

Privacy Policy



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Charity #1165012

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Privacy Policy

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Privacy Policy

Multi Cultural Community Centre (MCCC) ("We") are committed to protecting and respecting your privacy.

This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By visiting or entering into a Sales Agreement with MCCC you are accepting and consenting to the practices described in this policy.

Why we collect your information

MCCC collects information from you in order to fulfil its contractual obligations and also so that it can keep you informed from time to time by email, text, telephone, or mail about relevant news, information, products and services offered by MCCC and its affiliates, which it believes may be of interest to you.

Information we collect from you

We will collect and process the following data about you:

- Information you give us. This is information about you that you give us by filling in forms on our site (our site) or by corresponding with us by phone, e-mail or otherwise. It includes information you provide when you register to use our site, subscribe to our services, search for a product, place an order on our site, participate in social media functions on our site, enter a competition, promotion or survey and when you report a problem with our site or provide any other service. The information you give us may include your name, address, e-mail address and phone number, personal description and photograph.
- Information we collect about you.
 - personal information, which includes all information relating to an identified or identifiable natural person. Personal information may be gathered and stored in a number of ways including but not limited to the following situations; where you have expressly consented; when you sign a MCCC Sales Agreement or Booking Form, during negotiations or discussions you have with MCCC staff and/or Trustees regarding our products and services; from social media channels; from online information; telephone conversations and any other electronic means. Where you have not expressly consented to us holding and using your personal information we shall continue to use and store your information where we have a legitimate interest to do such. Any such legitimate interest is set out in the General Data Protection Regulation 2018 and our use of your personal information is in full compliance with the regulation. Legitimate Interest can apply to any of the following;
 1. Where you have consented to the processing of your data.
 2. Processing is necessary for the performance of a contract with you or to take steps to enter into a contract.
 3. Processing is necessary for compliance with a legal obligation.
 4. Processing is necessary to protect the vital interests of you or another person.
 5. Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority.

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6. Necessary for the purposes of legitimate interests pursued by MCCC or a third party.
- Technical information, including the Internet protocol (IP) address used to connect your computer to the Internet, your login information, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform;
 - information about your visit, including the full Uniform Resource Locators (URL), clickstream to, through and from our site (including date and time), products you viewed or searched for download errors, length of visits to certain pages, page interaction information (such as scrolling, clicks, and mouse-overs), methods used to browse away from the page, and any phone number used to call MCCC.
 - Information we receive from other sources. This is information we receive about you if you use any of the other websites we may operate or the other services we may provide. In this case we will have informed you when we collected that data if we intend to share those data internally and combine it with data collected on this site. We will also have told you for what purpose we will share and combine your data. We are working closely with third parties (including, for example, business partners, sub-contractors in technical, marketing, payment and delivery services, advertising networks, analytics providers and search information providers. We will notify you when we receive information about you from them and the purposes for which we intend to use that information.

Cookies

Our website uses cookies to distinguish you from other users of our website. This helps us to provide you with a good experience when you browse our website and also allows us to improve our site.

Uses made of the information

We use information held about you in the following ways:

- Information you give to us and that we collect about you. We will use this information:
 - to carry out our obligations arising from any contracts entered into between you and us and to provide you from time to time with the information, products and services from us;
 - to provide you with information about other goods and services we offer that are similar to those that you have already purchased or enquired about;
 - to provide you, or permit selected third parties to provide you, with information about goods or services we feel may interest you. If you are an existing customer, we will contact you by electronic means (e-mail) or telephone with information about goods and services similar to those which were the subject of a previous sale or negotiations of a sale to you. If you are a new customer, and where we permit selected third parties to use your data, we (or they) will contact you by electronic means or by telephone if you have consented to this. If you do not want us to use your data in this way, or to pass your details on to third parties for marketing purposes, please email us at

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admin@mcccwatford.co.uk or by checking the relevant box situated on the form on which we collect your data;

- to notify you about changes to our service;
- to ensure that content from our site is presented in the most effective manner for you and for your computer;
- to administer our site and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;
- to improve our site to ensure that content is presented in the most effective manner for you and for your computer;
- to allow you to participate in interactive features of our service, when you choose to do so;
- as part of our efforts to keep our site safe and secure;
- to measure or understand the effectiveness of advertising we serve to you and others, and to deliver relevant advertising to you;
- to make suggestions and recommendations to you and other users of our site about goods or services that may interest you or them.
- Information we receive from other sources We will combine this information with information you give to us and information we collect about you. We will use this information and the combined information for the purposes set out above (depending on the types of information we receive).

Disclosure of your information

You agree that we have the right to share your personal information with:

- Any member of our group, which means our associated companies.
- We will disclose your personal information to third parties:
- In the event that we sell or buy any business or assets, in which case we will disclose your personal data to the prospective seller or buyer of such business or assets.
- If MCCC or substantially all of its assets are acquired by a third party, in which case personal data held by it about its customers will be one of the transferred assets.
- If we are under a duty to disclose or share your personal data in order to comply with any legal obligation and other contractual agreements; or to protect the rights, property, or safety of Prevent Protect Prepare Ltd, our customers, or others. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.
- Where we use third party providers for the marketing of our goods and services.

Where we store your personal data

We do not transfer or store data that we collect from you to a destination outside the control of MCCC. The data will be processed by staff and/or Trustees who work for us or for one of our suppliers. This includes staff engaged in, among other things, the fulfilment of your contract, the processing of your payment details and the provision of support services. By submitting your personal data or permitting us to collect your personal data, you agree to this storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance

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with this privacy policy. All information you provide to us is securely stored on site and all electronic data is periodically backed up on secure servers located off site.

Any payment transactions will be encrypted. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our site, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

We will store your personal data for a period necessary to fulfil our statutory obligations.

Your rights

You have the right to withdraw your consent at any time by writing to us or emailing us at admin@mcccwatford.co.uk.

You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you, before collecting your data, if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking appropriate boxes on the forms we use to collect your data. You can also exercise the right at any time by contacting us in writing or at admin@mcccwatford.co.uk.

Our site may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

Access to information

You have a right to access information held about you. Your right of access can be exercised in accordance with by submitting a written request to us or by emailing us at admin@mcccwatford.co.uk.

Changes to our privacy policy

Any changes we make to our privacy policy in the future will be posted on this page and, where appropriate, notified to you by e-mail. Please check back frequently to see any updates or changes to our privacy policy.

Removal of your personal information

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You can request the removal of your personal information at any time by submitting a written request to us or by emailing at admin@mcccwatford.co.uk.

Contact

Questions, comments and requests regarding this privacy policy are welcomed and should be addressed to MCCC Admin Office in writing or by email at admin@mcccwatford.co.uk.