  
001207686

**GL, AL, and Property claims**

001218521  
001249486  
001226965  
2018128119

**2018123209**  
**001239697**  
**001254662**  
**2018113359**

**MOTION:** Commissioner Gross  
**SECOND:** Commissioner Rodgers  
**ROLL CALL VOTE:** Unanimous

**MOTION TO ADJOURN MEETING:**

**MOTION:** Commissioner Kostecki  
**SECOND:** Commissioner Gross  
**VOTE:** Unanimous

Meeting Adjourned at: 3:20 PM

**NEXT MEETING:** July, 2018 3:00 PM  
Toms River Municipal Building  
33 Washington Street  
Toms River, NJ 08754

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**- Secretary**

# OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND BILLS LIST

Resolution No. 13-18

APRIL 2018

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Ocean County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR FY 2018**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>001428</b>			
001428	MUNICIPAL EXCESS LIABILITY JIF	FAITHFUL PERFORMANCE BOND 2ND QTR 2018	5,183.37
			<b>5,183.37</b>
<b>001429</b>			
001429	PINE BEACH BOROUGH	POLICE ACCREDITATION GRANT - 03/2018	20,000.00
			<b>20,000.00</b>
<b>001430</b>			
001430	MUNICIPAL EXCESS LIABILITY JIF	MEL PROPERTY 2ND QTR 2018	240,864.49
001430	MUNICIPAL EXCESS LIABILITY JIF	MEL 2ND QTR 2018	840,894.70
			<b>1,081,759.19</b>
<b>001431</b>			
001431	APEX INSURANCE SVS, c/o XL INSURANCE	TECH ERRORS & OMISSIONS 2OF2 INSTALL	13,764.00
			<b>13,764.00</b>
<b>001432</b>			
001432	APEX INS SVS, c/o QBE INSURANCE	VOLUNT EMERG SRVCS DIR&OFF 2OF2 INSTALL	10,744.50
001432	APEX INS SVS, c/o QBE INSURANCE	POL & EPL 2 OF 2 INSTALLMENT 2018	785,735.50
			<b>796,480.00</b>
<b>001433</b>			
001433	APEX INS SVS, c/o BEAZLEY	TECH ERRORS & OMISSIONS 2OF2 INSTALL	7,874.00
			<b>7,874.00</b>
<b>001434</b>			
001434	QUAL-LYNX	OUTSIDE ADJUSTER - 04/2018	5,710.06
001434	QUAL-LYNX	CLAIM ADJUSTING SERVICES - 04/2018	58,655.06
			<b>64,365.12</b>
<b>001435</b>			
001435	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES - 04/2018	10,513.50
			<b>10,513.50</b>
<b>001436</b>			
001436	PERMA	POSTAGE FEE 03/2018	1.00
001436	PERMA	EXECUTIVE DIRECTOR FEE 04/2018	24,978.83
001436	PERMA	LOSS FUND MANAGEMENT - 04/2018	2,316.08
			<b>27,295.91</b>
<b>001437</b>			
001437	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES - 04/2018	3,851.00
			<b>3,851.00</b>
<b>001438</b>			
001438	CITTA, HOLZAPFEL & ZABARSKY PC	LITIGATION MANAGEMENT - 03/2018	16,966.25



001438	CITTA, HOLZAPFEL & ZABARSKY PC	ATTORNEY FEE 03/2018	3,602.00
001438	CITTA, HOLZAPFEL & ZABARSKY PC	SAFETY LECTURES - 03/2018	6,000.00
			<b>26,568.25</b>
<b>001439</b>			
001439	CONSOLIDATED SERVICES GRP, INC	MANAGED CARE SERVICES - 04/2018	24,489.75
001439	CONSOLIDATED SERVICES GRP, INC	MANAGED CARE SERVICES - 03/2018	24,489.75
001439	CONSOLIDATED SERVICES GRP, INC	MANAGED CARE SERVICES - 01/2018	24,489.75
001439	CONSOLIDATED SERVICES GRP, INC	MANAGED CARE SERVICES - 02/2018	24,489.75
			<b>97,959.00</b>
<b>001440</b>			
001440	WILLIAM GAROFALO	TREASURER FEE 04/2018	2,980.81
			<b>2,980.81</b>
<b>001441</b>			
001441	PERRY TROPHY CO.	PLAQUES CHERRY - 3/15/2018	80.00
			<b>80.00</b>
<b>001442</b>			
001442	MUNICIPAL EXCESS LIABILITY JIF	MSI 2ND QTR 2018	24,255.23
			<b>24,255.23</b>
<b>001443</b>			
001443	ALLSTATE INFORMATION MANAGEMNT	ACCT: 411 - ACT & STOR 2/28/2018	65.48
			<b>65.48</b>
<b>001444</b>			
001444	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGERS FEE 04/2018	981.00
			<b>981.00</b>
<b>001445</b>			
001445	EXECU-TECH, INC.	WEBSITE MAINTENANCE - 04/2018	200.00
			<b>200.00</b>
<b>001446</b>			
001446	CONNER STRONG & BUCKELEW	RMC FEE 2ND QTR 2018	156,051.75
			<b>156,051.75</b>
		Total Payments FY 2018	2,340,227.61

**TOTAL PAYMENTS ALL FUND YEARS \$ 2,340,227.61**

\_\_\_\_\_  
CHAIRPERSON

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND  
DIVIDEND LIST**

**Resolution No. 14-18**

**APRIL 2018**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Ocean County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR CLOSED**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>001427</b>			
001427	BERKELEY TOWNSHIP	2017 DIVIDEND	322.59
			<b>322.59</b>
		Total Payments Closed Year	322.59

**TOTAL PAYMENTS ALL FUND YEARS \$ 322.59**

\_\_\_\_\_  
CHAIRPERSON

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

## OCEAN COUNTY MUNICIPAL JOINT INSURANCE FUND BILLS LIST

Resolution No. 15-18

MAY 2018

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Ocean County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2017**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>001447</b>			
001447	BEACHWOOD BOROUGH	MOST IMPROVED AWARD - 03/2018	500.00
			<b>500.00</b>
<b>001448</b>			
001448	TOMS RIVER TOWNSHIP	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001449</b>			
001449	J.A. MONTGOMERY RISK CONTROL	RIGHT TO KNOW - 2017	26,989.99
			<b>26,989.99</b>
<b>001450</b>			
001450	CLARION HOTEL & CONFERENCE CENTER	SAFETY BREAKFAST - BALANCE 4/23/2018	93.24
			<b>93.24</b>
<b>001451</b>			
001451	TUCKERTON BOROUGH	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001452</b>			
001452	LAKEHURST BOROUGH	MAINTAINING THE SOURCE AWARD - 03/2018	250.00
			<b>250.00</b>
<b>001453</b>			
001453	BARNEGAT LIGHT BOROUGH	MAINTAINING THE SOURCE AWARD - 03/2018	250.00
			<b>250.00</b>
<b>001454</b>			
001454	BAY HEAD BOROUGH	MAINTAINING THE SOURCE AWARD - 03/2018	250.00
			<b>250.00</b>
<b>001455</b>			
001455	EAGLEWOOD TOWNSHIP	MAINTAINING THE SOURCE AWARD - 03/2018	250.00
			<b>250.00</b>
<b>001456</b>			
001456	LONG BEACH TOWNSHIP	EXTRAORDINARY EFFORT AWARD - 03/2018	500.00
			<b>500.00</b>
<b>001457</b>			
001457	POINT PLEASANT BEACH BOROUGH	MAINTAINING THE SOURCE AWARD - 03/2018	250.00
			<b>250.00</b>

<b>001458</b>			
001458	STAFFORD TOWNSHIP	MAINTAINING THE SOURCE AWARD - 03/2018	250.00
			<b>250.00</b>
<b>001459</b>			
001459	SEASIDE PARK BOROUGH	MAINTAINING THE SOURCE AWARD - 03/2018	250.00
			<b>250.00</b>
<b>001460</b>			
001460	LACEY TOWNSHIP	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001461</b>			
001461	BRICK TOWNSHIP	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001462</b>			
001462	HARVEY CEDARS BOROUGH	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001463</b>			
001463	JACKSON TOWNSHIP	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001464</b>			
001464	PINE BEACH, BOROUGH OF	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001465</b>			
001465	SOUTH TOMS RIVER, BOROUGH OF	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001466</b>			
001466	MANCHESTER, TOWNSHIP OF	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001467</b>			
001467	LITTLE EGG HARBOR, TWP.	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001468</b>			
001468	SURF CITY BOROUGH	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001469</b>			
001469	BARNEGAT TOWNSHIP	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001470</b>			
001470	ISLAND HEIGHTS BOROUGH	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001471</b>			
001471	LAKESWOOD TOWNSHIP	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001472</b>			
001472	OCEAN TOWNSHIP	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001473</b>			
001473	PLUMSTED TOWNSHIP	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001474</b>			
001474	POINT PLEASANT BOROUGH	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>
<b>001475</b>			
001475	LAVALLETTE, BOROUGH OF	SIP: MAINTAINING THE COURSE AWARD 3/218	250.00
			<b>250.00</b>

<b>001476</b>				
001476	OCEAN GATE, BOROUGH OF	SIP: MAINTAINING THE COURSE AWARD 3/218		250.00
				<b>250.00</b>

Total Payments FY 2017	34,583.23
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**FUND YEAR 2018**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>001477</b>			
001477	QUAL-LYNX	OUTSIDE ADJUSTER - 05/2018	5,710.06
001477	QUAL-LYNX	CLAIM ADJUSTING SERVICES - 05/2018	58,655.06
			<b>64,365.12</b>
<b>001478</b>			
001478	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES - 05/2018	10,513.50
			<b>10,513.50</b>
<b>001479</b>			
001479	PERMA	POSTAGE FEE 04/2018	22.09
001479	PERMA	EXECUTIVE DIRECTOR FEE 05/2018	24,978.83
001479	PERMA	LOSS FUND MANAGEMENT - 05/2018	2,316.08
			<b>27,317.00</b>
<b>001480</b>			
001480	THE ACTUARIAL ADVANTAGE	ACTUARIAL CONSULTING SERVICES - 05/2018	3,851.00
			<b>3,851.00</b>
<b>001481</b>			
001481	CITTA, HOLZAPFEL & ZABARSKY PC	LITIGATION MANAGEMENT - 04/2018	15,926.25
001481	CITTA, HOLZAPFEL & ZABARSKY PC	PROFESSIONAL SERVICES - 04/30/2018	1,000.00
001481	CITTA, HOLZAPFEL & ZABARSKY PC	ATTORNEY FEE 05/2018	3,602.00
			<b>20,528.25</b>
<b>001482</b>			
001482	CONSOLIDATED SERVICES GRP, INC	MANAGED CARE SERVICES - 05/2018	24,489.75
			<b>24,489.75</b>
<b>001483</b>			
001483	WILLIAM GAROFALO	TREASURER FEE 05/2018	2,980.81
			<b>2,980.81</b>
<b>001484</b>			
001484	ALLSTATE INFORMATION MANAGEMNT	ACCT: 411 - ACT & STOR 3/31/2018	65.48
			<b>65.48</b>
<b>001485</b>			
001485	CONNER STRONG & BUCKELEW	UNDERWRITING MANAGER FEE 05/2018	981.00
001485	CONNER STRONG & BUCKELEW	POSITION BOND - 05/2018	2,454.00
			<b>3,435.00</b>
<b>001486</b>			
001486	EXECU-TECH, INC.	WEBSITE MAINTENANCE - 05/2018	200.00
			<b>200.00</b>

Total Payments FY 2018	157,745.91
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**TOTAL PAYMENTS ALL FUND YEARS \$ 192,329.14**

**Resolution No. 16-18**

**Resolution of Certification  
Annual Audit Report for Period Ending December 31, 2017**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2017 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each Fund Commissioner, and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the Fund Commissioners of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all Fund Commissioners have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments  
and  
Recommendations

and

**WHEREAS**, the Fund Commissioners have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
and  
Recommendations

as evidenced by the group affidavit form of the Fund Commissioners.

**WHEREAS**, such resolution of certification shall be adopted by the Fund Commissioners no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

**WHEREAS**, all Fund Commissioners have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the Fund Commissioners to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED**, that the Fund Commissioners of the **Ocean County Municipal Joint Insurance Fund**, hereby state that they have complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE  
RESOLUTION PASSED AT THE MEETING HELD ON: MAY 10, 2018